

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING (Revised)

Wednesday, March 12, 2014

Greenfield High School – Library  
225 S. El Camino Real  
Greenfield, CA 93927

BOARD OF EDUCATION

Mike Foster – President  
Raul Rodriguez - Clerk  
Paulette Bumbalough - Member  
Bob White – Member  
Mike LeBarre – Member

STATE ADMINISTRATOR

Daniel Moirao, Ed.D.

STUDENT BOARD MEMBER

Roosevelt Sosa - GHS

OPEN SESSION: 5:25 PM

A. CALL TO ORDER

B. PUBLIC COMMENT

*The public may address the Board concerning items that are scheduled for discussion during closed session by completing the Request to be Heard Form provided on the table at the entrance to the meeting room and submitting the card to the Executive Assistant prior to the Board adjourning to closed session.*

*El publico puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos que están enlistados para dialogar durante la sesión a puertas cerrada completando así la forma que se le da a la comunidad para poder hablar durante la sesión, esta forma se encuentra en la entrada de la junta donde se lleva acabo la sesión y entregando esta tarjeta a la Secretaría de el Superintendente antes de que la Mesa Directiva de Educación de por terminada la junta.*

CLOSED SESSION: 5:30 PM

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations
- D. Threatened/Potential Litigation
- E. Student Matters
  - Recommendation to Expel Student #18:13/14
  - Recommendation to Expel Student #19:13/14

OPEN SESSION: 6:30 PM

A. CALL TO ORDER

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS

D. APPROVAL OF AGENDA

*PUBLIC COMMENT: The public may address the Board regarding general school district topics or a specific agenda item. The person wishing to speak is asked to complete a Request to be Heard Form prior to the meeting, indicating whether they wish to address a non-agenda item or a specific item and present it to the Executive Assistant. This is an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board/State Administrator, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on an item. For matters that are not listed on the agenda, the Board may refer the matter to the Superintendent or designee, or take it under advisement, but shall not take action at that time except as allowed by law.*

*El público puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos generales o a asuntos especificados en la agenda. La persona que quiera hablar debe de pedir la forma que se le da a la comunidad pidiendo permiso antes de la junta, indicando si se desea hacer algún comentario sobre un tema de la agenda o algún otro asunto y presentarlo a la Secretaría de el Superintendente. Esta es una oportunidad de dirigirse a la Mesa Directiva de Educación cuando un asunto se esté llevando acabo. A menos que se determine de otra manera por el Administrador de el Estado, cada persona tiene un máximo de 3 minutos para hablar. Se hay muchas personas que quieran hablar sobre un asunto específico entonces habrá un limite de 20 minutos en total para cada asunto. Para asuntos que no estén enlistados en la agenda, La Mesa Directiva podrá referir ese asunto al Superintendente o su designado o poner ese asunto en sobre aviso, pero no se tomara ninguna acción en ese momento excepto cuando la ley lo permita.*

E. REPORT FROM STATE ADMINISTRATOR

F. STUDENT BOARD MEMBER REPORT

G. PRESENTATION

1. DELAC Parent Presentation (**Pablo Venegas, DELAC President**)
2. WASC 3-Year Limited Term Report Information (**Megan Munoz, KCHS Faculty WASC Chair**)

H. BOARD MEMBER COMMENTS

I. EMPLOYEE ORGANIZATIONS

J. CONSENT AGENDA

1. Approval of Minutes: February 12, 2014 and February 18, 2014 (Pages 1-11)
2. Approval of Personnel Report Dated March 12, 2014 (**Daniel Moirao, Ed.D., State Administrator**)
3. Approval of Accounts Payable (**Duane Wolgamott, Business Manager**) (Pages 12-17)
4. Approval of KCHS Students Attending the Overnight Ag Day in Sacramento (**Debbie Benson, Ag Advisor**) (Page 18)
5. Approval of GHS Students Attending the Overnight Ag Day in Sacramento (**Daniel Villasenor, Ag Teacher**) (Page 19)
6. Approval of Williams Quarterly Report (**Wendy Pospichal, Ed.D., Assistant Superintendent Administrative Services**) (Pages 20-21)

K. CONSENT ITEMS REMOVED FOR COMMENT/QUESTIONS

L. INFORMATION ITEMS

1. Revenue and Expenditure Report (**Duane Wolgamott, Business Manager**) (Pages 22-28)
2. Common Core Update (**Wendy Pospichal, Ed.D., Assistant Superintendent Administrative Services**)
3. Common Core Implementation Funding Plan (**Wendy Pospichal, Ed.D., Assistant Superintendent Administrative Services**) (Pages 29-34)
4. Revision of District Budget for Federal Programs (**Wendy Pospichal, Ed.D., Assistant Superintendent Administrative Services**) (Pages 35-37)
5. School Enrollment, Attendance, and Referrals Statistics (**Duane Wolgamott, Business Manager**) (Pages 38-44)
6. Board Policies (First Reading) (**Daniel Moirao, Ed.D., State Administrator**) (Pages 45-110)
  - BP 1265 Civility Policy (new)
  - AR 1265 Civility Policy (new)
  - BP 5141.2 Administering Medication and Monitoring Health Conditions (revised)
  - AR 5141.21 Administering Medication and Monitoring Health Conditions (revised)
  - BP 5146 Married, Pregnant, Parenting Students (revised)
  - BP 6142.6 Visual and Performing Arts Education (revised)
  - BP 6142.91 Reading Language Arts Instruction (new)
  - BP 6146.1 High School Graduation Requirements (revised)
  - AR 6159.4 Behavioral Interventions for Special Education Students



BP 6162.51 State Academic Achievement Tests (revised)  
AR 6162.51 State Academic Achievement Tests (revised)  
BP 6164.2 Guidance/Counseling Series (new)

M. ACTION ITEMS

1. Approval of 2013-2014 Second Interim Report (*Duane Wolgamott, Business Manager*) (Pages 111-256)
2. Approval of EL Master Plan (*Wendy Pospichal, Ed.D., Assistant Superintendent Administrative Services*) (Pages 257-389)
3. Approval of "Sunshine" Proposal for Negotiations with CSEA and the SMCJUHSD (*Daniel Moirao, Ed.D., State Administrator*) (Pages 390-391)
4. Approval of the Donation from Salinas Valley High School Ag, Inc. and the Sally Hughes Church Foundation for a Van for KCHS Ag Department (*Daniel Moirao, Ed.D., State Administrator*) (Pages 392-393)
5. Approval of MOU Between Hartnell Community College and the SMCJUHSD Supporting the Pathway Grant (*Wendy Pospichal, Ed.D., Assistant Superintendent Administrative Services*)
6. Board Policies (Second Reading) (*Daniel Moirao, Ed.D., State Administrator*) (Pages 394-430)
  - BP 0420.43 Charter School Revocation (new)
  - BP 2210 Administrative Discretion Regarding Policies (new)
  - BP 3111 Deferred Maintenance Funds (revised)
  - BP 3551 Food Service Operations, Cafeteria Fund (revised)
  - AR 3551 Food Service Operations, Cafeteria Fund (revised)
  - AR 3554 Other Food Sales (revised)
  - BP 4131 Staff Development (new)
  - BP 4231 Personnel Classified Staff Development (new)
  - BP 4331 Personnel Staff Development (new)
  - BP 5123 Promotion, Acceleration, Retention (revised)
  - AR 5123 Promotion Acceleration Retention (new)

M. FUTURE AGENDA ITEMS/MEETING DATES

March 19, 2014 – Board Study Session (Budgets; How to Read Them; LCAP)  
April 16, 2014 – Regular Board Meeting at King City District Office  
April 23, 2014 – Board Study Session (Institutional Racism Setting)  
May 13, 2013 – Regular Board Meeting at Greenfield High School  
May 28, 2014 – Board Study Session (Healthy Kids/School Site Plans)  
June 11, 2014 – Regular Board Meeting at King City District Office  
June 18, 2014 – Board Study Session (Alternative Education/FCMAT Update)

N. SIGNING OF PAPERS

P. ADJOURNMENT (TO CLOSED SESSION) (if required)

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING

Wednesday, February 12, 2014

Minutes

BOARD OF EDUCATION

Mike Foster – President - Present  
Raul Rodriguez – Clerk - Present  
Paulette Bumbalough – Member – Excused Absence  
Bob White – Member - Present  
Mike LeBarre – Member- Present

STATE ADMINISTRATOR

Daniel Moirao, Ed.D.

STUDENT BOARD MEMBER

Alex Hernandez - KCHS

OPEN SESSION:

Call to Order

Mike Foster called the meeting to order at 5:25 PM.

Public Comment

There were not any comments from the public. The meeting was recessed to closed session.

CLOSED SESSION:

- A. Public Employment
- B. Employee Discipline/Dismissal Release
- C. Negotiations with Employee Organizations
- D. Threatened/Potential Litigation
- E. Student Matters
  - Recommendation to Expel Student #16:13/14
  - Recommendation to Expel Student #17:13/14

OPEN SESSION:

Call to Order

Mike Foster called the meeting to order at 6:30 PM.

Flag Salute

Mike Foster led in the flag salute.

Report of Closed Session Actions

Mike Foster reported the Board supported the stipulated agreement decision made by the expulsion panel for Student #16:13/14 and Student #17:13/14.

Approval of Agenda

Dr. Moirao said he would like to move Action Item #1 after the Consent Agenda.

Mike Foster announced he would need to leave at 7:00 PM for another commitment. Raul Rodriguez would conduct the rest of the meeting in his absence.

Dr. Moirao approved the agenda with the change.

Public Comment

There were not any public comments.

Report from State Administrator

Dr. Moirao said FCMAT has come and gone. He shared a FCMAT summary report he had prepared with the Board. This same information will be sent to staff. He emphasized nothing is final until we see their final written report, but generally their visit was positive. He has divided each section into glow and grow. He said most of the grow items are easy fixes. Several teams did ask him how many times they should come back to do a review. He reminded the Board the district must have a score of 6 in all areas for two years before local control could be returned to the district.



Dr. Moirao said he, the administrators, as well as several certificated staff visited Pioneer High School in the Sacramento area 3 weeks ago. He sent out a survey monkey to those who attended. He provided a copy of the survey to the Board of Education. Everyone who made the visit felt they received very useful information.

March 19 is a collaboration day, this is also the day the annual 10<sup>th</sup> grade CASHEE testing takes place. The collaboration day will be cancelled to allow the students the entire day to complete the test.

Dr. Moirao also distributed the Statement of Economic Interests Form 700 to the Board of Education.

The Board study session scheduled for February 18, starting at 6:00 PM to 7:30 PM, will be held at the Greenfield High School library. The meeting will be conducted by Harvey Kuffner from the County Board of Education on the process for unification. This will be a learning meeting for himself as well as the Board of Education. The meeting, by requirement of the Brown Act, requires this meeting be held in public, but is not a meeting of the public. Comments and questions will be taken at the meeting but no action can or will be taken. This meeting will be an opportunity for the State Administrator and Board of Education to learn about the process before any talks begins on the matter.

Dr. Moirao said he understands Dr. Nancy Kotowski, County Superintendent of Schools, may be present, visitors from the elementary districts, as well as other community members. We will hear from anyone who wishes to speak within the hour and half designated meeting time. The Board President can request the audience not repeat questions. At the point the Board is ready to proceed for public input on the topic, community forums will be held.

There will be only one action item on the agenda, and that is a resolution to support health care week in King City.

There will be question cards for the public. He said he would like to put together Frequently Asked Questions (FAQ) listing from the meeting.

Raul Rodriguez said he would like to have clarification if Dr. Nancy Kotowski was having a separate meeting on the topic. Dr. Moirao said it was his understanding that a meeting did take place today with some Greenfield participants.

Raul Rodriguez inquired if the Board would have an opportunity for input in the decision making. Dr. Moirao said right now he would make the decision, FCMAT is recommending the Board of Education take an advisory vote. This way it could be on record how the Board felt in the decision making, and the public would know where the Board of Education stands on the topic.

#### Student Board Member Report

Alex Hernandez was not present to give a report.

#### Board Member Comments

Mike LeBarre said he attended the King City Chamber Mixer at the district office on January 23. John Sims gave a tour of the remodeling which has taken place at the KCHS gym. The tour was very informative; he especially appreciated the old pictures.

Mr. LeBarre said he attended the CSBA training for new and first term Board members on January 24 and 25. It was an excellent training on the Brown Act and highly recommended the training for any new Board members.

He has also completed 2 of the 5 CSBA Masters in Governance training on January 31 and February 1, 2014.

On February 6 he volunteered for the Farm Day event for children. This is always an enjoyable event.

He was also interviewed by the Governance FCMAT Team last week.

Bob White said he attended the Individual Talent (IT) search in Soledad last week. There were between 50 and 70 parents from throughout the valley in attendance. It was a very good presentation to help prepare parents and students on completing college applications.

Mr. White also attended the GHS parent night. There was representation from GEAR-UP, ETS, Vice Principal and the counselor from the high school. There were about 40 parents in attendance. It was a very informative meeting.

Mr. White said he also attended the 2 board study sessions conducted by Leslie DeMerrseman, CSBA consultant, a couple of weeks ago at the district office and was also interviewed by several of the FCMAT teams. He commented January was a very busy month.

Raul Rodriguez said he had the opportunity to meet with the GHS counselor and his son. He said it was a very helpful meeting. Parents of freshman are invited to meet with the counselor; he did not know how many parents took advantage of the meeting. He was pleased to see the SARC reports had been translated in Spanish and was on the website. Students have been available for translating at Back to School Night this last year. This is a great addition to the event and encouraged this to continue. He attended several of the girls' soccer games; the team is doing very well.

Mike Foster said he attended a wrestling meet recently. He thanked the district staff for all of the preparation needed for the FCMAT review last week. He had a good conversation with the FCMAT Governance Team. He is excited to know what their final results will be.

Mike Foster asked Dr. Moirao when the FCMAT report will be available. Dr. Moirao said he hoped by the end of the school year.

#### Employee Organizations

Dr. Moirao said the Governance Team indicated that when they interviewed the leaders of the bargaining units, they both commented there was not an opportunity on the agenda for them to address the Board. Dr. Moirao said he did show the Governance Team where this item is on each agenda. He said he also reminded the CTA representative they did speak at several board meetings. He also reminded the CSEA president the Board President had acknowledge the CSEA Vice President, when she was at a board meeting, if she wanted to address the Board.

#### CONSENT AGENDA

1. Approval of Minutes: January 7, 2014, January 21, 2014 and January 22, 2014
2. Approval of Personnel Report Dated February 12, 2014
3. Approval of MOU Between DR Associates International and the South Monterey County Joint Union High School District
4. Approval of Accounts Payable Warrants
5. Approval of MOU Between the City of King Recreation Department and the South Monterey County Joint Union High School District
6. Approval of School Resources Officer Agreement with the City of Greenfield
7. Approval of Williams Settlement Second Quarterly Report

Mike Foster said he would like to pull item #4 and Bob White said he would like to pull item #6 for further discussion.

Dr. Moirao approved all items except for #4 and #6.

#### Consent Items Removed for Comment/Questions

Mike Foster inquired what the \$43,146.26 was which was listed under Cafeteria Fund. Mr. Wolgamott responded this was mostly food products. Mr. Foster inquired if we would get that money back. Mr. Wolgamott responded yes, through the free and reduced meals.

Bob White inquired about the \$60,000 listed for the SRO Agreement with the City of Greenfield. Dr. Moirao said actually the amount should be \$66,000. He added this is consistent with past years. Mr. White asked if the officer has been on campus. Dr. Moirao responded he has been on campus all of this year.



Mr. White inquired if we have an officer on the KCHS campus. Dr. Moirao responded it is hit and miss, but the individual from the private security firm was there each day. Dr. Moirao said the City of Greenfield has received a grant for the elementary district for security. He has been informed the city will pursue a grant for the high school district as well.

#### ACTION ITEMS

##### Review of 2012-2013 Audit Report

Dr. Moirao said the district hired the auditing firm Christy White. Mr. Brian Badillo will review the audit findings.

Mr. Badillo said the firm will be auditing the district twice a year. He will be covering the scope of the audit which covered from July 1, 2012 through June 30, 2013. Each school site was visited including an audit of ASB at Greenfield High School.

Mr. Badillo said one finding was the district's account records were inadequate and certain supporting documents were not available therefore they were unable to obtain sufficient appropriate audit evidence supporting the amounts at which capital asset and related accumulated depreciation was reported in the financial statement.

Mr. Badillo reviewed areas of federal program compliance as well as state compliance.

Based on the review of the District's current fiscal condition the audit concluded that substantial doubt exists as to the district's ability to continue as a going concern. This was based on 3 factors: negative certifications filed for all three interim periods during the 2012-2013 fiscal year, budget cuts to state and federal government programs that impact the district's revenue, and significant audit findings with related questioned costs.

Mr. Badillo noted the district has not been maintaining their capital asset listing. The auditors were unable to receive adequate documentation to support the capital asset listing presented in the financial statements rendering capital assets unauditable.

Greenfield High School was the only site in which the ASB funds were reviewed. After the review it was noted there were insufficient controls over student body activities.

The auditors visited MCOE and the county was not able to differentiate the money in the county treasury from our district.

The audit revealed the district does not have a proper clearing account established and policy in place for the revolving fund.

The audit revealed there were numerous employees who accrued vacation over the limit. There were several instances in which the accrual vacation balances were not updated with the correct pay rate calculating the long term vacation accrual.

The audit revealed there was not a policy in place for review of journal entries. One individual makes the journal entries but there is not a review process to ensure the entries are accurate.

The audit revealed some employees who were solely federally funded did not have verification of their time. During the sampling it was noted several employees were mistakenly charged to the federal program.

The audit revealed the district sent out the first letter for free and reduced meal verification but there was not a follow up with a second letter. A sampling of students tested did not have a meal status which agreed with their original application.

The district's Annual Attendance Report did not match supporting documentation. The fact the district is funded primarily on the P2 report; this is not questioned as an over reporting.

Mike LeBarre said in all of the findings, the district has made every effort to address the issues indicating corrections were now in place. It is recognized the response by the district was included in the report, but the auditor could not acknowledge the correction

Bob White said on page 68 which noted the financial condition of the district, we are much better than we have been in the past, but it is recognized we still have a long ways to go. It was noted the district will remain as a going concern as long as we have the loan and are under the state control.

Bob White said the response to the inventory findings was that it would be completed over the winter break. He asked if that did happen. Mr. Wolgamott said it was completed in January.

Bob White said the Annual Attendance Report was overstated by 31.80 ADA. He asked what action was being taken to ensure this type of error does not happen again. Mr. Wolgamott said the district receives their funding from the P2 report; therefore the district was not overpaid. He said he has totally revamped the attendance system and is responsible for the accuracy.

Raul Rodriguez said he would like clarification on the free and reduced meals application. Dr. Moirao said the packet goes to the families at the first of the school year. Dr. Moirao said we send out a second request if the first one had not been received, but we cannot deny a meal to a student if the application is not returned. Mr. Wolgamott said the district is responsible to verify 3% of the applications.

Dr. Moirao accepted the audit report.

#### INFORMATION ITEMS

##### Cash Flow Report

There were not any questions.

##### Revenue and Expenditure Report

There were not any questions.

##### Common Core Update

Dr. Pospichal said the English teachers have met and are looking at the rubrics and how tests are scored. They will all be scoring the same. On February 26 the math teachers will be meeting to discuss Math 1. MCOE is offering training in June for Math 1 and Math 2 teachers.

She said the science teachers met several weeks ago and they are excited about STEM. They are looking at pathways and bringing more rigor in the science classes. They will also be participating in the county Common Core training.

Social Science as well as the Ag Science Departments are working with Carole Ferraud and looking at their depth of knowledge. Ms. Ferraud has been spending time with teachers at all sites. Many of the teachers will be attending Common Core training during spring break.

Mr. White inquired if this was district wide. Dr. Pospichal responded yes.

##### School Enrollment, Attendance, and Referrals Statistics

There were not any questions.

##### Revised District Budget for Federal Programs

This is an update of changes in funding.

##### Board Policies (First Reading)

BP 0420.43 Charter School Revocation (new)  
BP 2210 Administrative Discretion Regarding Policies (new)  
BP 3111 Deferred Maintenance Funds (revised)  
BP 3551 Food Service Operations, Cafeteria Fund (revised)  
AR 3551 Food Service Operations, Cafeteria Fund (revised)  
AR 3554 Other Food Sales (revised)  
BP 4131 Staff Development (new)  
BP 4231 Personnel Classified Staff Development (new)  
BP 4331 Personnel Staff Development (new)  
BP 5123 Promotion, Acceleration, Retention (revised)  
AR 5123 Promotion Acceleration Retention (new)



Dr. Moirao said he had received several clarifications from Mike LeBarre in regards to the term superintendent which will be changed to State Administrator/Superintendent in several policies. Governing Board is a synonym for State Administrator currently, and can remain in the policies.

#### ACTION ITEMS

##### Approval of Ag Education Incentive Grant Resolution #08:13/14

Dr. Moirao said it appears Ag Education has fallen off the governor's budget. This resolution demonstrates we support the funding and want it back in the budget.

Dr. Moirao approved the resolution.

##### Approval of Resolution #09:13/14 Week of the School Administrator

Dr. Moirao said this is an annual resolution to recognize the school administrators. This is the beginning of recognitions the district will be presenting in the next several months.

##### Approval of MOU with 4 Cities 4 Peace and the SMCJUHSD

It is felt the district has not received their fair share of the funding. This MOU is to ensure we do receive the funding we are entitled to.

Mike LeBarre said on page 214 under A4, it states the Outreach Specialists and Counselors will organize, update and maintain records for all students and provide feedback to site administration. The concern was access to student information. Dr. Moirao said this is a referral program, they would maintain their own data base. They would not have access to any of our student records. Mike LeBarre added, this is a great organization.

##### Consider Electing a Representative to the 2014 CSBA Delegate Assembly

Dr. Moirao said as a CSBA member, the Board can elect a representative. Normally one of the nominees listed is selected, but the Board can choose to have a write-in candidate. Mike LeBarre said he knows the candidate listed and she is very well qualified, he supports the candidate.

Dr. Moirao said the candidate would be supported unless other Board members had another recommendation. It was agreed to nominate the individual on the ballot.

Dr. Moirao approved the candidate.

##### Approval of Resolution #10:13/14 CALPERS Employer Pick-up

Dr. Moirao said this is a little bit of clean up. Duane Wolgamott said the certificated staff has had their STRS portion pre-taxed for some time. This is to bring the classified staff into parity. There is no cost to the district. It is just a matter of setting it up in the payroll system.

Dr. Moirao approved the resolution.

##### Approval of Odysseyware Course Meeting A-G Requirements

Dr. Moirao said some courses have been added.

Bob White inquired what classes were being added, Dr. Pospichal said it was on the history side. Mr. White asked if it was for students who were behind. Dr. Moirao said it was for all students, including students participating in Independent Study, and Home Hospital. It is the parent's choice.

Dr. Moirao approved the Odysseyware course.

##### Approval of School Accountability Report Card (SARC) for Portola-Butler Continuation High School for the 2012-2013 School Year

Dr. Moirao said these reports need to be posted annually. He thanked Dr. Pospichal for working with the principals as well as having them translated and posted on the website.

Mike LeBarre said he noted there was a drop in the standardize testing of student in math. He inquired if a change had taken place. Dr. Moirao responded no, Dr. Pospichal said the state had a drop as well. Dr. Moirao added, this is why we are doing Math 1 and Math 2.

Dr. Moirao approved Portola-Butler Continuation High School SARC.

Approval of Approval of School Accountability Report Card (SARC) for King City High School for the 2012-2013 School Year

Bob White questioned on page 277, it shows the percentage of the white population as 47.9%. He questioned the percent. Dr. Pospichal said it should be 4.79%. She will make sure the correction is made.

Raul Rodriguez said he has reviewed SARC's for other schools. He has noted one high school had 11% of students attending CSU or UC colleges. He said GEAR-UP will be helping in this area.

Mike LeBarre said he was pleased to see the decrease in the student dropout rate and the increase in the graduation rate.

Dr. Moirao approved the King City High School SARC report.

Approval of School Accountability Report Card (SARC) for Greenfield High School for the 2012-2013 School Year

There were not any questions on the report.

Dr. Moirao approved Greenfield High School SARC report.

Board Policies (Second Reading)

BP 0420.41 Charter School Oversight (new)

E 0420.41 Charter School Oversight (new)

BP 0500 Accountability (new)

BP 3100 Budget (revised)

AR 3100 Budget (revised)

BP 3110 Transfer of Funds (revised)

There were not any comments. Dr. Moirao approved the policies.

Future Agenda Items/Meeting Dates

February 18, 2014 – Board Study Session – Unification (Greenfield)

March 12, 2014 – Regular Board Meeting at Greenfield High School

March 19, 2014 – Board Study Session (Budgets; How to Read Them; LCAP)

April 16, 2014 – Regular Board Meeting at King City District Office

April 23, 2014 – Board Study Session (Institutional Racism Setting)

May 13, 2013 – Regular Board Meeting at Greenfield High School

May 28, 2014 – Board Study Session (Healthy Kids/School Site Plans)

June 11, 2014 – Regular Board Meeting at King City District Office

June 18, 2014 – Board Study Session (Alternative Education/FCMAT Update)

Signing of Papers

Dr. Moirao signed appropriate papers.

Adjournment

The meeting was adjourned at 7:28 P.M.

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State Administrator, Daniel R. Moirao, Ed.D.

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Date



SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
BOARD OF EDUCATION  
*SPECIAL BOARD MEETING*

Tuesday, February 18, 2014

Minutes

BOARD OF EDUCATION

Mike Foster – President - Present  
Raul Rodriguez – Clerk - Present  
Mike LeBarre – Member - Present  
Paulette Bumbalough – Member - Present  
Bob White – Member - Present

STATE ADMINISTRATOR

Daniel Moirao, Ed.D.

OPEN SESSION

Call to Order

Mike Foster called the meeting to order at 6:00 PM.

Flag Salute

Mike Foster led in the flag salute.

Approval of Agenda

Dr. Moirao approved the agenda.

ACTION ITEMS

Approval of Resolution #11:13/14 Declaring Health Care Week in King City Week of March 2, 2014 Board Meeting

Dr. Moirao said this resolution is being presented supporting Mee Memorial Hospital in King City along with other organizations in the community affirming participation in health week.

On March 5 the district is hosting a Covered California event sponsored by Mee Memorial Hospital in the Stanton Theatre.

Dr. Moirao approved the resolution.

INFORMATION ITEM

Board Study Session – Unification

Mike Foster said the Board of Education is listening to the facts being presented by Harvey Kuffner, the Chair of the County Reorganization Committee. The Board will be asking questions. The community will hear the presentation and the Board will interact with the presenter. After the presentation and question from the Board have been clarified, there will be an opportunity for the public to ask questions. Mr. Foster said the meeting is limited to an hour and half. He asked when the public has an opportunity to speak to please not repeat a question which has already been asked.

Dr. Moirao introduced Mr. Kuffner as the Chairperson of the County Reorganization as well as a member of the Monterey County Board of Education.

Dr. Moirao also introduced Dr. Nancy Kotowski, the Monterey County Superintendent of Schools.

Mr. Kuffner began his presentation on establishing a new unified school district. He informed the Board if there were questions as he was giving the presentation to ask the question at that time.

Mike Foster said in slide 10, of the presentation which addresses steps following the receipt of a petition or resolution, it states before initiating proceedings to consider any reorganization plan, the county Committee shall provide written notice of the proposed action to the Local Agency Formation Commission (LAFCO) for the affected area. He inquired how much authority the commission has in the process.

The response was it was part of the process.

Paulette Bumbalough asked if members of our county board can also be members on the county commission. The response was yes they could be on the commission.

Mike Foster said in slide 11, the Environmental Impact Report is mentioned, he inquired if they also include the financial part. Mr. Kuffner said no, it only covers the environmental impact.

Raul Rodriguez said in slide 13, in the waiver process, there is mention of the union's position regarding the process. Mr. Rodriguez asked how important their opinion would be. Mr. Kuffner said their role was very important. Dr. Kotowski added if everyone is on the same page it goes through the waiver process smoothly.

Paulette Bumbalough commented it appears the unions are not included in the waiver and election process up to this point. Mike Foster said he felt it was important to include them from the beginning.

On slide number 16, item #2 indicates the districts are each organized on the basis of a substantial community identity. An example was Salinas and Greenfield are not a community, but it could be considered a metropolitan area.

Mike Foster said on slide 18, item number 9, it indicated the proposed reorganization will continue to promote sound fiscal management and not cause a negative effect on the fiscal status of the proposed district. How is the information provided? The response was, it goes to the county committee first, reviewed, and then is passed on to the state. The question was then asked if the state would then do their own analysis, the response was no, they will take the information from the county committee analysis decision. Mike Foster then asked if there would be an independent audit. The response was there would be a hearing.

Mr. Foster asked if the cost of the analysis would be the responsibility of the district and county. Mr. Kuffner said it would be shared. If there was an outside analysis of the financial cost, the district would carry the cost.

Dr. Kotowski said MCOE does have the staff that would check with the state and FCMAT for the final decision.

Bob White inquired if everything would be divided equally among the new school districts. The response was yes which would include the high school's bond and the loan.

Dr. Kotowski said Dr. Moirao would be involved because of the bond, and the fact Greenfield High School was used as the collateral for the loan from the IBank. The county and state would also be looking at this.

Mike LeBarre asked how this would affect the ADA, LCFF and what parameters would be established. Dr. Kotowski said we are still waiting for the guidelines from the state. It is in the process of being determined.

Dr. Moirao said one issue is the employee districts employee organizations. Contracts would need to be negotiated. Mike Foster asked if a study would need to be done between the current district and the new district. Mr. Kuffner said this would come out of the feasibility study.

Mike Foster said it would be interesting to find a district that went through the unification process, the time line, and sharing of costs. Dr. Moirao said he has been working with Eric Smith, from FCMAT, who is knowledgeable of the process. He will share the information from Mr. Smith with the Board in the next Friday Update.

Raul Rodriguez said he recalled in the early ninety's both Soledad and Gonzales unified.

Mike LeBarre said this seems to be a case by case basis. There have been varying degrees of success. The ideal number of students is between 2,000 and 3,000. The higher student population there is, more costs are involved.

Paulette Bumbalough inquired if the petition can be started at any time. The response was there is a time limit when the petition can start. Mr. Kuffner said he did not know the answer, he would recommend to contact the Election Department.

Dr. Kotowski said to keep in mind the petition is one of the last things in the process. The feasibility study is the very first piece which needs to take place. All of the analysis is done from the feasibility study.

Mike Foster said it is obvious things need to be done in a certain order. Dr. Kotowski said once it comes to the county the clock starts ticking. The Election Department is next in the process after the petition. The question was asked who verifies the signatures on the petition. Dr. Kotowski said the staff verifies the signatures.

Mike Foster said in slide number 7, it states a petition signed by a least 25% of the registered voters in the territory proposed to be unified or a petition signed by at least 10% of the registered voters residing in any district can initiate the process for unification. Mr. Foster inquired if this would come from the Board or the community. Mr. Kuffner said it would come from County Council. The boundaries and basic data would be needed.

Dr. Moirao said the reason this topic is being discussed this evening is because the district has been approached from some community members and it was also part of SB130 when the district received the loan. The district was informed unification would need to be considered before local control is returned. The district must fulfill the requirement of SB130.

Mr. Kuffner inquired what the status of the loan was. Dr. Moirao said it is a 20 year loan, which had a very high interest rate. One stipulation in the loan is we cannot do anything for 10 years, including paying off the loan. This fall Senator Anthony Cannella played a significant role in reducing the percentage rate of the loan. The loan has been restricted in such a way the state is now assisting in the payment.

Mike Foster said since there is restrictions the loan cannot be reduced, what could be done to change that requirement. Mr. Kuffner said an amendment to the law would need to be made.

Paulette Bumbalough said if the unification is approved, what would be the effective date of the change. Mr. Kuffner said it would depend on when it was approved during the school year.

Raul Rodriguez added he felt it would not be very complex because we are dealing with two cities.

Mike LeBarre inquired what the benefits would be for unification. Dr. Moirao said curriculum would be one of the major benefits. Segregation is an issue. One district may not want to unify and the other may. Mike LeBarre said pupil achievement could be a benefit as well as financial stability.

Mike Foster said the high school is the heart of the community because the district is the feeder from so many other elementary districts. He also added we do not want to put any district in financial straits, it is very complex.

#### Public Comment

Dr. Theresa Rouse, Superintendent for the King City Union School District said she has been listening to the conversation. She said one of her concerns is this is such a small community. Unification would be more of a cost to the elementary district. Another issue is the bond and the loan the high school district has received from the state. She said her budget of \$22 million could not carry the burden of the loan. She said a number of the 9 requirements would have fiscal implications for her district. She felt there would have to be an extensive study done with community involvement. Negotiating with the bargaining units contracts would be huge. Another financial impact to the elementary district is bussing. Currently they are not bussing students to school. Reducing this service saved her district \$400,000. She said the King City Union School District does not have a desire to pursue unification while the state loan is in place.

Mayor Huerta of Greenfield said he appreciated the discussion for unification. The community needs to know the process. It was good to know some Greenfield community members have already met with Dr. Kotowski and there is someone in the county who has knowledge of the process. He does realize a lot of analysis does need to take place. He also under- 10 - Dr. Rouse's financial concerns. He appreciated

the Board of Education and leadership to start the discussion process. The city does have the ability to take this to their council as well for support.

A parent from Greenfield said his son attends Greenfield High School. He has spent a lot of time with his son because he and his wife are concerned about his education. He understands the Board of Education concern about the financial issues as well as pupil achievement. He believes the fact that the district is not unified has already had an impact on students and should not wait any longer to unify. He has been with his son at other schools; his son tells him there are differences with other schools in the county. Other schools talk about incentives for students to encourage student achievement. He also felt there is funding which King City High School receives which Greenfield High School does not. There are schools in the Fresno area in which families have a low income, but the concern is for pupil achievement and not the financial part. They offer more extracurricular activities and focus more on the human quality and not the financial part. He felt this is something that can be done as long as there is cooperation.

Harvey Kuffner recommended if there are more specific questions to keep Dr. Kotowski in the loop. She and her staff would be willing to assist in any way they can.

Mike Foster suggested unification be included on board agendas. Dr. Moirao said he felt he and the Board of Education needed to be more knowledgeable of the process before community forums are conducted.

Paulette Bumbalough said as a Board, they are learning the process and felt it was good having an open meeting for the benefit of the community to learn and understand the process as well. She felt having involvement from the community through the process is important.

Paulette Bumbalough said she would like to give Dr. Moirao something from the Monterey County School Board's Association to be included in the Friday Update.

#### Future Agenda Items/Meeting Dates

March 12, 2014 – Regular Board Meeting at Greenfield High School  
March 19, 2014 – Board Study Session (Budgets; How to Read Them; LCAP)  
April 16, 2014 – Regular Board Meeting at King City District Office  
April 23, 2014 – Board Study Session (Institutional Racism Setting)  
May 13, 2013 – Regular Board Meeting at Greenfield High School  
May 28, 2014 – Board Study Session (Healthy Kids/School Site Plans)  
June 11, 2014 – Regular Board Meeting at King City District Office  
June 18, 2014 – Board Study Session (Alternative Education/FCMAT Update)

#### Adjournment

The meeting was adjourned at 7:18 PM

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Daniel R. Moirao, Ed.D., State Administrator

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Date

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
GOVERNING BOARD**

**SUBJECT:** Approval of Accounts Payable Warrants

**MEETING:** March 12, 2014

**AGENDA SECTION: Consent**

☐ ACTION

☐ INFORMATION

☒ ACTION/CONSENT

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Board Goals:

- \_\_\_\_\_ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- \_\_\_\_\_ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- X   Develop/Sustain Fiscal Crisis Long-Term Solution
- \_\_\_\_\_ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- \_\_\_\_\_ Ensure that Facilities are Safe for Staff and Students
- X   Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

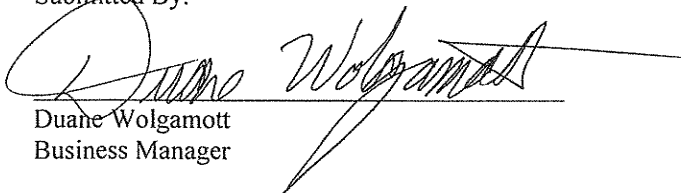
Attached are the accounts payable warrants for February 2014.

Recommendation:

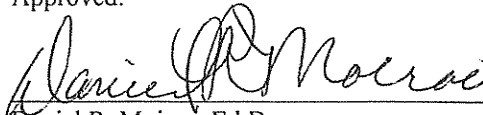
The recommendation is being made for the State Administrator to approval the February accounts payable warrants.

Fiscal Impact:

Submitted By:

  
\_\_\_\_\_  
Duane Wolgamott  
Business Manager

Approved:

  
\_\_\_\_\_  
Daniel R. Moirao, Ed.D.  
State Administrator



Checks Dated 02/01/2014 through 02/28/2014

Board Meeting Date March 12, 2014

| Check Number | Check Date | Pay to the Order of                               | Fund-Object | Comment   | Expensed Amount | Check Amount |
|--------------|------------|---|-------------|---|-----------------|--------------|
| 12060290     | 02/11/2014 | Monika C. Myking                                  | 01-5200     | HS Visit Woodland, CA                             |                 | 259.94       |
| 12060291     | 02/11/2014 | Janet Sanchez-Matos                               | 01-5200     | HS Visit Woodland, CA                             |                 | 188.30       |
| 12060292     | 02/11/2014 | Chrystene L. Allred                               | 01-5200     | AP Workshop San Mateo                             |                 | 256.61       |
| 12060293     | 02/11/2014 | Amy Campbell                                      | 01-5200     | AP Workshop San Mateo                             |                 | 118.16       |
| 12060294     | 02/11/2014 | Sandra L. Lazzaroni                               | 01-5200     | HS Visitation Woodland, CA                        |                 | 226.73       |
| 12060295     | 02/11/2014 | Teresa A. Ybarra                                  | 01-5200     | AP Workshop San Mateo                             |                 | 113.74       |
| 12060296     | 02/11/2014 | Shirley J. Laws                                   | 01-4300     | Food for FCMAT                                    |                 | 56.50        |
| 12060297     | 02/11/2014 | Daniel R. Moirao                                  | 01-5200     | Meeting/Travel/Conference<br>10/28/2013-1/31/2014 |                 | 2,329.49     |
| 12060298     | 02/11/2014 | Wendy J. Pospichal                                | 01-4300     | ASL Books   | 712.77          |              |
|              |            |   | 01-5200     | HS Visitation Woodland, CA                        | 113.07          | 825.84       |
| 12060299     | 02/11/2014 | #1 Educando Con Tabletas, dba                     | 01-5800     | KCHS Tutoring Services                            |                 | 2,025.00     |
| 12060300     | 02/11/2014 | A T & T CALNET 2                                  | 01-5910     | CALNET  |                 | 1,689.18     |
| 12060301     | 02/11/2014 | ACSA'S Foundation For Ed Admin                    | 01-5200     | Superintendent's Workshop                         |                 | 330.00       |
| 12060302     | 02/11/2014 | APPLE COMPUTER                                    | 13-4400     | For Food Service ordering and email               |                 | 1,830.97     |
| 12060303     | 02/11/2014 | C.F. Educational Resources                        | 01-5800     | Consulting Services                               |                 | 12,000.00    |
| 12060304     | 02/11/2014 | CA Assoc School Bus Off.                          | 01-5200     | CASBO Annual Conference                           |                 | 635.00       |
| 12060305     | 02/11/2014 | CA CONSORTIUM for IS                              | 01-5200     | CCIS Conference                                   |                 | 470.00       |
| 12060306     | 02/11/2014 | CA DEPT OF EDUCATION                              | 01-5200     | Conference  | 325.00          |              |
|              |            |   | 13-4700     | Food Distribution Program                         | 166.40          | 491.40       |
| 12060307     | 02/11/2014 | CA Water Service Company                          | 01-5530     | KCHS Water  |                 | 1,106.63     |
| 12060308     | 02/11/2014 | CDW-G   | 01-4300     | Ink Supplies                                      |                 | 133.12       |
| 12060309     | 02/11/2014 | Central Coast Section/CIF                         | 01-5300     | Sports Rule Books                                 |                 | 412.00       |
| 12060310     | 02/11/2014 | CITY OF GREENFIELD                                | 01-5530     | Water, Sewer, and Garbage                         | 156.17          |              |
|              |            |   | 01-5540     | Water, Sewer, and Garbage                         | 809.75          |              |
|              |            |   | 01-5550     | Water, Sewer, and Garbage                         | 2,875.20        | 3,841.12     |
| 12060311     | 02/11/2014 | CSBA  | 01-5200     | CSBA Trainings                                    |                 | 723.00       |
| 12060312     | 02/11/2014 | Culligan Water Conditioning                       | 13-5800     | Water Conditioning                                |                 | 84.34        |
| 12060313     | 02/11/2014 | DELL MARKETING LP                                 | 01-4400     | Technology Equipment                              |                 | 244,563.90   |
| 12060314     | 02/11/2014 | Envision Mechanical Inc                           | 01-5620     | Heating & Cooling Services                        |                 | 1,100.00     |
| 12060315     | 02/11/2014 | Foster Farms Dairy                                | 13-4700     | Cafeteria   |                 | 1,954.69     |
| 12060316     | 02/11/2014 | Fred Pryor Seminars                               | 01-5200     | Claudia seminar                                   |                 | 149.00       |
| 12060317     | 02/11/2014 | Gilroy High School                                | 01-5300     | Wrestling Fee                                     |                 | 150.00       |
| 12060318     | 02/11/2014 | GRAINGER INC, W W                                 | 01-4300     | Maintenance Supplies                              |                 | 121.01       |
| 12060319     | 02/11/2014 | HOME DEPOT CREDIT SERVICES Dept.<br>32-2501271344 | 01-4300     | Open PO   |                 | 165.73       |
| 12060320     | 02/11/2014 | Jake Stephens                                     | 01-8699     | Al Shied Writing Contest - Schied Vineyard        |                 | 1,500.00     |
| 12060321     | 02/11/2014 | KING CITY INDUSTRIAL SUPPLY                       | 01-4300     | Materials and Supplies                            |                 | 35.68        |

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Checks Dated 02/01/2014 through 02/28/2014

Board Meeting Date March 12, 2014

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|--------------|------------|--------------------------------|-------------|--|-----------------|--------------|
| 12060322     | 02/11/2014 | KING CITY TRUE VALUE HARDWARE  | 01-4300     | Maintenance Supplies                     |                 | 27.94        |
| 12060323     | 02/11/2014 | Mail Finance                   | 01-5630     | Open for Monthly Lease                   |                 | 158.06       |
| 12060324     | 02/11/2014 | MARLIN BUSINESS BANK           | 01-5630     | contract #401-0380844-002                |                 | 3,164.36     |
| 12060325     | 02/11/2014 | MATRANGA WHOLESALE FLORISTS    | 01-4300     | Open PO for Matranga                     |                 | 158.03       |
| 12060326     | 02/11/2014 | Mission Trail Athletic/MTAL    | 01-5800     | Game Officials Mileage                   |                 | 210.68       |
| 12060327     | 02/11/2014 | NASCO                          | 01-4300     | human torso                              | 123.21          |              |
|              |            |                                |             | Supplies Open PO                         | 420.22          | 543.43       |
| 12060328     | 02/11/2014 | OFFICE DEPOT BUSINESS SERVICES | 01-4300     | AIG Ag Dept                              | 1,541.81        |              |
|              |            |                                |             | Materials and Supplies                   | 502.75          |              |
|              |            |                                |             | Office Supplies                          | 778.54          |              |
|              |            |                                |             | Supplies and Materials                   | 475.83          | 3,298.93     |
| 12060329     | 02/11/2014 | PACIFIC GAS AND ELECTRIC CO    | 01-5510     | Utilities                                | 57.72           |              |
|              |            |                                | 01-5520     | Utilities                                | 578.47          | 636.19       |
| 12060330     | 02/11/2014 | PARTS & SERVICE CENTER-NAPA    | 01-4300     | Open PO for Supplies and Materials       |                 | 74.16        |
| 12060331     | 02/11/2014 | PEDIATRIC THERAPY CENTER INC   | 01-5800     | Home School                              |                 | 528.00       |
| 12060332     | 02/11/2014 | PENINSULA SPORTS, INC/PSI      | 01-5800     | Game Officials for Baseball & Softball   | 3,446.00        |              |
|              |            |                                |             | Winter Sports Fees Audit for Games Added | 148.00          | 3,594.00     |
| 12060333     | 02/11/2014 | PURE WATER                     | 01-5800     | Drinking Water                           |                 | 191.75       |
| 12060334     | 02/11/2014 | RIVERSIDE PUBLISHING CO        | 01-4300     | woodcock testing                         |                 | 1,322.50     |
| 12060335     | 02/11/2014 | SCHOLASTIC INC                 | 01-4200     | reading books                            |                 | 301.37       |
| 12060336     | 02/11/2014 | SHI International Corp         | 01-5850     | Sales Order Number S01059647             |                 | 6,634.50     |
| 12060337     | 02/11/2014 | Skills USA                     | 01-5800     | Skill USA Affiliation Fee                |                 | 2,260.00     |
| 12060338     | 02/11/2014 | Sprint Solutions, Inc.         | 01-5940     | District Communication                   |                 | 766.59       |
| 12060339     | 02/11/2014 | Susan Brooks                   | 13-5800     | Food Service Consultant                  |                 | 1,400.00     |
| 12060340     | 02/11/2014 | Sysco San Francisco            | 13-4300     | Food Service                             | 349.49          |              |
|              |            |                                | 13-4700     | Food Service                             | 17,947.45       | 18,296.94    |
| 12060341     | 02/11/2014 | TORO PETROLEUM CORP            | 01-4310     | Gas Ag Incentive                         | 185.96          |              |
|              |            |                                |             | Open PO for Supplies and Materials       | 3,036.83        | 3,222.79     |
| 12060342     | 02/11/2014 | UNITED PARCEL SERVICE          | 01-5930     | Open for fees                            |                 | 124.70       |
| 12060343     | 02/11/2014 | Uretsky Security               | 01-5800     | Security                                 |                 | 2,231.25     |
| 12060344     | 02/11/2014 | VAL'S PLUMBING & HEATING INC   | 01-5620     | Repair heating unit                      |                 | 1,324.00     |
| 12061839     | 02/20/2014 | Roger Morante                  | 01-5200     | Pre-AP Workshop Aragon HS                |                 | 305.98       |
| 12061840     | 02/20/2014 | Janet Sanchez-Matos            | 01-4300     | EL Reclassification Ceremony             |                 | 35.98        |
| 12061841     | 02/20/2014 | Eliseo Silva                   | 01-5200     | AP Workshop Aragon HS                    |                 | 150.53       |
| 12061842     | 02/20/2014 | Michael J Onderko              | 01-5200     | Travel between school and for meetings   |                 | 610.20       |
| 12061843     | 02/20/2014 | Aracelis Rodriguez             | 01-5200     | Conference in Sacramento                 |                 | 651.52       |
| 12061844     | 02/20/2014 | ARAMARK UNIFORM SERVICES       | 01-5800     | Open PO for Supplies and Materials       | 108.36          |              |

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Checks Dated 02/01/2014 through 02/28/2014

Board Meeting Date March 12, 2014

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| 12061844     | 02/20/2014 | ARAMARK UNIFORM SERVICES        | 13-5800     | Open PO for Supplies and Materials             | 390.31          | 498.67       |
| 12061845     | 02/20/2014 | ASAP Inc                        | 01-5800     | ROP Annual Support & Maint Fees                |                 | 217.02       |
| 12061846     | 02/20/2014 | BAY SCHOOL, THE                 | 01-5100     | Services                                       |                 | 6,684.00     |
| 12061847     | 02/20/2014 | BENSON PLUMBING INC             | 01-5620     | Irrigation line repair                         | 1,673.13        |              |
|              |            |                                 |             | Maintenance Repairs                            | 118.00          | 1,791.13     |
| 12061848     | 02/20/2014 | CA Department of Justice        | 01-5860     | HR Fingerprints                                |                 | 128.00       |
| 12061849     | 02/20/2014 | CDW-G                           | 01-4300     | Ink Supplies for Computer Classes for Room 101 | 122.70          |              |
|              |            |                                 |             | Technology Supplies                            | 754.39          |              |
|              |            |                                 | 01-4400     | DO color networked printer                     | 772.97          | 1,650.06     |
| 12061850     | 02/20/2014 | CITY OF KING                    | 01-5540     | Misc Commerical Sewer 4th Qtr - KCHS           | 11,862.00       |              |
|              |            |                                 |             | Misc Commerical Sewer 4th Qtr - PBHS           | 975.32          | 12,837.32    |
| 12061851     | 02/20/2014 | Fastenal Company                | 01-4300     | Maintenance Supplies                           |                 | 26.80        |
| 12061852     | 02/20/2014 | Foster Farms Dairy              | 13-4700     | Cafeteria                                      |                 | 1,655.60     |
| 12061853     | 02/20/2014 | GREENFIELD TRUE VALUE           | 01-4300     | Maintenance Supplies                           |                 | 96.18        |
| 12061854     | 02/20/2014 | KING CITY CHAMBER OF COMMERCE   | 01-5300     | annual membership renewal                      |                 | 50.00        |
| 12061855     | 02/20/2014 | LeBarre, Mike                   | 01-5200     | CSBA Masters of Governance - Garden Grove      | 661.28          |              |
|              |            |                                 |             | First Time Board Member Training - Sacramento  | 419.43          | 1,080.71     |
| 12061856     | 02/20/2014 | LOZANO SMITH                    | 01-5810     | Professional Services                          |                 | 722.50       |
| 12061857     | 02/20/2014 | MASSEY HEATING & AIR INC        | 01-5620     | Maintenance Repairs                            | 275.00          |              |
|              |            |                                 |             | PBHS Heating & AC                              | 950.00          | 1,225.00     |
| 12061858     | 02/20/2014 | MATRANGA WHOLESALE FLORISTS     | 01-4300     | Open PO for Matranga                           | 1,157.40        |              |
|              |            |                                 |             | ROP Floral Class                               | 1,260.40        | 2,417.80     |
| 12061859     | 02/20/2014 | Nixon Tire & Automotive Srvc    | 01-5620     | Repairs  | 60.00           |              |
|              |            |                                 |             | Supplies and Materials                         | 105.00          | 165.00       |
| 12061860     | 02/20/2014 | NTD Architecture                | 35-5800     | Project No 2011-0175-00                        |                 | 1,213.04     |
| 12061861     | 02/20/2014 | O'Reilly Automotive Stores, Inc | 01-4300     | Open for Supplies and Materials                |                 | 17.19        |
| 12061862     | 02/20/2014 | OFFICE DEPOT BUSINESS SERVICES  | 01-4300     | Copy Paper                                     | 749.06          |              |
|              |            |                                 |             | Ink to print Sports Certificates for Students  | 99.94           |              |
|              |            |                                 |             | Materials and Supplies                         | 1,386.14        |              |
|              |            |                                 |             | Office Supplies                                | 315.23          |              |
|              |            |                                 |             | Paper Supplies                                 | 2,996.24        |              |
|              |            |                                 |             | Supplies and Materials                         | 75.57           |              |
|              |            |                                 |             | Supplies Open PO                               | 4,640.60        |              |
|              |            |                                 |             | Technology Supplies                            | 199.89          |              |
|              |            |                                 | 01-5800     | Copy & Print                                   | 322.45          | 10,785.12    |

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Checks Dated 02/01/2014 through 02/28/2014

Board Meeting Date March 12, 2014

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|------------------------|------------|-------------------------------|-------------|---|-----------------|--------------|
| 12061863               | 02/20/2014 | Olson, Hagel & Fishburn, LLP  | 01-5810     | 40350-01 Audit Matters                                  |                 | 790.50       |
| 12061864               | 02/20/2014 | PACIFIC GAS AND ELECTRIC CO   | 01-5510     | Utilities   | 4,572.20        |              |
|                        |            |                               | 01-5520     | Utilities   | 21,635.65       | 26,207.85    |
| 12061865               | 02/20/2014 | PARTS & SERVICE CENTER-NAPA   | 01-4300     | Open PO for Supplies and Materials                      |                 | 15.46        |
| 12061866               | 02/20/2014 | Riddell All American          | 01-4300     | Athletic Uniforms                                       |                 | 975.23       |
| 12061867               | 02/20/2014 | SAN ANTONIO UNION SCHL DIST   | 01-4310     | Fuel for SMCJUHSD BUs                                   |                 | 74.65        |
| 12061868               | 02/20/2014 | Sandra A. Madrid              | 01-5800     | Aeries Consultant                                       |                 | 1,200.00     |
| 12061869               | 02/20/2014 | SCHOOL SERVICES OF CA, INC    | 01-5200     | Fiscal Workshop   | 175.00          |              |
|                        |            |                               |             | SSCAL Jan Gov Budget Workshop                           | 175.00          | 350.00       |
| 12061870               | 02/20/2014 | Servico Lighting & Electric   | 01-4300     | Lighting supplies                                       |                 | 332.47       |
| 12061871               | 02/20/2014 | Shred-It San Francisco        | 01-5800     | Fees for shredding                                      |                 | 124.77       |
| 12061872               | 02/20/2014 | Soledad Unified School Dist   | 01-5800     | Transportation Services                                 |                 | 48,364.00    |
| 12061873               | 02/20/2014 | Sysco San Francisco           | 13-4300     | Food Service  | 996.93          |              |
|                        |            |                               | 13-4700     | Food Service  | 6,456.02        | 7,452.95     |
| 12061874               | 02/20/2014 | TORO PETROLEUM CORP           | 01-4310     | Open PO for Supplies and Materials                      |                 | 1,008.91     |
| 12061875               | 02/20/2014 | TUCCI LEARNING SOLUTIONS, INC | 01-5100     | Services  |                 | 2,960.83     |
| 12061876               | 02/20/2014 | UNITED PARCEL SERVICE         | 01-5930     | Open for fees   |                 | 50.62        |
| 12061877               | 02/20/2014 | West Coast Sporting           | 01-4300     | Athletic Supplies                                       |                 | 536.96       |
| 12063916               | 02/27/2014 | Stacey L. Callarman           | 01-5200     | ERWC Training 2/20 - 2/21                               |                 | 125.69       |
| 12063917               | 02/27/2014 | Joseph R. Martin              | 01-5200     | MPC Counselor Meeting 2/21/14                           |                 | 62.10        |
| 12063918               | 02/27/2014 | Lisa K. Mazza                 | 01-5200     | CISC / Common Core                                      |                 | 151.34       |
| 12063919               | 02/27/2014 | Claudia H. Arellano           | 01-5200     | 1/21 - Fred Pryor Seminar / 1/31 & 2/19 - MCSIG Meeting | 176.26          |              |
|                        |            |                               |             | Budget Development & Control Course                     | 345.00          | 521.26       |
| 12063920               | 02/27/2014 | DELL MARKETING LP             | 01-4400     | Monitor   |                 | 131.92       |
| 12063921               | 02/27/2014 | Greenfield USD                | 25-8681     | School District Developer Fee Referral                  |                 | 16,380.89    |
| 12063922               | 02/27/2014 | LinkCrew Boomerang Project    | 01-5800     | Training and Orientation for GHS and KCHS               |                 | 1,085.88     |
| 12063923               | 02/27/2014 | Maria S. Monroy               | 01-5800     | SPED Mileage Reimbursement                              |                 | 1,032.72     |
| Total Number of Checks |            |                               |             |   | 102             | 485,309.60   |

## Fund Summary

| Fund | Description    | Check Count | Expensed Amount |
|------|----------------|-------------|-----------------|
| 01   | General Fund   | 93          | 434,483.47      |
| 13   | Cafeteria Fund | 9           | 33,232.20       |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 5

Checks Dated 02/01/2014 through 02/28/2014

Board Meeting Date March 12, 2014

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|

## Fund Summary

| Fund                            | Description                    | Check Count | Expensed Amount |
|---------------------------------|--------------------------------|-------------|-----------------|
| 25                              | Capital Facilities Fund        | 1           | 16,380.89       |
| 35                              | School Facility Program (Regul | 1           | 1,213.04        |
| Total Number of Checks          |                                | 102         | 485,309.60      |
| Less Unpaid Sales Tax Liability |                                |             | .00             |
| Net (Check Amount)              |                                |             | 485,309.60      |

- 17 -

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 5 of 5

# SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

## GOVERNING BOARD

**SUBJECT:** Approval of KCHS FFA Students to Attend Ag Day      **MEETING:** March 12, 2014  
Overnight Trip to Sacramento

**AGENDA SECTION:**

☐ ACTION

☐ INFORMATION

☒ ACTION/CONSENT

---

Board Goals:

- ☐ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- ☐ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- ☐ Develop/Sustain Fiscal Crisis Long-Term Solution
- ☐ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- ☐ Ensure that Facilities are Safe for Staff and Students
- ☒ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

On March 18 and March 19, 2014 nine students from King City High School will travel to the Agriculture Day in Sacramento. Students will leave from Paso Robles on March 18 at 1:45 P.M. and stay the night in Galt. During this trip, students will meet with Assemblymember Alejo and Senators Monning and Cannella. The resolution passed by our State administrator and our local Young Farmer organization will also be presented at this time.

Recommendation:

It is recommended that the State Administrator approve the overnight trip to Sacramento

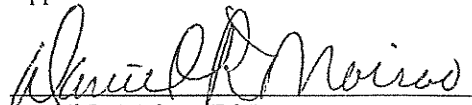
Fiscal Impact:

Hotel expense will be paid by the Young Farmer donations. The bus is provided by Farm Supply in Paso Robles. Students will be responsible for their own meals. Cost of a substitute for one teacher for one full day plus three periods will be charged to the Perkins Grant.

Submitted By:

Debra Benson  
Ag Advisor

Approved:

  
Daniel R. Moirao, Ed.D.  
State Administrator



# SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

## GOVERNING BOARD

**SUBJECT:** Approval for GHS FFA Students to Attend the Ag  
Day Overnight Trip to Sacramento

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☐ ACTION

☐ INFORMATION

☒ ACTION/CONSENT

---

Board Goals:

- ☐ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- ☐ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- ☐ Develop/Sustain Fiscal Crisis Long-Term Solution
- ☐ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- ☐ Ensure that Facilities are Safe for Staff and Students
- ☒ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Mr. Villaseñor would like to take seven students to Agriculture Day in Sacramento. We would be taking the Ag van to Sacramento at 2:00 P.M. We will stay the night in Galt, where the California FFA center is located. A tour of that facility will take place on Tuesday evening along with a briefing of what to expect the next day. During this trip, students will meet with Assemblymember Alejo and Senators Monning and Cannella to express their concerns with the current proposed budget which excludes the Agriculture Incentive Grant. Letters from individual students will be presented to our lawmakers explaining the importance of the agriculture program from a student perspective. The resolution passed by our state administrator and our local Young Farmer organization will also be presented at this time. Approximately 1,000 FFA members from the State of California are planning to attend this event.

Recommendation:

The recommendation is being made for the State Administrator to approve the overnight trip.

Fiscal Impact:

Hotel expense will be paid by the Young Farmers donations to our chapter. The bus is provided by Farm Supply in Paso Robles. Students will be responsible for their own meals. The only cost to the district will be cost of a substitute for one teacher for one full day plus three periods. This cost can be charged to the Perkins Grant.

Submitted By:



Daniel Villaseñor  
GHS Ag Teacher

Approved:



Daniel R. Moirao, Ed.D.  
State Administrator

# SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Third Quarterly Williams Report

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☐ ACTION

☐ INFORMATION

☒ ACTION/CONSENT

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## GOVERNING BOARD

### Board Goals:

- ☒ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- ☒ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- ☐ Develop/Sustain Fiscal Crisis Long-Term Solution
- ☐ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- ☐ Ensure that Facilities are Safe for Staff and Students
- ☐ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

### Summary:

By law, the South Monterey County Joint Union High School District must report quarterly during every academic year to the Board its compliance with the Williams-Venezuela lawsuit. Attached is the third report for this school year.

### Recommendation:

The recommendation is being made for the State Administrator to approve the Williams-Venezuela report as required by Education Code.

### Fiscal Impact:

No cost to the district.

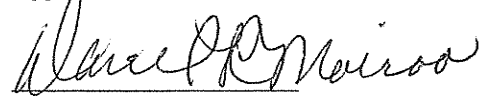
Submitted By:



Wendy Pospichal, Ed.D.

Assistant Superintendent Administrative Services

Approved:



Daniel R. Moirao, Ed.D.

State Administrator



**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**  
**GOVERNING BOARD**

**SUBJECT:** Revenue and Expenditures Report

**MEETING:** March 12, 2014

**AGENDA SECTION:** Information

☐ ACTION

☒ INFORMATION

☐ ACTION/CONSENT

---

Board Goals:

- \_\_\_\_\_ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- \_\_\_\_\_ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- X   Develop/Sustain Fiscal Crisis Long-Term Solution
- \_\_\_\_\_ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- \_\_\_\_\_ Ensure that Facilities are Safe for Staff and Students
- X   Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

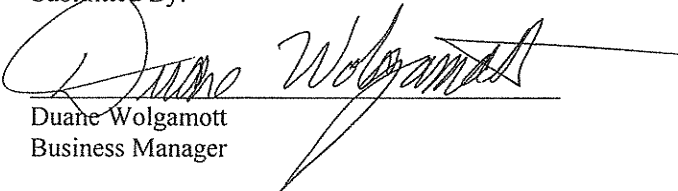
Included is the Fiscal Year to date Revenues and Expenditures Report for each fund.

Recommendation:

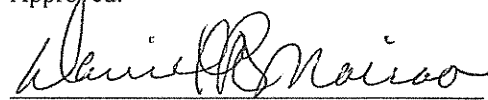
This is an informational item only.

Fiscal Impact:

Submitted By:

  
Duane Wolgamott  
Business Manager

Approved:

  
Daniel R. Moirao, Ed.D.  
State Administrator

| Fund 01 - General Fund                   |                        | Fiscal Year 2014 through 02/28/2014 |                       |                         |                     |             |
|--|------------------------|-------------------------------------|-----------------------|-------------------------|---------------------|-------------|
|  |                        | Budget                              | Actual                | Encumbrance             | Balance             | Avail       |
| <b>REVENUE</b>                           |                        |                                     |                       |                         |                     |             |
| Revenue Limit                            | (8010-8099)            | 14,227,123.00                       | 9,401,953.90          |                         | 4,825,169.10        | 34%         |
| Federal Revenue                          | (8100-8299)            | 1,322,830.00                        | 368,463.78            |                         | 954,366.22          | 72%         |
| Other State Revenue                      | (8300-8599)            | 1,379,589.00                        | 681,220.13            |                         | 698,368.87          | 51%         |
| Other Local Revenue                      | (8600-8799)            | 732,768.00                          | 762,765.24            |                         | (29,997.24)         | (4)%        |
| <b>Total Revenue</b>                     |                        | <b>17,662,310.00</b>                | <b>11,214,403.05</b>  |                         | <b>6,447,906.95</b> | <b>37%</b>  |
| <b>EXPENSES</b>                          |                        |                                     |                       |                         |                     |             |
| Certified Salaries                       | (1000-1999)            | 6,959,732.00                        | 4,825,352.51          | 2,023,981.50            | 110,397.99          | 2%          |
| Classified Salaries                      | (2000-2999)            | 2,131,272.00                        | 1,372,204.02          | 573,261.38              | 185,806.60          | 9%          |
| Employee Benefits                        | (3000-3999)            | 2,820,092.00                        | 1,819,848.19          | 836,672.54              | 163,571.27          | 6%          |
| Supplies and Services                    | (4000-4999)            | 945,495.00                          | 670,725.09            | 116,755.09              | 158,014.82          | 17%         |
| Services & Operating Expenses            | (5000-5999)            | 3,775,368.00                        | 1,154,672.20          | 698,456.97              | 1,922,238.83        | 51%         |
| Capital Outlays                          | (6000-6999)            | 64,399.00                           | 64,398.75             | .00                     | 0.25                | 0%          |
| Other Outgo                              | (7100-7299, 7400-7499) | 1,566,845.00                        | 1,046,870.96          | .00                     | 519,974.04          | 33%         |
| <b>Total Expenses</b>                    |                        | <b>18,263,203.00</b>                | <b>10,954,071.72</b>  | <b>4,249,127.48</b>     | <b>3,060,003.80</b> | <b>17%</b>  |
| <b>Operating Surplus/(Deficit)</b>       |                        | <b>(600,893.00)</b>                 | <b>260,331.33</b>     | <b>(3,988,796.15)</b>   |                     |             |
| <b>OTHER FINANCING SOURCES/USES</b>      |                        |                                     |                       |                         |                     |             |
| Interfund Transfers Out                  | (7610-7629)            | 47,673.00                           | .00                   | .00                     | 47,673.00           | 100%        |
| <b>Total Other Financing Sources</b>     |                        | <b>(47,673.00)</b>                  | <b>.00</b>            | <b>.00</b>              | <b>(47,673.00)</b>  | <b>100%</b> |
| <b>Net Surplus/(Deficit)</b>             |                        | <b>(648,566.00)</b>                 | <b>260,331.33</b>     | <b>(3,988,796.15)</b>   |                     |             |
| <b>Beginning Fund Balance</b>            |                        | <b>2,149,955.00</b>                 | <b>2,149,947.34</b>   | <b>2,149,947.34</b>     |                     |             |
| <b>Net Ending Fund Balance</b>           |                        | <b>\$1,501,389.00</b>               | <b>\$2,410,278.67</b> | <b>(\$1,838,848.81)</b> |                     |             |
| *** calculated ***                       |                        |                                     |                       |                         |                     |             |
| <b>Components of Ending Fund Balance</b> |                        |                                     |                       |                         |                     |             |
| Undesignated/Unappropriated - 9790       |                        | 1,501,389.00                        | .00                   |                         |                     |             |
| <b>Ending Fund Balance</b>               |                        | <b>1,501,389.00</b>                 | <b>.00</b>            |                         |                     |             |

| Fund 13 - Cafeteria Fund                 |             | Fiscal Year 2014 through 02/28/2014 |                       |                       |                   |             |
|--|-------------|-------------------------------------|-----------------------|-----------------------|-------------------|-------------|
|  |             | Budget                              | Actual                | Encumbrance           | Balance           | Avail       |
| <b>REVENUE</b>                           |             |                                     |                       |                       |                   |             |
| Federal Revenue                          | (8100-8299) | 375,000.00                          | 181,519.71            |                       | 193,480.29        | 52%         |
| Other State Revenue                      | (8300-8599) | 35,000.00                           | 14,145.73             |                       | 20,854.27         | 60%         |
| Other Local Revenue                      | (8600-8799) | 79,500.00                           | 42,510.96             |                       | 36,989.04         | 47%         |
| <b>Total Revenue</b>                     |             | <b>489,500.00</b>                   | <b>238,176.40</b>     |                       | <b>251,323.60</b> | <b>51%</b>  |
| <b>EXPENSES</b>                          |             |                                     |                       |                       |                   |             |
| Classified Salaries                      | (2000-2999) | 81,646.00                           | 56,154.46             | 25,489.80             | 1.74              | 0%          |
| Employee Benefits                        | (3000-3999) | 45,851.00                           | 31,387.82             | 14,465.67             | (2.49)            | 0%          |
| Supplies and Services                    | (4000-4999) | 399,858.00                          | 287,022.11            | 14,870.19             | 97,965.70         | 25%         |
| Services & Operating Expenses            | (5000-5999) | 9,447.00                            | 16,528.01             | 2,744.35              | (9,825.36)        | (104)%      |
| Capital Outlays                          | (6000-6999) | .00                                 | 10,831.70             | .00                   | (10,831.70)       | 0%          |
| <b>Total Expenses</b>                    |             | <b>536,802.00</b>                   | <b>401,924.10</b>     | <b>57,570.01</b>      | <b>77,307.89</b>  | <b>14%</b>  |
| <b>Operating Surplus/(Deficit)</b>       |             | <b>(47,302.00)</b>                  | <b>(163,747.70)</b>   | <b>(221,317.71)</b>   |                   |             |
| <b>OTHER FINANCING SOURCES/USES</b>      |             |                                     |                       |                       |                   |             |
| Interfund Transfers In                   | (8910-8929) | 47,673.00                           | .00                   |                       | 47,673.00         | 100%        |
| <b>Total Other Financing Sources</b>     |             | <b>47,673.00</b>                    | <b>.00</b>            |                       | <b>47,673.00</b>  | <b>100%</b> |
| <b>Net Surplus/(Deficit)</b>             |             | <b>371.00</b>                       | <b>(163,747.70)</b>   | <b>(221,317.71)</b>   |                   |             |
| <b>Net Ending Fund Balance</b>           |             | <b>\$371.00</b>                     | <b>(\$163,747.70)</b> | <b>(\$221,317.71)</b> |                   |             |
| *** calculated ***                       |             |                                     |                       |                       |                   |             |
| <b>Components of Ending Fund Balance</b> |             |                                     |                       |                       |                   |             |
| Undesignated/Unappropriated - 9790       |             | 371.00                              | .00                   |                       |                   |             |
| <b>Ending Fund Balance</b>               |             | <b>371.00</b>                       | <b>.00</b>            |                       |                   |             |



| Fund 17 - Special Reserve Fund for Other |             | Fiscal Year 2014 through 02/28/2014 |                |                |               |
|--|-------------|-------------------------------------|----------------|----------------|---------------|
|  |             | Budget                              | Actual         | Encumbrance    | Balance Avail |
| <b>REVENUE</b>                           |             |                                     |                |                |               |
| Other Local Revenue                      | (8600-8799) | 14,800.00                           | 10,469.34      |                | 4,330.66 29%  |
| Total Revenue                            |             | 14,800.00                           | 10,469.34      |                | 4,330.66 29%  |
| Operating Surplus/(Deficit)              |             | 14,800.00                           | 10,469.34      | 10,469.34      |               |
| Net Surplus/(Deficit)                    |             | 14,800.00                           | 10,469.34      | 10,469.34      |               |
| Beginning Fund Balance                   |             | 2,970,359.00                        | 2,970,358.68   | 2,970,358.68   |               |
| Net Ending Fund Balance                  |             | \$2,985,159.00                      | \$2,980,828.02 | \$2,980,828.02 |               |
| *** calculated ***                       |             |                                     |                |                |               |
| <b>Components of Ending Fund Balance</b> |             |                                     |                |                |               |
| Undesignated/Unappropriated - 9790       |             | 2,985,159.00                        | .00            |                |               |
| Ending Fund Balance                      |             | 2,985,159.00                        | .00            |                |               |

| Fund 25 - Capital Facilities Fund        |                        | Fiscal Year 2014 through 02/28/2014 |                     |                     |                    |               |
|--|------------------------|-------------------------------------|---------------------|---------------------|--------------------|---------------|
|  |                        | Budget                              | Actual              | Encumbrance         | Balance            | Avail         |
| <b>REVENUE</b>                           |                        |                                     |                     |                     |                    |               |
| Other Local Revenue                      | (8600-8799)            | 10,000.00                           | 43,825.03           |                     | (33,825.03)        | (338)%        |
| <b>Total Revenue</b>                     |                        | <b>10,000.00</b>                    | <b>43,825.03</b>    |                     | <b>(33,825.03)</b> | <b>(338)%</b> |
| <b>EXPENSES</b>                          |                        |                                     |                     |                     |                    |               |
| Other Outgo                              | (7100-7299, 7400-7499) | 104,674.00                          | 104,672.76          | .00                 | 1.24               | 0%            |
| <b>Total Expenses</b>                    |                        | <b>104,674.00</b>                   | <b>104,672.76</b>   | <b>.00</b>          | <b>1.24</b>        | <b>0%</b>     |
| <b>Operating Surplus/(Deficit)</b>       |                        | <b>(94,674.00)</b>                  | <b>(60,847.73)</b>  | <b>(60,847.73)</b>  |                    |               |
| <b>Net Surplus/(Deficit)</b>             |                        | <b>(94,674.00)</b>                  | <b>(60,847.73)</b>  | <b>(60,847.73)</b>  |                    |               |
| <b>Beginning Fund Balance</b>            |                        | <b>453,682.00</b>                   | <b>453,681.54</b>   | <b>453,681.54</b>   |                    |               |
| <b>Net Ending Fund Balance</b>           |                        | <b>\$359,008.00</b>                 | <b>\$392,833.81</b> | <b>\$392,833.81</b> |                    |               |
| *** calculated ***                       |                        |                                     |                     |                     |                    |               |
| <b>Components of Ending Fund Balance</b> |                        |                                     |                     |                     |                    |               |
| Undesignated/Unappropriated - 9790       |                        | 359,008.00                          | .00                 |                     |                    |               |
| <b>Ending Fund Balance</b>               |                        | <b>359,008.00</b>                   | <b>.00</b>          |                     |                    |               |

| Fund 35 - School Facility Program (Regul |             | Fiscal Year 2014 through 02/28/2014 |                     |                     |                        |
|--|-------------|-------------------------------------|---------------------|---------------------|------------------------|
|  |             | Budget                              | Actual              | Encumbrance         | Balance Avail          |
| <b>REVENUE</b>                           |             |                                     |                     |                     |                        |
| Other Local Revenue                      | (8600-8799) | 3,300.00                            | 2,003.35            |                     | 1,296.65 39%           |
| <b>Total Revenue</b>                     |             | <b>3,300.00</b>                     | <b>2,003.35</b>     |                     | <b>1,296.65 39%</b>    |
| <b>EXPENSES</b>                          |             |                                     |                     |                     |                        |
| Services & Operating Expenses            | (5000-5999) | .00                                 | 12,817.36           | .00                 | (12,817.36) 0%         |
| Capital Outlays                          | (6000-6999) | .00                                 | 285,796.83          | 204,451.23          | (490,248.06) 0%        |
| <b>Total Expenses</b>                    |             | <b>.00</b>                          | <b>298,614.19</b>   | <b>204,451.23</b>   | <b>(503,065.42) 0%</b> |
| <b>Operating Surplus/(Deficit)</b>       |             | <b>3,300.00</b>                     | <b>(296,610.84)</b> | <b>(501,062.07)</b> |                        |
| <b>Net Surplus/(Deficit)</b>             |             | <b>3,300.00</b>                     | <b>(296,610.84)</b> | <b>(501,062.07)</b> |                        |
| <b>Beginning Fund Balance</b>            |             | <b>564,452.00</b>                   | <b>564,451.23</b>   | <b>564,451.23</b>   |                        |
| <b>Net Ending Fund Balance</b>           |             | <b>\$567,752.00</b>                 | <b>\$267,840.39</b> | <b>\$63,389.16</b>  |                        |
| *** calculated ***                       |             |                                     |                     |                     |                        |
| <b>Components of Ending Fund Balance</b> |             |                                     |                     |                     |                        |
| Undesignated/Unappropriated - 9790       |             | 567,752.00                          | .00                 |                     |                        |
| <b>Ending Fund Balance</b>               |             | <b>567,752.00</b>                   | <b>.00</b>          |                     |                        |

| Fund 56 - Debt Service Fund        |                | Fiscal Year 2014 through 02/28/2014 |                |         |       |
|------------------------------------|----------------|-------------------------------------|----------------|---------|-------|
|                                    | Budget         | Actual                              | Encumbrance    | Balance | Avail |
| Beginning Fund Balance             | 1,248,728.00   | 1,248,727.02                        | 1,248,727.02   |         |       |
| Net Ending Fund Balance            | \$1,248,728.00 | \$1,248,727.02                      | \$1,248,727.02 |         |       |
| *** calculated ***                 |                |                                     |                |         |       |
| Components of Ending Fund Balance  |                |                                     |                |         |       |
| Undesignated/Unappropriated - 9790 | 1,248,728.00   | .00                                 |                |         |       |
| Ending Fund Balance                | 1,248,728.00   | .00                                 |                |         |       |

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

**GOVERNING BOARD**

**SUBJECT:** Common Core Implementation Funding Plan

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☐ ACTION

☒ INFORMATION

☐ ACTION/CONSENT

---

Board Goals:

- |               |   |
|---------------|---|
| <u>X</u>      | Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures                 |
| <u>      </u> | Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety   |
| <u>      </u> | Develop/Sustain Fiscal Crisis Long-Term Solution  |
| <u>      </u> | Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings    |
| <u>      </u> | Ensure that Facilities are Safe for Staff and Students  |
| <u>X</u>      | Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations |

Summary:

California Department of Education has allocated \$395,463.64 in Common Core State Standards implementation funds. CCSS implementation funds can be expended for:

- Professional development
- Instructional materials aligned to the academic content standards
- Integration of the academic content standards through technology-based instruction including expenditures necessary to support the administration of computer-based assessments

The plan was developed to meet needs in each of the three above areas. The plan must be heard in a public meeting of the Board of Education of the school district before its adoption in a subsequent public meeting.

Recommendation:

This is an informational item only.

Fiscal Impact:

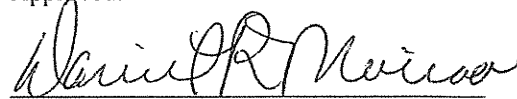
\$395,463.63 apportioned to SMCJUHSD.

Submitted By:



Wendy Pospichal, Ed. D.  
Assistant Superintendent, Administrative Services

Approved:



Daniel R. Moirao, Ed.D.  
State Administrator

## SMCJUHSD Common Core Funding Plan

2013 -2014 & 2014-2015 School Years – Funding: \$395,463.64

| Category   | Item/Service  | Approximate Cost                         | Implementation       | Position Responsible for Implementation |
|--|---|--|----------------------|---|
| <b>Technology to Support Common Core</b>   |   | <b>\$270,000</b>                         |                      |   |
| Firewalls  | Firewalls <ul style="list-style-type: none"> <li>GHS</li> <li>KCHS (inc. PBCHS)</li> </ul>  | \$10,000                                 | Spring – Summer 2014 | Director of IT                          |
| Increased WiFi   | Additional WiFi for access availability in all classrooms   | \$40,000                                 | Spring – Summer 2014 | Director of IT                          |
| Increase number of computers at all school sites (portable labs)                               | Portable computer labs <ul style="list-style-type: none"> <li>GHS (2)</li> <li>KCHS (1)</li> <li>PBCHS (1)</li> </ul>             | \$160,000                                | Spring – Summer 2014 | Director of IT                          |
| LCD projectors and document cameras for classrooms in which the do not exist but would be used | LCD projectors/ document cameras <ul style="list-style-type: none"> <li>GHS (2/3 of classrooms)</li> <li>PBCHS (all 3)</li> </ul> | \$40,000                                 | Spring – Fall 2014   | Director of IT                          |
| Support writing across the curriculum through technology                                       | turnitin.com site licenses  | \$5,000                                  | Summer 2014          | Director of IT                          |
| Prevention of computer damage  | Screen savers for computers   | \$2,000                                  | Summer 2014          | Director of IT                          |
| Replacement computers and replacement parts  | Individual computers and replacement parts  | \$13,000<br>(and any Technology reserve) | Fall – Winter 2014   | Director of IT                          |



## SMCJUHS Common Core Funding Plan

2013 -2014 & 2014-2015 School Years – Funding: \$395,463.64

| Category   | Item/Service  | Approximate Cost                                    | Implementation        | Position Responsible for Implementation |
|--|---|---|-----------------------|---|
| <b>Common Core Professional Development</b>  |   | <b>\$80,000</b>                                     |                       |   |
| Provide <u>ALL</u> teachers the opportunity for teachers to create Common Core tools and lessons | Teachers will work to develop Common Core tools and lessons   | \$40,000  | June 2014             | Assistant Superintendent                |
| Math 1 and 2   | Math 1 and 2 MVP Publisher training through MCOE (6 teachers per training; registration fees and hourly rate) | \$25,000  | June 2014             | Assistant Superintendent                |
| Provide on-going Common Core training for teachers   | MCOE, in-house professional development, other resources  | \$15,000 (and any Professional Development reserve) | 2014-2015 school year | Assistant Superintendent                |

## SMCJUHSD Common Core Funding Plan

2013 -2014 & 2014-2015 School Years – Funding: \$395,463.64

| Category  | Item/Service  | Approximate Cost  | Implementation | Position Responsible for Implementation |
|---|---|---|----------------|---|
| <b>Materials and Supplies to Support Common Core Implementation</b>         |   | <b>\$45,463.64</b>                                      |                |   |
| Materials necessary for student CC specific text sets and performance tasks | Toner and paper   | \$6,000   | 2014-2015      | Assistant Superintendent                |
| Integrated math and ERWC (Sr. English) curriculum                           | Printing  | \$21, 000   | 2014-2015      | Assistant Superintendent                |
| Integrated math teacher materials   | Curriculum adopted teacher answer keys  | \$700   | Spring 2013    | Assistant Superintendent                |
| Math supplies to implement Integrated math curriculum                       | Materials required for Integrated Math Common Core lessons (including compasses, patty paper, rulers, miras, calculators, graph paper, protractors) | \$4500  | Spring 2013    | Assistant Superintendent                |
| Common Core supplies and supplementary materials                            | Materials and supplies for implementation of Common Core lessons  | \$13,263.64<br>(and any Materials and Supplies reserve) | 2014-2015      | Assistant Superintendent                |

## Common Core State Standards Implementation FAQ

Frequently Asked Questions (FAQ) on Common Core State Standards (CCSS) implementation funds from education trailer bill, Assembly Bill 86 (Chapter 48, Statutes of 2013).

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1. Who is eligible to receive CCSS implementation funds?
  2. Are there conditions placed on local educational agencies (LEAs) seeking the CCSS implementation funds?
  3. Do recipients of funds have to submit local plans to the Department of Education?
  4. How will CCSS implementation funds be disbursed?
  5. When can LEAs expect to receive the CCSS implementation funds?
  6. What are the allowable uses of CCSS implementation funds?
  7. How do we accrue these funds?
  8. When do these funds need to be encumbered?
  9. Will these funds be subject to a state audit?
  10. Where can I find more information on the CCSS implementation funds?
- 

1. Who is eligible to receive CCSS implementation funds?

School districts, county offices of education, charter schools, and state special schools with 2012–13 enrollment are eligible to receive CCSS implementation funds.

2. Are there conditions placed on local educational agencies (LEAs) seeking the CCSS implementation funds?

As a condition of receiving CCSS implementation funds, a school district, county office of education, charter school, or state special school is required to:

1. Develop and adopt a plan delineating how the CCSS implementation funds will be spent. The plan must be explained in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school, before its adoption in a subsequent public meeting.
2. On or before July 1, 2015, report detailed information to the California Department of Education (CDE), including, but not limited to, specific purchases made and the number of teachers, administrators, or paraprofessional educators that received professional development.

3. Do recipients of funds have to submit local plans to the Department of Education?

No. The plans need to be heard in a public meeting of the governing board of the school district or county board of education, or governing body of the charter school, before its adoption in a subsequent public meeting.

4. How will CCSS implementation funds be disbursed?

The CDE will apportion funds to school districts, county offices of education, charter schools, and state special schools using an equal rate per pupil based on 2012–13 enrollment.

5. When can LEAs expect to receive the CCSS implementation funds?

The CDE plans to issue the first apportionment (50 percent of funds) in August 2013, and a second apportionment (50 percent of funds) in October 2013.

6. What are the allowable uses of CCSS implementation funds?

CCSS implementation funds can be expended for any of the following purposes:

1. Professional development for teachers, administrators, and paraprofessional educators or other classified employees involved in the direct instruction of pupils that is aligned to the academic content standards adopted pursuant to California *Education Code (EC)* sections 60605.8, 60605.11, 60605.85, and 60811.3.
2. Instructional materials aligned to the academic content standards adopted pursuant to *EC* sections 60605.8, 60605.85, 60605.11, and 60811.3 including, but not necessarily limited to, supplemental instructional materials as provided in sections 60605.86, 60605.87, and 60605.88.
3. Integration of these academic content standards through technology-based instruction for purposes of improving the academic performance of pupils, including, but not necessarily limited to, expenditures necessary to support the administration of computer-based assessments and provide high-speed, high-bandwidth Internet connectivity for the purpose of administration of computer-based assessments.

7. How do we accrue these funds?

Assembly Bill (AB) 86 (Chapter 48, Statutes of 2013), Section 85, appropriates \$1.25 billion to support the integration of

academic content standards in instruction adopted pursuant to various *EC* sections. AB 86 specifies that \$1 billion of this funding is deemed to be appropriated for the 2012–13 fiscal year, with the remaining \$250 million appropriated for the 2013–14 fiscal year.

The CDE will apportion \$625 million in August 2013, with the remaining \$625 million expected to be apportioned in October 2013.

Since a portion of the Common Core Implementation funding is appropriated for 2012–13, the CDE has determined that in accordance with Generally Accepted Accounting Principles (GAAP) LEAs may accrue the associated revenue in 2012–13. However, AB 86, Section 85 specifies that LEAs may encumber these funds at any time during 2013–14 or 2014–15. Because this language imposes a time requirement on the use of funds, and the time period for use of funds begins in the year after the funding is appropriated, LEAs that accrue revenue in 2012–13 should record a like amount of deferred revenue in 2012–13. The net effect of both entries on an LEA's fund balance will be zero.

For LEAs using the modified accrual basis of accounting, the amount accrued should be only what is expected to be received in the August apportionment. This is because in the modified accrual basis of accounting used for governmental funds, the availability criterion for revenue recognition must be met. The October apportionment is beyond the 90-day collection period necessary to be deemed available for revenue recognition purposes.

For those charter schools using the accrual basis of accounting, the availability criterion is not a factor in revenue recognition. The entire amount of Common Core funding appropriated for 2012–13 would be recognized as a receivable for 2012–13. Since the time requirement regarding the use of the funds has not been met as of June 30<sup>th</sup>, the charter schools would defer recognition of the entire amount of the (unearned) revenue until 2013–14.

The CDE has established Resource 7405 for this funding. It will be included in an update to the tables of valid code combinations to be released the first week of August.

8. When do these funds need to be encumbered?

A school district, county office of education, charter school, or state special school may encumber the CCSS implementation funds at any time during the 2013–14 or 2014–15 fiscal years.

9. Will these funds be subject to a state audit?

Yes. CCSS implementation funds will be subject to the annual audits required by *EC* Section 41020.

10. Where can I find more information on the CCSS implementation funds?

Language governing the allocation and use of CCSS implementation funds can be found in the education trailer bill, AB 86, Section 85.

[Back to Top](#)

Questions: Karen Almquist | [kalmquist@cde.ca.gov](mailto:kalmquist@cde.ca.gov) | 916-327-4406

California Department of Education  
1430 N Street  
Sacramento, CA 95814

Last Reviewed: Thursday, September 12, 2013

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Revised District Budget for Federal Programs

MEETING: March 12, 2014

AGENDA SECTION:

☐ ACTION

☒ INFORMATION

☐ ACTION/CONSENT

---

Board Goals:

\_\_\_\_\_ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures

\_\_\_\_\_ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety

\_\_\_\_\_ Develop/Sustain Fiscal Crisis Long-Term Solution

\_\_\_\_\_ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings

\_\_\_\_\_ Ensure that Facilities are Safe for Staff and Students

X \_\_\_\_\_ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

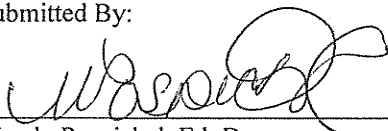
Each year, Districts determine their anticipated budget for Federal Programs. At midyear, anticipated budget figures may vary. Attached are the revised prior year district carryovers, current year district entitlements and current year direct services to students at school sites program category.

Recommendation:

This is an information item only.


Fiscal Impact:

Submitted By:



Wendy Pospichal, Ed. D.  
Assistant Superintendent, Administrative Services

Approved:



Daniel R. Moirao, Ed.D.  
State Administrator

## DISTRICT BUDGET FOR FEDERAL PROGRAMS

| Programs  | Prior Year<br>District<br>Carryovers | Current Year<br>District<br>Entitlements                     | Current Year<br>Direct Services<br>to Students<br>at School<br>Sites (\$) | Current Year<br>Direct Services<br>to Students<br>at School<br>Sites (%) |
|---|--------------------------------------|--|---|--|
| Title I, Part A   |                                      | 390,295 +<br>revenue<br>adjustment<br>of 53,573 =<br>443,868 | 398,769   | 89.8%  |
| Title I, Part B, Even Start                                     |                                      |  |   |  |
| Title I, Part C, Migrant Education                              |                                      |  |   |  |
| Title I, Part D, Neglected/Delinquent                           |                                      |  |   |  |
| Title II Part A, Subpart 2, Improving<br>Teacher Quality        |                                      | 52,284   | 49,867  | 95.3%  |
| Title II, Part D, Enhancing Education<br>Through Technology     |                                      |  |   |  |
| Title III, Limited English Proficient                           |                                      | 50,579   | 49,568  | 98%  |
| Title III, Immigrants   |                                      | 5,133  | 5,031   | 98%  |
| Title IV, Part A, Safe and Drug-free<br>Schools and Communities |                                      |  |   |  |
| Title V, Part A, Innovative Programs<br>– Parental Choice       |                                      |  |   |  |
| Adult Education   |                                      |  |   |  |
| Career Technical Education                                      |                                      | 58,008   | 55,943  | 96.44%   |
| McKinney-Vento Homeless<br>Education                            |                                      |  |   |  |
| IDEA, Special Education   |                                      | 269,449  | 269,449   | 100%   |
| Other (describe)  |                                      |  |   |  |
| <b>TOTAL</b>  |                                      | <b>835,782</b>   | <b>828,627</b>  | <b>99.6%</b>   |

Revised 2/28/2014

## DISTRICT BUDGET FOR STATE PROGRAMS

| Categories   | Prior Year<br>District<br>Carryovers | Current Year<br>District<br>Entitlements | Current Year<br>Direct Services<br>to Students<br>at School<br>Sites (\$) | Current Year<br>Direct Services<br>to Students<br>at School<br>Sites (%) |
|--|--------------------------------------|--|---|--|
| EIA – State Compensatory Education   |                                      |  |   |  |
| EIA – Limited English Proficient   | 792,110                              |  | 673,294   | 85%  |
| State Migrant Education  |                                      |  |   |  |
| School and Library Improvement Block Grant   |                                      |  |   |  |
| Child Development Programs   |                                      |  |   |  |
| Educational Equity   |                                      |  |   |  |
| Gifted and Talented Education  |                                      |  |   |  |
| Tobacco Use Prevention Education – (Prop. 99)  |                                      |  |   |  |
| High Priority Schools Grant Program (HPSGP)  |                                      |  |   |  |
| School Safety and Violence Prevention Act (AB 1113)  |                                      |  |   |  |
| Tenth Grade Counseling   |                                      |  |   |  |
| Healthy Start  |                                      |  |   |  |
| Dropout Prevention and Recovery Act: School-based Pupil Motivation and Maintenance Program (SB 65) |                                      |  |   |  |
| Other (describe)   |                                      |  |   |  |
| <b>TOTAL</b>   | 792,110                              |  | 673,294   | 85%  |

Revised 2/28/2014



**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**  
**GOVERNING BOARD**

**SUBJECT:** Site Enrollment, Attendance, and Referral Statistics      **MEETING:** March 12, 2014

**AGENDA SECTION:**

☐ ACTION

☒ INFORMATION

☐ ACTION/CONSENT

---

Board Goals:

- \_\_\_\_\_ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- X \_\_\_\_\_ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- \_\_\_\_\_ Develop/Sustain Fiscal Crisis Long-Term Solution
- \_\_\_\_\_ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- \_\_\_\_\_ Ensure that Facilities are Safe for Staff and Students
- \_\_\_\_\_ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached are reports for each site indicating enrollment, attendance, and discipline.

Recommendation:

This is an informational item only.

Fiscal Impact:

None

Submitted By:



Daniel R. Moirao, Ed.D.  
State Administrator

Approved:



Daniel R. Moirao, Ed.D.  
State Administrator

# Greenfield High School

3/3/2014  
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2013-2014

## Daily Apportionment for Month 7

Page 1

| Day #                   | Date      | Holiday | Enrollment    | Apportionment | Difference | Percent Present |
|-------------------------|-----------|---------|---------------|---------------|------------|-----------------|
| 121                     | 1/20/2014 | #       | 0             | 0             | 0          |                 |
| 122                     | 1/21/2014 |         | 924           | 864           | 60         | 93.51%          |
| 123                     | 1/22/2014 |         | 925           | 877           | 48         | 94.81%          |
| 124                     | 1/23/2014 |         | 925           | 881           | 44         | 95.24%          |
| 125                     | 1/24/2014 |         | 924           | 876           | 48         | 94.81%          |
| 126                     | 1/27/2014 |         | 926           | 847           | 79         | 91.47%          |
| 127                     | 1/28/2014 |         | 929           | 864           | 65         | 93.00%          |
| 128                     | 1/29/2014 |         | 930           | 876           | 54         | 94.19%          |
| 129                     | 1/30/2014 |         | 929           | 874           | 55         | 94.08%          |
| 130                     | 1/31/2014 |         | 929           | 863           | 66         | 92.90%          |
| 131                     | 2/3/2014  |         | 930           | 843           | 87         | 90.65%          |
| 132                     | 2/4/2014  |         | 929           | 866           | 63         | 93.22%          |
| 133                     | 2/5/2014  |         | 930           | 881           | 49         | 94.73%          |
| 134                     | 2/6/2014  |         | 930           | 878           | 52         | 94.41%          |
| 135                     | 2/7/2014  |         | 930           | 879           | 51         | 94.52%          |
| 136                     | 2/10/2014 |         | 928           | 818           | 110        | 88.15%          |
| 137                     | 2/11/2014 |         | 926           | 872           | 54         | 94.17%          |
| 138                     | 2/12/2014 |         | 929           | 875           | 54         | 94.19%          |
| 139                     | 2/13/2014 |         | 928           | 875           | 53         | 94.29%          |
| 140                     | 2/14/2014 |         | 928           | 873           | 55         | 94.07%          |
| <b>Month 7 Average:</b> |           |         | <b>927.84</b> | <b>867.47</b> |            | <b>93.49%</b>   |

# Greenfield High School

3/3/2014

2013-2014

## Discipline Distribution Report from 2/1/2014 to 2/28/2014

Page 1

| Code # and Name |                             | Total | Grade |    |    |    | Sex |    | Hispanic/Latino? | Race (Not Hispanic) |     |     |     |     |     |
|-----------------|-----------------------------|-------|-------|----|----|----|-----|----|------------------|---------------------|-----|-----|-----|-----|-----|
|                 |                             |       | 9     | 10 | 11 | 12 | F   | M  | Y                | 100                 | 200 | 300 | 400 | 600 | 700 |
| 01              | *Alcohol, Possession of (E) | 1     | -     | -  | 1  | -  | 1   | -  | 1                | -                   | -   | -   | -   | -   | -   |
| 02              | *Alcohol, Use of (E) 48900  | 1     | -     | -  | 1  | -  | 1   | -  | 1                | -                   | -   | -   | -   | -   | -   |
| 04              | *Assault (E) 48900 (a)(2)   | 1     | -     | 1  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 08              | *Drugs, Possession of (E)   | 1     | 1     | -  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 10              | *Drugs, Use of (E) 48900 (  | 3     | 1     | 1  | 1  | -  | -   | 3  | 3                | -                   | -   | -   | -   | -   | -   |
| 36              | Behavior, Defiance (E) 489  | 21    | 6     | 6  | 3  | 6  | 6   | 15 | 21               | -                   | -   | -   | -   | -   | -   |
| 37              | Behavior, Disobedience (E)  | 2     | 1     | -  | 1  | -  | -   | 2  | 2                | -                   | -   | -   | -   | -   | -   |
| 38              | Behavior, Disruptive (E) 48 | 15    | 9     | 3  | 1  | 2  | 2   | 13 | 15               | -                   | -   | -   | -   | -   | -   |
| 39              | Behavior, Inappropriate (E) | 2     | 2     | -  | -  | -  | -   | 2  | 2                | -                   | -   | -   | -   | -   | -   |
| 42              | Class, Leave without Permi  | 2     | 1     | -  | -  | 1  | 1   | 1  | 2                | -                   | -   | -   | -   | -   | -   |
| -40-<br>52      | Dangerous Object            | 1     | -     | 1  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 52              | Fighting (E) 48900 (a)(1)   | 3     | 1     | 1  | 1  | -  | 1   | 2  | 3                | -                   | -   | -   | -   | -   | -   |
| 62              | Horseplay                   | 1     | 1     | -  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 65              | Language, Profanity (E) 48  | 3     | -     | -  | 1  | 2  | 1   | 2  | 3                | -                   | -   | -   | -   | -   | -   |
| 70              | Obscene Act (E) 48900 (i)   | 1     | -     | 1  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 74              | Profanity (E) 48900 (i)     | 1     | 1     | -  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 76              | School Rules, Violation of  | 4     | 1     | -  | 1  | 2  | 3   | 1  | 4                | -                   | -   | -   | -   | -   | -   |
| Totals:         |                             | 63    | 25    | 14 | 11 | 13 | 16  | 47 | 63               | -                   | -   | -   | -   | -   | -   |

# King City High School

3/3/2014  
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2013-2014

## Daily Apportionment for Month 7

Page 1

| Day #                   | Date      | Holiday | Enrollment    | Apportionment | Difference | Percent Present |
|-------------------------|-----------|---------|---------------|---------------|------------|-----------------|
| 121                     | 1/20/2014 | #       | 0             | 0             | 0          |                 |
| 122                     | 1/21/2014 |         | 908           | 859           | 49         | 94.60%          |
| 123                     | 1/22/2014 |         | 908           | 877           | 31         | 96.59%          |
| 124                     | 1/23/2014 |         | 909           | 879           | 30         | 96.70%          |
| 125                     | 1/24/2014 |         | 909           | 862           | 47         | 94.83%          |
| 126                     | 1/27/2014 |         | 909           | 861           | 48         | 94.72%          |
| 127                     | 1/28/2014 |         | 907           | 866           | 41         | 95.48%          |
| 128                     | 1/29/2014 |         | 903           | 857           | 46         | 94.91%          |
| 129                     | 1/30/2014 |         | 902           | 862           | 40         | 95.57%          |
| 130                     | 1/31/2014 |         | 902           | 871           | 31         | 96.56%          |
| 131                     | 2/3/2014  |         | 899           | 850           | 49         | 94.55%          |
| 132                     | 2/4/2014  |         | 898           | 860           | 38         | 95.77%          |
| 133                     | 2/5/2014  |         | 897           | 871           | 26         | 97.10%          |
| 134                     | 2/6/2014  |         | 897           | 860           | 37         | 95.88%          |
| 135                     | 2/7/2014  |         | 896           | 867           | 29         | 96.76%          |
| 136                     | 2/10/2014 |         | 896           | 840           | 56         | 93.75%          |
| 137                     | 2/11/2014 |         | 897           | 851           | 46         | 94.87%          |
| 138                     | 2/12/2014 |         | 898           | 860           | 38         | 95.77%          |
| 139                     | 2/13/2014 |         | 898           | 865           | 33         | 96.33%          |
| 140                     | 2/14/2014 |         | 898           | 863           | 35         | 96.10%          |
| <b>Month 7 Average:</b> |           |         | <b>901.63</b> | <b>862.16</b> |            | <b>95.62%</b>   |

# King City High School

3/3/2014

2013-2014

## Discipline Distribution Report from 2/1/2014 to 2/28/2014

Page 1

| Code # and Name |                               | Total | Grade |    |    |    | Sex |    | Hispanic/Latino? | Race (Not Hispanic) |     |     |     |     |     |
|-----------------|-------------------------------|-------|-------|----|----|----|-----|----|------------------|---------------------|-----|-----|-----|-----|-----|
|                 |                               |       | 9     | 10 | 11 | 12 | F   | M  | Y                | 100                 | 200 | 300 | 400 | 600 | 700 |
| 08              | *Drugs, Possession of (E)     | 1     | -     | -  | -  | 1  | -   | 1  | -                | -                   | -   | -   | -   | -   | 1   |
| 10              | *Drugs, Use of (E) 48900 (    | 2     | -     | -  | 1  | 1  | -   | 2  | 2                | -                   | -   | -   | -   | -   | -   |
| 25              | *Weapon, Possession of (      | 1     | -     | 1  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 38              | Behavior, Disruptive (E) 48   | 1     | -     | 1  | -  | -  | -   | 1  | 1                | -                   | -   | -   | -   | -   | -   |
| 47              | Disruption of School Activiti | 3     | 1     | 1  | 1  | -  | 1   | 2  | 3                | -                   | -   | -   | -   | -   | -   |
| 52              | Fighting (E) 48900 (a)(1)     | 7     | 3     | 2  | 2  | -  | 1   | 6  | 7                | -                   | -   | -   | -   | -   | -   |
| 73              | Saturday School, No Show      | 1     | -     | -  | -  | 1  | -   | 1  | -                | -                   | -   | -   | -   | -   | 1   |
| Totals:         |                               | 16    | 4     | 5  | 4  | 3  | 2   | 14 | 14               | -                   | -   | -   | -   | -   | 2   |

# Portola-Butler Contin. High School

3/3/2014

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2013-2014

## MONTHLY ATTENDANCE SUMMARY/CONTINUATION

Page 1

Month 7 - From 01/20/2014 Through 02/14/2014

| Regular Program |             |                            |       |                        |        |                         |                  |               |                |                |                            |                       |
|-----------------|-------------|----------------------------|-------|------------------------|--------|-------------------------|------------------|---------------|----------------|----------------|----------------------------|-----------------------|
|                 | A           | B                          | C     | D                      | E      | F                       | G                | H             | I              | J              | K                          | L                     |
| Grade Level     | Days Taught | Enrollment Carried Forward | Gains | Total Enrollment (B+C) | Losses | Ending Enrollment (D-E) | Days Not Enrolld | Maximum Hours | Apportnd Hours | Credited Hours | Total Apportnd Hours (I+J) | TOTAL ADA (K / 3 / A) |
| 10 TOTAL        | 19          | 0                          | 1     | 1                      | 0      | 1                       | 15               | 12.00         | 12.00          | 0.00           | 12.00                      | 0.21                  |
| 11 TOTAL        | 19          | 28                         | 5     | 33                     | 0      | 33                      | 63               | 1692.00       | 1586.00        | 24.00          | 1610.00                    | 28.25                 |
| 12 TOTAL        | 19          | 39                         | 6     | 45                     | 7      | 38                      | 92               | 2283.00       | 1970.00        | 26.00          | 1996.00                    | 35.02                 |
| PROGRAM TOTAL   | 19          | 67                         | 12    | 79                     | 7      | 72                      | 170              | 3987.00       | 3568.00        | 50.00          | 3618.00                    | 63.47                 |

100%  
95.5%  
87.43%  
90.74%

| Program X Fifth year senior |             |                            |       |                        |        |                         |                  |               |                |                |                            |                       |
|-----------------------------|-------------|----------------------------|-------|------------------------|--------|-------------------------|------------------|---------------|----------------|----------------|----------------------------|-----------------------|
|                             | A           | B                          | C     | D                      | E      | F                       | G                | H             | I              | J              | K                          | L                     |
| Grade Level                 | Days Taught | Enrollment Carried Forward | Gains | Total Enrollment (B+C) | Losses | Ending Enrollment (D-E) | Days Not Enrolld | Maximum Hours | Apportnd Hours | Credited Hours | Total Apportnd Hours (I+J) | TOTAL ADA (K / 3 / A) |
| 11 TOTAL                    | 19          | 0                          | 4     | 4                      | 4      | 0                       | 72               | 12.00         | 0.00           | 0.00           | 0.00                       | 0.00                  |
| 12 TOTAL                    | 19          | 2                          | 19    | 21                     | 18     | 3                       | 318              | 243.00        | 138.00         | 1.00           | 139.00                     | 2.44                  |
| PROGRAM TOTAL               | 19          | 2                          | 23    | 25                     | 22     | 3                       | 390              | 255.00        | 138.00         | 1.00           | 139.00                     | 2.44                  |

57.20%

Preparer's Signature

Date

Principal's Signature

Date

To the best of my knowledge, the information contained on this document is accurate and complete.

# Portola-Butler Contin. High School

3/3/2014

2013-2014

## Discipline Distribution Report from 2/1/2014 to 2/28/2014

Page 1

| Code # and Name |                             | Total | Grade |    |    |    | Sex |   | Hispanic/Latino? | Race (Not Hispanic) |     |     |     |     |     |
|-----------------|-----------------------------|-------|-------|----|----|----|-----|---|------------------|---------------------|-----|-----|-----|-----|-----|
|                 |                             |       | 9     | 10 | 11 | 12 | F   | M | Y                | 100                 | 200 | 300 | 400 | 600 | 700 |
| 01              | *Alcohol, Possession of (E) | 1     | -     | -  | 1  | -  | 1   | - | 1                | -                   | -   | -   | -   | -   | -   |
| 02              | *Alcohol, Use of (E) 48900  | 1     | -     | -  | 1  | -  | 1   | - | 1                | -                   | -   | -   | -   | -   | -   |
| Totals:         |                             | 2     | -     | -  | 2  | -  | 2   | - | 2                | -                   | -   | -   | -   | -   | -   |

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**  
**GOVERNING BOARD**

**SUBJECT:** First Reading Board Policies

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☐ ACTION

☒ INFORMATION

☐ ACTION/CONSENT

---

|              |   |
|--------------|---|
| _____        | Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures                 |
| _____        | Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety   |
| _____        | Develop/Sustain Fiscal Crisis Long-Term Solution  |
| _____        | Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings    |
| _____        | Ensure that Facilities are Safe for Staff and Students  |
| <u>  X  </u> | Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations |

**Summary:**

The following Board Policies are presented as a first reading/revision for the Governing's Board Consideration:

BP 1265 Civility Policy (new)

AR 1265 Civility Policy (new)

BP 5141.2 Administering Medication and Monitoring Health Conditions (revised)

AR 5141.21 Administering Medication and Monitoring Health Conditions (revised)

BP 5146 Married, Pregnant, Parenting Students (revised)

BP 6142.6 Visual and Performing Arts Education (revised)

BP 6142.91 Reading Language Arts Instruction (new)

BP 6146.1 High School Graduation Requirements (revised)

AR 6159.4 Behavioral Interventions for Special Education Students

BP 6162.51 State Academic Achievement Tests (revised)

AR 6162.51 State Academic Achievement Tests (revised)

BP 6164.2 Guidance/Counseling Series (new)

**Recommendation:**

No action is necessary at this time as this is a first reading. All suggested changes should be presented at this time.

**Fiscal Impact:**

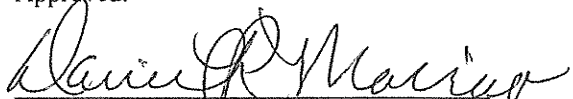
No fiscal impact

Submitted By:



Daniel R. Moirao Ed. D.  
State Administrator

Approved:



Daniel R. Moirao, Ed.D.  
State Administrator



## Community Relations

### Civility Policy

#### Preamble

The Board of Education and the State Administrator believes that maintaining an environment supportive of learning and free of disruptive conduct is important to the success of our children's education. To further this goal, it is the intent of the district to promote, through this policy, mutual respect, civility and orderly conduct among district employees, district employees with students, parents/guardians, and other members of the public. It is also the intent of this policy to encourage positive communication and discourage disruptive, volatile, hostile or aggressive communication or actions.

Furthermore, this policy is intended to maintain, to the extent possible, a safe, harassment-free workplace for teachers, students, administrators, other staff, parents/guardians and the public. It is not the district's intent to deprive any person of his/her right to freedom of expression. The district encourages the public's cooperation with and adherence to this policy but maintains the right to enforce this policy within the means granted through civil and lawful actions.

#### Expected Level of Behavior

1. District employees and representatives should treat parents/guardians, students and other members of the public with civility, courtesy and respect.
2. Parents/guardians and other members of the public should treat staff and students and each other, while on school grounds and/or participating in school-related activities, with civility, courtesy and respect.

#### Unacceptable/Disruptive Behavior

Any conduct that disrupts or interferes with the discipline, good order, lawful conduct or administration of any school class or activity of the school or district, constitutes unacceptable conduct behavior. Unacceptable conduct includes but is not limited to:

1. Disruption of or threats to disrupt school classrooms, activities, and/or operations;
2. Threats to the health and safety of students or district employees;
3. Battery or assault upon students, district employees or other persons;
4. Using obscenities or speaking in a demanding, loud, insulting and/or demeaning manner; and/or
5. Unauthorized entry onto district premises and school grounds.

**Recourse Available to Parents/Guardians and Public in handling**

**Unacceptable/Disruptive Behavior**

The State Administrator/Superintendent or designee shall establish regulations and procedures as necessary to provide a complaint process for alleged violations of the Civility Policy.

**Legal Reference:**

**EDUCATION CODE**

32210 Willful disturbance of public school or meeting

44014 Report of assault by pupil against school employee

44810 Willful interference with classroom conduct

44811 Disruption of classwork or extracurricular activities

**PENAL CODE**

415.5 Disturbance of peace of school

416 Assembly to disturb peace; refusal to disperse

626-626.10 Crimes on school grounds

627-627.8 Access to school premises

**Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

**First Reading: March 12, 2014**

**Approved:**

**King City, California**

## **Community Relations**

### **Civility Policy**

#### **Recourse Available for Unacceptable Disruptive Conduct by District Employees or Representatives**

Any parent/guardian or member of the public who is subjected to unacceptable conduct from any district employee, as defined in the Civility Policy, may complete a complaint form pursuant to BP 1312.1(Complaints Concerning District Employees), Exhibit 1312.1 (a).

Any parent/guardian or member of the public who is subjected to unacceptable conduct from any district representative, other than school personnel, may file a written complaint with the State Administrator/Superintendent or designee.

#### **Recourse Available for Unacceptable/Disruptive Conduct by Parents/Guardians and Other Members of the Public**

The following are examples of ways by which district employees and school administrators, depending on the circumstances presented, may resolve situations involving parents/guardians and other members of the public who violate the Civility Policy.

##### **1. Provision of Civility Policy:**

The district employee may provide to the offending person a written copy of this policy at the time of the occurrence.

##### **2. Request to Cease and Desist Behavior:**

District employees may request any parent/guardian or other members of the public who engages in unacceptable and/or disruptive conduct, as described above, to immediately cease his/her conduct and to act and speak civilly, or may report such person and conduct to the appropriate site administrator.

##### **3. Termination of Activity:**

If the offending person does not cease his/her inappropriate conduct and/or communication after being requested to do so, the appropriate administrator may verbally notify the offending person that the meeting, conference, telephone conversation, or any other activity is terminated. The district employee or administrator may terminate personal contact with the offending person. In that event, the district employee or site administrator and the offending person may continue to communicate in writing, if appropriate, regarding the

subject matter of the conference, telephone conversation, or other activity that was terminated.

**4. Request to Leave School Grounds/Report to Law Enforcement:**

If the meeting, conference, or other conduct is on district premises, or interferes with, or is disruptive of school or school activities, the appropriate site administrators or their designees may issue a formal warning, notify the offending person to promptly leave the school grounds and not return pursuant to Education Code 33210, 33211, 44810, 44811 and Penal Code 626.7, 626.8 and 653.

**5. Handling Violence, Threat, Battery or Other Illegal Action:**

When violence, threat, assault, battery or other illegal action is threatened or directed, district employees may: (1) report the occurrence to their principal or supervisor, (2) complete an on-line incident report and/or (3) report the incident to law enforcement officials.

**Regulation: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

**First Reading: March 12, 2014**

**Approved:**

**King City, CA**

## BP 5141.21 Students

**Administering Medication And Monitoring Health Conditions**

The Governing Board recognizes that during the school day, some students may need to take medication prescribed or ordered by an authorized health care provider to be able to fully participate in the educational program. The State Administrator/Superintendent or designee shall develop processes for the administration of medication to these students. For any student with a disability, as defined under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973, necessary medication shall be administered in accordance with the student's individualized education program or Section 504 services plan.

*(cf. 6159—Individualized Education Program)*

*(cf. 6164.6—Identification and Education Under Section 504)*

If a parent/guardian chooses, he/she may administer the medication to his/her child at school or designate another individual who is not a school employee to do so on his/her behalf.

*(cf. 1250—Visitors/Outsiders)*

*(cf. 6116—Classroom Interruptions)*

In addition, upon written request by the parent/guardian and with the approval of the student's authorized health care provider, a student with a medical condition that requires frequent treatment, monitoring, or testing may be allowed to self-administer, self-monitor, and/or self-test. The student shall observe universal precautions in the handling of blood and other bodily fluids.

*(cf. 5141—Health Care and Emergencies)*

*(cf. 5141.22—Infectious Diseases)*

*(cf. 5141.23—Asthma Management)*

*(cf. 5141.27—Food Allergies/Special Dietary Needs)*

\*\*\*Note: The following optional policy and accompanying administrative regulation apply to the administration of medication to students pursuant to Education Code 49414.5, 49414.7, 49423, and 49423.1; permissive guidelines in 5 CCR 600-611; and guidelines related to the training and supervision of nonmedical employees providing emergency medical assistance to students who suffer epileptic seizures (5 CCR 620-627, as amended by Register 2012, No. 44). For students identified as qualified for services under the Individuals with Disabilities Education Act (20 USC 1400-1482) or Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794), prescribed medication must be administered in accordance with the student's individualized education program or Section 504 services plan. See also BP/AR 5141.24—Specialized Health Care Services, BP/AR 6159—Individualized Education Program, and BP/AR 6164.6—Identification and Education Under Section 504. \*\*\*

\*\*\*Note: This policy and regulation do not address situations in which a district might be engaged in a collaborative arrangement with another entity for the provision of school health services to students; see BP/AR 5141.6—School Health Services. \*\*\*

The Governing Board believes that regular school attendance is critical to student learning and that students who need to take medication prescribed or ordered for them by their authorized health care providers should have an opportunity to participate in the educational program.

(cf. 5113 - Absences and Excuses)  
(cf. 5113.1 - Chronic Absence and Truancy)

Any medication prescribed for a student with a disability who is qualified to receive services under the Individuals with Disabilities Education Act or Section 504 of the Rehabilitation Act of 1973 shall be administered in accordance with the student's individualized education program or Section 504 services plan as applicable.

(cf. 6159 - Individualized Education Program)  
(cf. 6164.6 - Identification and Education Under Section 504)

~~\*\*\*Note: 5 CCR 604 authorizes a parent/guardian to administer medication to his/her child or designate an individual to administer the medication, as specified below. In addition, California law allows students to carry and self-administer medication needed for the treatment or management of certain medical conditions, when the district has received a written request from the student's parent/guardian and written authorization from the student's authorized health care provider, as specified in the accompanying administrative regulation. Students have legal authorization to self-administer diabetes medication pursuant to Education Code 49414.5, auto-injectable epinephrine for anaphylactic reactions pursuant to Education Code 49423, and inhaled asthma medication pursuant to Education Code 49423.1. Pursuant to 5 CCR 605, districts may choose to allow students to carry and self-administer other types of medication beyond those specifically authorized by the Education Code. \*\*\*~~

For the administration of medication to other students during school or school-related activities, the State Administrator/Superintendent or designee shall develop protocols which shall include options for allowing a parent/guardian to administer medication to his/her child at school, designate other individuals to do so on his/her behalf, and, with the child's authorized health care provider's approval, request the district's permission for his/her child to self-administer a medication or self-monitor and/or self-test for a medical condition. Such processes shall be implemented in a manner that preserves campus security, minimizes instructional interruptions, and promotes student safety and privacy.

(cf. 1250 - Visitors/Outsiders)  
(cf. 5141 - Health Care and Emergencies)  
(cf. 5141.22 - Infectious Diseases)  
(cf. 5141.23 - Asthma Management)  
(cf. 5141.27 - Food Allergies/Special Dietary Needs)  
(cf. 6116 - Classroom Interruptions)

~~\*\*\*Note: The following optional paragraph may be revised to reflect district practice. The U.S. Department of Health and Human Services and the Centers for Disease Control and Prevention recommend that a district's emergency and disaster preparedness plan include procedures for dealing with medical emergencies, such as a pandemic flu outbreak or public disaster. See CSBA's fact sheet Pandemic Influenza.\*\*\*~~

**In addition, the State Administrator/Superintendent or designee shall collaborate with city and county emergency responders, including local public health administrators, to design procedures or measures for addressing an emergency such as a public disaster or epidemic.**

**(cf. 3516 - Emergencies and Disaster Preparedness Plan)**

### **Administration of Medication by School Personnel**

Any medication prescribed by an authorized health care provider, including an emergency antiseizure medication for a student with epilepsy, may be administered by the school nurse or other designated school personnel only when the State Administrator/Superintendent or designee has received written statements from both the student's parent/guardian and authorized health care provider. (Education Code 49414.7, 49423; 5 CCR 600)

School nurses and other designated school personnel shall administer medications in accordance with law, Board policy, and administrative regulation and shall be afforded appropriate liability protection.

*(cf. 3530 - Risk Management/Insurance)*

*(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)*

*(cf. 4119.43/4219.43/4319.43 - Universal Precautions)*

Only a school nurse or other school employee with an appropriate medical license may administer an insulin injection to a student. In the event that no such licensed school personnel is available, the district may contract with a licensed nurse from a public or private agency to administer insulin to the student.

*(cf. 5141.24 - Specialized Health Care Services)*

When unlicensed personnel are authorized by law to administer a medication, such as emergency antiseizure medication, epinephrine auto-injector, or glucagon, the State Administrator/Superintendent or designee shall ensure that school personnel designated to administer it to students receive appropriate training from qualified medical personnel before any medication is administered. At a minimum, the training shall cover how and when such medication should be administered, the recognition of symptoms and treatment, emergency follow-up procedures, and the proper documentation and storage of medication. Such trained, unlicensed designated school personnel shall be supervised by and provided with emergency communication access to a school nurse, physician, or other appropriate individual.

The State Administrator/Superintendent or designee shall maintain documentation of the training, ongoing supervision, as well as annual written verification of competency of such other designated school personnel.

*(cf. 4131 - Staff Development)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

In an emergency situation such as a public disaster or epidemic, a trained, unlicensed district employee may administer medication to a student.

Legal Reference:

EDUCATION CODE

48980 Notification at beginning of term

49407 Liability for treatment

49408 Emergency information

49414 Emergency epinephrine auto-injectors

49414.5 Providing school personnel with voluntary emergency training

49414.7 Emergency medical assistance: administration of epilepsy medication

49422-49427 Employment of medical personnel, especially:

49423 Administration of prescribed medication for student

49423.1 Inhaled asthma medication

49480 Continuing medication regimen; notice

BUSINESS AND PROFESSIONS CODE

2700-2837 Nursing, especially:

2726 Authority not conferred

2727 Exceptions in general

3501 Definitions

CODE OF REGULATIONS, TITLE 5

600-611 Administering medication to students.

UNITED STATES CODE, TITLE 20

1232g Family Educational Rights and Privacy Act of 1974

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

COURT DECISIONS

American Nurses Association v. O'Connell, (2010) 185 Cal.App.4th 393

Management Resources:

AMERICAN DIABETES ASSOCIATION PUBLICATIONS

Glucagon Training Standards for School Personnel: Providing Emergency Medical Assistance to Pupils with Diabetes, May 2006

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES



Legal Advisory on Rights of Students with Diabetes in California's K-12 Public Schools,  
August 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Training Standards for the Administration of Epinephrine Auto-Injectors, December 2004

NATIONAL DIABETES EDUCATION PROGRAM PUBLICATIONS

Helping the Student with Diabetes Succeed: A Guide for School Personnel, June 2003

WEB SITES

CSBA: <http://www.csba.org>

American Diabetes Association: <http://www.diabetes.org>

California Department of Education, Health Services and School Nursing:

<http://www.cde.ca.gov/ls/he/hn>

National Diabetes Education Program: <http://www.ndep.nih.gov>

U.S. Department of Health and Human Services, National Institutes of Health, Blood

Institute, asthma information:

<http://www.nhlbi.nih.gov/health/public/lung/index.htm#asthma>

(7/10 11/10) 11/11

Policy **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

First Reading: March 12, 2014

Adopted:

King City, California

AR 5141.21 Students

**Administering Medication And Monitoring Health Conditions**

Definitions

Authorized health care provider means an individual who is licensed by the State of California to prescribe or order medication, including, but not limited to, a physician or physician assistant. (Education Code 49423; 5 CCR 601)

~~Other designated school personnel may include any individual employed by the district who has consented to administer the medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601)~~

**Other designated school personnel means any individual employed by the district, including a nonmedical school employee, who has volunteered or consented to administer the medication or otherwise assist the student and who may legally administer the medication to the student or assist the student in the administration of the medication. (5 CCR 601, 621)**

Medication may include not only a substance dispensed in the United States by prescription, but also a substance that does not require a prescription, such as over-the-counter remedies, nutritional supplements, and herbal remedies. (5 CCR 601)

Emergency medical assistance for a student suffering an epileptic seizure means the administration of an emergency antiseizure medication such as diazepam rectal gel and other emergency medications approved by the federal Food and Drug Administration for patients suffering from epileptic seizures. (Education Code 49414.7)

Notifications to Parents/Guardians

At the beginning of each school year, the Superintendent or designee shall notify parents/guardians of the options available to students who need to take prescribed medication during the school day and the rights and responsibilities of parents/guardians regarding those options. (Education Code 49480)

*(cf. 5145.6 - Parental Notifications)*

In addition, the Superintendent or designee shall inform the parents/guardians of any student on a continuing medication regimen for a nonepisodic condition of the following requirements: (Education Code 49480)

1. The parent/guardian is required to inform the school nurse or other designated employee of the medication being taken, the current dosage, and the name of the supervising physician.
2. With the parent/guardian's consent, the school nurse or other designated employee may communicate with the student's physician regarding the medication and its effects and may counsel school personnel regarding the possible effects of the medication on the student's

physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

#### Parent/Guardian Responsibilities

The responsibilities of the parent/guardian of any student who may need medication during the school day shall include, but are not limited to:

1. Each year, providing required parent/guardian and authorized health care provider written statements as described in the sections "Parent/Guardian Statement" and "Health Care Provider Statement" below. In addition, the parent/guardian shall provide a new authorized health care provider's statement if the medication, dosage, frequency of administration, or reason for administration changes. (Education Code 49414.5, 49414.7, 49423, 49423.1; 5 CCR 600)
2. If the student is on a continuing medication regimen for a nonepisodic condition, informing the school nurse or other designated certificated employee of the medication being taken, the current dosage, and the name of the supervising physician. (Education Code 49480)
3. If the student suffers from epilepsy, notifying the principal or designee whenever the student has had an emergency antiseizure medication administered to him/her within four hours before a school day. (Education Code 49414.7)
4. Providing medications in properly labeled, original containers along with the authorized health care provider's instructions. For prescribed or ordered medication, the container also shall bear the name and telephone number of the pharmacy, the student's identification, and the name and phone number of the authorized health care provider.

#### Parent/Guardian Statement

When district employees are to administer medication to a student, the parent/guardian's written statement shall:

1. Identify the student
2. Grant permission for an authorized district representative to communicate directly with the student's authorized health care provider and pharmacist, as may be necessary, regarding the authorized health care provider's written statement or any other questions that may arise with regard to the medication
3. Contain an acknowledgment that the parent/guardian understands how district employees will administer or otherwise assist the student in the administration of medication
4. Contain an acknowledgment that the parent/guardian understands his/her responsibilities to enable district employees to administer or otherwise assist the student in the administration of medication including, but not limited to, the parent/guardian's responsibility to provide a

written statement from the authorized health care provider, to ensure that the medication is delivered to the school in a proper container by an individual legally authorized to be in possession of the medication, and to provide all necessary supplies and equipment

5. Contain an acknowledgment that the parent/guardian may terminate consent for such administration at any time

In addition to the requirements in items #1-5 above, if a parent/guardian has requested that his/her child be allowed to carry and self-administer prescription auto-injectable epinephrine or prescription inhaled asthma medication, the parent/guardian's written statement shall: (Education Code 49423, 49423.1)

1. Consent to the self-administration
2. Release the district and school personnel from civil liability if the student suffers an adverse reaction as a result of self-administering the medication

In addition to the requirements in items #1-5 above, if a parent/guardian wishes to designate an individual who is not an employee of the district to administer medication to his/her child, the parent/guardian's written statement shall clearly identify the individual and shall state:

1. The individual's willingness to accept the designation
2. That the individual is permitted to be on the school site
3. Any limitations on the individual's authority

#### Health Care Provider Statement

When district employees are to administer medication to a student or when a student is to be allowed to carry and self-administer prescription diabetes medication, auto-injectable epinephrine, or prescription inhaled asthma medication during school hours, the authorized health care provider's written statement shall include:

1. Clear identification of the student (Education Code 49414.7, 49423, 49423.1; 5 CCR 602)
2. The name of the medication (Education Code 49414.7, 49423, 49423.1; 5 CCR 602)
3. The method, amount, and time schedules by which the medication is to be taken (Education Code 49414.7, 49423, 49423.1; 5 CCR 602)
4. If a parent/guardian has requested that his/her child be allowed to self-administer medication, confirmation that the student is able to self-administer the medication (Education Code 49423, 49423.1; 5 CCR 602)

*(cf. 5141.23 - Asthma Management)*

*(cf. 5141.27 - Food Allergies/Special Dietary Needs)*

5. ~~Name, address, telephone number, and signature of the student's authorized health care provider~~

\*\*\*Note: Items #5-7 below may be revised to reflect district practice. \*\*\*

5. For medication that is to be administered on an as-needed basis, the specific symptoms that would necessitate administration of the medication, allowable frequency for administration, and indications for referral for medical evaluation

6. Possible side effects of the medication

7. Name, address, telephone number, and signature of the student's authorized health care provider

~~When authorizing a district employee to administer emergency antiseizure medication to a student, the authorized health care provider's written statement shall also include the following: (Education Code 49414.7)~~

- ~~1. Detailed seizure symptoms, including frequency, type, or length of seizures that identify when the administration of the medication becomes necessary~~
- ~~2. A protocol for observing the student after a seizure, including, but not limited to, whether he/she should rest in the school office or return to his/her class, the length of time for direct observation, and a requirement to contact the school nurse and the student's parent/guardian to continue the observation plan~~

When authorizing a district employee to administer emergency antiseizure medication to a student, the authorized health care provider's written statement shall also include the following: (Education Code 49414.7; 5 CCR 626)

1. Detailed seizure symptoms, including frequency, type, or length of seizures that identify when the administration of the medication becomes necessary
2. Any potential adverse responses by the student and recommended mitigation actions, including when to call emergency services
3. A protocol for observing the student after a seizure, including, but not limited to, whether he/she should rest in the school office or return to his/her class and the length of time he/she should be under direct observation
4. A statement that following a seizure, a school administrator or other staff member shall contact the school nurse and the student's parent/guardian to continue the observation plan

## District Responsibilities

The school nurse or other designated school personnel shall:

1. Administer or assist in administering medications in accordance with the authorized health care provider's written statement
2. Accept delivery of medications from parents/guardians and count and record them upon receipt
3. Maintain a list of students needing medication during the school day, including those authorized to self-administer medications, and note on the list the type of medication and the times and dosage to be administered
4. Maintain a medication log which may:
  - a. Specify the student's name, medication, dose, method of administration, and time of administration during the regular school day, date(s) on which the student is required to take the medication and the authorized health care provider's name and contact information
  - b. Contain space for daily recording of the date, time, and amount of medication administered, and the signature of the individual administering the medication
5. Maintain a medication record which may include the authorized health care provider's written statement, the parent/guardian's written statement, the medication log, and any other written documentation related to the administration of medication to the student
6. Ensure that student confidentiality is appropriately maintained

*(cf. 5125 - Student Records)*

7. Coordinate the administration of medication during field trips and after-school activities

*(cf. 5148.2 - Before/After School Programs)*

*(cf. 6145.2 - Athletic Competition)*

*(cf. 6153 - School-Sponsored Trips)*

8. Report to the parent/guardian and the site administrator any refusal by the student to take his/her medication
9. Keep all medication to be administered by the district in a locked drawer or cabinet
10. As needed, communicate with the authorized health care provider and pharmacist regarding the medication and its effects
11. Counsel other designated school personnel regarding the possible effects of the medication on the student's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose

12. Ensure that unused, discontinued, or outdated medication is returned to the student's parent/guardian at the end of the school year or, if the medication cannot be returned, dispose of it in accordance with state laws and local ordinances
13. Provide immediate medical assistance, if needed, and report to the site administrator and parent/guardian instances when the medication is not administered properly, including administration of the wrong medication or failure to administer the medication in accordance with authorized health care provider's written statement

Upon receiving such notification, the site administrator may notify the student's authorized health care provider and shall document the error in the medication log.

(7/10 11/10) 11/11

### **Additional Requirements for Management of Epileptic Seizures**

**\*\*\*Note: Pursuant to Education Code 49414.7, when a district chooses to participate in a program to train nonmedical district employees who volunteer to provide emergency medical assistance to students suffering from epileptic seizures when licensed health care professionals are not available onsite, the district is required to satisfy specific requirements, including developing a district plan with certain components. The requirements of Education Code 49414.7 that are similar to the requirements for administration of other types of medication are addressed in previous sections. Other requirements that are unique to this program are reflected in the following section. \*\*\***

**In addition to applicable provisions in the sections above, the Superintendent or designee shall make arrangements for assisting students with epilepsy who may suffer a seizure at school. Such arrangements shall include the following: (Education Code 49414.7; 5 CCR 620-627)**

1. **Whenever a parent/guardian requests that a nonmedical district employee be trained to provide emergency medical assistance to his/her child, notification to the parent/guardian that the child may qualify for services or accommodations pursuant to 20 USC 1400-1482, the Individuals with Disabilities Education Act (IDEA), or 29 USC 794, Section 504 of the federal Rehabilitation Act of 1973 (Section 504).**

**(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)**

**(cf. 6164.6 - Identification and Education Under Section 504)**

**The Superintendent or designee shall assist the parent/guardian to explore that option and shall encourage him/her to adopt the option if the student is determined to be eligible for such service or accommodation.**

2. **The creation of an individualized health plan, seizure action plan, or other appropriate health plan designed to acknowledge and prepare for the student's health care needs in school, if his/her parent/guardian refuses to have him/her assessed for services or accommodations under IDEA or Section 504.**

(cf. 6159 - Individualized Education Program)

3. The distribution of an electronic notice to school staff no more than twice per school year, for each student whose parent/guardian has requested provision of emergency medical assistance pursuant to Education Code 49414.7. The notice shall be in bold print and, in accordance with Education Code 49414.7, shall contain a description of the request for a volunteer school employee, the training that such volunteer school employee will receive, the voluntary nature of the program, and the timelines for the volunteer school employee to rescind his/her offer.

If no employee volunteers to administer emergency antiseizure medication to a student, the Superintendent or designee shall again notify the student's parent/guardian of the option to have the student assessed for services and accommodations under IDEA or Section 504.

4. An assurance that any employee who volunteers to administer an emergency antiseizure medication shall receive from a licensed health care professional the training specified in 5 CCR 623 before administering such medication.

When a trained employee has not administered an emergency antiseizure medication to a student within two years after completing the training and a student who may need the administration of an emergency antiseizure medication is enrolled in the school, the employee shall be retrained in order to retain the ability to administer an emergency antiseizure medication.

5. An assurance that any training provided for district employees who volunteer to administer emergency antiseizure medication to students shall include, but is not limited to:

- a. Recognition and treatment of different types of seizures
- b. Administration of an emergency antiseizure medication
- c. Basic emergency follow-up procedures, including, but not limited to, a requirement for the principal or designee to call the emergency 911 telephone number and to contact the student's parent/guardian, but not necessarily to transport the student to an emergency room
- d. Techniques and procedures to ensure student privacy

(cf. 5022 - Student and Family Privacy Rights)

6. A process for notifying the credentialed school nurse, or the Superintendent or designee as applicable, whenever an employee administers an emergency antiseizure medication to a student at a school site.

7. Supervision of volunteer school employees by a licensed health care professional, in accordance with 5 CCR 627.

(11/10 11/11) 12/13



Regulation        **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

First Reading: March 12, 2014

Adopted:

King City, California

## BP 5146 Students

**Married/Pregnant/Parenting Students**

The Governing Board recognizes that early marriage, pregnancy or parenting may disrupt a student's education and increase the chance of a student dropping out of school. The Board therefore desires to provide instruction and services designed to assist in pregnancy prevention. The Board also desires to support male and female expectant and parenting students to attain strong academic and parenting skills and to promote the healthy development of their children.

*(cf. 5147 - Dropout Prevention)*

*(cf. 5149 - At-Risk Students)*

*(cf. 6011 - Academic Standards)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

Married, expectant and parenting students shall have the same educational and extracurricular opportunities as all students. Participation in special programs or schools shall be voluntary.

**The district shall not discriminate against any student on the basis of the student's marital status, pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery. (Education Code 230; 20 USC 1681-1688)**

**(cf. 0410 - Nondiscrimination in District Programs and Activities)**

**(cf. 5127 - Graduation Ceremonies and Activities)**

*(cf. 0410 - Nondiscrimination in District Programs and Activities)*

*(cf. 5127 - Graduation Ceremonies and Activities)*

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

For school-related purposes, married students under the age of 18 are emancipated minors and have all the rights and privileges of students who are 18, even if the marriage has been dissolved. (Family Code 7002)

~~\*\*\*Note: Pursuant to 34 CFR 106.40, the district cannot require a student to take a course or participate in special programs or schools for pregnant and parenting students; student participation must be voluntary and such programs or schools must be comparable to programs and schools offered to other students. 5 CCR 4950 requires "equal" educational programs, activities, and courses. \*\*\*~~

~~\*\*\*Note: According to the U.S. Department of Education (USDOE) pamphlet Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, an alternative program need not offer identical courses to the regular school program in order to be considered "comparable." However, the program cannot provide only vocational courses with no opportunity for advanced academic or college preparatory~~

~~courses. USDOE recommends that districts provide clear information about what courses are available, how credits are transferred between the regular program and alternative program, and how the student can meet graduation requirements. \*\*\*~~

Any education program or activity, including any class or extracurricular activity, that is offered separately to such students shall be comparable to that offered to other district students. A student's participation in such programs shall be voluntary. (34 CFR 106.40)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6145 - Extracurricular and Cocurricular Activities)

Any complaint of discrimination on the basis of pregnancy or marital or parental status shall be addressed through the district's uniform complaint procedures in accordance with 5 CCR 4600-4687 and BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

~~\*\*\*Note: Pursuant to Family Code 7002, a married student under the age of 18 years is an emancipated minor and therefore has the same rights as a student who is an adult. Examples of such rights include, but are not limited to, the right to provide verification of his/her absences (see AR 5113 - Absences and Excuses), obtain absolute access to his/her student records (see AR 5125 - Student Records), and accept employment without a work permit (see AR 5113.2 - Work Permits). \*\*\*~~

For school-related purposes, a married student under the age of 18 years shall have all the rights and privileges of students who are 18 years old, even if the marriage has been dissolved. (Family Code 7002)

The Superintendent or designee shall periodically report to the Board regarding the effectiveness of district strategies to support married, pregnant, and parenting students, which may include data on participation rates in district programs and services, academic achievement, school attendance, graduation rate, and/or student feedback on district programs and services.

(cf. 0500 - Accountability)

(cf. 6162.5 - Student Assessment)

### **Pregnant and Parenting Students**

Pregnant and parenting students shall retain the right to participate in any comprehensive school or educational alternative program. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the student and/or his/her child.

(cf. 6158 - Independent Study)  
 (cf. 6181 - Alternative Schools/Programs of Choice)  
 (cf. 6184 - Continuation Education)  
 (cf. 6200 - Adult Education)

~~\*\*\*Note: The following optional paragraphs may be revised to reflect district practice. According to the USDOE pamphlet Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, when necessary to ensure a pregnant student's access to the educational program, the district must make adjustments to the regular program that are reasonable and responsive to the student's temporary pregnancy status. Examples in the USDOE pamphlet include providing a larger desk, allowing frequent trips to the restroom, or permitting temporary access to elevators as necessary. The school also must provide any services to pregnant students that it provides to other students with temporary medical conditions, such as at home instruction or tutoring for students who miss school because of such medical conditions. The USDOE publication lists additional programs and strategies that, although not required by federal law, may assist in addressing the needs of pregnant and parenting students. \*\*\*~~

**When necessary, the district shall provide reasonable accommodations to pregnant and parenting students to enable them to access the educational program. A pregnant student shall have access to any services available to other students with temporary disabilities or medical conditions. A lactating student shall have access to a private location, other than a restroom, to breastfeed or express milk for her infant child.**

**(cf. 6183 - Home and Hospital Instruction)**

~~\*\*\*Note: The following optional paragraph is for use by districts that require any student with a physical or emotional condition requiring a physician's care to provide the physician's certification that the student is able to participate in an educational program or extracurricular activity. Pursuant to 34 CFR 106.40, a physician's certification cannot be required for participation of a student based on pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery unless the district imposes the same requirement on students with other medical conditions or "temporary disabilities." Thus, the district cannot require a pregnant student to provide a physician's note to participate in physical education classes unless required of all students with temporary medical conditions, but a pregnant student who cannot accomplish the requirements of the regular physical education curriculum may be offered an alternative physical education curriculum. \*\*\*~~

**A student may be required, based on her pregnancy, childbirth, false pregnancy, termination of pregnancy, or related recovery, to obtain certification from a physician indicating that she is physically and emotionally able to participate in an educational program or activity, if other students with physical or emotional conditions or temporary disabilities are required by the district to provide such certification. (34 CFR 106.40)**

## Expectant and Parenting Students

The Board is committed to providing to expectant and parenting students and their children a comprehensive, continuous, community-linked program that reflects the cultural and linguistic diversity of the community.

The State Administrator/Superintendent or designee shall collaborate with the County Superintendent of Schools and other community agencies and organizations to ensure that appropriate educational and related support services are available to meet the needs of expectant and parenting students their children.

*(cf. 1020 - Youth Services)*

*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

Expectant and parenting students retain the right to participate in any comprehensive school or educational alternative programs. School placement and instructional strategies for participating students shall be based on the needs and learning styles of individual students. The classroom setting shall be the preferred instructional strategy unless an alternative is necessary to meet the needs of the individual student and/or child. (Education Code 54745)

*(cf. 6158 - Independent Study)*

*(cf. 6183 - Home and Hospital Instruction)*

*(cf. 6184 - Continuation Education)*

*(cf. 6200 - Adult Education)*

In addition to providing a quality education program for expectant and parenting students, the district's program shall provide parenting education and life skills instruction, special school nutrition supplements for pregnant and lactating students, and a child care and development program on or near the school site for the children of enrolled students. The district's program may provide other support services authorized by Education Code 54746 as necessary to meet the needs of students and their children. (Education Code 54745)

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 5141.6 - School Health Services)*

*(cf. 5148 - Child Care and Development)*

*(cf. 5148.1 - Child Care Services for Parenting Students)*

*(cf. 6164.2 - Guidance/Counseling Services)*

~~\*\*\*Note: The California Supreme Court (American Academy of Pediatrics et al v. Lungren et al) has clarified that students do not need parent/guardian consent before receiving confidential medical services. The Attorney General reached the same conclusion in 87 Ops.Cal.Atty.Gen. 168 (2004). See BP 5113 - Absences and Excuses.\*\*\*~~

**Pregnant or parenting students may be excused for absences related to confidential medical appointments in accordance with BP/AR 5113 - Absences and Excuses.**

**(cf. 5113 - Absences and Excuses)**

**The State Administrator/Superintendent or designee shall grant a student a leave of absence due to pregnancy, childbirth, false pregnancy, termination of pregnancy, and related recovery for as long as it is deemed medically necessary by her physician. At the conclusion of the leave, the student shall be reinstated to the status she held when the leave began. (34 CFR 106.40)**

**(cf. 5112.3 - Student Leave of Absence)**

**A pregnant or parenting student also may request exemption from attendance because of a related physical or mental condition or because of personal services that must be rendered to a dependent. (Education Code 48410)**

**(cf. 5112.1 - Exemptions from Attendance)**

**Pregnancy Prevention Program**

The Superintendent or designee shall ensure that age-appropriate, culturally sensitive and community-sensitive instruction and services are available to assist in the prevention of pregnancy among minors. The district's program shall be based on strategies that have proven effective in delaying the onset of sexual activity and reducing the incidence of pregnancy among school-age youth. Instruction shall be consistent with the district's family life/sex education curriculum.

*(cf. 5141.25 - Availability of Condoms)*

*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)*

*(cf. 6142.8 - Comprehensive Health Education)*

*(cf. 6143 - Courses of Study)*

**Legal Reference:**

**EDUCATION CODE**

~~2551.3 Determination of state aid for pregnant minors program~~

~~17293 School facilities for pregnant/parenting teen programs~~

~~48220 Compulsory education requirement~~

~~48410 Persons exempted from continuation classes~~

~~49553 Nutrition supplements for pregnant/lactating students~~

~~49558 Confidentiality of applications and records for free or reduced price meals~~

~~51220.5 Parenting skills and education~~ ~~51745 Independent study~~

~~52610.5 Enrollment of pregnant and parenting students in adult education~~

~~54740-54749.5 California School Age Families Education Program (Cal SAFE)~~

**FAMILY CODE**

~~7002 Description of emancipated minor~~

~~7050 Purposes for which emancipated minor considered an adult~~

**HEALTH AND SAFETY CODE**

~~124175-124200 Adolescent and Family Life Act~~  
~~UNITED STATES CODE, TITLE 20~~  
~~1681-1688 Title IX, Education Act Amendments~~  
~~CODE OF FEDERAL REGULATIONS, TITLE 34~~  
~~106.40 Marital or parental status~~

**Management Resources:**

**CDE PUBLICATIONS**

~~Pregnant and Parenting Students: A Report to the Legislature, April 1996~~

**SBE POLICIES**

~~Policy statement on adolescent pregnancy and parenting, July 9, 1993~~

**WEB SITES**

~~CDE: <http://www.cde.ca.gov>~~

~~California Department of Public Health: <http://www.cdph.ca.gov>~~

~~Department of Social Services: <http://www.dss.ca.gov>~~

~~(6/99-3/01)-3/03~~

**Legal Reference:**

**EDUCATION CODE**

**230 Sex discrimination**

**8200-8498 Child Care and Development Services Act**

**48205 Excused absences**

**48220 Compulsory education requirement**

**48410 Persons exempted from continuation classes**

**49553 Nutrition supplements for pregnant/lactating students**

**51220.5 Parenting skills and education**

**51745 Independent study**

**52610.5 Enrollment of pregnant and parenting students in adult education**

**54740-54749 Cal-SAFE program for pregnant/parenting students and their children**

**FAMILY CODE**

**7002 Description of emancipated minor**

**HEALTH AND SAFETY CODE**

**104460 Tobacco prevention services for pregnant and parenting students**

**CODE OF REGULATIONS, TITLE 5**

**4600-4687 Uniform complaint procedures**

**4950 Nondiscrimination, marital and parental status**

**CODE OF REGULATIONS, TITLE 22**

**101151-101239.2 General licensing requirements for child care centers**

**101351-101439.1 Infant care centers**

**UNITED STATES CODE, TITLE 20**

**1681-1688 Title IX, Education Act Amendments**

**UNITED STATES CODE, TITLE 42**

**1786 Special supplemental nutrition program for women, infants, and children**

**CODE OF FEDERAL REGULATIONS, TITLE 7**

246.1-246.28 Special supplemental nutrition program for women, infants, and children

**CODE OF FEDERAL REGULATIONS, TITLE 34**

106.40 Marital or parental status

**ATTORNEY GENERAL OPINIONS**

87 Ops.Cal.Atty.Gen. 168 (2004)

**COURT DECISIONS**

American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307

**Management Resources:**

**CALIFORNIA WOMEN'S LAW CENTER PUBLICATIONS**

Educational Rights of Pregnant and Parenting Teens: Title IX and California State Law Requirements

The Civil Rights of Pregnant and Parenting Teens in California Schools, 2002

**U.S. DEPARTMENT OF EDUCATION PUBLICATIONS**

Supporting the Academic Success of Pregnant and Parenting Students under Title IX of the Education Amendments of 1972, rev. June 2013

**WEB SITES**

California Department of Education: <http://www.cde.ca.gov>

California Women's Law Center: <http://www.cwlc.org>

U.S. Department of Agriculture, Women, Infants, and Children Program:

<http://www.fns.usda.gov/wic>

U.S. Department of Education: <http://www.ed.gov>

(3/01 3/03) 12/13

Policy **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

First Reading: March 12, 2014

Adopted:

King City, California



BP 6142.6 Instruction

**Visual And Performing Arts Education**

The Governing Board believes that visual and performing arts are essential to a well-rounded educational program and should be an integral part of the course of study offered to students at all grade levels. The district's arts education program shall provide opportunities for appreciation, creation, and performance of the arts.

*(cf. 6143 - Courses of Study)*

*(cf. 6146.1 - High School Graduation Requirements)*

The Board shall adopt academic standards for dance, music, theatre, and visual arts that describe the skills, knowledge, and abilities that students shall be expected to possess at each grade level. The district's standards shall meet or exceed state content standards for each of these disciplines.

*(cf. 6011 - Academic Standards)*

The Superintendent or designee shall develop a sequential curriculum for dance, music, theatre, and visual arts which is consistent with the state curriculum framework and includes the following strands:

1. Artistic perception: processing, analyzing, and responding to sensory information through the use of language and skills unique to each arts discipline
2. Creative expression: composing, arranging, and performing a work and using a variety of means to communicate meaning and intent in one's own original works
3. Historical and cultural context: understanding the historical contributions and cultural dimensions of an arts discipline
4. Aesthetic valuing: analyzing and critically assessing works of dance, music, theatre, and visual arts
5. Connections, relations, and applications: connecting, comparing, and applying what is learned in one arts discipline to learning in the other arts, other subject areas, and careers

*(cf. 6141 - Curriculum Development and Evaluation)*

~~The Board shall adopt standards-based instructional materials for visual and performing arts in accordance with applicable law, Board policy, and administrative regulation. In addition, the Board encourages teachers to incorporate a variety of media and technologies into lessons, presentations, and explorations in each of the arts disciplines.~~

~~(cf. 0400—District Technology Plan)~~  
~~(cf. 1312.2—Complaints Concerning Instructional Materials)~~  
~~(cf. 6161—Equipment, Books and Materials)~~  
~~(cf. 6161.1—Selection and Evaluation of Instructional Materials)~~  
~~(cf. 6161.11—Supplementary Instructional Materials)~~  
~~(cf. 6161.3—Toxic Art Materials)~~  
~~(cf. 6162.6—Use of Copyrighted Materials)~~  
~~(cf. 6163.1—Library Media Centers)~~

~~The Superintendent or designee shall provide a standards-based professional development program designed to increase teachers' knowledge of and ability to teach the arts and to implement adopted instructional materials.~~

*(cf. 4131 - Staff Development)*

The Superintendent or designee shall encourage, as a supplement to teacher instruction, the integration of community arts resources into the educational program. Such resources may include opportunities for students to attend musical and theatrical performances, observe the works of accomplished artists, and work directly with artists-in-residence and volunteers. In addition, the Superintendent or designee may collaborate with community organizations to share resources and seek grant opportunities.

*(cf. 1230 - School-Connected Organizations)*  
*(cf. 1240 - Volunteer Assistance)*  
*(cf. 1260 - Educational Foundation)*  
*(cf. 1700 - Relations between Private Industry and the Schools)*  
*(cf. 3290 - Gifts, Grants and Bequests)*  
*(cf. 6020 - Parent Involvement)*  
*(cf. 6153 - School-Sponsored Trips)*

The Superintendent or designee shall regularly evaluate and report to the Board regarding the implementation of arts education at each grade level and program effectiveness in enabling students to meet academic standards.

*(cf. 0500 - Accountability)*

#### Arts and Music Block Grants

Any state funding received through arts and music block grants shall be used only for hiring additional staff, purchasing new materials, books, supplies, and equipment, and/or implementing or increasing staff development opportunities as needed to support standards-aligned arts and music instruction. (SB 77, Item 6110-265-0001, Statutes of 2007)

The Board shall distribute block grant funds to all district schools on the basis of an equal amount per student or the minimum school site allocation specified in the state budget, whichever is greatest. (SB 77, Item 6110-265-0001, Statutes of 2007)

However, the Board may allocate block grant funds for districtwide expenditures that support program purposes on behalf of all district schools. If the Board elects to do so, it shall adopt a resolution at a public meeting which specifies how the funds will be allocated among schools and for districtwide purposes and the reasons for those allocations. Prior to the public meeting, the Board shall inform school site councils, schoolwide advisory groups, or school support groups, as applicable, of the content of the proposed resolution and of the time and location where the resolution is proposed to be adopted. (SB 77, Item 6110-265-0001, Statutes of 2007)

(cf. 1220 - Citizen Advisory Committees)

(cf. 9320 - Meetings and Notices)

#### Legal Reference:

##### ~~EDUCATION CODE~~

~~8820-8830 Arts Work Visual and Performing Arts Educational Program~~

~~8950-8957 California summer school of the arts~~

~~32060-32066 Toxic art supplies~~

~~35330 Field trips~~

~~51210 Course of study, grades 1-6~~

~~51220 Course of study, grades 7-12~~

~~51225.3 Graduation requirements~~

~~58800-58805 Specialized secondary programs~~

~~60200-60206 Instructional materials, elementary schools~~

~~60400-60411 Instructional materials, high schools~~

~~99200-99206 Subject matter projects~~

##### ~~UNCODIFIED STATUTE~~

~~SB 77, Ch. 171, Statutes of 2007, Item 6110-265-0001 Arts and music block grant~~

#### Management Resources:

##### ~~CSBA PUBLICATIONS~~

~~Maximizing School Board Leadership: Curriculum Development, 1996~~

##### ~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~

~~Visual and Performing Arts Framework for California Public Schools: Kindergarten through Grade 12, 2004~~

~~Visual and Performing Arts Content Standards, January 2001~~

~~Arts Education Program Toolkit: A Visual and Performing Arts Program Assessment Process, 2001~~

##### ~~WEB SITES:~~

~~CSBA: <http://www.esba.org>~~

~~Arts Education Partnership: <http://aep-arts.org>~~

~~California Alliance for Arts Education: <http://www.artsed411.org>~~

~~California Arts Council: <http://www.cac.ca.gov>~~

~~California Art Education Association: <http://www.caea-arteducation.org>~~

~~California Association for Music Education: <http://www.calmusiced.com>~~

**Legal Reference:**

**EDUCATION CODE**

8950-8957 California summer school of the arts  
32060-32066 Toxic art supplies  
35330-35332 Field trips  
51210 Course of study, grades 1-6  
51220 Course of study, grades 7-12  
51225.3 Graduation requirements  
58800-58805 Specialized secondary programs  
60200-60210 Instructional materials, elementary schools  
60400-60411 Instructional materials, high schools  
99200-99206 Subject matter projects

**Management Resources:**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

Visual and Performing Arts Framework for California Public Schools: Kindergarten through Grade Twelve, 2004

Visual and Performing Arts Content Standards, January 2001

Arts Education Program Toolkit: A Visual and Performing Arts Program Assessment Process, 2001

**WEB SITES**

CSBA: <http://www.csba.org>

Arts Education Partnership: <http://aep-arts.org>

California Alliance for Arts Education: <http://www.artsed411.org>

California Arts Council: <http://www.cac.ca.gov>

California Art Education Association: <http://www.caea-arteducation.org>

California Dance Education Association: <http://www.cdeadance.org>

California Department of Education, Visual and Performing Arts:  
<http://www.cde.ca.gov/ci/vp>

California Educational Theatre Association: <http://www.cetoweb.org>

California Music Educators Association: <http://www.calmusiced.com>

The California Arts Project: <http://csmp.ucop.edu/tcap>

(2/98 11/07) 12/13

California Dance Education Association: <http://www.cdeadance.org>

California Department of Education, Visual and Performing Arts:  
<http://www.cde.ca.gov/ci/vp>

California Educational Theatre Association: [http://www.cetoweb.org/ceta\\_pages](http://www.cetoweb.org/ceta_pages)

The California Arts Project: <http://csmp.ucop.edu/tcap>

Policy: **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

First Reading: March 12, 2014

Adopted: King City, California

## Instruction

### Reading/Language Arts Instruction

The Governing Board recognizes that reading and other language arts constitute the basic foundation for learning in other areas of study. The Board desires to offer a comprehensive, balanced reading/language arts program that ensures all students have the skills necessary to read fluently and for meaning and develops students' appreciation for literature. The program shall integrate reading and oral and written language arts activities in order to build effective communication skills.

(cf. 6143 - Courses of Study)

~~\*\*\*Note: In August 2010, the State Board of Education (SBE) adopted the Common Core State Standards pursuant to Education Code 60605.8, consisting of a set of national standards in English language arts and mathematics and additional standards added by the state. These standards are available on the California Department of Education's (CDE) web site. State curriculum frameworks, instructional materials adoptions, and assessments will be aligned to these standards, which all California schools are expected to implement in the 2014-15 school year. For further information about the standards and recommendations for implementation, see CSBA's Governing to the Core series of governance briefs. \*\*\*~~

For each grade level, the Board shall adopt academic standards that meet or exceed Common Core State Standards in the following strands:

1. Reading: Foundational skills, text complexity and analysis, and the growth of comprehension
2. Writing: Text types, responding to reading, production and distribution of writings, and research
3. Speaking and listening: Oral language development, comprehension, flexible communication, and collaboration
4. Language: Conventions, effective use, knowledge of language, and vocabulary

(cf. 6011 - Academic Standards)

~~\*\*\*Note: As a condition of receiving funds for instructional materials from any state source, Education Code 60119 requires the Board to annually hold a public hearing to determine whether each student in the district has sufficient standards aligned textbooks or instructional materials in English/language arts and other specified subjects to use in class and to take home. For a definition of "sufficiency" for this purpose and a sample Board resolution, see BP/E 6161.1—Selection and Evaluation of Instructional Materials. \*\*\*~~

The State Administrator/Superintendent or designee shall ensure that the district's reading/language arts program offers sufficient access to standards-aligned textbooks and other instructional materials. The program shall provide instructional materials of varying levels of difficulty, including fiction and nonfiction works, so that students are continually reading at an appropriate level. In addition, technology should be available to support all areas of literacy.

(cf. 6141 - Curriculum Development and Evaluation)  
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)  
(cf. 6161.11 - Supplementary Instructional Materials)  
(cf. 6163.1 - Library Media Centers)

~~\*\*\*Note: AB 97 (Ch. 47, Statutes of 2013) redirected funding for the Pupil Retention Block Grant (Education Code 41505-41508), which allowed program funds to be used to provide a supplementary, intensive reading program for grades K-4, into the local control funding formula. At their discretion, districts may design a supplemental instructional program to meet the purposes of that program or other goals for reading performance. \*\*\*~~

Teachers are expected to use a variety of instructional strategies to accommodate the needs of beginning readers and the varying abilities of more advanced readers. The program shall provide ongoing diagnosis of students' skills and, as needed, may provide supplementary instruction during the school day and/or outside the regular school session to assist students who are experiencing difficulty learning to read.

(cf. 5148.2 - Before/After School Programs)  
(cf. 6174 - Education for English Language Learners)  
(cf. 6176 - Weekend/Saturday Classes)  
(cf. 6177 - Summer Learning Programs)  
(cf. 6179 - Supplemental Instruction)

\*\*\*Note: AB 97 (Ch. 47, Statutes of 2013) redirected funding for the Professional Development Block Grant (Education Code 41530-41532) and the Mathematics and Reading Professional Development Program (Education Code 99230-99242) into the local control funding formula. At their discretion, districts may provide professional development opportunities to meet the purposes of those programs or other local needs. \*\*\*

The State Administrator/Superintendent or designee shall make available professional development opportunities that are designed to provide instructional staff with knowledge about how students develop language skills, the ability to analyze students' literacy levels, and mastery of a variety of instructional strategies and materials.

(cf. 4131 - Staff Development)  
(cf. 4222 - Teacher Aides/Paraprofessionals)  
(cf. 4231 - Staff Development)  
(cf. 4331 - Staff Development)

The State Administrator/Superintendent or designee shall provide the Board with data from state and district reading assessments and program evaluations to enable the Board to monitor program effectiveness.

(cf. 0500 - Accountability)  
(cf. 6162.5 - Student Assessment)  
(cf. 6162.51 - State Academic Achievement Tests)  
(cf. 6162.52 - High School Exit Examination)  
(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE

41505-41508 Pupil Retention Block Grant  
41530-41532 Professional Development Block Grant  
44735 Teaching as a Priority Block Grant  
44755-44757.5 Teacher Reading Instruction Development Program, K-3  
51210 Areas of study, grades 1-6  
51220 Areas of study, grades 7-12  
60119 Sufficiency of textbooks and instructional materials  
60200.4 Fundamental skills  
60207 Curriculum frameworks  
60350-60352 Core reading program instructional materials  
60605 State-adopted content and performance standards in core curricular areas  
60605.8 Common Core standards  
99220-99221 California Reading Professional Development Institutes  
99230-99242 Mathematics and Reading Professional Development Program (AB 466 trainings)

CODE OF REGULATIONS, TITLE 5

9535 Purchase of nonadopted core reading program instructional materials  
11980-11985 Mathematics and Reading Professional Development Program (AB 466 trainings)  
11991-11991.2 Reading First achievement index

UNITED STATES CODE, TITLE 20

6381-6381k Even Start Family Literacy Program  
6383 Improving literacy through school libraries

Management Resources:

CSBA PUBLICATIONS

Governing to the Core, Governance Briefs

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, March 2013

Common Core State Standards for English Language Arts, August 2010

English Language Arts/English Language Development Framework for California Public



Schools: Kindergarten Through Grade Twelve

Recommended Literature: Kindergarten Through Grade Twelve

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Reading/Language Arts: <http://www.cde.ca.gov/ci/rl>

(7/05 3/07) 12/13

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: March 12, 2014

Adopted: King City, California

## BP 6146.1 Instruction

### High School Graduation Requirements

The Governing Board desires to prepare all students to obtain a high school diploma to enable them to take advantage of opportunities for postsecondary education and/or employment.

*(cf. 5127 - Graduation Ceremonies and Activities)*

*(cf. 5147 - Dropout Prevention)*

*(cf. 5149 - At-Risk Students)*

*(cf. 6143 - Courses of Study)*

*(cf. 6146.3 - Reciprocity of Academic Credit)*

### Course Requirements

To obtain a high school diploma, students shall complete at least the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Four courses in English (Education Code 51225.3)

*(cf. 6142.91 - Reading/Language Arts Instruction)*

2. Two courses in mathematics (Education Code 51225.3)

At least one mathematics course, or a combination of the two mathematics courses required for completion in grades 9-12, shall meet or exceed state academic content standards for Algebra I. (Education Code 51224.5)

Completion, prior to grade 9, of algebra coursework that meets or exceeds state academic content standards shall satisfy the algebra coursework requirement, but shall not exempt a student from the requirement to complete two mathematics courses in grades 9-12. (Education Code 51224.5)

*(cf. 6011 - Academic Standards)*

*(cf. 6142.92 - Mathematics Instruction)*

3. Two courses in science, including life and physical sciences (Education Code 51225.3)

*(cf. 6142.93 - Science Instruction)*

4. Three courses in social studies, including United States history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)

*(cf. 6142.3 - Civic Education)*

*(cf. 6142.93 - History-Social Science Instruction)*

- ~~5. One course in visual or performing arts, world language, or American Sign Language (Education Code 51225.3)~~

*(cf. 6142.2 - World/Foreign Language Instruction)*

*(cf. 6142.6 - Visual and Performing Arts Education)*

- 5. One course in visual or performing arts, foreign language, including American Sign Language, or career technical education (CTE) (Education Code 51225.3)**

**To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education.**

**(cf. 6142.2 - World/Foreign Language Instruction)**

**(cf. 6142.6 - Visual and Performing Arts Education)**

**(cf. 6178 - Career Technical Education)**

**(cf. 6178.2 - Regional Occupational Center/Program)**

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)

*(cf. 6142.7 - Physical Education)*

Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

*(cf. 6146.11 - Alternative Credits Toward Graduation)*

*(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)*

Additional requirements for graduation include:

1. 90 units of approved electives
2. 10 units in Computer Applications 1A or Computer Literacy
3. 20 hours of Community Service in the 11<sup>th</sup> or 12<sup>th</sup> grades

*(cf. 6142.4 - Service Learning/Community Service Classes)*

The State Administrator/Superintendent or designee shall exempt or waive specific course requirements for foster youth or children of military families in accordance with Education Code 51225.3 and 49701.

*(cf. 6173.1 - Education for Foster Youth)*  
*(cf. 6173.2 - Education for Children of Military Families)*

### High School Exit Examination

As a condition of high school graduation, each student completing grade 12 shall have successfully passed the state exit examination in language arts and mathematics unless he/she receives a waiver or exemption. (Education Code 60851, 60859)

*(cf. 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities)*  
*(cf. 6159 - Individualized Education Program)*  
*(cf. 6162.52 - High School Exit Examination)*

Supplemental instruction shall be offered to any student in grade 7-12 who does not demonstrate "sufficient progress," as defined in BP 6179 - Supplemental Instruction, toward passing the exit exam. (Education Code 37252, 60851)

*(cf. 5148.2 - Before/After School Programs)*  
*(cf. 6176 - Weekend/Saturday Classes)*  
*(cf. 6177 - Summer School)*  
*(cf. 6179 - Supplemental Instruction)*

Students who have not passed one or both parts of the exit exam by the end of grade 12 shall have the opportunity to receive intensive instruction and services for up to two consecutive academic years after completion of grade 12 or until they have passed both parts of the exam, whichever comes first. (Education Code 37254)

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*  
*(cf. 5145.6 - Parental Notifications)*  
*(cf. 6164.2 - Guidance/Counseling Services)*

In addition to intensive remedial instruction, the district shall offer students who have passed all state and local graduation requirements except one or both parts of the exit exam the following options for two years beyond their regular senior year or until they pass the exam, whichever occurs first:

- a) Enrollment in CAHSEE-prep class at a comprehensive high school
- b) Enrollment in Cyber High test preparation on-line class
- c) **Enrollment in South Monterey County Charter Independent Study Program**
- d) Enrollment in Portola-Butler Continuation High School

*(cf. 0420.4 - Charter Schools)*  
*(cf. 6158 - Independent Study)*  
*(cf. 6184 - Continuation Education)*

The State Administrator/Superintendent or designee shall regularly report to the Board regarding the number of students who have fulfilled all local and state graduation requirements except for the passage of the exit exam and the resources that have been offered to such students.

#### Certificates of Completion

Students who have passed all the district's course requirements by the end of their senior year but are unable to pass the high school exit exam shall receive a certificate of completion.

The State Administrator/Superintendent or designee shall regularly report to the Board regarding the number of students receiving a certificate of completion and the resources that have been offered to such students.

#### Retroactive Diplomas

The district may retroactively grant a high school diploma to a former student who was interned by order of the federal government during World War II or who is an honorably discharged veteran of World War II, the Korean War, or the Vietnam War, provided that he/she was enrolled in a district school immediately preceding the internment or military service and he/she did not receive a diploma because his/her education was interrupted due to the internment or military service. (Education Code 51430)

The district also may retroactively grant a diploma to a deceased former student who satisfies the above conditions. The diploma shall be received by the deceased student's next of kin. (Education Code 51430)

In addition, the district may grant a diploma to a veteran who entered the military service of the United States while he/she was a district student in grade 12 and who had completed the first half of the work required for grade 12. (Education Code 51440)

#### Legal Reference:

##### EDUCATION CODE

~~35186 Williams Uniform Complaint Procedures~~

~~37252 Supplemental instructional programs~~

~~37254 Supplemental instruction based on failure to pass exit exam by end of grade 12~~

~~37254.1 Required student participation in supplemental instruction~~

~~47612 Enrollment in charter school~~

~~48200 Compulsory attendance~~

~~48412 Certificate of proficiency~~

~~48430 Continuation education schools and classes~~

~~48645.5 Acceptance of coursework~~

~~49701 Interstate Compact on Educational Opportunity for Military Children~~

~~51224 Skills and knowledge required for adult life~~

~~51224.5 Algebra instruction~~

~~51225.3 Requirements for graduation~~  
~~51225.5 Honorary diplomas; foreign exchange students~~  
~~51228 Graduation requirements~~  
~~51240-51246 Exemptions from requirements~~  
~~51250-51251 Assistance to military dependents~~  
~~51410-51412 Diplomas~~  
~~51420-51427 High school equivalency certificates~~  
~~51450-51455 Golden State Seal Merit Diploma~~  
~~51745 Independent study restrictions~~  
~~52378 Supplemental school counseling program~~  
~~56390-56392 Recognition for educational achievement, special education~~  
~~60850-60859 High school exit examination~~  
~~66204 Certification of high school courses as meeting university admissions criteria~~

~~CODE OF REGULATIONS, TITLE 5~~

~~1600-1651 Graduation of students from grade 12 and credit toward graduation~~

~~COURT DECISIONS~~

~~O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452~~

**Management Resources:**

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education, California High School Exit Examination:

<http://www.cde.ca.gov/ta/tg/hs>

(3/07-11/07)-11/09

**Legal Reference:**

**EDUCATION CODE**

**37252 Supplemental instructional programs**  
**37254 Supplemental instruction based on failure to pass exit exam by end of grade 12**  
**37254.1 Required student participation in supplemental instruction**  
**47612 Enrollment in charter school**  
**48200 Compulsory attendance**  
**48412 Certificate of proficiency**  
**48430 Continuation education schools and classes**  
**48645.5 Acceptance of coursework**  
**48980 Required notification at beginning of term**  
**49701 Interstate Compact on Educational Opportunity for Military Children**  
**51224 Skills and knowledge required for adult life**  
**51224.5 Algebra instruction**  
**51225.1 Exemption from district graduation requirements**  
**51225.2 Pupil in foster care defined; acceptance of coursework, credits, retaking of course**

51225.3 High school graduation  
51225.5 Honorary diplomas; foreign exchange students  
51228 Graduation requirements  
51240-51246 Exemptions from requirements  
51250-51251 Assistance to military dependents  
51410-51412 Diplomas  
51420-51427 High school equivalency certificates  
51450-51455 Golden State Seal Merit Diploma  
51745 Independent study restrictions  
56390-56392 Recognition for educational achievement, special education  
60850-60859 High school exit examination  
66204 Certification of high school courses as meeting university admissions criteria  
CODE OF REGULATIONS, TITLE 5  
1600-1651 Graduation of students from grade 12 and credit toward graduation  
COURT DECISIONS  
O'Connell v. Superior Court (Valenzuela), (2006) 141 Cal.App.4th 1452

**Management Resources:**

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education, High School: <http://www.cde.ca.gov/ci/gs/hs>

University of California, List of Approved a-g Courses:

<http://www.universityofcalifornia.edu/admissions/freshman/requirements>

(11/09 11/11) 12/13

Policy

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: March 12, 2014

Adopted:

King City, California

## Instruction

### Behavioral Interventions For Special Education Students

~~\*\*\*Note: Pursuant to Education Code 56520, as amended by AB 86 (Ch. 48, Statutes of 2013), for students with disabilities who are exhibiting serious behavioral challenges, timely assessments and positive interventions and supports should be developed and implemented in accordance with the federal Individuals with Disabilities Education Act (IDEA) and its implementing regulations (20 USC 1400-1482; 34 CFR 300.1-300.818). \*\*\*~~

~~\*\*\*The following optional administrative regulation is based on guidance from the Office of Special Education Programs (OSEP) of the U.S. Department of Education. \*\*\*~~

Generally, any student identified as a student with a disability pursuant to the Individuals with Disabilities Education Act, 20 USC 1400-1482, is subject to the same disciplinary measures applicable to all students for violations of the code of conduct, except when the student's behavior is determined to be a manifestation of his/her disability.

(cf. 5131 - Conduct)

(cf. 5144 - Discipline)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

~~\*\*\*Note: In efforts to ensure consistency with federal law, Education Code 56523, as amended by AB 86 (Ch. 48, Statutes of 2013), in effect, has repealed 5 CCR 3001 and deleted the requirement for a "behavioral intervention plan" (BIP) when a student with a disability exhibits a "serious behavioral problem" that significantly interferes with the implementation of the goals and objectives of his/her individualized education program. Instead, pursuant to Education Code 56521.2, as added by AB 86, a district is required to address any student behavior that impedes the student's own learning or the learning of other students. \*\*\*~~

However, when the behavior of a student with a disability impedes his/her learning or the learning of others, the student's individualized education program (IEP) team shall consider the use of positive behavioral interventions and supports and other strategies consistent with 20 USC 1414(d) to address the student's behavior. (Education Code 56521.2; 34 CFR 300.324)

If, pursuant to a manifestation determination conducted as specified in 34 CFR 300.530, the student's behavior is determined to be a manifestation of his/her disability, the IEP team shall conduct a functional behavioral assessment (FBA) and implement a behavioral intervention plan (BIP) for the student. If a BIP is already in place for the student, the IEP team shall review and modify the BIP to address the student's behavior. (Education Code 56520; 34 CFR 300.324, 300.530)

In addition, when the disciplinary removal of a student with a disability will result in a change in the student's placement as specified in 34 CFR 300.530, the student shall receive an FBA and



behavioral intervention services and modifications designed to address the student's behavior so that it does not recur. (34 CFR 300.530)

#### Functional Behavioral Assessment

~~\*\*\*Note: According to OSEP, because a functional behavioral assessment (FBA) is normally conducted to determine whether a student is, or continues to be, a student with a disability and/or the nature and the extent of special education and related services needed by that student, it is an evaluation for the purposes of the IDEA. Thus, an FBA is subject to requirements such as prior notice and parental consent and the sharing of the result of the assessment with the student's parents/guardians. For the required contents and format of the notice, see AR 6159.1—Procedural Safeguards and Complaints for Special Education.\*\*\*~~

Prior to providing any behavioral intervention service to a student with a disability, an FBA focusing on identifying the function or purpose of the student's behavior shall be conducted by the student's IEP team.

Before any FBA is conducted, the Superintendent or designee shall notify the student's parent/guardian in accordance with Education Code 56321 and obtain the parent/guardian's consent. (Education Code 56321; 34 CFR 300.324)

(cf. 6159 - Individualized Education Program)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

If the parent/guardian disagrees with the result of an FBA, he/she has the right to obtain an independent educational evaluation at district expense, subject to the conditions specified in 34 CFR 300.502.

#### Behavioral Intervention Plan and Services

~~\*\*\*Note: Pursuant to Education Code 56520, as amended by AB 86 (Ch. 48, Statutes of 2013), behavioral interventions, supports, and other strategies may be used only in a manner that conforms to the following paragraph.\*\*\*~~

When any behavioral intervention, support, or other strategy is to be used by the district, the Superintendent or designee shall consider the student's physical freedom and social interaction, administer the intervention, support, or other strategy in a manner that respects the student's dignity and personal privacy, and ensure the student's right to be placed in the least restrictive educational environment. (Education Code 56520)

~~\*\*\*Note: Pursuant to Education Code 56520, as amended by AB 86 (Ch. 48, Statutes of 2013), BIPs for students in residential care must be developed and used in the manner specified below.\*\*\*~~

When a student for whom a BIP is to be developed is also the responsibility of another agency for residential care or related services, the Superintendent or designee shall cooperate with the other agency to ensure that the BIP, to the extent possible, is implemented in a consistent manner. (Education Code 56520)

~~\*\*\*Note: 5 CCR 3065 specifies the qualifications of individuals who may provide behavioral intervention services. Education Code 56525 also authorizes anyone recognized by the national Behavior Analyst Certification Board as a Board Certified Behavior Analyst to provide such services.\*\*\*~~

Behavior assessments and behavioral intervention services shall be provided only by individuals who possess the qualifications specified in Education Code 56525 or 5 CCR 3065.

### Emergency Interventions

Emergency interventions may be used only to control unpredictable, spontaneous behavior that poses clear and present danger of serious physical harm to the student or others and that cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. Emergency interventions shall not be used as a substitute for a systematic BIP that is designed to change, replace, modify, or eliminate a targeted behavior. (Education Code 56521.1)

No emergency intervention shall be used for longer than is necessary to contain the behavior. For any situation that requires a prolonged use of an emergency intervention, staff shall seek assistance of the principal or law enforcement agency, as applicable to the situation. (Education Code 56521.1)

~~\*\*\*Note: Education Code 56521.1, as added by AB 86 (Ch. 48, Statutes of 2013), prohibits the use of the methods specified in the following paragraph even for emergency interventions. For more information on prohibited interventions, see section below titled "Prohibited Interventions."\*\*\*~~

Emergency interventions shall not involve the use of force exceeding what is reasonable and necessary under the circumstances. In addition, use of locked seclusion or a device, material, or objects that simultaneously immobilize all hands and feet shall not be allowed except as allowed by law. (Education Code 56521.1)

Parents/guardians and, if appropriate, residential care providers shall be notified within one school day whenever emergency intervention is used or serious property damage occurs. A behavior emergency report shall immediately be completed, kept in the student's file, and forwarded to the Superintendent or designee for review. This report shall include all of the following information: (Education Code 56521.1)

1. The name and age of the student

2. The setting and location of the incident
3. The name of the staff or other persons involved
4. A description of the incident and the emergency intervention used
5. A statement of whether the student is currently engaged in a systematic BIP
6. Details of any injuries sustained by the student or others, including staff, as a result of the incident

If the behavior emergency report is for a student who does not have a BIP, the Superintendent or designee shall, within two days, schedule an IEP team meeting to review the emergency report, determine the necessity for an FBA, and determine the necessity for an interim BIP. The IEP team shall document the reasons for not conducting the FBA and/or not developing the interim BIP. (Education Code 56521.1)

If the behavior emergency report is for a student who has a BIP, any incident involving a previously unseen serious behavior problem or where a previously designed intervention is not effective shall be referred to the IEP team. The IEP team shall review the incident and determine whether the student's plan needs to be modified. (Education Code 56521.1)

#### Prohibited Interventions

~~\*\*\*Note: Pursuant to Education Code 56521.2, as added by AB 86 (Ch. 48, Statutes of 2013), a district is prohibited from authorizing, ordering, consenting to, or paying for the following or other similar interventions.\*\*\*~~

The district prohibits the use of corporal punishment as defined in Education Code 49001 as an intervention. In addition, the district prohibits all of the following: (Education Code 56521.2)

1. Any intervention designed or likely to cause physical pain, including, but not limited to, electric shock
2. Any intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances near the student's face
3. Any intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities
4. Any intervention that is designed to subject, used to subject, or likely to subject the student to verbal abuse, ridicule, or humiliation or that can be expected to cause excessive emotional trauma

5. Any restrictive intervention that uses a device, material, or objects which simultaneously immobilize all hands and feet, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained staff as a limited emergency intervention
6. Locked seclusion, unless in a facility otherwise licensed or permitted by state law to use a locked room
7. Any intervention that precludes adequate supervision of the student
8. Any intervention that deprives the student of one or more of his/her senses

Legal Reference:

EDUCATION CODE

49001 Prohibition of corporal punishment

56321 Notice of parental rights; consent of parents

56500-56508 Procedural safeguards, including due process rights

56520-56525 Behavioral interventions

CODE OF REGULATIONS, TITLE 5

3065 Staff qualifications - related services

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

300.1-300.818 Assistance to states for the education of students with disabilities

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

Behavior Analyst Certification Board: <http://www.calaba.org/bacb.shtm>

U.S. Department of Education, Office of Special Education Programs:

<http://www2.ed.gov/about/offices/list/osers/osep>

(10/96 6/99) 12/13

Regulation: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: March 12, 2014

Adopted:

King City, California

## BP 6162.51 Instruction

~~Standardized Testing And Reporting Program—~~

~~The Governing Board desires to use the results of the achievement tests to evaluate the performance of district students in achieving state academic standards and in comparison to the performance of students across the state. The Superintendent or designee shall administer mandatory student assessments within the state Standardized Testing and Reporting (STAR) Program as required by law and in accordance with Board policy and administrative regulation.~~

~~(cf. 6162.5—Student Assessment)~~

~~(cf. 6162.54—Test Integrity/Test Preparation)~~

~~\*\*\*Note: The following optional policy may be revised to reflect district practice. Pursuant to Education Code 60640-60649, as amended by AB 484 (Ch. 489, Statutes of 2013), starting in the 2013-14 school year the state assessment system will begin transitioning from the Standardized Testing and Reporting (STAR) program to the Measurement of Academic Performance and Progress program, designated by the California Department of Education (CDE) as the California Assessment of Student Performance and Progress (CAASPP). For 2013-14, CAASPP will include (1) a field test of the Smarter Balanced Assessment Consortium summative assessment aligned with Common Core State Standards in English language arts and mathematics for grades 3-8 and 11; (2) California Standards Tests in science for grades 5, 8, and 10; (3) for students with disabilities, the California Alternate Performance Assessment (CAPA) in English language arts and mathematics in grades 2-11, and the CAPA or California Modified Assessment in science in grades 5, 8, and 10; (4) the voluntary Early Assessment Program to test college readiness of students in grade 11; and (5) at the district's discretion, Standards-Based Tests in Spanish. See the accompanying administrative regulation for program requirements. \*\*\*~~

~~\*\*\*Note: Pursuant to Education Code 60648.5, as added by AB 484, the first full administration of assessments aligned to Common Core State Standards will occur in the 2014-15 school year unless the State Board of Education (SBE) determines that the assessments cannot be fully implemented at that time. In addition, Education Code 60640, as amended, requires the SBE to adopt a primary language assessment that will be administered no later than the 2016-17 school year and to make recommendations by March 1, 2016, for expanding the CAASPP to include additional subjects and assessment methods. \*\*\*~~

~~\*\*\*Note: Pursuant to Education Code 60640, for the 2013-14 and/or 2014-15 school years, the district may choose to administer, at its own expense, the STAR tests that are no longer required. If it does so, the district must enter into an agreement with the test contractor subject to the approval of the CDE. \*\*\*~~

~~\*\*\*Note: Although grade 2 testing is eliminated in the CAASPP, Education Code 60644, as added by SB 247 (Ch. 479, Statutes of 2013), requires the CDE to identify and inform districts by November 1, 2014, regarding existing assessments in language arts and mathematics for grade 2 that are aligned to Common Core State Standards and are appropriate for diagnostic use by classroom teachers. \*\*\*~~

The Governing Board recognizes that state achievement test results provide an indication of student progress in achieving state academic standards and may be used to promote high-quality teaching and learning. The State Administrator/Superintendent or designee shall administer mandatory student assessments within the California Assessment of Student Performance and Progress (CAASPP) as required by law and in accordance with Board policy and administrative regulation.

(cf. 6011 - Academic Standards)  
 (cf. 6162.5 - Student Assessment)  
 (cf. 6162.54 - Test Integrity/Test Preparation)  
 (cf. 9321 - Closed Session Purposes and Agendas)  
 (cf. 9321.1 - Closed Session Actions and Reports)

The Board strongly encourages all students at the applicable grade levels to participate in the STAR assessments in order to maximize the usefulness of the data and enable the district to meet participation levels required for state and federal accountability systems. The State Administrator/Superintendent or designee shall notify students and parents/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

(cf. 0520.2 - Title I Program Improvement Schools)  
 (cf. 0520.3 - Title I Program Improvement Districts)  
 (cf. 6011 - Academic Standards)

The Board shall annually examine STAR results by school, grade level, and student subgroup in the Board's discussion of each school's ranking on the statewide Academic Performance Index. If the STAR performance level of the school is below the Board's established expectations, the Board may conduct an assessment of the reasons for the performance results and may adopt a performance improvement plan in accordance with Education Code 52056.

(cf. 0500 - Accountability)

#### Legal Reference:

##### EDUCATION CODE

51041 Evaluation of educational program  
 52056 Board discussion of Academic Performance Index rankings, including STAR results  
 56345 Individualized education program, contents  
 60600-60630 Assessment of academic achievement  
 60640-60649 Standardized Testing and Reporting Program  
 60660-60663 Electronic learning assessment resources  
 60810 Assessment of language development  
 99300-99301 Early Assessment Program  
 CODE OF REGULATIONS, TITLE 5  
 850-870 Standardized Testing and Reporting Program

~~UNITED STATES CODE, TITLE 20~~

~~1412(a)(17) Participation of students with disabilities in state assessments~~

~~6311 Adequate yearly progress~~

~~CODE OF FEDERAL REGULATIONS, TITLE 34~~

~~200.1 Standards and assessment~~

**Management Resources:**

~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~

~~Matrix of Test Variations, Accommodations and Modifications for Administration of California Statewide Assessments~~

~~CALIFORNIA STATE UNIVERSITY PUBLICATIONS~~

~~The Early Assessment Program: Handbook for School Site Leaders, 2008~~

~~U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS~~

~~PUBLICATIONS~~

~~The Use of Tests as Part of High Stakes Decision Making for Students: A Resource Guide for Educators and Policy Makers, December 2000~~

~~WEB SITES~~

~~CSBA: <http://www.esba.org>~~

~~California Department of Education, STAR Program: <http://www.cde.ca.gov/ta/tg/sr>~~

~~California Learning Resources Network: <http://clrn.org>~~

~~California State University, Early Assessment Program: <http://www.calstate.edu/eap>~~

~~U.S. Department of Education, Office for Civil Rights:~~

~~<http://www.ed.gov/about/offices/list/ocr/index.html>~~

~~(11/04 3/07) 11/08~~

**Legal Reference:**

**EDUCATION CODE**

**49076 Student records; access**

**51041 Evaluation of educational program**

**52052 Academic Performance Index; numerically significant student subgroups**

**52060-52077 Local control and accountability plan**

**56345 Individualized education program, contents**

**60600-60630 Assessment of academic achievement**

**60640-60649 California Assessment of Student Performance and Progress**

**60660-60663 Electronic learning assessment resources**

**60810 Assessment of language development**

**99300-99301 Early Assessment Program**

**CODE OF REGULATIONS, TITLE 5**

**850-864 State assessments**

**UNITED STATES CODE, TITLE 20**

**1412 Participation of students with disabilities in state assessments**

**6311 Adequate yearly progress**

**CODE OF FEDERAL REGULATIONS, TITLE 34**

**200.1 Standards and assessment**

**Management Resources:**

**CSBA PUBLICATIONS**

**Supporting Student Achievement: Student Assessment System in Flux, Governance Brief, June 2013**

**CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS**

**Assembly Bill 484 Questions and Answers**

**CALIFORNIA STATE UNIVERSITY PUBLICATIONS**

**The Early Assessment Program: Handbook for School Site Leaders, 2008**

**SMARTER BALANCED ASSESSMENT CONSORTIUM PUBLICATIONS**

**Usability, Accessibility, and Accommodations Guidelines, September 2013**

**U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS**

**The Use of Tests as Part of High-Stakes Decision-Making for Students: A Resource Guide for Educators and Policy-Makers, December 2000**

**WEB SITES**

**CSBA:** <http://www.csba.org>

**California Department of Education, Testing and Accountability:** <http://www.cde.ca.gov/ta>

**California Learning Resources Network:** <http://clrn.org>

**California State University, Early Assessment Program:** <http://www.calstate.edu/eap>

**Smarter Balanced Assessment Consortium:** <http://www.smarterbalanced.org>

**U.S. Department of Education, Office for Civil Rights:**

<http://www.ed.gov/about/offices/list/ocr>

(3/07 11/08) 12/13

Policy **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

First Reading: March 12, 2014

Adopted:

King City, California



AR 6162.51 Instruction

Standardized Testing And Reporting Program

The district shall administer the following assessments in the Standardized Testing and Reporting (STAR) program:

1. ~~The California Standards Tests (CSTs) in English language arts, mathematics, science, and history-social science to students in grades 2-11 (Education Code 60640)~~

~~(cf. 6142.91—Reading/Language Arts Instruction)~~

~~(cf. 6142.92—Mathematics Instruction)~~

~~(cf. 6142.93—Science Instruction)~~

~~(cf. 6142.94—History-Social Science Instruction)~~

~~\*\*\*Note: Pursuant to Education Code 60640-60649, as amended by AB 484 (Ch. 489, Statutes of 2013), starting in the 2013-14 school year the state assessment system will begin transitioning from the Standardized Testing and Reporting (STAR) program to the Measurement of Academic Performance and Progress program, designated by the California Department of Education (CDE) as the California Assessment of Student Performance and Progress (CAASPP). Education Code 60640 requires the State Board of Education (SBE) to revise the applicable state regulations by July 1, 2014, to conform to the new state assessment system. \*\*\*~~

~~\*\*\*The following administrative regulation should be revised to reflect the grade levels offered by the district. \*\*\*~~

The district shall administer the following assessments in the California Assessment of Student Performance and Progress (CAASPP): (Education Code 60640)

~~In addition, students in grade 11 may voluntarily take an augmented CST as part of the Early Assessment Program to determine their readiness for college-level work in English and/or mathematics. (Education Code 60641, 99300-99301)~~

2. ~~The Standards-Based Test in Spanish (STS) to Spanish-speaking English learners in grades 2-11 who either: (Education Code 60640)~~
  - a. ~~Receive instruction in Spanish, regardless of how long they have been in the United States~~
  - b. ~~Have been enrolled in a California public school for less than 12 months~~

~~(cf. 6174—Education for English Language Learners)~~

This test shall be required in addition to the CST administered in English. (Education Code 60640)

Following the first year of enrollment in a California public school, Spanish-speaking English learners in grades 2-11 shall continue to take the STS in addition to the CST in English if the Superintendent or designee determines that such test results would provide useful information about students' performance.

3. ~~The California Alternate Performance Assessment (CAPA) for students in grades 2-11 with severe cognitive disabilities who are unable to take the CSTs even with accommodations or modifications, or the California Modified Assessment (CMA) for students in grades 3-11 who are not severely cognitively disabled, when determined appropriate by the student's individualized education program (IEP) team (Education Code 56345, 60640; 5 CCR 850; 34 CFR 200.1)~~

~~A student with disabilities may be assessed using the CAPA in all subject areas, CMA in all subject areas, or a combination of CSTs and CMA in the subject areas being assessed, but shall not be allowed to take both the CAPA and CMA. Eligibility to take the CMA shall be based on the criteria specified in 5 CCR 850. The Superintendent or designee shall inform the parents/guardians of students selected to be assessed with the CMA that their child's achievement will be measured based on modified achievement standards. (5 CCR 850)~~

~~Any special education student who is an English learner may be tested with the STS in accordance with item #2 above, unless the IEP specifically exempts him/her from such testing. (Education Code 56345)~~

~~(cf. 6159—Individualized Education Program)~~

~~(cf. 6164.6—Identification and Education Under Section 504)~~

~~\*\*\*Note: Education Code 60640, as amended by AB 484 (Ch. 489, Statutes of 2013), requires that students in grades 3-8 and 11 be administered summative English language arts and mathematics assessments developed by the Smarter Balanced Assessment Consortium, as provided in item #1 below. Education Code 60603 defines a "summative assessment" as one designed to be given near the end of the school year to evaluate a student's knowledge and skills relative to a specific set of academic standards. \*\*\*~~

~~\*\*\*Note: For the 2013-14 school year, Education Code 60640, as amended, provides that administration of these tests will be field tests only. Pursuant to Education Code 60648.5, as added by AB 484, the first full administration of the tests will occur in the 2014-15 school year unless the SBE determines that the assessments cannot be fully implemented at that time. \*\*\*~~

~~\*\*\*Note: At its discretion, the district may administer the STAR tests in 2013-14 and/or 2014-15, at its own expense. If the district chooses to do so and enters into an agreement with the test contractor with the CDE's approval, it may modify item #1 to reflect the STAR tests that will be administered and the applicable grade levels. \*\*\*~~

**1. The Smarter Balanced Assessment Consortium summative assessments for English language arts and mathematics, aligned with Common Core State Standards, in grades 3-8 and 11**

**(cf. 6142.91 - Reading/Language Arts Instruction)  
(cf. 6142.92 - Mathematics Instruction)**

~~\*\*\*Note: Pursuant to Education Code 60640, the testing requirement includes English learners and students with disabilities. However, Education Code 60640 exempts "recently arrived" English learners, as defined in Education Code 60603, from the requirement to take the English language arts assessment, as provided below. In addition, students with disabilities must be provided accommodations as appropriate to enable them to participate in these tests (see section "Testing Variations" below), but if they are still unable to take these tests, then they may be exempted or administered an alternate test; see item #3 below. \*\*\*~~

**All students at the applicable grade levels shall be administered these tests, except that:**

- a. English learners who are in their first 12 months of attending a school in the United States shall be exempted from taking the English language arts assessment to the extent allowed by federal law**
- b. Students with disabilities may be provided an alternate test in accordance with their individualized education program (IEP), as provided in item #3 below**

**(cf. 6159 - Individualized Education Program)  
(cf. 6164.6 - Identification and Education Under Section 504)**

~~\*\*\*Note: Education Code 60640, as amended by AB 484 (Ch. 489, Statutes of 2013), provides that California Standards Tests will be administered in science at grades 5, 8, and 10. When available, the SBE shall adopt an assessment that is aligned with the Next Generation Science Standards adopted by the SBE in September 2013 pursuant to Education Code 60605.85. \*\*\*~~

**2. California Standards Tests in science at grade 10**

**(cf. 6142.93 - Science Instruction)**

~~\*\*\*Note: Pursuant to Education Code 60640, students with disabilities must be included in the state assessment program with appropriate accommodations in administration where necessary (see section on "Testing Variations" below), unless exempted by their parents/guardians or eligible to take an alternate assessment in accordance with their individualized education program (IEP). The SBE has designated the California Alternate Performance Assessment (CAPA) for use by any student with severe cognitive disabilities whose IEP team has determined is unable to take the state achievement tests even with accommodations or modifications. Eligible students who are not severely cognitively disabled may instead take the California Modified Assessment (CMA), developed pursuant to 34 CFR 200.1 based on modified~~

achievement standards, if their IEP team determines it is appropriate. According to the CDE's Assembly Bill 484 Questions and Answers, for the 2013-14 school year the CAPA may be used for English language arts and mathematics in grades 2-11 and either the CAPA or CMA may be used for science in grades 5, 8, and 10. \*\*\*

**3. For students with disabilities who are unable to take the tests specified in items #1-2 above even with appropriate accommodations, the California Alternate Performance Assessment (CAPA) in English language arts and mathematics for students in grades 2-11 and either the CAPA or California Modified Assessment in science for students in grades 5, 8, and 10, in accordance with the student's IEP**

~~\*\*\*Note: Item #4 below is optional. In addition to administering the state achievement tests described above to English learners, Education Code 60640, as amended by AB 484 (Ch. 489, Statutes of 2013), authorizes the district to administer a primary language assessment to English learners at its discretion and in accordance with an agreement with the test contractor. Currently the Standards Based Test in Spanish (STS) is designated for this purpose. \*\*\*~~

**4. The Standards-Based Test in Spanish (STS) to Spanish-speaking English learners in grades 2-11. This test shall be administered to English learners in addition to the state achievement tests administered in English.**

**(cf. 6174 - Education for English Language Learners)**

~~\*\*\*Note: The following paragraph is optional. Pursuant to Education Code 60640, the SBE has approved the use of the STS, at district expense, for the following purpose. \*\*\*~~

**The STS also may be used to assess students in a dual language immersion program who are not limited English proficient or who are redesignated fluent English proficient.**

~~\*\*\*Note: Optional item #5 below is for use by districts that maintain high schools. Pursuant to Education Code 60640 and 99300-99301, students in grade 11 may voluntarily take an augmented achievement test which assesses their college readiness in English and/or mathematics (the Early Assessment Program). As amended by AB 484 (Ch. 489, Statutes of 2013), Education Code 99300-99301 provide that, beginning with the 2014-15 school year, the grade 11 Smarter Balanced Assessment Consortium tests may be used for this purpose. \*\*\*~~

**5. For students in grade 11 on a voluntary basis, an augmented achievement test approved for use in the Early Assessment Program as a measure of students' readiness for college-level work in English and/or mathematics pursuant to Education Code 99300-99301**

The State Administrator/Superintendent or designee shall make arrangements as necessary to test all eligible students in alternative education programs or programs conducted off campus. (5 CCR 851)

*(cf. 6158 - Independent Study)*  
*(cf. 6181 - Alternative Schools/Programs of Choice)*  
*(cf. 6183 - Home and Hospital Instruction)*  
*(cf. 6184 - Continuation Education)*  
*(cf. 6185 - Community Day School)*

## Testing Period

The STAR tests, with the exception of the writing portion of the English language arts tests, shall be administered to students during a testing window of 25 instructional days that includes 12 instructional days before and after completion of 85 percent of the instructional days of the school, track, or program. (Education Code 60640; 5 CCR 855)

The Superintendent or designee shall arrange for at least two make-up days for the testing of students who were absent during the testing period. All make-up testing shall occur within five instructional days of the last date that the district administered the tests, but not later than the 25-day testing window. (Education Code 60640; 5 CCR 855)

~~\*\*\*Note: Education Code 60640 provides that the SBE will establish a testing period that allows all schools to administer the achievement tests at approximately the same time during the instructional year and takes into account the need to provide make-up days for students who were absent during testing. \*\*\*~~

**The state achievement tests shall be administered within the testing period established by the State Board of Education (SBE) pursuant to Education Code 60640. Students who are absent during testing shall be provided an opportunity to take the tests during the period of time established by the SBE for make-up testing.**

## Exemptions

~~A parent/guardian may submit to the school a written request to excuse his/her child from any or all parts of any test. District employees may discuss the STAR program with parents/guardians and may inform them of the availability of exemptions under Education Code 60615. However, the district and its employees shall not solicit or encourage any written exemption request on behalf of any student or group of students. (5 CCR 852)~~

~~\*\*\*Note: 5 CCR 852 allows students to be exempted from participation in state testing as provided below. However, districts should be aware that if a school's student participation level falls below 95 percent, then the school's ability to make "adequate yearly progress" pursuant to 20 USC 6311 may be affected; see the accompanying Board policy. \*\*\*~~

**A parent/guardian may submit to the school a written request to excuse his/her child from any or all parts of any test. However, district employees shall not solicit or encourage any written exemption on behalf of any student or group of students. (5 CCR 852)**

If a parent/guardian submits an exemption request after testing has begun, any test(s) completed before the request is submitted shall be scored and the results reported to the parent/guardian and included in the student's records. (5 CCR 852)

### Testing Variations

Assessments shall be administered in accordance with the manuals or other instructions provided by the test contractor, unless a testing variation, accommodation, or modification is specifically allowed pursuant to 5 CCR 853.5. (5 CCR 853, 853.5)

All students may be provided with the following variations: (5 CCR 853.5)

1. Simplified or clarified test directions
2. Testing in a small group setting
3. As much time as needed within a single sitting to complete a test or test part

In addition, all students shall be provided with the following testing variations if such variations are regularly used in the classroom: (5 CCR 853.5)

1. Special adaptive furniture
2. Special lighting, special acoustics, noise-canceling devices, visual magnifying equipment, or audio amplification equipment
3. An individual carrel or study enclosure
4. Individual testing in a separate testing room provided that a district employee who has signed the test security affidavit directly supervises the student
5. Colored overlay, masks, or other means to maintain visual attention to the test or test questions
6. Manually Coded English or American Sign Language to communicate directions for test administration

Identified English learners shall be permitted the following testing variations if such variations are regularly used in the classroom or for assessment: (5 CCR 853.5)

1. Testing in a separate room with other English learners provided that a district employee who has signed the test security affidavit directly supervises the student.
2. Additional supervised breaks following each section within a test part provided that the test section is completed within a testing day. A test section is identified by a "STOP" at the end of it.
3. Translation of the test directions printed in the test administration manual into the student's primary language, and the opportunity to ask clarifying questions about any test directions presented orally in the student's primary language.
4. Access to translation glossaries/word lists for the CSTs in mathematics, science, and history-social science (English to primary language). The translation glossaries/word lists are to include only the English words or phrases with the corresponding primary language words or phrases. The glossaries/word lists shall not include definitions, parts of speech, or formulas.

Students with disabilities shall be permitted to take the assessments with any of the testing variations listed in 5 CCR 853.5, provided the variations are specified in their IEP or Section 504 plan. These variations may include, but are not limited to, accommodations in the presentation or setting of the test administration or in how a student is allowed to respond, and/or modifications in accordance with 5 CCR 853.5. (5 CCR 850, 853, 853.5)

### Staff Responsibilities

~~Each year the Superintendent or designee shall designate a district coordinator who shall serve as the district representative and liaison with the California Department of Education (CDE) for all matters relating to the STAR program. The Superintendent or designee also shall designate a coordinator for each test site. (5 CCR 857-858)~~

~~In addition to the duties specified in 5 CCR 857, the district coordinator shall establish guidelines to help ensure that the test contractor is provided complete student information, as specified in 5 CCR 861 and 870, for purposes of the Academic Performance Index.~~

~~(cf. 3553—Free and Reduced Price Meals)~~

~~After receiving summary reports and files from the test contractor, the district coordinator shall review the files and reports for completeness and accuracy and shall notify the test contractor and the CDE of any errors, discrepancies, or incomplete information. (5 CCR 857)~~

~~The Superintendent or designee also shall appoint test examiner(s) to administer the assessments. A test examiner shall be an employee or contractor of the district or, for the CAPA, shall be a certificated or licensed school, district, or county staff member. (5 CCR 850)~~

~~(cf. 4112.2—Certification)~~

~~(cf. 4113 - Assignment)~~

~~As appropriate, the Superintendent or designee shall assign a specially trained district employee to serve as a test proctor to assist the test examiner; a specially trained district employee, or other person supervised by a district employee, to serve as a translator to translate the test directions into a student's primary language; and a district employee to serve as a scribe to transcribe a student's responses to the format required by the test. A student's parent/guardian shall not be eligible to be that student's translator or scribe. (5 CCR 850)~~

~~Test coordinators, examiners, proctors, translators, and scribes shall sign a test security agreement or affidavit. (5 CCR 850, 857-859)~~

**On or before September 30 of each year, the State Administrator/Superintendent or designee shall designate a district coordinator who shall oversee all matters related to the testing program and serve as the district representative and liaison with the test contractor and the CDE. In addition, the State Administrator/Superintendent or designee shall designate a coordinator for each test site. The duties of the district and school site test coordinators shall include those specified in 5 CRR 857-858. (5 CCR 857-858)**

**The State Administrator/Superintendent or designee also shall appoint test examiner(s) to administer the state assessments. A test examiner shall be an employee or contractor of the district or, for the CAPA, shall be a certificated or licensed employee of the school, district, or county office of education. (5 CCR 850)**

**(cf. 4112.2 - Certification)  
(cf. 4113 - Assignment)**

**As appropriate, the State Administrator/Superintendent or designee shall assign a specially trained district employee to serve as a test proctor to assist the test examiner; a specially trained district employee, or other person supervised by a district employee, to serve as a translator to translate the test directions into a student's primary language; and a district employee to serve as a scribe to transcribe a student's responses to the format required by the test. A student's parent/guardian shall not be eligible to be that student's translator or scribe. (5 CCR 850)**

**Test coordinators, examiners, proctors, translators, and scribes shall sign a test security agreement or affidavit. (5 CCR 850, 857-859)**

#### **Report of Test Results**

~~Within 20 working days of receiving any student test report from the test contractor, the Superintendent or designee shall forward the student report to the student's parents/guardians. If these reports are received after the last day of instruction in the school year, each student's results shall be mailed to his/her parents/guardians. (Education Code 60641; 5 CCR 863)~~



~~(cf. 5145.6 - Parental Notifications)~~

~~The report shall include a clear explanation of the purpose of the test, the student's score, and its intended use by the district. (Education Code 60641)~~

~~An individual student's scores shall also be reported to his/her school and teacher(s) and shall be included in his/her student record. (Education Code 60641)~~

~~(cf. 5125 - Student Records)~~

~~With parent/guardian consent, the Superintendent or designee may release a student's test results to a postsecondary educational institution for the purposes of credit, placement, determination of readiness for college-level coursework, or admission. (Education Code 60641)~~

~~The Superintendent or designee shall present district wide, school level, and grade level results to the Governing Board at a regularly scheduled meeting. The Board shall not receive individual students' scores or the relative position of any individual student. (Education Code 60641)~~

~~(cf. 9321.1 - Closed Session Actions and Reports)~~

~~\*\*\*Note: Education Code 60641, as amended by AB 484 (Ch. 489, Statutes of 2013), requires that test results for individual students be reported to the student's parents/guardians, school, and teacher(s) for any assessments that produce valid individual student results. While field tests are being conducted for some new assessments, those assessments will not produce individual level scores until it is determined that the scores are valid and reliable. \*\*\*~~

~~\*\*\*Pursuant to Education Code 60641, as amended, the district may use electronic media formats to provide this report, provided that the format secures the confidentiality of the student and the student's results. In addition, district personnel are not required to prepare individualized explanations of each student's test scores as part of the report described in the following paragraph. \*\*\*~~

**For any state assessments that produce valid individual student results, the State Administrator/Superintendent or designee shall provide a written report of the student's results to his/her parents/guardians which includes a clear explanation of the purpose of the test, the student's score, and its intended use by the district. An individual student's scores shall also be reported to his/her school and teacher(s) and shall be included in his/her student record. (Education Code 60641; 5 CCR 863)**

**(cf. 5125 - Student Records)**

**(cf. 5145.6 - Parental Notifications)**

**With parent/guardian consent, the State Administrator/Superintendent or designee may release a student's test results to a postsecondary educational institution for the purposes of credit, placement, determination of readiness for college-level coursework, or admission.**

(Education Code 60641)

**The State Administrator/Superintendent or designee shall present districtwide, school-level, and grade-level results to the Governing Board at a regularly scheduled meeting. The Board shall not receive individual students' scores or the relative position of any individual student. (Education Code 49076, 60641)**

(11/08 11/11) 12/13

Regulation      **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**  
First Reading: March 12, 2014  
Adopted:      King City, California

## Instruction

### Guidance/Counseling Services

~~\*\*\*Note: The following policy should be revised to reflect district practice. Education Code 49600 authorizes districts to offer a comprehensive educational counseling program implemented by credentialed school counselors.\*\*\*~~

The Governing Board recognizes that a comprehensive counseling program promotes academic achievement and serves the diverse needs of all district students. Counseling staff shall be available to meet with students regarding their educational progress toward academic and/or career goals and, as appropriate, may discuss social, personal, or other issues that may impact student learning.

(cf. 0460 - Local Control and Accountability Plan)

~~\*\*\*Note: Pursuant to Education Code 44266 and 5 CCR 80049-80049.1, persons authorized to provide services in school counseling, school psychology, or school social work must possess a pupil personnel services credential, with the appropriate specialization, issued by the Commission on Teacher Credentialing.\*\*\*~~

The Superintendent or designee shall ensure that all persons employed to provide school counseling, school psychology, and/or school social work services shall possess the appropriate credential from the Commission on Teacher Credentialing authorizing their employment in such positions. Responsibilities of each position shall be clearly defined in a job description.

(cf. 4112.2 - Certification)

### Academic and Career Counseling

~~\*\*\*Note: The following section is for use by districts that maintain any of grades 7-12 and may be revised to reflect district practice and the grade levels offered by the district. AB 97 (Ch. 47, Statutes of 2013) redirects funding for the Supplemental School Counseling Program for grades 7-12 (Education Code 52378-52380) and for the 10th grade counseling program formerly funded through the Pupil Retention Block Grant (Education Code 41505-41508) into the local control funding formula.\*\*\*~~

The district's academic counseling program shall be designed to assist students to establish immediate and long-range educational plans, achieve academic standards, prepare for the high school exit examination, and complete the required curriculum in accordance with their individual needs, abilities, and interests. Insofar as possible, parents/guardians shall be included when making educational plans.

(cf. 6011 - Academic Standards)

(cf. 6020 - Parent Involvement)  
(cf. 6174 - Education for English Language Learners)

Beginning in grade 9, parents/guardians shall receive a general notice at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. (Education Code 221.5)

(cf. 5145.6 - Parental Notifications)

The counseling program for high school students may include, at appropriate grade levels:

1. Information about courses needed for admission to colleges and universities, standardized admission tests, financial aid, and scholarships

(cf. 6141.5 - Advanced Placement)  
(cf. 6143 - Courses of Study)  
(cf. 6146.1 - High School Graduation Requirements)  
(cf. 6146.11 - Alternative Credits Toward Graduation)  
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

2. An opportunity for each student and, if practicable, his/her parent/guardian to meet with a counselor to discuss the student's career goals, available educational and career technical education options, and community and workplace experiences to support the student's goals

(cf. 6178 - Career Technical Education)  
(cf. 6178.1 - Work-Based Learning)  
(cf. 6178.2 - Regional Occupational Center/Program)

3. Monitoring of each student's fulfillment of required coursework and progress toward promotion and graduation, and notification of the student and his/her parent/guardian of remaining academic requirements

(cf. 5123 - Promotion/Acceleration/Retention)  
(cf. 6162.52 - High School Exit Examination)

4. Additional specialized counseling services for students identified as at risk of not graduating with their class

(cf. 6176 - Weekend/Saturday Classes)  
(cf. 6177 - Summer Learning Programs)  
(cf. 6179 - Supplemental Instruction)

The Superintendent or designee shall establish and maintain a program of guidance, placement, and follow-up for all high school students subject to compulsory continuation education.

(Education Code 48431)

(cf. 6184 - Continuation Education)

~~\*\*\*Note:— Education Code 221.5 prohibits school counselors from offering vocational or school program guidance to a student of one sex that is different from that offered to a student of the opposite sex. In addition, 5 CCR 4930 prohibits discrimination in counseling programs to the same extent that discrimination is prohibited in all other district programs and activities. Prohibited bases for discrimination in district programs are specified in BP 0410— Nondiscrimination in District Programs and Activities.\*\*\*~~

No counselor shall unlawfully discriminate against any student. Guidance counseling regarding school programs and career, vocational, or higher education opportunities shall not be differentiated on the basis of any protected category specified in BP 0410 - Nondiscrimination in District Programs and Activities.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

In addition, counselors shall affirmatively explore with students the possibility of careers, or courses leading to careers, that are nontraditional for that student's sex. (Education Code 221.5)

For assessing or counseling students, the district shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students. (5 CCR 4931)

~~\*\*\*Note:— 20 USC 7908 requires districts receiving funds under the Elementary and Secondary Education Act (ESEA) to provide military recruiters with the same access to students as is provided to colleges and prospective employers. Districts that do not grant similar access may lose those funds. Even for districts that do not receive ESEA funds, 10 USC 503 requires districts to grant the same access to military recruiters and employers. Under this section, districts may refuse military access only if the Governing Board has adopted a policy denying access to the military. Districts that do not grant access and have not adopted a policy denying access may be subject to specific interventions, such as notification to the Governor and Congress, so that public officials can work with the district. In addition, Education Code 49603 provides that military service recruiters may not be denied on-campus access to students in grades 9-12 if the district provides such access to other employers. For information regarding military recruiter access to student directory information, see BP/AR 5125.1— Release of Directory Information.\*\*\*~~

~~\*\*\*Note:— Option 1 is for use by districts that receive ESEA funds and that grant colleges and prospective employers access to students. Option 1 is also for use by districts that do not receive ESEA funds but choose to grant access to employers and therefore are required to grant access to military recruiters. Option 2 is mandated for those districts that do not receive ESEA funds and wish to deny access to military recruiters. Districts that select Option 2 must also—~~

~~deny access to all other employers. \*\*\*~~

~~OPTION 1: Colleges and prospective employers, including military recruiters, shall have the same access to students for recruiting purposes. (Education Code 49603; 10 USC 503; 20 USC 7908)~~

OPTION 2: Colleges and prospective employers, including military recruiters, shall not have access to students for recruiting purposes *without parental permission*. (Education Code 49603; 10 USC 503)

(cf. 5125.1 - Release of Directory Information)

#### Personal or Mental Health Counseling

~~\*\*\*Note: The following optional section may be revised to reflect district practice. A school counselor, school psychologist, or school social worker may offer personal or family counseling in accordance with the authorizations on his/her credentials. In addition, districts may provide mental health services through school-based health centers (see BP 5141.6 School Health Services) and/or may collaborate with community agencies, organizations, and health care providers to ensure that services are available. \*\*\*~~

A school counselor, school psychologist, or school social worker may provide individualized personal, mental health, or family counseling to students in accordance with the specialization(s) authorized by his/her credential. Such services may include, but are not limited to, support related to the student's social and emotional development, behavior, substance abuse, mental health assessment, depression, or mental illness. As appropriate, students and their parents/guardians shall be informed about community agencies, organizations, or health care providers that offer qualified professional assistance.

(cf. 1020 - Youth Services)  
(cf. 5113 - Absences and Excuses)  
(cf. 5113.1 - Chronic Absence and Truancy)  
(cf. 5131.6 - Alcohol and Other Drugs)  
(cf. 5137 - Positive School Climate)  
(cf. 5138 - Conflict Resolution/Peer Mediation)  
(cf. 5141.4 - Child Abuse Prevention and Reporting)  
(cf. 5141.6 - School Health Services)  
(cf. 5145.9 - Hate-Motivated Behavior)  
(cf. 5147 - Dropout Prevention)  
(cf. 5149 - At-Risk Students)  
(cf. 6164.5 - Student Success Teams)  
(cf. 6173 - Education for Homeless Children)  
(cf. 6173.1 - Education for Foster Youth)

~~\*\*\*Note: If a minor is 11 years old or younger, consent by a parent/guardian is required before providing the minor with outpatient mental health counseling or treatment services. Family Code 6920-6929 and Health and Safety Code 124260 allow a minor age 12 or older to consent to outpatient mental health counseling or treatment services without parent/guardian consent if, in the opinion of a school psychologist or other professional person, as defined, the minor is mature enough to participate intelligently in the services. However, the child's parent/guardian must still be involved unless the professional person determines it would be inappropriate. \*\*\*~~

Written parent/guardian consent shall be obtained before mental health counseling or treatment services are provided to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929, Health and Safety Code 124260, or other applicable law.

Any information of a personal nature disclosed to a school counselor by a student age 12 years or older or by his/her parent/guardian is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. The information shall not be revealed, released, discussed, or referred to except under the limited circumstances specified in Education Code 49602. (Education Code 49602)

(cf. 5022 - Student and Family Privacy Rights)  
(cf. 5125 - Student Records)

A counselor shall consult with the Superintendent or designee and, as appropriate, with the district's legal counsel whenever unsure of how to respond to a student's personal problem or when questions arise regarding the possible release of confidential information regarding a student.

### Crisis Counseling

The Board recognizes the need for a prompt and effective response when students are confronted with a traumatic incident. School counselors shall assist in the development of the comprehensive school safety plan, emergency and disaster preparedness plan, and other prevention and intervention practices designed to assist students and parents/guardians before, during, and after a crisis.

(cf. 0450 - Comprehensive Safety Plan)  
(cf. 3516 - Emergencies and Disaster Preparedness Plan)

In addition, the Superintendent or designee shall identify crisis counseling resources to train district staff in effective threat assessment, appropriate response techniques, and/or methods to directly help students cope with a crisis if it occurs.

Early identification and intervention plans shall be developed to help identify those students who may be at risk for violence so that support may be provided before they engage in violent or disruptive behavior.

(cf. 5131 - Conduct)  
(cf. 5131.2 - Bullying)  
(cf. 5136 - Gangs)  
(cf. 5141.52 - Suicide Prevention)

#### Teacher-Based Advisory Program

~~\*\*\*Note: The following optional section is for use by districts that choose to provide a teacher-based advisory program as authorized by Education Code 49600. The following section may be revised to reflect district practice, including the grade levels at which the program will operate. It should be deleted by districts in which all student counseling is provided by credentialed school counselors. \*\*\*~~

The Board recognizes that a supportive, ongoing relationship with a caring adult can provide a student with valuable advice, enhance student-teacher relationships, and build the student's feelings of connectedness with the school. The Board authorizes the development of a teacher-based advisory program in which teachers advise students in such areas as academic planning, character development, conflict resolution, and self-esteem. Any teacher participating in this program shall be under the supervision of a credentialed school counselor as appropriate, receive related information and training, and be subject to this Board policy and law, including requirements pertaining to student confidentiality and nondiscrimination.

(cf. 4131 - Staff Development)

#### Legal Reference:

##### EDUCATION CODE

221.5 Prohibited sex discrimination  
41505-41508 Pupil Retention Block Grant  
44266 Pupil personnel services credential  
48431 Establishing and maintaining high school guidance and placement program  
49600-49604 Educational counseling  
51250-51251 School age military dependents  
51513 Personal beliefs  
52378-52380 Supplemental School Counseling Program

##### FAMILY CODE

6920-6929 Consent by minor for treatment or counseling

##### HEALTH AND SAFETY CODE

124260 Mental health services; consent by minors age 12 and older

##### PENAL CODE

11166-11170 Reporting known or suspected cases of child abuse

##### WELFARE AND INSTITUTIONS CODE

5850-5883 Mental Health Services Act

##### CODE OF REGULATIONS, TITLE 5



4930-4931 Counseling  
80049-80049.1 Pupil personnel services credential  
80632-80632.5 Preparation programs for pupil personnel services  
UNITED STATES CODE, TITLE 10  
503 Military recruiter access to directory information  
UNITED STATES CODE, TITLE 20  
1232g Family Educational Rights and Privacy Act  
7908 Armed forces recruiter access to students and student recruiting information  
CODE OF FEDERAL REGULATIONS, TITLE 34  
99.1-99.67 Family educational rights and privacy

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California Results-Based School Counseling and Student Support Guidelines, 2007

WEB SITES

American School Counselor Association: <http://www.schoolcounselor.org>

California Association of School Counselors: <http://www.schoolcounselor-ca.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

U.S. Department of Education, access to military recruiters:

<http://www.ed.gov/policy/gen/guid/fpco/hottopics/ht10-09-02.html>

(10/06 11/07) 12/13

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: March 12, 2014

Adopted:

King City, California

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

**GOVERNING BOARD**

**SUBJECT:** Approval of 2013-2014 Second Interim Report

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☒ **ACTION**

☐ **INFORMATION**

☐ **ACTION/CONSENT**

---

Board Goals:

- ☐ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- ☐ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- ☐ Develop/Sustain Fiscal Crisis Long-Term Solution
- ☐ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- ☐ Ensure that Facilities are Safe for Staff and Students
- ☒ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

School districts are required to report their financial status as of January 31<sup>st</sup> each year.

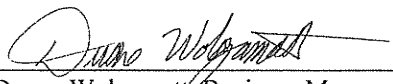
Recommendation:

The recommendation is being made for the State Administrator to approve the Second Interim Report with a positive certification

Fiscal Impact:

None

Submitted By:

  
\_\_\_\_\_  
Duane Wolgamott, Business Manager

Approved:

\_\_\_\_\_  
Daniel R. Moirao, Ed.D., State Administrator

**SOUTH MONTEREY COUNTY JOINT  
UNION HIGH SCHOOL DISTRICT**

**EXECUTIVE SUMMARY  
2013-14 2<sup>nd</sup> INTERIM REPORT**

**Presented on March 12, 2014**

California school districts are required under Education Code 42130 to approve two interim reports during a fiscal year. One ends as of October 31 and the other as of January 31. The interim reports are to be presented within 45 days of these dates and forwarded to the County Office of Education.

This Second Interim Report is based on information known on January 31, 2014. Information from School Services of California dashboard, for use with the 2013-14 2<sup>nd</sup> Interim Reporting Period, was used to compile the multi-year projection. Also included in this First Interim Report is the new Local Control Funding Formula (LCFF).

### GENERAL FUND

#### **Local Control Funding Formula (LCFF)**

Since the adoption of the original 2013/14 budget, the State of California Legislature passed and the Governor signed historic changes to how California Schools are funded; it is known as the Local Control Funding Formula.

The change from Revenue Limit to LCFF has caused several changes (updates) from the 1<sup>st</sup> interim report.

- Unrestricted LCFF funding is estimated to be \$14,227,123 (down from \$14,497,081 at 1<sup>st</sup> Interim) due to miscalculation on new LCFF calculator at 1<sup>st</sup> interim.
- Unrestricted Other State Rev. is estimated to be \$897,700 (up from \$528,193 at 1<sup>st</sup> Interim) due to Make Whole payment from the State related to interest on State Loan and Mandated Cost Block Grant \$.
- Restricted Other State Rev. is estimated to be \$481,889 (down from \$770,886 at 1<sup>st</sup> Interim) due to Transportation being left in as an income source at 1<sup>st</sup> Interim (it is now part of the LCFF funding).
- Contributions to Restricted funds is now estimated to be \$1,939,298 (up from \$1,617,267 at 1<sup>st</sup> Interim) due to the above item.

#### **OTHER REVENUES**

There is a one year projected increase in Federal Revenues for this year due to deferred revenues from last year in Title I and II programs.

**Overall projected Revenues from all sources have decreased by \$189,428 since the 1<sup>st</sup> interim budget revision.**

## EXPENDITURES

Expenditure accounts have been balanced and there are no significant expenditure changes.

Overall projected Expenditures from all sources have decreased by \$170,303.52 since the 1<sup>st</sup> interim budget revision.

## BUDGET ASSUMPTIONS

### 2013-14

|                        |   |
|------------------------|---|
| LCFF funding level/ADA | \$ 7,932                                    |
| STRS                   | 8.25%                                       |
| PERS                   | 11.442%                                     |
| FICA                   | 6.20%                                       |
| Medicare               | 1.45%                                       |
| Unemployment Ins.      | 0.05%                                       |
| Workers Comp           | 3.35%                                       |
| Lottery Revenue        | \$126/ADA unrestricted; \$30/ADA restricted |

### 2014-15

|                       |   |
|-----------------------|---|
| LCFF funding increase | <u>12.52% (up from 1.90%)</u>               |
| Consumer Price Index  | 2.30%                                       |
| STRS                  | 8.25%                                       |
| PERS                  | 11.442%                                     |
| FICA                  | 6.20%                                       |
| Medicare              | 1.45%                                       |
| Unemployment Ins.     | 0.05%                                       |
| Workers Comp          | 3.35%                                       |
| Lottery Revenue       | \$126/ADA unrestricted; \$30/ADA restricted |

### 2015-16

|                       |   |
|-----------------------|---|
| LCFF funding increase | 2.51%                                       |
| Consumer Price Index  | 2.50%                                       |
| STRS                  | 8.25%                                       |
| PERS                  | 11.442%                                     |
| FICA                  | 6.20%                                       |
| Medicare              | 1.45%                                       |
| Unemployment Ins.     | 0.05%                                       |
| Workers Comp          | 3.35%                                       |
| Lottery Revenue       | \$126/ADA unrestricted; \$30/ADA restricted |

## MULTI-YEAR FISCAL RECOVERY PLAN

Budgets were based on historical trends in actual spending and any known changes to revenue. Budgets are at the minimum required to operate the day to day functions of the district.

| Description   | Object Codes | Projected Year Totals (Form 011) (A) | % Change (Cols. C-A/A) (B) | 2014-15 Projection (C) | % Change (Cols. E-C/C) (D) | 2015-16 Projection (E) |
|---|--------------|--------------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| <b>D. FUND BALANCE</b>  |              |                                      |                            |                        |                            |                        |
| 1. Net Beginning Fund Balance (Form 011, line F1e)                            |              | 2,149,955.00                         |                            | 1,501,389.00           |                            | 2,036,608.00           |
| 2. Ending Fund Balance (Sum lines C and D1)                                   |              | 1,501,389.00                         |                            | 2,036,608.00           |                            | 2,762,715.00           |
| 3. Components of Ending Fund Balance (Form 011)                               |              |                                      |                            |                        |                            |                        |
| a. Nonspendable   | 9710-9719    | 6,000.00                             |                            | 6,000.00               |                            | 6,000.00               |
| b. Restricted   | 9740         | 337,349.00                           |                            | 337,344.00             |                            | 337,344.00             |
| c. Committed  |              |                                      |                            |                        |                            |                        |
| 1. Stabilization Arrangements   | 9750         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| 2. Other Commitments  | 9760         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| d. Assigned   | 9780         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| e. Unassigned/Unappropriated  |              |                                      |                            |                        |                            |                        |
| 1. Reserve for Economic Uncertainties   | 9789         | 549,875.00                           |                            | 528,433.00             |                            | 540,666.00             |
| 2. Unassigned/Unappropriated  | 9790         | 608,165.00                           |                            | 1,164,831.00           |                            | 1,878,705.00           |
| f. Total Components of Ending Fund Balance (Line D3f must agree with line D2) |              | 1,501,389.00                         |                            | 2,036,608.00           |                            | 2,762,715.00           |

With the budget cuts the District has made over numerous years and the state's LCFF funding levels, the district no longer has a structural budget deficit and has funded the minimum reserve of 3% as well as deferred maintenance and some equipment replacement.

The multi-year projection shows the District being able to fund the required reserve levels as well as maintain a positive cash balance at the end of the current year and the next two years. The fund balance no longer is expected to decline during the multiyear period and in the 2014/15 and 2015/16 fiscal years still has deferred maintenance (\$350,000) and computer replacement (\$250,000) budgeted for each year. For the 2<sup>nd</sup> Interim, the District is budgeting \$100,000 each year for 2014/15 and 2015/16 for Capital Equipment replacement for the first time in many years.

### OTHER FUNDS

#### **FUND 13: Cafeteria Fund – No Change from 1<sup>st</sup> interim**

The district took over the operation of Food Services in the 2010-11 year. All revenues and expenditures of that program are recorded in this fund. Although the encroachment of this fund has gone down each year from its inception, it still is not expected to operate within its means. At the start of the 2013-14 fiscal year the district hired the King City Union School District as its vendor for prepared meals. However the District assumed full food service operation in January 1, 2014. With changes to snack sales and savings in food costs by directly purchasing products, the encroachment is expected to be reduced from an adopted budget level of \$100,000 to a projected \$47,673.

#### **FUND 17: Special Reserve**

These funds are being held in anticipation of the payments that will be due to the State for audit findings from the 2010-11 and 2011-12 fiscal years which are currently being arbitrated.

**FUND 25: Capital Facilities - No Change from 1<sup>st</sup> interim**

Revenues in this fund have been consistently low over the past few years but have shown a spark of activity in the last few months due to new construction in the local area. Funds are collected in this fund will go toward the COP payments for portables and the HVAC overhaul done some years back. Final payments for these items are 2015 and 2018 respectively.

**FUND 35: County School Facilities - No Change from 1<sup>st</sup> interim**

The final projects in the King City High School gymnasium were worked on during the summer of 2013 and continue through early 2014. By the end of 2013-14, the monies in this fund will have been exhausted.

**FUND 56: Debt Service - No Change from 1<sup>st</sup> interim**

This fund is used to record the final payment on the Lease-Lease Back Bonds held with the fiscal agent. The final payment will be made in 2029.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 12, 2014 Signed: \_\_\_\_\_  
President of the Governing Board

### CERTIFICATION OF FINANCIAL CONDITION

☒ POSITIVE CERTIFICATION  
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

☐ QUALIFIED CERTIFICATION  
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

☐ NEGATIVE CERTIFICATION  
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Kenneth Duane Wolgamott Telephone: 831-385-0606 ext 4338  
Title: Business Manager E-mail: dwolgame@smcjuhsd.org

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

| CRITERIA AND STANDARDS |                          |  | Met | Not Met |
|------------------------|--------------------------|--|-----|---------|
| 1                      | Average Daily Attendance | Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim. | X   |         |



| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>A. REVENUES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099    | 11,705,506.00       | 14,227,123.00                       | 9,267,203.40        | 14,227,123.00             | 0.00                       | 0.0%             |
| 2) Federal Revenue  |                | 8100-8299    | 0.00                | 0.00                                | 20,115.00           | 0.00                      | 0.00                       | 0.0%             |
| 3) Other State Revenue  |                | 8300-8599    | 1,863,214.00        | 897,700.00                          | 263,952.07          | 897,700.00                | 0.00                       | 0.0%             |
| 4) Other Local Revenue  |                | 8600-8799    | 45,500.00           | 46,768.00                           | 229,415.43          | 46,768.00                 | 0.00                       | 0.0%             |
| 5) TOTAL, REVENUES  |                |              | 13,614,220.00       | 15,171,591.00                       | 9,780,685.90        | 15,171,591.00             |                            |                  |
| <b>B. EXPENDITURES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Certificated Salaries  |                | 1000-1999    | 5,776,582.00        | 5,736,159.00                        | 3,432,995.89        | 5,736,159.00              | 0.00                       | 0.0%             |
| 2) Classified Salaries  |                | 2000-2999    | 1,375,631.00        | 1,562,593.00                        | 863,723.36          | 1,562,593.00              | 0.00                       | 0.0%             |
| 3) Employee Benefits  |                | 3000-3999    | 2,068,101.00        | 2,230,316.00                        | 1,237,712.87        | 2,230,316.00              | 0.00                       | 0.0%             |
| 4) Books and Supplies   |                | 4000-4999    | 328,617.00          | 592,873.00                          | 212,869.06          | 587,664.00                | 5,209.00                   | 0.9%             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999    | 1,431,460.00        | 1,791,586.00                        | 746,640.77          | 1,796,795.00              | (5,209.00)                 | -0.3%            |
| 6) Capital Outlay   |                | 6000-6999    | 0.00                | 64,399.00                           | 64,398.75           | 64,399.00                 | 0.00                       | 0.0%             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299    |                     |                                     |                     |                           |                            |                  |
|   |                | 7400-7499    | 1,274,147.00        | 1,274,147.00                        | 897,904.97          | 1,274,147.00              | 0.00                       | 0.0%             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399    | (29,707.00)         | (29,281.00)                         | 0.00                | (29,281.00)               | 0.00                       | 0.0%             |
| 9) TOTAL, EXPENDITURES  |                |              | 12,224,831.00       | 13,222,792.00                       | 7,456,245.67        | 13,222,792.00             |                            |                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b> |                |              |                     |                                     |                     |                           |                            |                  |
|   |                |              | 1,389,389.00        | 1,948,799.00                        | 2,324,440.23        | 1,948,799.00              |                            |                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Interfund Transfers  |                |              |                     |                                     |                     |                           |                            |                  |
| a) Transfers In   |                | 8900-8929    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| b) Transfers Out  |                | 7600-7629    | 100,000.00          | 47,673.00                           | 0.00                | 47,673.00                 | 0.00                       | 0.0%             |
| 2) Other Sources/Uses   |                |              |                     |                                     |                     |                           |                            |                  |
| a) Sources  |                | 8930-8979    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| b) Uses   |                | 7630-7699    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 3) Contributions  |                | 8980-8999    | (1,683,293.00)      | (1,939,298.00)                      | (60,304.64)         | (1,939,298.00)            | 0.00                       | 0.0%             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |              | (1,783,293.00)      | (1,986,971.00)                      | (60,304.64)         | (1,986,971.00)            |                            |                  |

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) |                |              | (393,904.00)        | (38,172.00)                         | 2,264,135.59        | (38,172.00)               |                            |                  |
| F. FUND BALANCE, RESERVES                           |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Beginning Fund Balance                           |                |              |                     |                                     |                     |                           |                            |                  |
| a) As of July 1 - Unaudited                         |                | 9791         | 595,251.00          | 1,202,217.00                        |                     | 1,202,217.00              | 0.00                       | 0.0%             |
| b) Audit Adjustments                                |                | 9793         | 0.00                | 0.00                                |                     | 0.00                      | 0.00                       | 0.0%             |
| c) As of July 1 - Audited (F1a + F1b)               |                |              | 595,251.00          | 1,202,217.00                        |                     | 1,202,217.00              |                            |                  |
| d) Other Restatements                               |                | 9795         | 0.00                | 0.00                                |                     | 0.00                      | 0.00                       | 0.0%             |
| e) Adjusted Beginning Balance (F1c + F1d)           |                |              | 595,251.00          | 1,202,217.00                        |                     | 1,202,217.00              |                            |                  |
| 2) Ending Balance, June 30 (E + F1e)                |                |              | 201,347.00          | 1,164,045.00                        |                     | 1,164,045.00              |                            |                  |
| Components of Ending Fund Balance                   |                |              |                     |                                     |                     |                           |                            |                  |
| a) Nonspendable                                     |                |              |                     |                                     |                     |                           |                            |                  |
| Revolving Cash                                      |                | 9711         | 0.00                | 0.00                                |                     | 6,000.00                  |                            |                  |
| Stores  |                | 9712         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Prepaid Expenditures                                |                | 9713         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| All Others  |                | 9719         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| b) Restricted                                       |                | 9740         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| c) Committed  |                |              |                     |                                     |                     |                           |                            |                  |
| Stabilization Arrangements                          |                | 9750         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Other Commitments                                   |                | 9760         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| d) Assigned   |                |              |                     |                                     |                     |                           |                            |                  |
| Other Assignments                                   |                | 9780         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| e) Unassigned/Unappropriated                        |                |              |                     |                                     |                     |                           |                            |                  |
| Reserve for Economic Uncertainties                  |                | 9789         | 0.00                | 0.00                                |                     | 549,875.00                |                            |                  |
| Unassigned/Unappropriated Amount                    |                | 9790         | 201,347.00          | 1,164,045.00                        |                     | 608,170.00                |                            |                  |

2013-14 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

27 66068 0000000  
Form 011

| Description  | Resource Codes | Object Codes | Original Budget (A)  | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|--|----------------|--------------|----------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>LCFF/REVENUE LIMIT SOURCES</b>                        |                |              |                      |                                     |                     |                           |                            |                  |
| Principal Apportionment                                  |                |              |                      |                                     |                     |                           |                            |                  |
| State Aid - Current Year                                 |                | 8011         | 4,528,250.00         | 7,065,569.00                        | 5,079,092.00        | 7,065,569.00              | 0.00                       | 0.0%             |
| Education Protection Account State Aid - Current Year    |                | 8012         | 2,464,255.00         | 2,464,255.00                        | 1,002,946.00        | 2,464,255.00              | 0.00                       | 0.0%             |
| Charter Schools General Purpose Entitlement - State Aid  |                | 8015         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| State Aid - Prior Years                                  |                | 8019         | 0.00                 | 0.00                                | 124,171.99          | 0.00                      | 0.00                       | 0.0%             |
| Tax Relief Subventions                                   |                |              |                      |                                     |                     |                           |                            |                  |
| Homeowners' Exemptions                                   |                | 8021         | 0.00                 | 0.00                                | 15,634.58           | 0.00                      | 0.00                       | 0.0%             |
| Timber Yield Tax   |                | 8022         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Subventions/In-Lieu Taxes                          |                | 8029         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| County & District Taxes                                  |                |              |                      |                                     |                     |                           |                            |                  |
| Secured Roll Taxes                                       |                | 8041         | 4,323,376.00         | 4,323,376.00                        | 2,741,583.78        | 4,323,376.00              | 0.00                       | 0.0%             |
| Unsecured Roll Taxes                                     |                | 8042         | 185,000.00           | 185,000.00                          | 190,167.15          | 185,000.00                | 0.00                       | 0.0%             |
| Prior Years' Taxes                                       |                | 8043         | 219,933.00           | 219,933.00                          | 52,340.60           | 219,933.00                | 0.00                       | 0.0%             |
| Supplemental Taxes                                       |                | 8044         | 43,000.00            | 43,000.00                           | 21,089.02           | 43,000.00                 | 0.00                       | 0.0%             |
| Education Revenue Augmentation Fund (ERAF)               |                | 8045         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Community Redevelopment Funds (SB 617/699/1992)          |                | 8047         | 28,309.00            | 28,309.00                           | 33,207.63           | 28,309.00                 | 0.00                       | 0.0%             |
| Penalties and Interest from Delinquent Taxes             |                | 8048         | 2,500.00             | 2,500.00                            | 6,970.65            | 2,500.00                  | 0.00                       | 0.0%             |
| Miscellaneous Funds (EC 41604)                           |                |              |                      |                                     |                     |                           |                            |                  |
| Royalties and Bonuses                                    |                | 8081         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other In-Lieu Taxes                                      |                | 8082         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Less: Non-LCFF/Revenue Limit (50%) Adjustment            |                | 8089         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>Subtotal, LCFF/Revenue Limit Sources</b>              |                |              | <b>11,794,623.00</b> | <b>14,331,942.00</b>                | <b>9,267,203.40</b> | <b>14,331,942.00</b>      | <b>0.00</b>                | <b>0.0%</b>      |
| <b>LCFF/Revenue Limit Transfers</b>                      |                |              |                      |                                     |                     |                           |                            |                  |
| Unrestricted LCFF/Revenue Limit Transfers - Current Year | 0000           | 8091         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Continuation Education ADA Transfer                      | 2200           | 8091         |                      |                                     |                     |                           |                            |                  |
| Community Day Schools Transfer                           | 2430           | 8091         |                      |                                     |                     |                           |                            |                  |
| Special Education ADA Transfer                           | 6500           | 8091         |                      |                                     |                     |                           |                            |                  |
| All Other LCFF/Revenue Limit Transfers - Current Year    | All Other      | 8091         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| PERS Reduction Transfer                                  |                | 8092         | 15,702.00            | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transfers to Charter Schools in Lieu of Property Taxes   |                | 8096         | (104,819.00)         | (104,819.00)                        | 0.00                | (104,819.00)              | 0.00                       | 0.0%             |
| Property Taxes Transfers                                 |                | 8097         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Revenue Limit Transfers - Prior Years                    |                | 8099         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>TOTAL, LCFF/REVENUE LIMIT SOURCES</b>                 |                |              | <b>11,705,506.00</b> | <b>14,227,123.00</b>                | <b>9,267,203.40</b> | <b>14,227,123.00</b>      | <b>0.00</b>                | <b>0.0%</b>      |
| <b>FEDERAL REVENUE</b>                                   |                |              |                      |                                     |                     |                           |                            |                  |
| Maintenance and Operations                               |                | 8110         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Special Education Entitlement                            |                | 8181         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Special Education Discretionary Grants                   |                | 8182         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Child Nutrition Programs                                 |                | 8220         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Forest Reserve Funds                                     |                | 8260         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Flood Control Funds                                      |                | 8270         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Wildlife Reserve Funds                                   |                | 8280         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| FEMA   |                | 8281         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Interagency Contracts Between LEAs                       |                | 8285         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Pass-Through Revenues from Federal Sources               |                | 8287         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |

2013-14 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

27 66068 0000000  
Form 011

South Monterey County Joint Union High  
Monterey County

| Description  | Resource Codes                               | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|--|--|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| NCLB: Title I, Part A, Basic Grants<br>Low-Income and Neglected        | 3010   | 8290         |                        |   |                        |                                 |                                  |                        |
| NCLB: Title I, Part D, Local Delinquent<br>Program                     | 3025   | 8290         |                        |   |                        |                                 |                                  |                        |
| NCLB: Title II, Part A, Teacher Quality                                | 4035   | 8290         |                        |   |                        |                                 |                                  |                        |
| NCLB: Title III, Immigration Education<br>Program                      | 4201   | 8290         |                        |   |                        |                                 |                                  |                        |
| NCLB: Title III, Limited English Proficient (LEP)<br>Student Program   | 4203   | 8290         |                        |   |                        |                                 |                                  |                        |
| NCLB: Title V, Part B, Public Charter Schools<br>Grant Program (PCSGP) | 4610   | 8290         |                        |   |                        |                                 |                                  |                        |
|  | 3011-3020, 3026-<br>3205, 4036-4126,<br>5510 | 8290         |                        |   |                        |                                 |                                  |                        |
| Other No Child Left Behind   |  | 8290         |                        |   |                        |                                 |                                  |                        |
| Vocational and Applied Technology Education                            | 3500-3699                                    | 8290         |                        |   |                        |                                 |                                  |                        |
| Safe and Drug Free Schools   | 3700-3799                                    | 8290         |                        |   |                        |                                 |                                  |                        |
| All Other Federal Revenue  | All Other                                    | 8290         | 0.00                   | 0.00                                      | 20,115.00              | 0.00                            | 0.00                             | 0.0%                   |
| <b>TOTAL, FEDERAL REVENUE</b>  |  |              | <b>0.00</b>            | <b>0.00</b>                               | <b>20,115.00</b>       | <b>0.00</b>                     | <b>0.00</b>                      | <b>0.0%</b>            |
| <b>OTHER STATE REVENUE</b>   |  |              |                        |   |                        |                                 |                                  |                        |
| Other State Apportionments   |  |              |                        |   |                        |                                 |                                  |                        |
| Community Day School Additional Funding<br>Current Year                | 2430   | 8311         |                        |   |                        |                                 |                                  |                        |
| Prior Years  | 2430   | 8319         |                        |   |                        |                                 |                                  |                        |
| ROC/P Entitlement<br>Current Year                                      | 6355-6360                                    | 8311         |                        |   |                        |                                 |                                  |                        |
| Prior Years  | 6355-6360                                    | 8319         |                        |   |                        |                                 |                                  |                        |
| Special Education Master Plan<br>Current Year                          | 6500   | 8311         |                        |   |                        |                                 |                                  |                        |
| Prior Years  | 6500   | 8319         |                        |   |                        |                                 |                                  |                        |
| Home-to-School Transportation  | 7230   | 8311         |                        |   |                        |                                 |                                  |                        |
| Economic Impact Aid  | 7090-7091                                    | 8311         |                        |   |                        |                                 |                                  |                        |
| Spec. Ed. Transportation   | 7240   | 8311         |                        |   |                        |                                 |                                  |                        |
| All Other State Apportionments - Current Year                          | All Other                                    | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other State Apportionments - Prior Years                           | All Other                                    | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Year Round School Incentive  |  | 8425         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Class Size Reduction, K-3  |  | 8434         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Child Nutrition Programs   |  | 8520         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Mandated Costs Reimbursements  |  | 8550         | 0.00                   | 102,537.00                                | 102,537.00             | 102,537.00                      | 0.00                             | 0.0%                   |
| Lottery - Unrestricted and Instructional Materials                     |  | 8560         | 227,044.00             | 227,044.00                                | 101,209.07             | 227,044.00                      | 0.00                             | 0.0%                   |
| Tax Relief Subventions<br>Restricted Levies - Other                    |  |              |                        |   |                        |                                 |                                  |                        |
| Homeowners' Exemptions   |  | 8575         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Other Subventions/In-Lieu Taxes  |  | 8576         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Pass-Through Revenues from State Sources                               |  | 8587         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| School Based Coordination Program                                      | 7250   | 8590         |                        |   |                        |                                 |                                  |                        |
| After School Education and Safety (ASES)                               | 6010   | 8590         |                        |   |                        |                                 |                                  |                        |
| Charter School Facility Grant  | 6030   | 8590         |                        |   |                        |                                 |                                  |                        |
| Drug/Alcohol/Tobacco Funds   | 6650, 6690                                   | 8590         |                        |   |                        |                                 |                                  |                        |
| Healthy Start  | 6240   | 8590         |                        |   |                        |                                 |                                  |                        |
| Specialized Secondary  | 7370   | 8590         |                        |   |                        |                                 |                                  |                        |
| School Community Violence<br>Prevention Grant                          | 7391   | 8590         |                        |   |                        |                                 |                                  |                        |
| Quality Education Investment Act                                       | 7400   | 8590         |                        |   |                        |                                 |                                  |                        |
| All Other State Revenue  | All Other                                    | 8590         | 1,636,170.00           | 568,119.00                                | 60,206.00              | 568,119.00                      | 0.00                             | 0.0%                   |

| Description                | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|----------------------------|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| TOTAL, OTHER STATE REVENUE |                |              | 1,863,214.00           | 897,700.00                                | 263,952.07             | 897,700.00                      | 0.00                             | 0.0%                   |

| Description   | Resource Codes | Object Codes | Original Budget (A)  | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|----------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>OTHER LOCAL REVENUE</b>  |                |              |                      |                                     |                     |                           |                            |                  |
| Other Local Revenue   |                |              |                      |                                     |                     |                           |                            |                  |
| County and District Taxes   |                |              |                      |                                     |                     |                           |                            |                  |
| Other Restricted Levies   |                |              |                      |                                     |                     |                           |                            |                  |
| Secured Roll  |                | 8615         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Unsecured Roll  |                | 8616         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Prior Years' Taxes  |                | 8617         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Supplemental Taxes  |                | 8618         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Non-Ad Valorem Taxes  |                |              |                      |                                     |                     |                           |                            |                  |
| Parcel Taxes  |                | 8621         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other   |                | 8622         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Community Redevelopment Funds                                       |                |              |                      |                                     |                     |                           |                            |                  |
| Not Subject to LCFF/RL Deduction                                    |                | 8625         | 26,700.00            | 26,700.00                           | 25,079.80           | 26,700.00                 |                            |                  |
| Penalties and Interest from Delinquent Non-LCFF/Revenue Limit Taxes |                | 8629         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Sales   |                |              |                      |                                     |                     |                           |                            |                  |
| Sale of Equipment/Supplies  |                | 8631         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Sale of Publications  |                | 8632         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Food Service Sales  |                | 8634         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Sales   |                | 8639         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Leases and Rentals  |                | 8650         | 13,800.00            | 13,800.00                           | 7,796.55            | 13,800.00                 | 0.00                       | 0.0%             |
| Interest  |                | 8660         | 5,000.00             | 5,000.00                            | 3,241.09            | 5,000.00                  | 0.00                       | 0.0%             |
| Net Increase (Decrease) in the Fair Value of Investments            |                | 8662         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Fees and Contracts  |                |              |                      |                                     |                     |                           |                            |                  |
| Adult Education Fees  |                | 8671         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Non-Resident Students   |                | 8672         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transportation Fees From Individuals                                |                | 8675         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Transportation Services   | 7230, 7240     | 8677         |                      |                                     |                     |                           |                            |                  |
| Interagency Services  | All Other      | 8677         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Mitigation/Developer Fees   |                | 8681         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Fees and Contracts  |                | 8689         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Local Revenue   |                |              |                      |                                     |                     |                           |                            |                  |
| Plus: Misc Funds Non-LCFF/Revenue Limit (50%) Adjustment            |                | 8691         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Pass-Through Revenues From Local Sources                            |                | 8697         | 0.00                 | 0.00                                | 0.00                | 0.00                      |                            |                  |
| All Other Local Revenue   |                | 8699         | 0.00                 | 1,268.00                            | 193,297.99          | 1,268.00                  | 0.00                       | 0.0%             |
| Tuition   |                | 8710         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Transfers In  |                | 8781-8783    | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transfers Of Apportionments   |                |              |                      |                                     |                     |                           |                            |                  |
| Special Education SELPA Transfers                                   |                |              |                      |                                     |                     |                           |                            |                  |
| From Districts or Charter Schools                                   | 6500           | 8791         |                      |                                     |                     |                           |                            |                  |
| From County Offices   | 6500           | 8792         |                      |                                     |                     |                           |                            |                  |
| From JPAs   | 6500           | 8793         |                      |                                     |                     |                           |                            |                  |
| ROC/P Transfers   |                |              |                      |                                     |                     |                           |                            |                  |
| From Districts or Charter Schools                                   | 6360           | 8791         |                      |                                     |                     |                           |                            |                  |
| From County Offices   | 6360           | 8792         |                      |                                     |                     |                           |                            |                  |
| From JPAs   | 6360           | 8793         |                      |                                     |                     |                           |                            |                  |
| Other Transfers of Apportionments                                   |                |              |                      |                                     |                     |                           |                            |                  |
| From Districts or Charter Schools                                   | All Other      | 8791         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From County Offices   | All Other      | 8792         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From JPAs   | All Other      | 8793         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Transfers In from All Others                              |                | 8799         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>TOTAL, OTHER LOCAL REVENUE</b>                                   |                |              | <b>45,500.00</b>     | <b>46,768.00</b>                    | <b>229,415.43</b>   | <b>46,768.00</b>          | <b>0.00</b>                | <b>0.0%</b>      |
| <b>TOTAL REVENUES</b>   |                |              | <b>13,614,220.00</b> | <b>15,171,591.00</b>                | <b>9,780,685.90</b> | <b>15,171,591.00</b>      | <b>0.00</b>                | <b>0.0%</b>      |

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| Certificated Teachers' Salaries                             |                | 1100         | 4,759,764.00        | 4,725,555.00                        | 2,850,427.96        | 4,725,555.00              | 0.00                       | 0.0%             |
| Certificated Pupil Support Salaries                         |                | 1200         | 165,772.00          | 154,774.00                          | 93,464.77           | 154,774.00                | 0.00                       | 0.0%             |
| Certificated Supervisors' and Administrators' Salaries      |                | 1300         | 744,646.00          | 759,842.00                          | 423,310.72          | 759,842.00                | 0.00                       | 0.0%             |
| Other Certificated Salaries                                 |                | 1900         | 106,400.00          | 95,988.00                           | 65,792.44           | 95,988.00                 | 0.00                       | 0.0%             |
| TOTAL, CERTIFICATED SALARIES                                |                |              | 5,776,582.00        | 5,736,159.00                        | 3,432,995.89        | 5,736,159.00              | 0.00                       | 0.0%             |
| <b>CLASSIFIED SALARIES</b>                                  |                |              |                     |                                     |                     |                           |                            |                  |
| Classified Instructional Salaries                           |                | 2100         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Classified Support Salaries                                 |                | 2200         | 614,114.00          | 652,551.00                          | 399,958.65          | 652,551.00                | 0.00                       | 0.0%             |
| Classified Supervisors' and Administrators' Salaries        |                | 2300         | 364,897.00          | 349,627.00                          | 199,358.46          | 349,627.00                | 0.00                       | 0.0%             |
| Clerical, Technical and Office Salaries                     |                | 2400         | 293,620.00          | 428,210.00                          | 258,202.46          | 428,210.00                | 0.00                       | 0.0%             |
| Other Classified Salaries                                   |                | 2900         | 103,000.00          | 132,205.00                          | 6,203.79            | 132,205.00                | 0.00                       | 0.0%             |
| TOTAL, CLASSIFIED SALARIES                                  |                |              | 1,375,631.00        | 1,562,593.00                        | 863,723.36          | 1,562,593.00              | 0.00                       | 0.0%             |
| <b>EMPLOYEE BENEFITS</b>                                    |                |              |                     |                                     |                     |                           |                            |                  |
| STRS  |                | 3101-3102    | 471,929.00          | 467,941.00                          | 275,039.68          | 467,941.00                | 0.00                       | 0.0%             |
| PERS  |                | 3201-3202    | 156,836.00          | 174,371.00                          | 96,101.50           | 174,371.00                | 0.00                       | 0.0%             |
| OASDI/Medicare/Alternative                                  |                | 3301-3302    | 187,329.00          | 198,104.00                          | 113,844.75          | 198,104.00                | 0.00                       | 0.0%             |
| Health and Welfare Benefits                                 |                | 3401-3402    | 1,003,116.00        | 972,492.00                          | 517,954.56          | 972,492.00                | 0.00                       | 0.0%             |
| Unemployment Insurance                                      |                | 3501-3502    | 3,626.00            | 3,700.00                            | 2,160.94            | 3,700.00                  | 0.00                       | 0.0%             |
| Workers' Compensation                                       |                | 3601-3602    | 234,835.00          | 243,121.00                          | 144,703.67          | 243,121.00                | 0.00                       | 0.0%             |
| OPEB, Allocated   |                | 3701-3702    | 0.00                | 169,027.00                          | 87,907.77           | 169,027.00                | 0.00                       | 0.0%             |
| OPEB, Active Employees                                      |                | 3751-3752    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| PERS Reduction  |                | 3801-3802    | 10,430.00           | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Employee Benefits                                     |                | 3901-3902    | 0.00                | 1,560.00                            | 0.00                | 1,560.00                  | 0.00                       | 0.0%             |
| TOTAL, EMPLOYEE BENEFITS                                    |                |              | 2,068,101.00        | 2,230,316.00                        | 1,237,712.87        | 2,230,316.00              | 0.00                       | 0.0%             |
| <b>BOOKS AND SUPPLIES</b>                                   |                |              |                     |                                     |                     |                           |                            |                  |
| Approved Textbooks and Core Curricula Materials             |                | 4100         | 0.00                | 1,121.00                            | 1,120.03            | 1,121.00                  | 0.00                       | 0.0%             |
| Books and Other Reference Materials                         |                | 4200         | 3,159.00            | 3,159.00                            | 249.21              | 3,159.00                  | 0.00                       | 0.0%             |
| Materials and Supplies                                      |                | 4300         | 271,688.00          | 261,591.00                          | 149,698.57          | 261,591.00                | 0.00                       | 0.0%             |
| Noncapitalized Equipment                                    |                | 4400         | 53,770.00           | 327,002.00                          | 61,801.25           | 321,793.00                | 5,209.00                   | 1.6%             |
| Food  |                | 4700         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| TOTAL, BOOKS AND SUPPLIES                                   |                |              | 328,617.00          | 592,873.00                          | 212,869.06          | 587,664.00                | 5,209.00                   | 0.9%             |
| <b>SERVICES AND OTHER OPERATING EXPENDITURES</b>            |                |              |                     |                                     |                     |                           |                            |                  |
| Subagreements for Services                                  |                | 5100         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Travel and Conferences                                      |                | 5200         | 53,368.00           | 60,448.00                           | 30,969.13           | 60,448.00                 | 0.00                       | 0.0%             |
| Dues and Memberships  |                | 5300         | 11,781.00           | 36,311.00                           | 29,776.65           | 38,975.00                 | (2,664.00)                 | -7.3%            |
| Insurance   |                | 5400-5450    | 120,000.00          | 137,000.00                          | 136,917.00          | 137,000.00                | 0.00                       | 0.0%             |
| Operations and Housekeeping Services                        |                | 5500         | 386,830.00          | 386,830.00                          | 240,988.23          | 386,830.00                | 0.00                       | 0.0%             |
| Rentals, Leases, Repairs, and Noncapitalized Improvements   |                | 5600         | 88,810.00           | 434,647.00                          | 37,380.41           | 434,647.00                | 0.00                       | 0.0%             |
| Transfers of Direct Costs                                   |                | 5710         | 9,700.00            | 9,700.00                            | 1,025.94            | 9,700.00                  | 0.00                       | 0.0%             |
| Transfers of Direct Costs - Interfund                       |                | 5750         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Professional/Consulting Services and Operating Expenditures |                | 5800         | 701,050.00          | 637,607.00                          | 233,975.81          | 640,152.00                | (2,545.00)                 | -0.4%            |
| Communications  |                | 5900         | 59,921.00           | 89,043.00                           | 35,607.60           | 89,043.00                 | 0.00                       | 0.0%             |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES            |                |              | 1,431,460.00        | 1,791,586.00                        | 746,640.77          | 1,796,795.00              | (5,209.00)                 | -0.3%            |

2013-14 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

27 66068 0000000  
Form 011

| Description   | Resource Codes | Object Codes | Original Budget (A)  | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|----------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>CAPITAL OUTLAY</b>   |                |              |                      |                                     |                     |                           |                            |                  |
| Land  |                | 6100         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Land Improvements   |                | 6170         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Buildings and Improvements of Buildings   |                | 6200         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Books and Media for New School Libraries or Major Expansion of School Libraries |                | 6300         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Equipment   |                | 6400         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Equipment Replacement   |                | 6500         | 0.00                 | 64,399.00                           | 64,398.75           | 64,399.00                 | 0.00                       | 0.0%             |
| <b>TOTAL, CAPITAL OUTLAY</b>  |                |              | <b>0.00</b>          | <b>64,399.00</b>                    | <b>64,398.75</b>    | <b>64,399.00</b>          | <b>0.00</b>                | <b>0.0%</b>      |
| <b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>                      |                |              |                      |                                     |                     |                           |                            |                  |
| Tuition   |                |              |                      |                                     |                     |                           |                            |                  |
| Tuition for Instruction Under Interdistrict Attendance Agreements               |                | 7110         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| State Special Schools   |                | 7130         | 6,943.00             | 6,943.00                            | 6,943.00            | 6,943.00                  | 0.00                       | 0.0%             |
| Tuition, Excess Costs, and/or Deficit Payments                                  |                |              |                      |                                     |                     |                           |                            |                  |
| Payments to Districts or Charter Schools  |                | 7141         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Payments to County Offices  |                | 7142         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Payments to JPAs  |                | 7143         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transfers of Pass-Through Revenues  |                |              |                      |                                     |                     |                           |                            |                  |
| To Districts or Charter Schools   |                | 7211         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To County Offices   |                | 7212         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To JPAs   |                | 7213         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Special Education SELPA Transfers of Apportionments                             |                |              |                      |                                     |                     |                           |                            |                  |
| To Districts or Charter Schools   | 6500           | 7221         |                      |                                     |                     |                           |                            |                  |
| To County Offices   | 6500           | 7222         |                      |                                     |                     |                           |                            |                  |
| To JPAs   | 6500           | 7223         |                      |                                     |                     |                           |                            |                  |
| ROC/P Transfers of Apportionments   |                |              |                      |                                     |                     |                           |                            |                  |
| To Districts or Charter Schools   | 6360           | 7221         |                      |                                     |                     |                           |                            |                  |
| To County Offices   | 6360           | 7222         |                      |                                     |                     |                           |                            |                  |
| To JPAs   | 6360           | 7223         |                      |                                     |                     |                           |                            |                  |
| Other Transfers of Apportionments   | All Other      | 7221-7223    | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Transfers   |                | 7281-7283    | 29,860.00            | 29,860.00                           | 0.00                | 29,860.00                 | 0.00                       | 0.0%             |
| All Other Transfers Out to All Others   |                | 7299         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Debt Service  |                |              |                      |                                     |                     |                           |                            |                  |
| Debt Service - Interest   |                | 7438         | 717,344.00           | 717,344.00                          | 355,961.97          | 717,344.00                | 0.00                       | 0.0%             |
| Other Debt Service - Principal  |                | 7439         | 520,000.00           | 520,000.00                          | 535,000.00          | 520,000.00                | 0.00                       | 0.0%             |
| <b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>               |                |              | <b>1,274,147.00</b>  | <b>1,274,147.00</b>                 | <b>897,904.97</b>   | <b>1,274,147.00</b>       | <b>0.00</b>                | <b>0.0%</b>      |
| <b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>                                |                |              |                      |                                     |                     |                           |                            |                  |
| Transfers of Indirect Costs   |                | 7310         | (29,707.00)          | (29,281.00)                         | 0.00                | (29,281.00)               | 0.00                       | 0.0%             |
| Transfers of Indirect Costs - Interfund   |                | 7350         | 0.00                 | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>                         |                |              | <b>(29,707.00)</b>   | <b>(29,281.00)</b>                  | <b>0.00</b>         | <b>(29,281.00)</b>        | <b>0.00</b>                | <b>0.0%</b>      |
| <b>TOTAL, EXPENDITURES</b>  |                |              | <b>12,224,831.00</b> | <b>13,222,792.00</b>                | <b>7,456,245.67</b> | <b>13,222,792.00</b>      | <b>0.00</b>                | <b>0.0%</b>      |



2013-14 Second Interim  
General Fund  
Unrestricted (Resources 0000-1999)  
Revenues, Expenditures, and Changes in Fund Balance

27 66068 0000000  
Form 011

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>INTERFUND TRANSFERS</b>                                    |                |              |                     |                                     |                     |                           |                            |                  |
| <b>INTERFUND TRANSFERS IN</b>                                 |                |              |                     |                                     |                     |                           |                            |                  |
| From: Special Reserve Fund                                    |                | 8912         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From: Bond Interest and Redemption Fund                       |                | 8914         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Authorized Interfund Transfers In                       |                | 8919         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (a) TOTAL, INTERFUND TRANSFERS IN                             |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>INTERFUND TRANSFERS OUT</b>                                |                |              |                     |                                     |                     |                           |                            |                  |
| To: Child Development Fund                                    |                | 7611         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Special Reserve Fund                                      |                | 7612         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: State School Building Fund/ County School Facilities Fund |                | 7613         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Deferred Maintenance Fund                                 |                | 7615         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Cafeteria Fund  |                | 7616         | 100,000.00          | 47,673.00                           | 0.00                | 47,673.00                 | 0.00                       | 0.0%             |
| Other Authorized Interfund Transfers Out                      |                | 7619         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                            |                |              | 100,000.00          | 47,673.00                           | 0.00                | 47,673.00                 | 0.00                       | 0.0%             |
| <b>OTHER SOURCES/USES</b>                                     |                |              |                     |                                     |                     |                           |                            |                  |
| <b>SOURCES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| State Apportionments  |                |              |                     |                                     |                     |                           |                            |                  |
| Emergency Apportionments                                      |                | 8931         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds  |                |              |                     |                                     |                     |                           |                            |                  |
| Proceeds from Sale/Lease-Purchase of Land/Buildings           |                | 8953         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Sources   |                |              |                     |                                     |                     |                           |                            |                  |
| Transfers from Funds of Lapsed/Reorganized LEAs               |                | 8965         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Long-Term Debt Proceeds                                       |                |              |                     |                                     |                     |                           |                            |                  |
| Proceeds from Certificates of Participation                   |                | 8971         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds from Capital Leases                                  |                | 8972         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds from Lease Revenue Bonds                             |                | 8973         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Financing Sources                                   |                | 8979         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (c) TOTAL, SOURCES  |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>USES</b>   |                |              |                     |                                     |                     |                           |                            |                  |
| Transfers of Funds from Lapsed/Reorganized LEAs               |                | 7651         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Financing Uses                                      |                | 7699         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (d) TOTAL, USES   |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>CONTRIBUTIONS</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| Contributions from Unrestricted Revenues                      |                | 8980         | (1,683,293.00)      | (1,939,298.00)                      | (60,304.64)         | (1,939,298.00)            | 0.00                       | 0.0%             |
| Contributions from Restricted Revenues                        |                | 8990         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transfers of Restricted Balances                              |                | 8997         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (e) TOTAL, CONTRIBUTIONS                                      |                |              | (1,683,293.00)      | (1,939,298.00)                      | (60,304.64)         | (1,939,298.00)            | 0.00                       | 0.0%             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES</b>                    |                |              |                     |                                     |                     |                           |                            |                  |
| (a - b + c - d + e)   |                |              | (1,783,293.00)      | (1,986,971.00)                      | (60,304.64)         | (1,986,971.00)            | 0.00                       | 0.0%             |

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>A. REVENUES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 2) Federal Revenue  |                | 8100-8299    | 1,128,698.00        | 1,322,830.00                        | 307,770.05          | 1,322,830.00              | 0.00                       | 0.0%             |
| 3) Other State Revenue  |                | 8300-8599    | 681,402.00          | 481,889.00                          | 417,268.06          | 481,889.00                | 0.00                       | 0.0%             |
| 4) Other Local Revenue  |                | 8600-8799    | 686,000.00          | 686,000.00                          | 448,140.16          | 686,000.00                | 0.00                       | 0.0%             |
| 5) TOTAL, REVENUES  |                |              | 2,496,100.00        | 2,490,719.00                        | 1,173,178.27        | 2,490,719.00              |                            |                  |
| <b>B. EXPENDITURES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Certificated Salaries  |                | 1000-1999    | 1,287,760.00        | 1,223,573.00                        | 738,605.91          | 1,223,573.00              | 0.00                       | 0.0%             |
| 2) Classified Salaries  |                | 2000-2999    | 600,499.00          | 568,679.00                          | 345,106.04          | 568,679.00                | 0.00                       | 0.0%             |
| 3) Employee Benefits  |                | 3000-3999    | 590,327.00          | 589,776.00                          | 340,952.90          | 589,776.00                | 0.00                       | 0.0%             |
| 4) Books and Supplies   |                | 4000-4999    | 323,806.00          | 354,831.00                          | 185,335.89          | 354,831.00                | 0.00                       | 0.0%             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999    | 1,072,496.00        | 1,981,573.00                        | 229,861.60          | 1,981,573.00              | 0.00                       | 0.0%             |
| 6) Capital Outlay   |                | 6000-6999    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299    |                     |                                     |                     |                           |                            |                  |
|   |                | 7400-7499    | 292,698.00          | 292,698.00                          | 130,774.78          | 292,698.00                | 0.00                       | 0.0%             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399    | 29,707.00           | 29,281.00                           | 0.00                | 29,281.00                 | 0.00                       | 0.0%             |
| 9) TOTAL, EXPENDITURES  |                |              | 4,197,293.00        | 5,040,411.00                        | 1,970,637.12        | 5,040,411.00              |                            |                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b> |                |              | (1,701,193.00)      | (2,549,692.00)                      | (797,458.85)        | (2,549,692.00)            |                            |                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Interfund Transfers  |                |              |                     |                                     |                     |                           |                            |                  |
| a) Transfers In   |                | 8900-8929    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| b) Transfers Out  |                | 7600-7629    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 2) Other Sources/Uses   |                |              |                     |                                     |                     |                           |                            |                  |
| a) Sources  |                | 8930-8979    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| b) Uses   |                | 7630-7699    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 3) Contributions  |                | 8980-8999    | 1,683,293.00        | 1,939,298.00                        | 60,304.64           | 1,939,298.00              | 0.00                       | 0.0%             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |              | 1,683,293.00        | 1,939,298.00                        | 60,304.64           | 1,939,298.00              |                            |                  |

| Description  | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|--|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b> |                |              | (17,900.00)         | (610,394.00)                        | (737,154.21)        | (610,394.00)              |                            |                  |
| <b>F. FUND BALANCE, RESERVES</b>                           |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Beginning Fund Balance                                  |                |              |                     |                                     |                     |                           |                            |                  |
| a) As of July 1 - Unaudited                                |                | 9791         | 28,599.00           | 947,738.00                          |                     | 947,738.00                | 0.00                       | 0.0%             |
| b) Audit Adjustments                                       |                | 9793         | 0.00                | 0.00                                |                     | 0.00                      | 0.00                       | 0.0%             |
| c) As of July 1 - Audited (F1a + F1b)                      |                |              | 28,599.00           | 947,738.00                          |                     | 947,738.00                |                            |                  |
| d) Other Restatements                                      |                | 9795         | 0.00                | 0.00                                |                     | 0.00                      | 0.00                       | 0.0%             |
| e) Adjusted Beginning Balance (F1c + F1d)                  |                |              | 28,599.00           | 947,738.00                          |                     | 947,738.00                |                            |                  |
| 2) Ending Balance, June 30 (E + F1e)                       |                |              | 10,699.00           | 337,344.00                          |                     | 337,344.00                |                            |                  |
| Components of Ending Fund Balance                          |                |              |                     |                                     |                     |                           |                            |                  |
| a) Nonspendable  |                |              |                     |                                     |                     |                           |                            |                  |
| Revolving Cash   |                | 9711         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Stores   |                | 9712         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Prepaid Expenditures                                       |                | 9713         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| All Others   |                | 9719         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| b) Restricted  |                | 9740         | 10,699.00           | 337,349.00                          |                     | 337,349.00                |                            |                  |
| c) Committed   |                |              |                     |                                     |                     |                           |                            |                  |
| Stabilization Arrangements                                 |                | 9750         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Other Commitments  |                | 9760         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| d) Assigned  |                |              |                     |                                     |                     |                           |                            |                  |
| Other Assignments  |                | 9780         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| e) Unassigned/Unappropriated                               |                |              |                     |                                     |                     |                           |                            |                  |
| Reserve for Economic Uncertainties                         |                | 9789         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Unassigned/Unappropriated Amount                           |                | 9790         | 0.00                | (5.00)                              |                     | (5.00)                    |                            |                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| <b>LCFF/REVENUE LIMIT SOURCES</b>                           |                |              |                        |   |                        |                                 |                                  |                        |
| Principal Apportionment                                     |                |              |                        |   |                        |                                 |                                  |                        |
| State Aid - Current Year                                    |                | 8011         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Education Protection Account State Aid - Current Year       |                | 8012         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Charter Schools General Purpose Entitlement - State Aid     |                | 8015         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| State Aid - Prior Years                                     |                | 8019         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Tax Relief Subventions                                      |                |              |                        |   |                        |                                 |                                  |                        |
| Homeowners' Exemptions                                      |                | 8021         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Timber Yield Tax  |                | 8022         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Other Subventions/In-Lieu Taxes                             |                | 8029         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| County & District Taxes                                     |                |              |                        |   |                        |                                 |                                  |                        |
| Secured Roll Taxes  |                | 8041         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Unsecured Roll Taxes  |                | 8042         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Prior Years' Taxes  |                | 8043         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Supplemental Taxes  |                | 8044         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Education Revenue Augmentation<br>Fund (ERAF)               |                | 8045         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Community Redevelopment Funds<br>(SB 617/699/1992)          |                | 8047         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Penalties and Interest from<br>Delinquent Taxes             |                | 8048         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Miscellaneous Funds (EC 41604)                              |                |              |                        |   |                        |                                 |                                  |                        |
| Royalties and Bonuses                                       |                | 8081         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Other In-Lieu Taxes   |                | 8082         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Less: Non-LCFF/Revenue Limit<br>(50%) Adjustment            |                | 8089         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Subtotal, LCFF/Revenue Limit Sources                        |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| <b>LCFF/Revenue Limit Transfers</b>                         |                |              |                        |   |                        |                                 |                                  |                        |
| Unrestricted LCFF/Revenue Limit<br>Transfers - Current Year | 0000           | 8091         |                        |   |                        |                                 |                                  |                        |
| Continuation Education ADA Transfer                         | 2200           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Community Day Schools Transfer                              | 2430           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Special Education ADA Transfer                              | 6500           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other LCFF/Revenue Limit<br>Transfers - Current Year    | All Other      | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| PERS Reduction Transfer                                     |                | 8092         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Transfers to Charter Schools in Lieu of Property Taxes      |                | 8096         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Property Taxes Transfers                                    |                | 8097         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Revenue Limit Transfers - Prior Years                       |                | 8099         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| TOTAL, LCFF/REVENUE LIMIT SOURCES                           |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| <b>FEDERAL REVENUE</b>                                      |                |              |                        |   |                        |                                 |                                  |                        |
| Maintenance and Operations                                  |                | 8110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Special Education Entitlement                               |                | 8181         | 389,076.00             | 389,076.00                                | 9.89                   | 389,076.00                      | 0.00                             | 0.0%                   |
| Special Education Discretionary Grants                      |                | 8182         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Child Nutrition Programs                                    |                | 8220         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Forest Reserve Funds  |                | 8260         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Flood Control Funds   |                | 8270         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Wildlife Reserve Funds                                      |                | 8280         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| FEMA  |                | 8281         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Interagency Contracts Between LEAs                          |                | 8285         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Pass-Through Revenues from Federal Sources                  |                | 8287         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |

| Description   | Resource Codes                        | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|---------------------------------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| NCLB: Title I, Part A, Basic Grants Low-Income and Neglected        | 3010                                  | 8290         | 519,688.00          | 519,688.00                          | 143,061.49          | 519,688.00                | 0.00                       | 0.0%             |
| NCLB: Title I, Part D, Local Delinquent Program                     | 3025                                  | 8290         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| NCLB: Title II, Part A, Teacher Quality                             | 4035                                  | 8290         | 81,480.00           | 81,480.00                           | 45,087.38           | 81,480.00                 | 0.00                       | 0.0%             |
| NCLB: Title III, Immigration Education Program                      | 4201                                  | 8290         | 7,978.00            | 7,978.00                            | 891.29              | 7,978.00                  | 0.00                       | 0.0%             |
| NCLB: Title III, Limited English Proficient (LEP) Student Program   | 4203                                  | 8290         | 67,642.00           | 67,642.00                           | 35,848.00           | 67,642.00                 | 0.00                       | 0.0%             |
| NCLB: Title V, Part B, Public Charter Schools Grant Program (PCSGP) | 4610                                  | 8290         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
|   | 3011-3020, 3026-3205, 4036-4126, 5510 | 8290         | 1,371.00            | 198,958.00                          | 115,958.14          | 198,958.00                | 0.00                       | 0.0%             |
| Other No Child Left Behind  |                                       | 8290         | 1,371.00            | 198,958.00                          | 115,958.14          | 198,958.00                | 0.00                       | 0.0%             |
| Vocational and Applied Technology Education                         | 3500-3699                             | 8290         | 61,463.00           | 58,008.00                           | (33,086.14)         | 58,008.00                 | 0.00                       | 0.0%             |
| Safe and Drug Free Schools  | 3700-3799                             | 8290         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Federal Revenue   | All Other                             | 8290         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| TOTAL, FEDERAL REVENUE  |                                       |              | 1,128,698.00        | 1,322,830.00                        | 307,770.05          | 1,322,830.00              | 0.00                       | 0.0%             |
| OTHER STATE REVENUE   |                                       |              |                     |                                     |                     |                           |                            |                  |
| Other State Apportionments  |                                       |              |                     |                                     |                     |                           |                            |                  |
| Community Day School Additional Funding Current Year                | 2430                                  | 8311         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Prior Years   | 2430                                  | 8319         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| ROC/P Entitlement Current Year                                      | 6355-6360                             | 8311         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Prior Years   | 6355-6360                             | 8319         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Special Education Master Plan Current Year                          | 6500                                  | 8311         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Prior Years   | 6500                                  | 8319         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Home-to-School Transportation                                       | 7230                                  | 8311         | 288,977.00          | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Economic Impact Aid   | 7090-7091                             | 8311         | 307,573.00          | 0.00                                | (37,462.00)         | 0.00                      | 0.00                       | 0.0%             |
| Spec. Ed. Transportation  | 7240                                  | 8311         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other State Apportionments - Current Year                       | All Other                             | 8311         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other State Apportionments - Prior Years                        | All Other                             | 8319         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Year Round School Incentive   |                                       | 8425         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Class Size Reduction, K-3   |                                       | 8434         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Child Nutrition Programs  |                                       | 8520         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Mandated Costs Reimbursements                                       |                                       | 8550         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Lottery - Unrestricted and Instructional Materials                  |                                       | 8560         | 65,250.00           | 65,250.00                           | 41,804.06           | 65,250.00                 | 0.00                       | 0.0%             |
| Tax Relief Subventions  |                                       |              |                     |                                     |                     |                           |                            |                  |
| Restricted Levies - Other   |                                       |              |                     |                                     |                     |                           |                            |                  |
| Homeowners' Exemptions  |                                       | 8575         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Subventions/In-Lieu Taxes                                     |                                       | 8576         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Pass-Through Revenues from State Sources                            |                                       | 8587         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| School Based Coordination Program                                   | 7250                                  | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| After School Education and Safety (ASES)                            | 6010                                  | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Charter School Facility Grant                                       | 6030                                  | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Drug/Alcohol/Tobacco Funds  | 6650, 6690                            | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Healthy Start   | 6240                                  | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Specialized Secondary   | 7370                                  | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| School Community Violence Prevention Grant                          | 7391                                  | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Quality Education Investment Act                                    | 7400                                  | 8590         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other State Revenue   | All Other                             | 8590         | 19,602.00           | 416,639.00                          | 412,926.00          | 416,639.00                | 0.00                       | 0.0%             |

| Description                | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|----------------------------|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| TOTAL, OTHER STATE REVENUE |                |              | 681,402.00             | 481,889.00                                | 417,268.06             | 481,889.00                      | 0.00                             | 0.0%                   |

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| OTHER LOCAL REVENUE   |                |              |                     |                                     |                     |                           |                            |                  |
| Other Local Revenue   |                |              |                     |                                     |                     |                           |                            |                  |
| County and District Taxes   |                |              |                     |                                     |                     |                           |                            |                  |
| Other Restricted Levies   |                |              |                     |                                     |                     |                           |                            |                  |
| Secured Roll  |                | 8615         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Unsecured Roll  |                | 8616         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Prior Years' Taxes  |                | 8617         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Supplemental Taxes  |                | 8618         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Non-Ad Valorem Taxes  |                |              |                     |                                     |                     |                           |                            |                  |
| Parcel Taxes  |                | 8621         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other   |                | 8622         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Community Redevelopment Funds                                       |                |              |                     |                                     |                     |                           |                            |                  |
| Not Subject to LCFF/RL Deduction                                    |                | 8625         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Penalties and Interest from Delinquent Non-LCFF/Revenue Limit Taxes |                | 8629         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Sales   |                |              |                     |                                     |                     |                           |                            |                  |
| Sale of Equipment/Supplies  |                | 8631         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Sale of Publications  |                | 8632         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Food Service Sales  |                | 8634         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Sales   |                | 8639         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Leases and Rentals  |                | 8650         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Interest  |                | 8660         | 0.00                | 0.00                                | 16.76               | 0.00                      | 0.00                       | 0.0%             |
| Net Increase (Decrease) in the Fair Value of Investments            |                | 8662         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Fees and Contracts  |                |              |                     |                                     |                     |                           |                            |                  |
| Adult Education Fees  |                | 8671         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Non-Resident Students   |                | 8672         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Transportation Fees From Individuals                                |                | 8675         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transportation Services   | 7230, 7240     | 8677         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Interagency Services  | All Other      | 8677         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Mitigation/Developer Fees   |                | 8681         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Fees and Contracts  |                | 8689         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Local Revenue   |                |              |                     |                                     |                     |                           |                            |                  |
| Plus: Misc Funds Non-LCFF/Revenue Limit                             |                | 8691         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Pass-Through Revenues From Local Sources                            |                | 8697         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Local Revenue   |                | 8699         | 36,000.00           | 36,000.00                           | 17,536.40           | 36,000.00                 | 0.00                       | 0.0%             |
| Tuition   |                | 8710         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Transfers In  |                | 8781-8783    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transfers Of Apportionments   |                |              |                     |                                     |                     |                           |                            |                  |
| Special Education SELPA Transfers                                   |                |              |                     |                                     |                     |                           |                            |                  |
| From Districts or Charter Schools                                   | 6500           | 8791         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From County Offices   | 6500           | 8792         | 650,000.00          | 650,000.00                          | 430,587.00          | 650,000.00                | 0.00                       | 0.0%             |
| From JPAs   | 6500           | 8793         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| ROC/P Transfers   |                |              |                     |                                     |                     |                           |                            |                  |
| From Districts or Charter Schools                                   | 6360           | 8791         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From County Offices   | 6360           | 8792         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From JPAs   | 6360           | 8793         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Transfers of Apportionments                                   |                |              |                     |                                     |                     |                           |                            |                  |
| From Districts or Charter Schools                                   | All Other      | 8791         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From County Offices   | All Other      | 8792         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From JPAs   | All Other      | 8793         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Transfers In from All Others                              |                | 8799         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| TOTAL, OTHER LOCAL REVENUE  |                |              | 686,000.00          | 686,000.00                          | 448,140.16          | 686,000.00                | 0.00                       | 0.0%             |
| TOTAL, REVENUES   |                |              | 2,496,100.00        | 2,490,719.00                        | 1,173,178.27        | 2,490,719.00              | 0.00                       | 0.0%             |

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| CERTIFICATED SALARIES                                       |                |              |                     |                                     |                     |                           |                            |                  |
| Certificated Teachers' Salaries                             |                | 1100         | 1,105,800.00        | 964,611.00                          | 588,406.97          | 964,611.00                | 0.00                       | 0.0%             |
| Certificated Pupil Support Salaries                         |                | 1200         | 77,792.00           | 82,403.00                           | 48,067.88           | 82,403.00                 | 0.00                       | 0.0%             |
| Certificated Supervisors' and Administrators' Salaries      |                | 1300         | 77,068.00           | 132,785.00                          | 81,571.06           | 132,785.00                | 0.00                       | 0.0%             |
| Other Certificated Salaries                                 |                | 1900         | 27,100.00           | 43,774.00                           | 20,560.00           | 43,774.00                 | 0.00                       | 0.0%             |
| TOTAL, CERTIFICATED SALARIES                                |                |              | 1,287,760.00        | 1,223,573.00                        | 738,605.91          | 1,223,573.00              | 0.00                       | 0.0%             |
| CLASSIFIED SALARIES   |                |              |                     |                                     |                     |                           |                            |                  |
| Classified Instructional Salaries                           |                | 2100         | 299,610.00          | 270,182.00                          | 165,047.84          | 270,182.00                | 0.00                       | 0.0%             |
| Classified Support Salaries                                 |                | 2200         | 207,885.00          | 207,195.00                          | 137,795.88          | 207,195.00                | 0.00                       | 0.0%             |
| Classified Supervisors' and Administrators' Salaries        |                | 2300         | 77,504.00           | 77,504.00                           | 34,923.24           | 77,504.00                 | 0.00                       | 0.0%             |
| Clerical, Technical and Office Salaries                     |                | 2400         | 15,500.00           | 13,798.00                           | 7,339.08            | 13,798.00                 | 0.00                       | 0.0%             |
| Other Classified Salaries                                   |                | 2900         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| TOTAL, CLASSIFIED SALARIES                                  |                |              | 600,499.00          | 568,679.00                          | 345,106.04          | 568,679.00                | 0.00                       | 0.0%             |
| EMPLOYEE BENEFITS   |                |              |                     |                                     |                     |                           |                            |                  |
| STRS  |                | 3101-3102    | 99,346.00           | 101,582.00                          | 56,967.67           | 101,582.00                | 0.00                       | 0.0%             |
| PERS  |                | 3201-3202    | 68,567.00           | 74,417.00                           | 43,757.85           | 74,417.00                 | 0.00                       | 0.0%             |
| OASDI/Medicare/Alternative                                  |                | 3301-3302    | 61,204.00           | 65,695.00                           | 39,446.07           | 65,695.00                 | 0.00                       | 0.0%             |
| Health and Welfare Benefits                                 |                | 3401-3402    | 307,385.00          | 287,374.00                          | 163,954.92          | 287,374.00                | 0.00                       | 0.0%             |
| Unemployment Insurance                                      |                | 3501-3502    | (10,128.00)         | 940.00                              | 540.91              | 940.00                    | 0.00                       | 0.0%             |
| Workers' Compensation                                       |                | 3601-3602    | 58,681.00           | 59,768.00                           | 36,285.48           | 59,768.00                 | 0.00                       | 0.0%             |
| OPEB, Allocated   |                | 3701-3702    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| OPEB, Active Employees                                      |                | 3751-3752    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| PERS Reduction  |                | 3801-3802    | 5,272.00            | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Employee Benefits                                     |                | 3901-3902    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| TOTAL, EMPLOYEE BENEFITS                                    |                |              | 590,327.00          | 589,776.00                          | 340,952.90          | 589,776.00                | 0.00                       | 0.0%             |
| BOOKS AND SUPPLIES  |                |              |                     |                                     |                     |                           |                            |                  |
| Approved Textbooks and Core Curricula Materials             |                | 4100         | 86,485.00           | 86,485.00                           | 62,794.30           | 86,485.00                 | 0.00                       | 0.0%             |
| Books and Other Reference Materials                         |                | 4200         | 4,530.00            | 4,530.00                            | 4,173.38            | 4,530.00                  | 0.00                       | 0.0%             |
| Materials and Supplies                                      |                | 4300         | 210,211.00          | 233,888.00                          | 108,261.46          | 233,888.00                | 0.00                       | 0.0%             |
| Noncapitalized Equipment                                    |                | 4400         | 22,580.00           | 29,928.00                           | 10,106.75           | 29,928.00                 | 0.00                       | 0.0%             |
| Food  |                | 4700         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| TOTAL, BOOKS AND SUPPLIES                                   |                |              | 323,806.00          | 354,831.00                          | 185,335.89          | 354,831.00                | 0.00                       | 0.0%             |
| SERVICES AND OTHER OPERATING EXPENDITURES                   |                |              |                     |                                     |                     |                           |                            |                  |
| Subagreements for Services                                  |                | 5100         | 174,685.00          | 165,342.00                          | 58,555.76           | 165,342.00                | 0.00                       | 0.0%             |
| Travel and Conferences                                      |                | 5200         | 62,903.00           | 445,981.00                          | 28,699.88           | 445,981.00                | 0.00                       | 0.0%             |
| Dues and Memberships  |                | 5300         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Insurance   |                | 5400-5450    | 11,000.00           | 11,000.00                           | 0.00                | 11,000.00                 | 0.00                       | 0.0%             |
| Operations and Housekeeping Services                        |                | 5500         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Rentals, Leases, Repairs, and Noncapitalized Improvements   |                | 5600         | 73,150.00           | 71,651.00                           | 32,612.30           | 71,651.00                 | 0.00                       | 0.0%             |
| Transfers of Direct Costs                                   |                | 5710         | (9,700.00)          | (9,700.00)                          | (1,025.94)          | (9,700.00)                | 0.00                       | 0.0%             |
| Transfers of Direct Costs - Interfund                       |                | 5750         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Professional/Consulting Services and Operating Expenditures |                | 5800         | 758,982.00          | 1,294,424.00                        | 109,607.50          | 1,294,424.00              | 0.00                       | 0.0%             |
| Communications  |                | 5900         | 1,476.00            | 2,875.00                            | 1,412.10            | 2,875.00                  | 0.00                       | 0.0%             |
| TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES            |                |              | 1,072,496.00        | 1,981,573.00                        | 229,861.60          | 1,981,573.00              | 0.00                       | 0.0%             |



| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| <b>CAPITAL OUTLAY</b>  |                |              |                        |   |                        |                                 |                                  |                        |
| Land   |                | 6100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Land Improvements  |                | 6170         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Buildings and Improvements of Buildings  |                | 6200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Books and Media for New School Libraries<br>or Major Expansion of School Libraries         |                | 6300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Equipment  |                | 6400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Equipment Replacement  |                | 6500         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| <b>TOTAL, CAPITAL OUTLAY</b>   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| <b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>                                 |                |              |                        |   |                        |                                 |                                  |                        |
| Tuition  |                |              |                        |   |                        |                                 |                                  |                        |
| Tuition for Instruction Under Interdistrict<br>Attendance Agreements                       |                | 7110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| State Special Schools  |                | 7130         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Tuition, Excess Costs, and/or Deficit Payments<br>Payments to Districts or Charter Schools |                | 7141         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Payments to County Offices   |                | 7142         | 292,698.00             | 292,698.00                                | 130,774.78             | 292,698.00                      | 0.00                             | 0.0%                   |
| Payments to JPAs   |                | 7143         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Transfers of Pass-Through Revenues<br>To Districts or Charter Schools                      |                | 7211         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To County Offices  |                | 7212         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To JPAs  |                | 7213         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Special Education SELPA Transfers of Apportionments  |                |              |                        |   |                        |                                 |                                  |                        |
| To Districts or Charter Schools  | 6500           | 7221         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To County Offices  | 6500           | 7222         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To JPAs  | 6500           | 7223         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| ROC/P Transfers of Apportionments  |                |              |                        |   |                        |                                 |                                  |                        |
| To Districts or Charter Schools  | 6360           | 7221         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To County Offices  | 6360           | 7222         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To JPAs  | 6360           | 7223         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Other Transfers of Apportionments  | All Other      | 7221-7223    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other Transfers  |                | 7281-7283    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other Transfers Out to All Others  |                | 7299         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Debt Service   |                |              |                        |   |                        |                                 |                                  |                        |
| Debt Service - Interest  |                | 7438         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Other Debt Service - Principal   |                | 7439         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| <b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b>                          |                |              | 292,698.00             | 292,698.00                                | 130,774.78             | 292,698.00                      | 0.00                             | 0.0%                   |
| <b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>   |                |              |                        |   |                        |                                 |                                  |                        |
| Transfers of Indirect Costs  |                | 7310         | 29,707.00              | 29,281.00                                 | 0.00                   | 29,281.00                       | 0.00                             | 0.0%                   |
| Transfers of Indirect Costs - interfund  |                | 7350         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| <b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>                                    |                |              | 29,707.00              | 29,281.00                                 | 0.00                   | 29,281.00                       | 0.00                             | 0.0%                   |
| <b>TOTAL, EXPENDITURES</b>   |                |              | 4,197,293.00           | 5,040,411.00                              | 1,970,637.12           | 5,040,411.00                    | 0.00                             | 0.0%                   |

| Description  | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|--|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>INTERFUND TRANSFERS</b>                                       |                |              |                     |                                     |                     |                           |                            |                  |
| <b>INTERFUND TRANSFERS IN</b>                                    |                |              |                     |                                     |                     |                           |                            |                  |
| From: Special Reserve Fund                                       |                | 8912         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From: Bond Interest and Redemption Fund                          |                | 8914         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Other Authorized Interfund Transfers In                          |                | 8919         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (a) TOTAL, INTERFUND TRANSFERS IN                                |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>INTERFUND TRANSFERS OUT</b>                                   |                |              |                     |                                     |                     |                           |                            |                  |
| To: Child Development Fund                                       |                | 7611         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Special Reserve Fund   |                | 7612         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: State School Building Fund/<br>County School Facilities Fund |                | 7613         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Deferred Maintenance Fund                                    |                | 7615         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Cafeteria Fund   |                | 7616         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Authorized Interfund Transfers Out                         |                | 7619         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                               |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>OTHER SOURCES/USES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| <b>SOURCES</b>   |                |              |                     |                                     |                     |                           |                            |                  |
| State Apportionments<br>Emergency Apportionments                 |                | 8931         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Proceeds   |                |              |                     |                                     |                     |                           |                            |                  |
| Proceeds from Sale/Lease-<br>Purchase of Land/Buildings          |                | 8953         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Sources  |                |              |                     |                                     |                     |                           |                            |                  |
| Transfers from Funds of<br>Lapsed/Reorganized LEAs               |                | 8965         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Long-Term Debt Proceeds  |                |              |                     |                                     |                     |                           |                            |                  |
| Proceeds from Certificates<br>of Participation                   |                | 8971         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds from Capital Leases                                     |                | 8972         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds from Lease Revenue Bonds                                |                | 8973         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Financing Sources                                      |                | 8979         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (c) TOTAL, SOURCES   |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>USES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| Transfers of Funds from<br>Lapsed/Reorganized LEAs               |                | 7651         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Financing Uses   |                | 7699         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (d) TOTAL, USES  |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>CONTRIBUTIONS</b>   |                |              |                     |                                     |                     |                           |                            |                  |
| Contributions from Unrestricted Revenues                         |                | 8980         | 1,683,293.00        | 1,939,298.00                        | 60,304.64           | 1,939,298.00              | 0.00                       | 0.0%             |
| Contributions from Restricted Revenues                           |                | 8990         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transfers of Restricted Balances                                 |                | 8997         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (e) TOTAL, CONTRIBUTIONS   |                |              | 1,683,293.00        | 1,939,298.00                        | 60,304.64           | 1,939,298.00              | 0.00                       | 0.0%             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES</b>                       |                |              |                     |                                     |                     |                           |                            |                  |
| (a - b + c - d + e)  |                |              | 1,683,293.00        | 1,939,298.00                        | 60,304.64           | 1,939,298.00              | 0.00                       | 0.0%             |

2013-14 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>2. REVENUES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099    | 11,705,506.00       | 14,227,123.00                       | 9,267,203.40        | 14,227,123.00             | 0.00                       | 0.0%             |
| 2) Federal Revenue  |                | 8100-8299    | 1,128,698.00        | 1,322,830.00                        | 327,885.05          | 1,322,830.00              | 0.00                       | 0.0%             |
| 3) Other State Revenue  |                | 8300-8599    | 2,544,616.00        | 1,379,589.00                        | 681,220.13          | 1,379,589.00              | 0.00                       | 0.0%             |
| 4) Other Local Revenue  |                | 8600-8799    | 731,500.00          | 732,768.00                          | 677,555.59          | 732,768.00                | 0.00                       | 0.0%             |
| 5) TOTAL, REVENUES  |                |              | 16,110,320.00       | 17,662,310.00                       | 10,953,864.17       | 17,662,310.00             |                            |                  |
| <b>3. EXPENDITURES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Certificated Salaries  |                | 1000-1999    | 7,064,342.00        | 6,959,732.00                        | 4,171,601.80        | 6,959,732.00              | 0.00                       | 0.0%             |
| 2) Classified Salaries  |                | 2000-2999    | 1,976,130.00        | 2,131,272.00                        | 1,208,829.40        | 2,131,272.00              | 0.00                       | 0.0%             |
| 3) Employee Benefits  |                | 3000-3999    | 2,658,428.00        | 2,820,092.00                        | 1,578,665.77        | 2,820,092.00              | 0.00                       | 0.0%             |
| 4) Books and Supplies   |                | 4000-4999    | 652,423.00          | 947,704.00                          | 398,204.95          | 942,495.00                | 5,209.00                   | 0.5%             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999    | 2,503,956.00        | 3,773,159.00                        | 976,502.37          | 3,778,368.00              | (5,209.00)                 | -0.1%            |
| 6) Capital Outlay   |                | 6000-6999    | 0.00                | 64,399.00                           | 64,398.75           | 64,399.00                 | 0.00                       | 0.0%             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299    |                     |                                     |                     |                           |                            |                  |
|   |                | 7400-7499    | 1,566,845.00        | 1,566,845.00                        | 1,028,679.75        | 1,566,845.00              | 0.00                       | 0.0%             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 9) TOTAL, EXPENDITURES  |                |              | 16,422,124.00       | 18,263,203.00                       | 9,426,882.79        | 18,263,203.00             |                            |                  |
| <b>4. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b> |                |              |                     |                                     |                     |                           |                            |                  |
|   |                |              | (311,804.00)        | (600,893.00)                        | 1,526,981.38        | (600,893.00)              |                            |                  |
| <b>5. OTHER FINANCING SOURCES/USES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Interfund Transfers  |                |              |                     |                                     |                     |                           |                            |                  |
| a) Transfers In   |                | 8900-8929    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| b) Transfers Out  |                | 7600-7629    | 100,000.00          | 47,673.00                           | 0.00                | 47,673.00                 | 0.00                       | 0.0%             |
| 2) Other Sources/Uses   |                |              |                     |                                     |                     |                           |                            |                  |
| a) Sources  |                | 8930-8979    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| b) Uses   |                | 7630-7699    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 3) Contributions  |                | 8980-8999    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |              | (100,000.00)        | (47,673.00)                         | 0.00                | (47,673.00)               |                            |                  |

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4) |                |              | (411,804.00)        | (648,566.00)                        | 1,526,981.38        | (648,566.00)              |                            |                  |
| F. FUND BALANCE, RESERVES                           |                |              |                     |                                     |                     |                           |                            |                  |
| 1) Beginning Fund Balance                           |                |              |                     |                                     |                     |                           |                            |                  |
| a) As of July 1 - Unaudited                         |                | 9791         | 623,850.00          | 2,149,955.00                        |                     | 2,149,955.00              | 0.00                       | 0.0%             |
| b) Audit Adjustments                                |                | 9793         | 0.00                | 0.00                                |                     | 0.00                      | 0.00                       | 0.0%             |
| c) As of July 1 - Audited (F1a + F1b)               |                |              | 623,850.00          | 2,149,955.00                        |                     | 2,149,955.00              |                            |                  |
| d) Other Restatements                               |                | 9795         | 0.00                | 0.00                                |                     | 0.00                      | 0.00                       | 0.0%             |
| e) Adjusted Beginning Balance (F1c + F1d)           |                |              | 623,850.00          | 2,149,955.00                        |                     | 2,149,955.00              |                            |                  |
| 2) Ending Balance, June 30 (E + F1e)                |                |              | 212,046.00          | 1,501,389.00                        |                     | 1,501,389.00              |                            |                  |
| Components of Ending Fund Balance                   |                |              |                     |                                     |                     |                           |                            |                  |
| a) Nonspendable                                     |                |              |                     |                                     |                     |                           |                            |                  |
| Revolving Cash                                      |                | 9711         | 0.00                | 0.00                                |                     | 6,000.00                  |                            |                  |
| Stores  |                | 9712         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Prepaid Expenditures                                |                | 9713         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| All Others  |                | 9719         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| b) Restricted                                       |                | 9740         | 10,699.00           | 337,349.00                          |                     | 337,349.00                |                            |                  |
| c) Committed  |                |              |                     |                                     |                     |                           |                            |                  |
| Stabilization Arrangements                          |                | 9750         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| Other Commitments                                   |                | 9760         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| d) Assigned   |                |              |                     |                                     |                     |                           |                            |                  |
| Other Assignments                                   |                | 9780         | 0.00                | 0.00                                |                     | 0.00                      |                            |                  |
| e) Unassigned/Unappropriated                        |                |              |                     |                                     |                     |                           |                            |                  |
| Reserve for Economic Uncertainties                  |                | 9789         | 0.00                | 0.00                                |                     | 549,875.00                |                            |                  |
| Unassigned/Unappropriated Amount                    |                | 9790         | 201,347.00          | 1,164,040.00                        |                     | 608,165.00                |                            |                  |

2013-14 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| LCFF/REVENUE LIMIT SOURCES                                  |                |              |                        |   |                        |                                 |                                  |                        |
| Principal Apportionment                                     |                |              |                        |   |                        |                                 |                                  |                        |
| State Aid - Current Year                                    |                | 8011         | 4,528,250.00           | 7,065,569.00                              | 5,079,092.00           | 7,065,569.00                    | 0.00                             | 0.0%                   |
| Education Protection Account State Aid - Current Year       |                | 8012         | 2,464,255.00           | 2,464,255.00                              | 1,002,946.00           | 2,464,255.00                    | 0.00                             | 0.0%                   |
| Charter Schools General Purpose Entitlement - State Aid     |                | 8015         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| State Aid - Prior Years                                     |                | 8019         | 0.00                   | 0.00                                      | 124,171.99             | 0.00                            | 0.00                             | 0.0%                   |
| Tax Relief Subventions                                      |                |              |                        |   |                        |                                 |                                  |                        |
| Homeowners' Exemptions                                      |                | 8021         | 0.00                   | 0.00                                      | 15,634.58              | 0.00                            | 0.00                             | 0.0%                   |
| Timber Yield Tax  |                | 8022         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Other Subventions/In-Lieu Taxes                             |                | 8029         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| County & District Taxes                                     |                |              |                        |   |                        |                                 |                                  |                        |
| Secured Roll Taxes  |                | 8041         | 4,323,376.00           | 4,323,376.00                              | 2,741,583.78           | 4,323,376.00                    | 0.00                             | 0.0%                   |
| Unsecured Roll Taxes  |                | 8042         | 185,000.00             | 185,000.00                                | 190,167.15             | 185,000.00                      | 0.00                             | 0.0%                   |
| Prior Years' Taxes  |                | 8043         | 219,933.00             | 219,933.00                                | 52,340.60              | 219,933.00                      | 0.00                             | 0.0%                   |
| Supplemental Taxes  |                | 8044         | 43,000.00              | 43,000.00                                 | 21,089.02              | 43,000.00                       | 0.00                             | 0.0%                   |
| Education Revenue Augmentation<br>Fund (ERAF)               |                | 8045         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Community Redevelopment Funds<br>(SB 617/699/1992)          |                | 8047         | 28,309.00              | 28,309.00                                 | 33,207.63              | 28,309.00                       | 0.00                             | 0.0%                   |
| Penalties and Interest from<br>Delinquent Taxes             |                | 8048         | 2,500.00               | 2,500.00                                  | 6,970.65               | 2,500.00                        | 0.00                             | 0.0%                   |
| Miscellaneous Funds (EC 41604)                              |                |              |                        |   |                        |                                 |                                  |                        |
| Royalties and Bonuses                                       |                | 8081         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Other In-Lieu Taxes   |                | 8082         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Less: Non-LCFF/Revenue Limit<br>(50%) Adjustment            |                | 8089         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Subtotal, LCFF/Revenue Limit Sources                        |                |              | 11,794,623.00          | 14,331,942.00                             | 9,267,203.40           | 14,331,942.00                   | 0.00                             | 0.0%                   |
| LCFF/Revenue Limit Transfers                                |                |              |                        |   |                        |                                 |                                  |                        |
| Unrestricted LCFF/Revenue Limit<br>Transfers - Current Year | 0000           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Continuation Education ADA Transfer                         | 2200           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Community Day Schools Transfer                              | 2430           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Special Education ADA Transfer                              | 6500           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other LCFF/Revenue Limit<br>Transfers - Current Year    | All Other      | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| PERS Reduction Transfer                                     |                | 8092         | 15,702.00              | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Transfers to Charter Schools in Lieu of Property Taxes      |                | 8096         | (104,819.00)           | (104,819.00)                              | 0.00                   | (104,819.00)                    | 0.00                             | 0.0%                   |
| Property Taxes Transfers                                    |                | 8097         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Revenue Limit Transfers - Prior Years                       |                | 8099         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| TOTAL, LCFF/REVENUE LIMIT SOURCES                           |                |              | 11,705,506.00          | 14,227,123.00                             | 9,267,203.40           | 14,227,123.00                   | 0.00                             | 0.0%                   |
| FEDERAL REVENUE   |                |              |                        |   |                        |                                 |                                  |                        |
| Maintenance and Operations                                  |                | 8110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Special Education Entitlement                               |                | 8181         | 389,076.00             | 389,076.00                                | 9.89                   | 389,076.00                      | 0.00                             | 0.0%                   |
| Special Education Discretionary Grants                      |                | 8182         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Child Nutrition Programs                                    |                | 8220         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Forest Reserve Funds  |                | 8260         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Flood Control Funds   |                | 8270         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Wildlife Reserve Funds                                      |                | 8280         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| EMA   |                | 8281         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Interagency Contracts Between LEAs                          |                | 8285         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Pass-Through Revenues from Federal Sources                  |                | 8287         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |

| Description  | Resource Codes                               | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|--|--|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| NCLB: Title I, Part A, Basic Grants<br>Low-Income and Neglected        | 3010   | 8290         | 519,688.00             | 519,688.00                                | 143,061.49             | 519,688.00                      | 0.00                             | 0.0%                   |
| NCLB: Title I, Part D, Local Delinquent<br>Program                     | 3025   | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| NCLB: Title II, Part A, Teacher Quality                                | 4035   | 8290         | 81,480.00              | 81,480.00                                 | 45,087.38              | 81,480.00                       | 0.00                             | 0.0%                   |
| NCLB: Title III, Immigration Education<br>Program                      | 4201   | 8290         | 7,978.00               | 7,978.00                                  | 891.29                 | 7,978.00                        | 0.00                             | 0.0%                   |
| NCLB: Title III, Limited English Proficient (LEP)<br>Student Program   | 4203   | 8290         | 67,642.00              | 67,642.00                                 | 35,848.00              | 67,642.00                       | 0.00                             | 0.0%                   |
| NCLB: Title V, Part B, Public Charter Schools<br>Grant Program (PCSGP) | 4610   | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
|  | 3011-3020, 3026-<br>3205, 4036-4126,<br>5510 | 8290         |                        |   |                        |                                 |                                  |                        |
| Other No Child Left Behind   |  | 8290         | 1,371.00               | 198,958.00                                | 115,958.14             | 198,958.00                      | 0.00                             | 0.0%                   |
| Vocational and Applied Technology Education                            | 3500-3699                                    | 8290         | 61,463.00              | 58,008.00                                 | (33,086.14)            | 58,008.00                       | 0.00                             | 0.0%                   |
| Safe and Drug Free Schools   | 3700-3799                                    | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other Federal Revenue  | All Other                                    | 8290         | 0.00                   | 0.00                                      | 20,115.00              | 0.00                            | 0.00                             | 0.0%                   |
| TOTAL, FEDERAL REVENUE   |  |              | 1,128,698.00           | 1,322,830.00                              | 327,885.05             | 1,322,830.00                    | 0.00                             | 0.0%                   |
| OTHER STATE REVENUE  |  |              |                        |   |                        |                                 |                                  |                        |
| Other State Apportionments   |  |              |                        |   |                        |                                 |                                  |                        |
| Community Day School Additional Funding                                |  |              |                        |   |                        |                                 |                                  |                        |
| Current Year   | 2430   | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Prior Years  | 2430   | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| ROC/P Entitlement  |  |              |                        |   |                        |                                 |                                  |                        |
| Current Year   | 6355-6360                                    | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Prior Years  | 6355-6360                                    | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Special Education Master Plan  |  |              |                        |   |                        |                                 |                                  |                        |
| Current Year   | 6500   | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Prior Years  | 6500   | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Home-to-School Transportation  | 7230   | 8311         | 288,977.00             | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Economic Impact Aid  | 7090-7091                                    | 8311         | 307,573.00             | 0.00                                      | (37,462.00)            | 0.00                            | 0.00                             | 0.0%                   |
| Spec. Ed. Transportation   | 7240   | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other State Apportionments - Current Year                          | All Other                                    | 8311         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other State Apportionments - Prior Years                           | All Other                                    | 8319         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Year Round School Incentive  |  | 8425         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Class Size Reduction, K-3  |  | 8434         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Child Nutrition Programs   |  | 8520         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Mandated Costs Reimbursements  |  | 8550         | 0.00                   | 102,537.00                                | 102,537.00             | 102,537.00                      | 0.00                             | 0.0%                   |
| Lottery - Unrestricted and Instructional Materi                        |  | 8560         | 292,294.00             | 292,294.00                                | 143,013.13             | 292,294.00                      | 0.00                             | 0.0%                   |
| Tax Relief Subventions   |  |              |                        |   |                        |                                 |                                  |                        |
| Restricted Levies - Other  |  |              |                        |   |                        |                                 |                                  |                        |
| Homeowners' Exemptions   |  | 8575         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Other Subventions/In-Lieu Taxes  |  | 8576         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Pass-Through Revenues from State Sources                               |  | 8587         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| School Based Coordination Program                                      | 7250   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| After School Education and Safety (ASES)                               | 6010   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Charter School Facility Grant  | 6030   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Drug/Alcohol/Tobacco Funds   | 6650, 6690                                   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Healthy Start  | 6240   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Specialized Secondary  | 7370   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| School Community Violence  |  |              |                        |   |                        |                                 |                                  |                        |
| Prevention Grant   | 7391   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Quality Education Investment Act                                       | 7400   | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other State Revenue  | All Other                                    | 8590         | 1,655,772.00           | 984,758.00                                | 473,132.00             | 984,758.00                      | 0.00                             | 0.0%                   |

2013-14 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

| Description                | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|----------------------------|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| TOTAL, OTHER STATE REVENUE |                |              | 2,544,616.00           | 1,379,589.00                              | 681,220.13             | 1,379,589.00                    | 0.00                             | 0.0%                   |

| Description   | Resource Codes | Object Codes | Original Budget (A)  | Board Approved Operating Budget (B) | Actuals To Date (C)  | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|----------------------|-------------------------------------|----------------------|---------------------------|----------------------------|------------------|
| <b>OTHER LOCAL REVENUE</b>  |                |              |                      |                                     |                      |                           |                            |                  |
| Other Local Revenue   |                |              |                      |                                     |                      |                           |                            |                  |
| County and District Taxes   |                |              |                      |                                     |                      |                           |                            |                  |
| Other Restricted Levies   |                |              |                      |                                     |                      |                           |                            |                  |
| Secured Roll  |                | 8615         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Unsecured Roll  |                | 8616         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Prior Years' Taxes  |                | 8617         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Supplemental Taxes  |                | 8618         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Non-Ad Valorem Taxes  |                |              |                      |                                     |                      |                           |                            |                  |
| Parcel Taxes  |                | 8621         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Other   |                | 8622         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Community Redevelopment Funds                                       |                |              |                      |                                     |                      |                           |                            |                  |
| Not Subject to LCFF/RL Deduction                                    |                | 8625         | 26,700.00            | 26,700.00                           | 25,079.80            | 26,700.00                 | 0.00                       | 0.0%             |
| Penalties and Interest from Delinquent Non-LCFF/Revenue Limit Taxes |                | 8629         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Sales   |                |              |                      |                                     |                      |                           |                            |                  |
| Sale of Equipment/Supplies  |                | 8631         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Sale of Publications  |                | 8632         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Food Service Sales  |                | 8634         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| All Other Sales   |                | 8639         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Leases and Rentals  |                | 8650         | 13,800.00            | 13,800.00                           | 7,796.55             | 13,800.00                 | 0.00                       | 0.0%             |
| Interest  |                | 8660         | 5,000.00             | 5,000.00                            | 3,257.85             | 5,000.00                  | 0.00                       | 0.0%             |
| Net Increase (Decrease) in the Fair Value of Investments            |                | 8662         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Fees and Contracts  |                |              |                      |                                     |                      |                           |                            |                  |
| Adult Education Fees  |                | 8671         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Non-Resident Students   |                | 8672         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Transportation Fees From Individuals                                |                | 8675         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Transportation Services   | 7230, 7240     | 8677         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Interagency Services  | All Other      | 8677         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Mitigation/Developer Fees   |                | 8681         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| All Other Fees and Contracts  |                | 8689         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Other Local Revenue   |                |              |                      |                                     |                      |                           |                            |                  |
| Plus: Misc Funds Non-LCFF/Revenue Limit (50%) Adjustment            |                | 8691         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Pass-Through Revenues From Local Sources                            |                | 8697         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| All Other Local Revenue   |                | 8699         | 36,000.00            | 37,268.00                           | 210,834.39           | 37,268.00                 | 0.00                       | 0.0%             |
| Tuition   |                | 8710         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| All Other Transfers In  |                | 8781-8783    | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Transfers Of Apportionments   |                |              |                      |                                     |                      |                           |                            |                  |
| Special Education SELPA Transfers                                   |                |              |                      |                                     |                      |                           |                            |                  |
| From Districts or Charter Schools                                   | 6500           | 8791         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| From County Offices   | 6500           | 8792         | 650,000.00           | 650,000.00                          | 430,587.00           | 650,000.00                | 0.00                       | 0.0%             |
| From JPAs   | 6500           | 8793         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| ROC/P Transfers   |                |              |                      |                                     |                      |                           |                            |                  |
| From Districts or Charter Schools                                   | 6360           | 8791         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| From County Offices   | 6360           | 8792         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| From JPAs   | 6360           | 8793         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| Other Transfers of Apportionments                                   |                |              |                      |                                     |                      |                           |                            |                  |
| From Districts or Charter Schools                                   | All Other      | 8791         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| From County Offices   | All Other      | 8792         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| From JPAs   | All Other      | 8793         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| All Other Transfers In from All Others                              |                | 8799         | 0.00                 | 0.00                                | 0.00                 | 0.00                      | 0.00                       | 0.0%             |
| <b>TOTAL, OTHER LOCAL REVENUE</b>                                   |                |              | <b>731,500.00</b>    | <b>732,768.00</b>                   | <b>677,555.59</b>    | <b>732,768.00</b>         | <b>0.00</b>                | <b>0.0%</b>      |
| <b>TOTAL, REVENUES</b>  |                |              | <b>16,110,320.00</b> | <b>17,662,310.00</b>                | <b>10,953,864.17</b> | <b>17,662,310.00</b>      | <b>0.00</b>                | <b>0.0%</b>      |



| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>CERTIFICATED SALARIES</b>                                |                |              |                     |                                     |                     |                           |                            |                  |
| Certificated Teachers' Salaries                             |                | 1100         | 5,865,564.00        | 5,690,166.00                        | 3,438,834.93        | 5,690,166.00              | 0.00                       | 0.0%             |
| Certificated Pupil Support Salaries                         |                | 1200         | 243,564.00          | 237,177.00                          | 141,532.65          | 237,177.00                | 0.00                       | 0.0%             |
| Certificated Supervisors' and Administrators' Salaries      |                | 1300         | 821,714.00          | 892,627.00                          | 504,881.78          | 892,627.00                | 0.00                       | 0.0%             |
| Other Certificated Salaries                                 |                | 1900         | 133,500.00          | 139,762.00                          | 86,352.44           | 139,762.00                | 0.00                       | 0.0%             |
| <b>TOTAL, CERTIFICATED SALARIES</b>                         |                |              | <b>7,064,342.00</b> | <b>6,959,732.00</b>                 | <b>4,171,601.80</b> | <b>6,959,732.00</b>       | <b>0.00</b>                | <b>0.0%</b>      |
| <b>CLASSIFIED SALARIES</b>                                  |                |              |                     |                                     |                     |                           |                            |                  |
| Classified Instructional Salaries                           |                | 2100         | 299,610.00          | 270,182.00                          | 165,047.84          | 270,182.00                | 0.00                       | 0.0%             |
| Classified Support Salaries                                 |                | 2200         | 821,999.00          | 859,746.00                          | 537,754.53          | 859,746.00                | 0.00                       | 0.0%             |
| Classified Supervisors' and Administrators' Salaries        |                | 2300         | 442,401.00          | 427,131.00                          | 234,281.70          | 427,131.00                | 0.00                       | 0.0%             |
| Clerical, Technical and Office Salaries                     |                | 2400         | 309,120.00          | 442,008.00                          | 265,541.54          | 442,008.00                | 0.00                       | 0.0%             |
| Other Classified Salaries                                   |                | 2900         | 103,000.00          | 132,205.00                          | 6,203.79            | 132,205.00                | 0.00                       | 0.0%             |
| <b>TOTAL, CLASSIFIED SALARIES</b>                           |                |              | <b>1,976,130.00</b> | <b>2,131,272.00</b>                 | <b>1,208,829.40</b> | <b>2,131,272.00</b>       | <b>0.00</b>                | <b>0.0%</b>      |
| <b>EMPLOYEE BENEFITS</b>                                    |                |              |                     |                                     |                     |                           |                            |                  |
| STRS  |                | 3101-3102    | 571,275.00          | 569,523.00                          | 332,007.35          | 569,523.00                | 0.00                       | 0.0%             |
| PERS  |                | 3201-3202    | 225,403.00          | 248,788.00                          | 139,859.35          | 248,788.00                | 0.00                       | 0.0%             |
| OASDI/Medicare/Alternative                                  |                | 3301-3302    | 248,533.00          | 263,799.00                          | 153,290.82          | 263,799.00                | 0.00                       | 0.0%             |
| Health and Welfare Benefits                                 |                | 3401-3402    | 1,310,501.00        | 1,259,866.00                        | 681,909.48          | 1,259,866.00              | 0.00                       | 0.0%             |
| Unemployment Insurance                                      |                | 3501-3502    | (6,502.00)          | 4,640.00                            | 2,701.85            | 4,640.00                  | 0.00                       | 0.0%             |
| Workers' Compensation                                       |                | 3601-3602    | 293,516.00          | 302,889.00                          | 180,989.15          | 302,889.00                | 0.00                       | 0.0%             |
| OPEB, Allocated   |                | 3701-3702    | 0.00                | 169,027.00                          | 87,907.77           | 169,027.00                | 0.00                       | 0.0%             |
| OPEB, Active Employees                                      |                | 3751-3752    | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| PERS Reduction  |                | 3801-3802    | 15,702.00           | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Employee Benefits                                     |                | 3901-3902    | 0.00                | 1,560.00                            | 0.00                | 1,560.00                  | 0.00                       | 0.0%             |
| <b>TOTAL, EMPLOYEE BENEFITS</b>                             |                |              | <b>2,658,428.00</b> | <b>2,820,092.00</b>                 | <b>1,578,665.77</b> | <b>2,820,092.00</b>       | <b>0.00</b>                | <b>0.0%</b>      |
| <b>BOOKS AND SUPPLIES</b>                                   |                |              |                     |                                     |                     |                           |                            |                  |
| Approved Textbooks and Core Curricula Materials             |                | 4100         | 86,485.00           | 87,606.00                           | 63,914.33           | 87,606.00                 | 0.00                       | 0.0%             |
| Books and Other Reference Materials                         |                | 4200         | 7,689.00            | 7,689.00                            | 4,422.59            | 7,689.00                  | 0.00                       | 0.0%             |
| Materials and Supplies                                      |                | 4300         | 481,899.00          | 495,479.00                          | 257,960.03          | 495,479.00                | 0.00                       | 0.0%             |
| Noncapitalized Equipment                                    |                | 4400         | 76,350.00           | 356,930.00                          | 71,908.00           | 351,721.00                | 5,209.00                   | 1.5%             |
| Food  |                | 4700         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>TOTAL, BOOKS AND SUPPLIES</b>                            |                |              | <b>652,423.00</b>   | <b>947,704.00</b>                   | <b>398,204.95</b>   | <b>942,495.00</b>         | <b>5,209.00</b>            | <b>0.5%</b>      |
| <b>SERVICES AND OTHER OPERATING EXPENDITURES</b>            |                |              |                     |                                     |                     |                           |                            |                  |
| Subagreements for Services                                  |                | 5100         | 174,685.00          | 165,342.00                          | 58,555.76           | 165,342.00                | 0.00                       | 0.0%             |
| Travel and Conferences                                      |                | 5200         | 116,271.00          | 506,429.00                          | 59,669.01           | 506,429.00                | 0.00                       | 0.0%             |
| Dues and Memberships  |                | 5300         | 11,781.00           | 36,311.00                           | 29,776.65           | 38,975.00                 | (2,664.00)                 | -7.3%            |
| Insurance   |                | 5400-5450    | 131,000.00          | 148,000.00                          | 136,917.00          | 148,000.00                | 0.00                       | 0.0%             |
| Operations and Housekeeping Services                        |                | 5500         | 386,830.00          | 386,830.00                          | 240,988.23          | 386,830.00                | 0.00                       | 0.0%             |
| Rentals, Leases, Repairs, and Noncapitalized Improvements   |                | 5600         | 161,960.00          | 506,298.00                          | 69,992.71           | 506,298.00                | 0.00                       | 0.0%             |
| Transfers of Direct Costs                                   |                | 5710         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Transfers of Direct Costs - Interfund                       |                | 5750         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Professional/Consulting Services and Operating Expenditures |                | 5800         | 1,460,032.00        | 1,932,031.00                        | 343,583.31          | 1,934,576.00              | (2,545.00)                 | -0.1%            |
| Communications  |                | 5900         | 61,397.00           | 91,918.00                           | 37,019.70           | 91,918.00                 | 0.00                       | 0.0%             |
| <b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>     |                |              | <b>2,503,956.00</b> | <b>3,773,159.00</b>                 | <b>976,502.37</b>   | <b>3,778,368.00</b>       | <b>(5,209.00)</b>          | <b>-0.1%</b>     |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>(E/B)<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|------------------------|
| CAPITAL OUTLAY   |                |              |                        |   |                        |                                 |                                  |                        |
| Land   |                | 6100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Land Improvements  |                | 6170         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Buildings and Improvements of Buildings  |                | 6200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Books and Media for New School Libraries<br>or Major Expansion of School Libraries         |                | 6300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Equipment  |                | 6400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Equipment Replacement  |                | 6500         | 0.00                   | 64,399.00                                 | 64,398.75              | 64,399.00                       | 0.00                             | 0.0%                   |
| TOTAL, CAPITAL OUTLAY  |                |              | 0.00                   | 64,399.00                                 | 64,398.75              | 64,399.00                       | 0.00                             | 0.0%                   |
| OTHER OUTGO (excluding Transfers of Indirect Costs)  |                |              |                        |   |                        |                                 |                                  |                        |
| Tuition  |                |              |                        |   |                        |                                 |                                  |                        |
| Tuition for Instruction Under Interdistrict<br>Attendance Agreements                       |                | 7110         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| State Special Schools  |                | 7130         | 6,943.00               | 6,943.00                                  | 6,943.00               | 6,943.00                        | 0.00                             | 0.0%                   |
| Tuition, Excess Costs, and/or Deficit Payments<br>Payments to Districts or Charter Schools |                | 7141         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Payments to County Offices   |                | 7142         | 292,698.00             | 292,698.00                                | 130,774.78             | 292,698.00                      | 0.00                             | 0.0%                   |
| Payments to JPAs   |                | 7143         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Transfers of Pass-Through Revenues<br>To Districts or Charter Schools                      |                | 7211         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To County Offices  |                | 7212         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To JPAs  |                | 7213         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Special Education SELPA Transfers of Apportionments  |                |              |                        |   |                        |                                 |                                  |                        |
| To Districts or Charter Schools  | 6500           | 7221         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To County Offices  | 6500           | 7222         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To JPAs  | 6500           | 7223         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| ROC/P Transfers of Apportionments  |                |              |                        |   |                        |                                 |                                  |                        |
| To Districts or Charter Schools  | 6360           | 7221         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To County Offices  | 6360           | 7222         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| To JPAs  | 6360           | 7223         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Other Transfers of Apportionments  | All Other      | 7221-7223    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| All Other Transfers  |                | 7281-7283    | 29,860.00              | 29,860.00                                 | 0.00                   | 29,860.00                       | 0.00                             | 0.0%                   |
| All Other Transfers Out to All Others  |                | 7299         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| Debt Service   |                |              |                        |   |                        |                                 |                                  |                        |
| Debt Service - Interest  |                | 7438         | 717,344.00             | 717,344.00                                | 355,961.97             | 717,344.00                      | 0.00                             | 0.0%                   |
| Other Debt Service - Principal   |                | 7439         | 520,000.00             | 520,000.00                                | 535,000.00             | 520,000.00                      | 0.00                             | 0.0%                   |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)                                 |                |              | 1,566,845.00           | 1,566,845.00                              | 1,028,679.75           | 1,566,845.00                    | 0.00                             | 0.0%                   |
| OTHER OUTGO - TRANSFERS OF INDIRECT COSTS  |                |              |                        |   |                        |                                 |                                  |                        |
| Transfers of Indirect Costs  |                | 7310         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                        |
| Transfers of Indirect Costs - Interfund  |                | 7350         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                   |
| TOTAL, EXPENDITURES  |                |              | 16,422,124.00          | 18,263,203.00                             | 9,426,882.79           | 18,263,203.00                   | 0.00                             | 0.0%                   |

2013-14 Second Interim  
General Fund  
Summary - Unrestricted/Restricted  
Revenues, Expenditures, and Changes in Fund Balance

27 66068 0000000  
Form 011

| Description   | Resource Codes | Object Codes | Original Budget (A) | Board Approved Operating Budget (B) | Actuals To Date (C) | Projected Year Totals (D) | Difference (Col B & D) (E) | % Diff (E/B) (F) |
|---|----------------|--------------|---------------------|-------------------------------------|---------------------|---------------------------|----------------------------|------------------|
| <b>INTERFUND TRANSFERS</b>                                    |                |              |                     |                                     |                     |                           |                            |                  |
| <b>INTERFUND TRANSFERS IN</b>                                 |                |              |                     |                                     |                     |                           |                            |                  |
| From: Special Reserve Fund                                    |                | 8912         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| From: Bond Interest and Redemption Fund                       |                | 8914         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Authorized Interfund Transfers In                       |                | 8919         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (a) TOTAL, INTERFUND TRANSFERS IN                             |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>INTERFUND TRANSFERS OUT</b>                                |                |              |                     |                                     |                     |                           |                            |                  |
| To: Child Development Fund                                    |                | 7611         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Special Reserve Fund                                      |                | 7612         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: State School Building Fund/ County School Facilities Fund |                | 7613         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Deferred Maintenance Fund                                 |                | 7615         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| To: Cafeteria Fund  |                | 7616         | 100,000.00          | 47,673.00                           | 0.00                | 47,673.00                 | 0.00                       | 0.0%             |
| Other Authorized Interfund Transfers Out                      |                | 7619         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                            |                |              | 100,000.00          | 47,673.00                           | 0.00                | 47,673.00                 | 0.00                       | 0.0%             |
| <b>OTHER SOURCES/USES</b>                                     |                |              |                     |                                     |                     |                           |                            |                  |
| <b>SOURCES</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| State Apportionments  |                |              |                     |                                     |                     |                           |                            |                  |
| Emergency Apportionments                                      |                | 8931         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds  |                |              |                     |                                     |                     |                           |                            |                  |
| Proceeds from Sale/Lease-Purchase of Land/Buildings           |                | 8953         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Other Sources   |                |              |                     |                                     |                     |                           |                            |                  |
| Transfers from Funds of Lapsed/Reorganized LEAs               |                | 8965         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Long-Term Debt Proceeds                                       |                |              |                     |                                     |                     |                           |                            |                  |
| Proceeds from Certificates of Participation                   |                | 8971         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds from Capital Leases                                  |                | 8972         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| Proceeds from Lease Revenue Bonds                             |                | 8973         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Financing Sources                                   |                | 8979         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (c) TOTAL, SOURCES  |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>USES</b>   |                |              |                     |                                     |                     |                           |                            |                  |
| Transfers of Funds from Lapsed/Reorganized LEAs               |                | 7651         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| All Other Financing Uses                                      |                | 7699         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (d) TOTAL, USES   |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>CONTRIBUTIONS</b>  |                |              |                     |                                     |                     |                           |                            |                  |
| Contributions from Unrestricted Revenues                      |                | 8980         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Contributions from Restricted Revenues                        |                | 8990         | 0.00                | 0.00                                | 0.00                | 0.00                      |                            |                  |
| Transfers of Restricted Balances                              |                | 8997         | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| (e) TOTAL, CONTRIBUTIONS                                      |                |              | 0.00                | 0.00                                | 0.00                | 0.00                      | 0.00                       | 0.0%             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES</b>                    |                |              |                     |                                     |                     |                           |                            |                  |
| (a - b + c - d + e)   |                |              | (100,000.00)        | (47,673.00)                         | 0.00                | (47,673.00)               | 0.00                       | 0.0%             |

| Resource                  | Description                                  | 2013-14<br>Projected Year Totals |
|---------------------------|--|----------------------------------|
| 3010                      | NCLB: Title I, Part A, Basic Grants Low-Inco | 77,234.00                        |
| 3200                      | ARRA: State Fiscal Stabilization Fund (11-12 | 410.00                           |
| 3310                      | Special Ed: IDEA Basic Local Assistance En   | 86,422.00                        |
| 4035                      | NCLB: Title II, Part A, Teacher Quality      | 6,616.00                         |
| 6300                      | Lottery: Instructional Materials             | 12,300.00                        |
| 6500                      | Special Education                            | 9,020.00                         |
| 6512                      | Special Ed: Mental Health Services           | 9,273.00                         |
| 7091                      | Economic Impact Aid (EIA): Limited English I | 309.00                           |
| 7230                      | Transportation: Home to School               | 53,203.00                        |
| 8150                      | Ongoing & Major Maintenance Account (RM,     | 971.00                           |
| 9010                      | Other Restricted Local                       | 81,591.00                        |
| Total, Restricted Balance |  | 337,349.00                       |

| Description   | Resource Codes | Object Codes            | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|-------------------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>A. REVENUES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Federal Revenue  |                | 8100-8299               | 328,500.00             | 375,000.00                                | 141,091.15             | 375,000.00                      | 0.00                             | 0.0%                             |
| 3) Other State Revenue  |                | 8300-8599               | 30,000.00              | 35,000.00                                 | 10,996.60              | 35,000.00                       | 0.00                             | 0.0%                             |
| 4) Other Local Revenue  |                | 8600-8799               | 57,500.00              | 79,500.00                                 | 42,629.76              | 80,000.00                       | 500.00                           | 0.6%                             |
| 5) TOTAL REVENUES   |                |                         | 416,000.00             | 489,500.00                                | 194,717.51             | 490,000.00                      |                                  |                                  |
| <b>B. EXPENDITURES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Certificated Salaries  |                | 1000-1999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Classified Salaries  |                | 2000-2999               | 65,158.00              | 81,646.00                                 | 47,210.23              | 81,646.00                       | 0.00                             | 0.0%                             |
| 3) Employee Benefits  |                | 3000-3999               | 41,484.00              | 45,851.00                                 | 26,567.14              | 45,851.00                       | 0.00                             | 0.0%                             |
| 4) Books and Supplies   |                | 4000-4999               | 399,858.00             | 399,858.00                                | 255,664.56             | 399,858.00                      | 0.00                             | 0.0%                             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999               | 9,500.00               | 9,447.00                                  | 14,653.36              | 9,447.00                        | 0.00                             | 0.0%                             |
| 6) Capital Outlay   |                | 6000-6999               | 0.00                   | 0.00                                      | 10,831.70              | 0.00                            | 0.00                             | 0.0%                             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299,<br>7400-7499 | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 9) TOTAL EXPENDITURES   |                |                         | 516,000.00             | 536,802.00                                | 354,926.99             | 536,802.00                      |                                  |                                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENDITURES BEFORE OTHER<br/>FINANCING SOURCES AND USES (A5 - B9)</b> |                |                         |                        |   |                        |                                 |                                  |                                  |
|   |                |                         | (100,000.00)           | (47,302.00)                               | (160,209.48)           | (46,802.00)                     |                                  |                                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Interfund Transfers  |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Transfers In   |                | 8900-8929               | 100,000.00             | 47,673.00                                 | 0.00                   | 47,673.00                       | 0.00                             | 0.0%                             |
| b) Transfers Out  |                | 7600-7629               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Other Sources/Uses   |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Sources  |                | 8930-8979               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Uses   |                | 7630-7699               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Contributions  |                | 8980-8999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |                         | 100,000.00             | 47,673.00                                 | 0.00                   | 47,673.00                       |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| E. NET INCREASE (DECREASE) IN FUND<br>BALANCE (C + D4) |                |              | 0.00                   | 371.00                                    | (160,209.48)           | 871.00                          |                                  |                                  |
| F. FUND BALANCE, RESERVES                              |                |              |                        |   |                        |                                 |                                  |                                  |
| 1) Beginning Fund Balance                              |                |              |                        |   |                        |                                 |                                  |                                  |
| a) As of July 1 - Unaudited                            |                | 9791         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| b) Audit Adjustments                                   |                | 9793         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| c) As of July 1 - Audited (F1a + F1b)                  |                |              | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| d) Other Restatements                                  |                | 9795         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| e) Adjusted Beginning Balance (F1c + F1d)              |                |              | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| 2) Ending Balance, June 30 (E + F1e)                   |                |              | 0.00                   | 371.00                                    |                        | 871.00                          |                                  |                                  |
| Components of Ending Fund Balance                      |                |              |                        |   |                        |                                 |                                  |                                  |
| a) Nonspendable  |                |              |                        |   |                        |                                 |                                  |                                  |
| Revolving Cash   |                | 9711         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Stores   |                | 9712         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Prepaid Expenditures                                   |                | 9713         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| All Others   |                | 9719         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| b) Restricted  |                | 9740         | 0.00                   | 371.00                                    |                        | 871.00                          |                                  |                                  |
| c) Committed   |                |              |                        |   |                        |                                 |                                  |                                  |
| Stabilization Arrangements                             |                | 9750         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Other Commitments                                      |                | 9760         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| d) Assigned  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Assignments                                      |                | 9780         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| e) Unassigned/Unappropriated                           |                |              |                        |   |                        |                                 |                                  |                                  |
| Reserve for Economic Uncertainties                     |                | 9789         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Unassigned/Unappropriated Amount                       |                | 9790         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>REVENUE LIMIT SOURCES</b>                             |                |              |                        |   |                        |                                 |                                  |                                  |
| Revenue Limit Transfers                                  |                |              |                        |   |                        |                                 |                                  |                                  |
| Unrestricted RL Transfers - Current Year                 | 0000           | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other RL Transfers - Current Year                    | All Other      | 8091         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Revenue Limit Transfers - Prior Years                    |                | 8099         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, REVENUE LIMIT SOURCES</b>                      |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>FEDERAL REVENUE</b>                                   |                |              |                        |   |                        |                                 |                                  |                                  |
| Child Nutrition Programs                                 |                | 8220         | 328,500.00             | 375,000.00                                | 141,091.15             | 375,000.00                      | 0.00                             | 0.0%                             |
| All Other Federal Revenue                                |                | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, FEDERAL REVENUE</b>                            |                |              | 328,500.00             | 375,000.00                                | 141,091.15             | 375,000.00                      | 0.00                             | 0.0%                             |
| <b>OTHER STATE REVENUE</b>                               |                |              |                        |   |                        |                                 |                                  |                                  |
| Child Nutrition Programs                                 |                | 8520         | 30,000.00              | 35,000.00                                 | 10,996.60              | 35,000.00                       | 0.00                             | 0.0%                             |
| All Other State Revenue                                  |                | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER STATE REVENUE</b>                        |                |              | 30,000.00              | 35,000.00                                 | 10,996.60              | 35,000.00                       | 0.00                             | 0.0%                             |
| <b>OTHER LOCAL REVENUE</b>                               |                |              |                        |   |                        |                                 |                                  |                                  |
| Sales  |                |              |                        |   |                        |                                 |                                  |                                  |
| Sale of Equipment/Supplies                               |                | 8631         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Food Service Sales                                       |                | 8634         | 58,000.00              | 80,000.00                                 | 43,000.00              | 80,000.00                       | 0.00                             | 0.0%                             |
| Leases and Rentals                                       |                | 8650         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interest   |                | 8660         | (500.00)               | (500.00)                                  | (370.24)               | 0.00                            | 500.00                           | -100.0%                          |
| Net Increase (Decrease) in the Fair Value of Investments |                | 8662         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Fees and Contracts                                       |                |              |                        |   |                        |                                 |                                  |                                  |
| Interagency Services                                     |                | 8677         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Local Revenue                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Local Revenue                                  |                | 8699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER LOCAL REVENUE</b>                        |                |              | 57,500.00              | 79,500.00                                 | 42,629.76              | 80,000.00                       | 500.00                           | 0.6%                             |
| <b>TOTAL, REVENUES</b>                                   |                |              | 416,000.00             | 489,500.00                                | 194,717.51             | 490,000.00                      |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>CERTIFICATED SALARIES</b>                           |                |              |                        |   |                        |                                 |                                  |                                  |
| Certificated Supervisors' and Administrators' Salaries |                | 1300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Certificated Salaries                            |                | 1900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CERTIFICATED SALARIES</b>                    |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>CLASSIFIED SALARIES</b>                             |                |              |                        |   |                        |                                 |                                  |                                  |
| Classified Support Salaries                            |                | 2200         | 65,158.00              | 81,646.00                                 | 47,210.23              | 81,646.00                       | 0.00                             | 0.0%                             |
| Classified Supervisors' and Administrators' Salaries   |                | 2300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Clerical, Technical and Office Salaries                |                | 2400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Classified Salaries                              |                | 2900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CLASSIFIED SALARIES</b>                      |                |              | 65,158.00              | 81,646.00                                 | 47,210.23              | 81,646.00                       | 0.00                             | 0.0%                             |
| <b>EMPLOYEE BENEFITS</b>                               |                |              |                        |   |                        |                                 |                                  |                                  |
| STRS   |                | 3101-3102    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS   |                | 3201-3202    | 4,526.00               | 8,440.00                                  | 4,821.31               | 8,440.00                        | 0.00                             | 0.0%                             |
| OASDI/Medicare/Alternative                             |                | 3301-3302    | 4,986.00               | 6,247.00                                  | 3,611.60               | 6,247.00                        | 0.00                             | 0.0%                             |
| Health and Welfare Benefits                            |                | 3401-3402    | 29,754.00              | 28,385.00                                 | 16,529.45              | 28,385.00                       | 0.00                             | 0.0%                             |
| Unemployment Insurance                                 |                | 3501-3502    | 34.00                  | 42.00                                     | 23.60                  | 42.00                           | 0.00                             | 0.0%                             |
| Workers' Compensation                                  |                | 3601-3602    | 2,184.00               | 2,737.00                                  | 1,581.18               | 2,737.00                        | 0.00                             | 0.0%                             |
| OPEB, Allocated  |                | 3701-3702    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OPEB, Active Employees                                 |                | 3751-3752    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS Reduction   |                | 3801-3802    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Employee Benefits                                |                | 3901-3902    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EMPLOYEE BENEFITS</b>                        |                |              | 41,484.00              | 45,851.00                                 | 26,567.14              | 45,851.00                       | 0.00                             | 0.0%                             |
| <b>BOOKS AND SUPPLIES</b>                              |                |              |                        |   |                        |                                 |                                  |                                  |
| Books and Other Reference Materials                    |                | 4200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Materials and Supplies                                 |                | 4300         | 4,500.00               | 4,500.00                                  | 6,034.08               | 4,500.00                        | 0.00                             | 0.0%                             |
| Noncapitalized Equipment                               |                | 4400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Food   |                | 4700         | 395,358.00             | 395,358.00                                | 249,630.48             | 395,358.00                      | 0.00                             | 0.0%                             |
| <b>TOTAL, BOOKS AND SUPPLIES</b>                       |                |              | 399,858.00             | 399,858.00                                | 255,664.56             | 399,858.00                      | 0.00                             | 0.0%                             |



| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>SERVICES AND OTHER OPERATING EXPENDITURES</b>                  |                |              |                        |   |                        |                                 |                                  |                                  |
| Subagreements for Services  |                | 5100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Travel and Conferences  |                | 5200         | 2,500.00               | 2,447.00                                  | 1,035.14               | 2,447.00                        | 0.00                             | 0.0%                             |
| Dues and Memberships  |                | 5300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Insurance   |                | 5400-5450    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Operations and Housekeeping Services                              |                | 5500         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Rentals, Leases, Repairs, and Noncapitalized Improvements         |                | 5600         | 2,000.00               | 2,000.00                                  | 4,563.94               | 2,000.00                        | 0.00                             | 0.0%                             |
| Transfers of Direct Costs   |                | 5710         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Direct Costs - Interfund                             |                | 5750         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Professional/Consulting Services and<br>Operating Expenditures    |                | 5800         | 5,000.00               | 5,000.00                                  | 9,054.28               | 5,000.00                        | 0.00                             | 0.0%                             |
| Communications  |                | 5900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>           |                |              | <b>9,500.00</b>        | <b>9,447.00</b>                           | <b>14,653.36</b>       | <b>9,447.00</b>                 | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>CAPITAL OUTLAY</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Buildings and Improvements of Buildings                           |                | 6200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Equipment   |                | 6400         | 0.00                   | 0.00                                      | 10,831.70              | 0.00                            | 0.00                             | 0.0%                             |
| Equipment Replacement   |                | 6500         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CAPITAL OUTLAY</b>                                      |                |              | <b>0.00</b>            | <b>0.00</b>                               | <b>10,831.70</b>       | <b>0.00</b>                     | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>        |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service  |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service - Interest   |                | 7438         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Debt Service - Principal                                    |                | 7439         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b> |                |              | <b>0.00</b>            | <b>0.00</b>                               | <b>0.00</b>            | <b>0.00</b>                     | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>                  |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Indirect Costs - Interfund                           |                | 7350         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS</b>           |                |              | <b>0.00</b>            | <b>0.00</b>                               | <b>0.00</b>            | <b>0.00</b>                     | <b>0.00</b>                      | <b>0.0%</b>                      |
| <b>TOTAL, EXPENDITURES</b>  |                |              | <b>516,000.00</b>      | <b>536,802.00</b>                         | <b>354,926.99</b>      | <b>536,802.00</b>               |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| INTERFUND TRANSFERS  |                |              |                        |   |                        |                                 |                                  |                                  |
| INTERFUND TRANSFERS IN                                     |                |              |                        |   |                        |                                 |                                  |                                  |
| From: General Fund   |                | 8916         | 100,000.00             | 47,673.00                                 | 0.00                   | 47,673.00                       | 0.00                             | 0.0%                             |
| Other Authorized Interfund Transfers In                    |                | 8919         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (a) TOTAL, INTERFUND TRANSFERS IN                          |                |              | 100,000.00             | 47,673.00                                 | 0.00                   | 47,673.00                       | 0.00                             | 0.0%                             |
| INTERFUND TRANSFERS OUT                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers Out                   |                | 7619         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                         |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OTHER SOURCES/USES   |                |              |                        |   |                        |                                 |                                  |                                  |
| SOURCES  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Sources  |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers from Funds of Lapsed/Reorganized LEAs            |                | 8965         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Long-Term Debt Proceeds                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| Proceeds from Capital Leases                               |                | 8972         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Sources                                |                | 8979         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (c) TOTAL, SOURCES   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| USES   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Funds from Lapsed/Reorganized LEAs            |                | 7651         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Uses                                   |                | 7699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (d) TOTAL, USES  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| CONTRIBUTIONS  |                |              |                        |   |                        |                                 |                                  |                                  |
| Contributions from Unrestricted Revenues                   |                | 8980         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Contributions from Restricted Revenues                     |                | 8990         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Restricted Balances                           |                | 8997         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (e) TOTAL, CONTRIBUTIONS                                   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER FINANCING SOURCES/USES<br>(a - b + c - d + e) |                |              |                        |   |                        |                                 |                                  |                                  |
|  |                |              | 100,000.00             | 47,673.00                                 | 0.00                   | 47,673.00                       |                                  |                                  |

| Resource                  | Description  | 2013/14               |
|---------------------------|--|-----------------------|
|                           |  | Projected Year Totals |
| 5310                      | Child Nutrition: School Programs (e.g., School Lunch, School | 871.00                |
| Total, Restricted Balance |  | 871.00                |

| Description   | Resource Codes | Object Codes            | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|-------------------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>A. REVENUES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Federal Revenue  |                | 8100-8299               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Other State Revenue  |                | 8300-8599               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Other Local Revenue  |                | 8600-8799               | 14,800.00              | 14,800.00                                 | 6,988.72               | 14,800.00                       | 0.00                             | 0.0%                             |
| 5) TOTAL, REVENUES  |                |                         | 14,800.00              | 14,800.00                                 | 6,988.72               | 14,800.00                       |                                  |                                  |
| <b>B. EXPENDITURES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Certificated Salaries  |                | 1000-1999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Classified Salaries  |                | 2000-2999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Employee Benefits  |                | 3000-3999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Books and Supplies   |                | 4000-4999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 6) Capital Outlay   |                | 6000-6999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299,<br>7400-7499 | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 9) TOTAL, EXPENDITURES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENDITURES BEFORE OTHER<br/>FINANCING SOURCES AND USES (A5 - B9)</b> |                |                         | 14,800.00              | 14,800.00                                 | 6,988.72               | 14,800.00                       |                                  |                                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Interfund Transfers  |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Transfers In   |                | 8900-8929               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Transfers Out  |                | 7600-7629               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Other Sources/Uses   |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Sources  |                | 8930-8979               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Uses   |                | 7630-7699               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Contributions  |                | 8980-8999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>E. NET INCREASE (DECREASE) IN FUND<br/>BALANCE (C + D4)</b> |                |              | 14,800.00              | 14,800.00                                 | 6,988.72               | 14,800.00                       |                                  |                                  |
| <b>F. FUND BALANCE, RESERVES</b>                               |                |              |                        |   |                        |                                 |                                  |                                  |
| 1) Beginning Fund Balance                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| a) As of July 1 - Unaudited                                    |                | 9791         | 4,252,144.00           | 2,970,359.00                              |                        | 2,970,359.00                    | 0.00                             | 0.0%                             |
| b) Audit Adjustments   |                | 9793         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| c) As of July 1 - Audited (F1a + F1b)                          |                |              | 4,252,144.00           | 2,970,359.00                              |                        | 2,970,359.00                    |                                  |                                  |
| d) Other Restatements  |                | 9795         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| e) Adjusted Beginning Balance (F1c + F1d)                      |                |              | 4,252,144.00           | 2,970,359.00                              |                        | 2,970,359.00                    |                                  |                                  |
| 2) Ending Balance, June 30 (E + F1e)                           |                |              | 4,266,944.00           | 2,985,159.00                              |                        | 2,985,159.00                    |                                  |                                  |
| Components of Ending Fund Balance                              |                |              |                        |   |                        |                                 |                                  |                                  |
| a) Nonspendable  |                |              |                        |   |                        |                                 |                                  |                                  |
| Revolving Cash   |                | 9711         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Stores   |                | 9712         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Prepaid Expenditures   |                | 9713         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| All Others   |                | 9719         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| b) Restricted  |                | 9740         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| c) Committed   |                |              |                        |   |                        |                                 |                                  |                                  |
| Stabilization Arrangements                                     |                | 9750         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Other Commitments  |                | 9760         | 0.00                   | 500,000.00                                |                        | 500,000.00                      |                                  |                                  |
| d) Assigned  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Assignments  |                | 9780         | 0.00                   | 2,485,159.00                              |                        | 0.00                            |                                  |                                  |
| e) Unassigned/Unappropriated                                   |                |              |                        |   |                        |                                 |                                  |                                  |
| Reserve for Economic Uncertainties                             |                | 9789         | 4,266,944.00           | 0.00                                      |                        | 2,485,159.00                    |                                  |                                  |
| Unassigned/Unappropriated Amount                               |                | 9790         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| OTHER LOCAL REVENUE  |                |              |                        |   |                        |                                 |                                  |                                  |
| Sales  |                |              |                        |   |                        |                                 |                                  |                                  |
| Sale of Equipment/Supplies                                       |                | 8631         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interest   |                | 8660         | 14,800.00              | 14,800.00                                 | 6,988.72               | 14,800.00                       | 0.00                             | 0.0%                             |
| Net Increase (Decrease) in the Fair Value of Investments         |                | 8662         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER LOCAL REVENUE                                       |                |              | 14,800.00              | 14,800.00                                 | 6,988.72               | 14,800.00                       | 0.00                             | 0.0%                             |
| TOTAL, REVENUES  |                |              | 14,800.00              | 14,800.00                                 | 6,988.72               | 14,800.00                       |                                  |                                  |
| INTERFUND TRANSFERS  |                |              |                        |   |                        |                                 |                                  |                                  |
| INTERFUND TRANSFERS IN   |                |              |                        |   |                        |                                 |                                  |                                  |
| From: General Fund/CSSF  |                | 8912         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Authorized Interfund Transfers In                          |                | 8919         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (a) TOTAL, INTERFUND TRANSFERS IN                                |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| INTERFUND TRANSFERS OUT  |                |              |                        |   |                        |                                 |                                  |                                  |
| To: General Fund/CSSF  |                | 7612         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| To: State School Building Fund/<br>County School Facilities Fund |                | 7613         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| To: Deferred Maintenance Fund                                    |                | 7615         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Authorized Interfund Transfers Out                         |                | 7619         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                               |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OTHER SOURCES/USES   |                |              |                        |   |                        |                                 |                                  |                                  |
| SOURCES  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Sources  |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers from Funds of Lapsed/Reorganized LEAs                  |                | 8965         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (c) TOTAL, SOURCES   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| USES   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Funds from Lapsed/Reorganized LEAs                  |                | 7651         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (d) TOTAL, USES  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| CONTRIBUTIONS  |                |              |                        |   |                        |                                 |                                  |                                  |
| Contributions from Restricted Revenues                           |                | 8990         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (e) TOTAL, CONTRIBUTIONS   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER FINANCING SOURCES/USES<br>(a - b + c - d + e)       |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

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| Description   | Resource Codes | Object Codes            | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|-------------------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>A. REVENUES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Federal Revenue  |                | 8100-8299               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Other State Revenue  |                | 8300-8599               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Other Local Revenue  |                | 8600-8799               | 10,000.00              | 10,000.00                                 | 35,289.99              | 10,000.00                       | 0.00                             | 0.0%                             |
| 5) TOTAL, REVENUES  |                |                         | 10,000.00              | 10,000.00                                 | 35,289.99              | 10,000.00                       |                                  |                                  |
| <b>B. EXPENDITURES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Certificated Salaries  |                | 1000-1999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Classified Salaries  |                | 2000-2999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Employee Benefits  |                | 3000-3999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Books and Supplies   |                | 4000-4999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 6) Capital Outlay   |                | 6000-6999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299,<br>7400-7499 | 104,674.00             | 104,674.00                                | 104,672.76             | 104,674.00                      | 0.00                             | 0.0%                             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 9) TOTAL, EXPENDITURES  |                |                         | 104,674.00             | 104,674.00                                | 104,672.76             | 104,674.00                      |                                  |                                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENDITURES BEFORE OTHER<br/>FINANCING SOURCES AND USES (A5 - B9)</b> |                |                         | (94,674.00)            | (94,674.00)                               | (69,382.77)            | (94,674.00)                     |                                  |                                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Interfund Transfers  |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Transfers In   |                | 8900-8929               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Transfers Out  |                | 7600-7629               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Other Sources/Uses   |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Sources  |                | 8930-8979               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Uses   |                | 7630-7699               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Contributions  |                | 8980-8999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |



| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| E. NET INCREASE (DECREASE) IN FUND<br>BALANCE (C + D4) |                |              | (94,674.00)            | (94,674.00)                               | (69,382.77)            | (94,674.00)                     |                                  |                                  |
| F. FUND BALANCE, RESERVES                              |                |              |                        |   |                        |                                 |                                  |                                  |
| 1) Beginning Fund Balance                              |                |              |                        |   |                        |                                 |                                  |                                  |
| a) As of July 1 - Unaudited                            |                | 9791         | 354,750.00             | 453,682.00                                |                        | 453,682.00                      | 0.00                             | 0.0%                             |
| b) Audit Adjustments                                   |                | 9793         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| c) As of July 1 - Audited (F1a + F1b)                  |                |              | 354,750.00             | 453,682.00                                |                        | 453,682.00                      |                                  |                                  |
| d) Other Restatements                                  |                | 9795         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| e) Adjusted Beginning Balance (F1c + F1d)              |                |              | 354,750.00             | 453,682.00                                |                        | 453,682.00                      |                                  |                                  |
| 2) Ending Balance, June 30 (E + F1e)                   |                |              | 260,076.00             | 359,008.00                                |                        | 359,008.00                      |                                  |                                  |
| Components of Ending Fund Balance                      |                |              |                        |   |                        |                                 |                                  |                                  |
| a) Nonspendable  |                |              |                        |   |                        |                                 |                                  |                                  |
| Revolving Cash   |                | 9711         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Stores   |                | 9712         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Prepaid Expenditures                                   |                | 9713         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| All Others   |                | 9719         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| b) Legally Restricted Balance                          |                | 9740         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| c) Committed   |                |              |                        |   |                        |                                 |                                  |                                  |
| Stabilization Arrangements                             |                | 9750         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Other Commitments                                      |                | 9760         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| d) Assigned  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Assignments                                      |                | 9780         | 260,076.00             | 359,008.00                                |                        | 359,008.00                      |                                  |                                  |
| e) Unassigned/Unappropriated                           |                |              |                        |   |                        |                                 |                                  |                                  |
| Reserve for Economic Uncertainties                     |                | 9789         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Unassigned/Unappropriated Amount                       |                | 9790         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| OTHER STATE REVENUE   |                |              |                        |   |                        |                                 |                                  |                                  |
| Tax Relief Subventions<br>Restricted Levies - Other               |                |              |                        |   |                        |                                 |                                  |                                  |
| Homeowners' Exemptions  |                | 8575         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Subventions/In-Lieu Taxes                                   |                | 8576         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Revenue   |                | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER STATE REVENUE  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OTHER LOCAL REVENUE   |                |              |                        |   |                        |                                 |                                  |                                  |
| County and District Taxes   |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Restricted Levies<br>Secured Roll                           |                | 8615         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Unsecured Roll  |                | 8616         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Prior Years' Taxes  |                | 8617         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Supplemental Taxes  |                | 8618         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Non-Ad Valorem Taxes<br>Parcel Taxes                              |                | 8621         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other   |                | 8622         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Community Redevelopment Funds<br>Not Subject to RL Deduction      |                | 8625         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Penalties and Interest from Delinquent<br>Non-Revenue Limit Taxes |                | 8629         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Sales<br>Sale of Equipment/Supplies                               |                | 8631         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interest  |                | 8660         | 0.00                   | 0.00                                      | 1,169.94               | 0.00                            | 0.00                             | 0.0%                             |
| Net Increase (Decrease) in the Fair Value of Investments          |                | 8662         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Fees and Contracts  |                |              |                        |   |                        |                                 |                                  |                                  |
| Mitigation/Developer Fees   |                | 8681         | 10,000.00              | 10,000.00                                 | 34,120.05              | 10,000.00                       | 0.00                             | 0.0%                             |
| Other Local Revenue   |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Local Revenue   |                | 8699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers In from All Others                            |                | 8799         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER LOCAL REVENUE  |                |              | 10,000.00              | 10,000.00                                 | 35,289.99              | 10,000.00                       | 0.00                             | 0.0%                             |
| TOTAL, REVENUES   |                |              | 10,000.00              | 10,000.00                                 | 35,289.99              | 10,000.00                       |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>CERTIFICATED SALARIES</b>                                |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Certificated Salaries                                 |                | 1900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CERTIFICATED SALARIES</b>                         |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>CLASSIFIED SALARIES</b>                                  |                |              |                        |   |                        |                                 |                                  |                                  |
| Classified Support Salaries                                 |                | 2200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Classified Supervisors' and Administrators' Salaries        |                | 2300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Clerical, Technical and Office Salaries                     |                | 2400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Classified Salaries                                   |                | 2900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CLASSIFIED SALARIES</b>                           |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>EMPLOYEE BENEFITS</b>                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| STRS  |                | 3101-3102    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS  |                | 3201-3202    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OASDI/Medicare/Alternative                                  |                | 3301-3302    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Health and Welfare Benefits                                 |                | 3401-3402    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Unemployment Insurance                                      |                | 3501-3502    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Workers' Compensation                                       |                | 3601-3602    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OPEB, Allocated   |                | 3701-3702    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OPEB, Active Employees                                      |                | 3751-3752    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS Reduction  |                | 3801-3802    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Employee Benefits                                     |                | 3901-3902    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EMPLOYEE BENEFITS</b>                             |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>BOOKS AND SUPPLIES</b>                                   |                |              |                        |   |                        |                                 |                                  |                                  |
| Approved Textbooks and Core Curricula Materials             |                | 4100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Books and Other Reference Materials                         |                | 4200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Materials and Supplies                                      |                | 4300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Noncapitalized Equipment                                    |                | 4400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, BOOKS AND SUPPLIES</b>                            |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>SERVICES AND OTHER OPERATING EXPENDITURES</b>            |                |              |                        |   |                        |                                 |                                  |                                  |
| Subagreements for Services                                  |                | 5100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Travel and Conferences                                      |                | 5200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Insurance   |                | 5400-5450    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Operations and Housekeeping Services                        |                | 5500         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Rentals, Leases, Repairs, and Noncapitalized Improvements   |                | 5600         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Direct Costs                                   |                | 5710         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Direct Costs - Interfund                       |                | 5750         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Professional/Consulting Services and Operating Expenditures |                | 5800         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Communications  |                | 5900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>     |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| CAPITAL OUTLAY   |                |              |                        |   |                        |                                 |                                  |                                  |
| Land   |                | 6100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Land Improvements  |                | 6170         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Buildings and Improvements of Buildings  |                | 6200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Books and Media for New School Libraries<br>or Major Expansion of School Libraries |                | 6300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Equipment  |                | 6400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Equipment Replacement  |                | 6500         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, CAPITAL OUTLAY  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OTHER OUTGO (excluding Transfers of Indirect Costs)                                |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Transfers Out  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Transfers Out to All Others  |                | 7299         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Debt Service   |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service - Interest  |                | 7438         | 20,135.00              | 20,135.00                                 | 20,235.21              | 20,135.00                       | 0.00                             | 0.0%                             |
| Other Debt Service - Principal   |                | 7439         | 84,539.00              | 84,539.00                                 | 84,437.55              | 84,539.00                       | 0.00                             | 0.0%                             |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)                         |                |              | 104,674.00             | 104,674.00                                | 104,672.76             | 104,674.00                      | 0.00                             | 0.0%                             |
| TOTAL, EXPENDITURES  |                |              | 104,674.00             | 104,674.00                                | 104,672.76             | 104,674.00                      |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>INTERFUND TRANSFERS</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>INTERFUND TRANSFERS IN</b>                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers In                            |                | 8919         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (a) TOTAL, INTERFUND TRANSFERS IN                                  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>INTERFUND TRANSFERS OUT</b>                                     |                |              |                        |   |                        |                                 |                                  |                                  |
| To: State School Building Fund/<br>County School Facilities Fund   |                | 7613         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Authorized Interfund Transfers Out                           |                | 7619         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (b) TOTAL, INTERFUND TRANSFERS OUT                                 |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER SOURCES/USES</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>SOURCES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>Proceeds</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Proceeds from Sale/Lease-<br>Purchase of Land/Buildings            |                | 8953         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>Other Sources</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers from Funds of Lapsed/Reorganized LEAs                    |                | 8965         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Long-Term Debt Proceeds  |                |              |                        |   |                        |                                 |                                  |                                  |
| Proceeds from Certificates of Participation                        |                | 8971         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Proceeds from Capital Leases                                       |                | 8972         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Proceeds from Lease Revenue Bonds                                  |                | 8973         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Sources  |                | 8979         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (c) TOTAL, SOURCES   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>USES</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Funds from Lapsed/Reorganized LEAs                    |                | 7651         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Uses   |                | 7699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (d) TOTAL, USES  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>CONTRIBUTIONS</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Contributions from Unrestricted Revenues                           |                | 8980         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Contributions from Restricted Revenues                             |                | 8990         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (e) TOTAL, CONTRIBUTIONS   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES<br/>(a - b + c - d + e)</b> |                |              |                        |   |                        |                                 |                                  |                                  |
|  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

| Resource                  | Description | 2013/14<br>Projected Year Totals |
|---------------------------|-------------|----------------------------------|
| Total, Restricted Balance |             | 0.00                             |

| Description   | Resource Codes | Object Codes            | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|-------------------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>A. REVENUES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Federal Revenue  |                | 8100-8299               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Other State Revenue  |                | 8300-8599               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Other Local Revenue  |                | 8600-8799               | 3,300.00               | 3,300.00                                  | 1,348.71               | 3,300.00                        | 0.00                             | 0.0%                             |
| 5) TOTAL REVENUES   |                |                         | 3,300.00               | 3,300.00                                  | 1,348.71               | 3,300.00                        |                                  |                                  |
| <b>B. EXPENDITURES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Certificated Salaries  |                | 1000-1999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Classified Salaries  |                | 2000-2999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Employee Benefits  |                | 3000-3999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Books and Supplies   |                | 4000-4999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999               | 0.00                   | 0.00                                      | 11,604.32              | 0.00                            | 0.00                             | 0.0%                             |
| 6) Capital Outlay   |                | 6000-6999               | 0.00                   | 0.00                                      | 285,796.83             | 0.00                            | 0.00                             | 0.0%                             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299,<br>7400-7499 | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 9) TOTAL EXPENDITURES   |                |                         | 0.00                   | 0.00                                      | 297,401.15             | 0.00                            |                                  |                                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENDITURES BEFORE OTHER<br/>FINANCING SOURCES AND USES (A5 - B9)</b> |                |                         |                        |   |                        |                                 |                                  |                                  |
|   |                |                         | 3,300.00               | 3,300.00                                  | (296,052.44)           | 3,300.00                        |                                  |                                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Interfund Transfers  |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Transfers In   |                | 8900-8929               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Transfers Out  |                | 7600-7629               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Other Sources/Uses   |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Sources  |                | 8930-8979               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Uses   |                | 7630-7699               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Contributions  |                | 8980-8999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) TOTAL OTHER FINANCING SOURCES/USES   |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>E. NET INCREASE (DECREASE) IN FUND<br/>BALANCE (C + D4)</b> |                |              | 3,300.00               | 3,300.00                                  | (296,052.44)           | 3,300.00                        |                                  |                                  |
| <b>F. FUND BALANCE, RESERVES</b>                               |                |              |                        |   |                        |                                 |                                  |                                  |
| 1) Beginning Fund Balance                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| a) As of July 1 - Unaudited                                    |                | 9791         | (500.00)               | 564,452.00                                |                        | 564,452.00                      | 0.00                             | 0.0%                             |
| b) Audit Adjustments   |                | 9793         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| c) As of July 1 - Audited (F1a + F1b)                          |                |              | (500.00)               | 564,452.00                                |                        | 564,452.00                      |                                  |                                  |
| d) Other Restatements  |                | 9795         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| e) Adjusted Beginning Balance (F1c + F1d)                      |                |              | (500.00)               | 564,452.00                                |                        | 564,452.00                      |                                  |                                  |
| 2) Ending Balance, June 30 (E + F1e)                           |                |              | 2,800.00               | 567,752.00                                |                        | 567,752.00                      |                                  |                                  |
| Components of Ending Fund Balance                              |                |              |                        |   |                        |                                 |                                  |                                  |
| a) Nonspendable  |                |              |                        |   |                        |                                 |                                  |                                  |
| Revolving Cash   |                | 9711         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Stores   |                | 9712         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Prepaid Expenditures   |                | 9713         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| All Others   |                | 9719         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| b) Legally Restricted Balance                                  |                | 9740         | 3,300.00               | 567,752.00                                |                        | 567,752.00                      |                                  |                                  |
| c) Committed   |                |              |                        |   |                        |                                 |                                  |                                  |
| Stabilization Arrangements                                     |                | 9750         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Other Commitments  |                | 9760         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| d) Assigned  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Assignments  |                | 9780         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| e) Unassigned/Unappropriated                                   |                |              |                        |   |                        |                                 |                                  |                                  |
| Reserve for Economic Uncertainties                             |                | 9789         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Unassigned/Unappropriated Amount                               |                | 9790         | (500.00)               | 0.00                                      |                        | 0.00                            |                                  |                                  |



| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| FEDERAL REVENUE  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Federal Revenue                                |                | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, FEDERAL REVENUE                                   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OTHER STATE REVENUE                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| School Facilities Apportionments                         |                | 8545         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Pass-Through Revenues from State Sources                 |                | 8587         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other State Revenue                                  |                | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER STATE REVENUE                               |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OTHER LOCAL REVENUE                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| Sales  |                |              |                        |   |                        |                                 |                                  |                                  |
| Sale of Equipment/Supplies                               |                | 8631         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Leases and Rentals                                       |                | 8650         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Interest   |                | 8660         | 3,300.00               | 3,300.00                                  | 1,348.71               | 3,300.00                        | 0.00                             | 0.0%                             |
| Net Increase (Decrease) in the Fair Value of Investments |                | 8662         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Local Revenue                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Local Revenue                                  |                | 8699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers In from All Others                   |                | 8799         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER LOCAL REVENUE                               |                |              | 3,300.00               | 3,300.00                                  | 1,348.71               | 3,300.00                        | 0.00                             | 0.0%                             |
| TOTAL, REVENUES  |                |              | 3,300.00               | 3,300.00                                  | 1,348.71               | 3,300.00                        |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>CLASSIFIED SALARIES</b>                                     |                |              |                        |   |                        |                                 |                                  |                                  |
| Classified Support Salaries                                    |                | 2200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Classified Supervisors' and Administrators' Salaries           |                | 2300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Clerical, Technical and Office Salaries                        |                | 2400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Classified Salaries                                      |                | 2900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, CLASSIFIED SALARIES</b>                              |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>EMPLOYEE BENEFITS</b>                                       |                |              |                        |   |                        |                                 |                                  |                                  |
| STRS   |                | 3101-3102    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS   |                | 3201-3202    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OASDI/Medicare/Alternative                                     |                | 3301-3302    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Health and Welfare Benefits                                    |                | 3401-3402    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Unemployment Insurance   |                | 3501-3502    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Workers' Compensation  |                | 3601-3602    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OPEB, Allocated  |                | 3701-3702    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| OPEB, Active Employees   |                | 3751-3752    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| PERS Reduction   |                | 3801-3802    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Employee Benefits  |                | 3901-3902    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EMPLOYEE BENEFITS</b>                                |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>BOOKS AND SUPPLIES</b>                                      |                |              |                        |   |                        |                                 |                                  |                                  |
| Books and Other Reference Materials                            |                | 4200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Materials and Supplies   |                | 4300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Noncapitalized Equipment                                       |                | 4400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, BOOKS AND SUPPLIES</b>                               |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>SERVICES AND OTHER OPERATING EXPENDITURES</b>               |                |              |                        |   |                        |                                 |                                  |                                  |
| Subagreements for Services                                     |                | 5100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Travel and Conferences   |                | 5200         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Insurance  |                | 5400-5450    | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Operations and Housekeeping Services                           |                | 5500         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Rentals, Leases, Repairs, and Noncapitalized Improvements      |                | 5600         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Direct Costs                                      |                | 5710         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Transfers of Direct Costs - Interfund                          |                | 5750         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Professional/Consulting Services and<br>Operating Expenditures |                | 5800         | 0.00                   | 0.00                                      | 11,604.32              | 0.00                            | 0.00                             | 0.0%                             |
| Communications   |                | 5900         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES</b>        |                |              | 0.00                   | 0.00                                      | 11,604.32              | 0.00                            | 0.00                             | 0.0%                             |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| CAPITAL OUTLAY   |                |              |                        |   |                        |                                 |                                  |                                  |
| Land   |                | 6100         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Land Improvements  |                | 6170         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Buildings and Improvements of Buildings  |                | 6200         | 0.00                   | 0.00                                      | 285,796.83             | 0.00                            | 0.00                             | 0.0%                             |
| Books and Media for New School Libraries<br>or Major Expansion of School Libraries |                | 6300         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Equipment  |                | 6400         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Equipment Replacement  |                | 6500         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, CAPITAL OUTLAY  |                |              | 0.00                   | 0.00                                      | 285,796.83             | 0.00                            | 0.00                             | 0.0%                             |
| OTHER OUTGO (excluding Transfers of Indirect Costs)                                |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Transfers Out  |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Pass-Through Revenues<br>To Districts or Charter Schools              |                | 7211         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| To County Offices  |                | 7212         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| To JPAs  |                | 7213         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Transfers Out to All Others  |                | 7299         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Debt Service   |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service - Interest  |                | 7438         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Debt Service - Principal   |                | 7439         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)                         |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| TOTAL, EXPENDITURES  |                |              | 0.00                   | 0.00                                      | 297,401.15             | 0.00                            |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>INTERFUND TRANSFERS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>INTERFUND TRANSFERS IN</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| To: State School Building Fund/<br>County School Facilities Fund<br>From: All Other Funds |                | 8913         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Authorized Interfund Transfers In   |                | 8919         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (a) TOTAL, INTERFUND TRANSFERS IN   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>INTERFUND TRANSFERS OUT</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| To: State School Building Fund/<br>County School Facilities Fund                          |                | 7613         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Authorized Interfund Transfers Out  |                | 7619         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (b) TOTAL, INTERFUND TRANSFERS OUT  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER SOURCES/USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>SOURCES</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Proceeds  |                |              |                        |   |                        |                                 |                                  |                                  |
| Proceeds from Sale/Lease-<br>Purchase of Land/Buildings                                   |                | 8953         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Sources   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers from Funds of Lapsed/Reorganized LEAs   |                | 8965         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Long-Term Debt Proceeds   |                |              |                        |   |                        |                                 |                                  |                                  |
| Proceeds from Certificates of Participation   |                | 8971         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Proceeds from Capital Leases  |                | 8972         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Proceeds from Lease Revenue Bonds   |                | 8973         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| All Other Financing Sources   |                | 8979         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (c) TOTAL, SOURCES  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Funds from Lapsed/Reorganized LEAs   |                | 7651         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (d) TOTAL, USES   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>CONTRIBUTIONS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Contributions from Unrestricted Revenues  |                | 8980         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Contributions from Restricted Revenues  |                | 8990         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| (e) TOTAL, CONTRIBUTIONS  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES</b><br>(a - b + c - d + e)                         |                |              |                        |   |                        |                                 |                                  |                                  |
|   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

| Resource                  | Description                      | 2013/14               |
|---------------------------|----------------------------------|-----------------------|
|                           |                                  | Projected Year Totals |
| 7710                      | State School Facilities Projects | 567,752.00            |
| Total, Restricted Balance |                                  | 567,752.00            |

| Description   | Resource Codes | Object Codes            | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|-------------------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>A. REVENUES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) LCFF/Revenue Limit Sources   |                | 8010-8099               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Federal Revenue  |                | 8100-8299               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Other State Revenue  |                | 8300-8599               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Other Local Revenue  |                | 8600-8799               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 5) TOTAL, REVENUES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |
| <b>B. EXPENDITURES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Certificated Salaries  |                | 1000-1999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Classified Salaries  |                | 2000-2999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Employee Benefits  |                | 3000-3999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) Books and Supplies   |                | 4000-4999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 5) Services and Other Operating Expenditures  |                | 5000-5999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 6) Capital Outlay   |                | 6000-6999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 7) Other Outgo (excluding Transfers of Indirect Costs)  |                | 7100-7299,<br>7400-7499 | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 8) Other Outgo - Transfers of Indirect Costs  |                | 7300-7399               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 9) TOTAL, EXPENDITURES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |
| <b>C. EXCESS (DEFICIENCY) OF REVENUES<br/>OVER EXPENDITURES BEFORE OTHER<br/>FINANCING SOURCES AND USES (A5 - B9)</b> |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |
| <b>D. OTHER FINANCING SOURCES/USES</b>  |                |                         |                        |   |                        |                                 |                                  |                                  |
| 1) Interfund Transfers  |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Transfers In   |                | 8900-8929               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Transfers Out  |                | 7600-7629               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 2) Other Sources/Uses   |                |                         |                        |   |                        |                                 |                                  |                                  |
| a) Sources  |                | 8930-8979               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| b) Uses   |                | 7630-7699               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 3) Contributions  |                | 8980-8999               | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| 4) TOTAL, OTHER FINANCING SOURCES/USES  |                |                         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |

| Description  | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|--|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| E. NET INCREASE (DECREASE) IN FUND<br>BALANCE (C + D4) |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |
| F. FUND BALANCE, RESERVES                              |                |              |                        |   |                        |                                 |                                  |                                  |
| 1) Beginning Fund Balance                              |                |              |                        |   |                        |                                 |                                  |                                  |
| a) As of July 1 - Unaudited                            |                | 9791         | 0.00                   | 1,248,728.00                              |                        | 1,248,728.00                    | 0.00                             | 0.0%                             |
| b) Audit Adjustments                                   |                | 9793         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| c) As of July 1 - Audited (F1a + F1b)                  |                |              | 0.00                   | 1,248,728.00                              |                        | 1,248,728.00                    |                                  |                                  |
| d) Other Restatements                                  |                | 9795         | 0.00                   | 0.00                                      |                        | 0.00                            | 0.00                             | 0.0%                             |
| e) Adjusted Beginning Balance (F1c + F1d)              |                |              | 0.00                   | 1,248,728.00                              |                        | 1,248,728.00                    |                                  |                                  |
| 2) Ending Balance, June 30 (E + F1e)                   |                |              | 0.00                   | 1,248,728.00                              |                        | 1,248,728.00                    |                                  |                                  |
| Components of Ending Fund Balance                      |                |              |                        |   |                        |                                 |                                  |                                  |
| a) Nonspendable  |                |              |                        |   |                        |                                 |                                  |                                  |
| Revolving Cash   |                | 9711         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Stores   |                | 9712         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Prepaid Expenditures                                   |                | 9713         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| All Others   |                | 9719         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| b) Legally Restricted Balance                          |                | 9740         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| c) Committed   |                |              |                        |   |                        |                                 |                                  |                                  |
| Stabilization Arrangements                             |                | 9750         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Other Commitments                                      |                | 9760         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| d) Assigned  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Assignments                                      |                | 9780         | 0.00                   | 1,248,728.00                              |                        | 1,248,728.00                    |                                  |                                  |
| e) Unassigned/Unappropriated                           |                |              |                        |   |                        |                                 |                                  |                                  |
| Reserve for Economic Uncertainties                     |                | 9789         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |
| Unassigned/Unappropriated Amount                       |                | 9790         | 0.00                   | 0.00                                      |                        | 0.00                            |                                  |                                  |

| Description   | Resource Codes | Object Codes | Original Budget<br>(A) | Board Approved<br>Operating Budget<br>(B) | Actuals To Date<br>(C) | Projected Year<br>Totals<br>(D) | Difference<br>(Col B & D)<br>(E) | % Diff<br>Column<br>B & D<br>(F) |
|---|----------------|--------------|------------------------|---|------------------------|---------------------------------|----------------------------------|----------------------------------|
| <b>FEDERAL REVENUE</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Federal Revenue   |                | 8290         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, FEDERAL REVENUE</b>                                     |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER STATE REVENUE</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other State Revenue   |                | 8590         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER STATE REVENUE</b>                                 |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER LOCAL REVENUE</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Interest  |                | 8660         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Net Increase (Decrease) in the Fair Value of Investments          |                | 8662         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Local Revenue   |                |              |                        |   |                        |                                 |                                  |                                  |
| All Other Local Revenue   |                | 8699         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER LOCAL REVENUE</b>                                 |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, REVENUES</b>  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |
| <b>OTHER OUTGO (excluding Transfers of Indirect Costs)</b>        |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service  |                |              |                        |   |                        |                                 |                                  |                                  |
| Debt Service - Interest   |                | 7438         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Other Debt Service - Principal                                    |                | 7439         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)</b> |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, EXPENDITURES</b>  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |
| <b>INTERFUND TRANSFERS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>INTERFUND TRANSFERS IN</b>                                     |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers In                           |                | 8919         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>(a) TOTAL, INTERFUND TRANSFERS IN</b>                          |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>INTERFUND TRANSFERS OUT</b>                                    |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Authorized Interfund Transfers Out                          |                | 7619         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>(b) TOTAL, INTERFUND TRANSFERS OUT</b>                         |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>OTHER SOURCES/USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| <b>SOURCES</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Other Sources   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers from Funds of Lapsed/Reorganized LEAs                   |                | 8965         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Long-Term Debt Proceeds   |                |              |                        |   |                        |                                 |                                  |                                  |
| Proceeds from Certificates of Participation                       |                | 8971         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>(c) TOTAL, SOURCES</b>   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>USES</b>   |                |              |                        |   |                        |                                 |                                  |                                  |
| Transfers of Funds from Lapsed/Reorganized LEAs                   |                | 7651         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>(d) TOTAL, USES</b>  |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>CONTRIBUTIONS</b>  |                |              |                        |   |                        |                                 |                                  |                                  |
| Contributions from Unrestricted Revenues                          |                | 8980         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| Contributions from Restricted Revenues                            |                | 8990         | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>(e) TOTAL, CONTRIBUTIONS</b>                                   |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            | 0.00                             | 0.0%                             |
| <b>TOTAL, OTHER FINANCING SOURCES/USES</b><br>(a - b + c - d + e) |                |              | 0.00                   | 0.00                                      | 0.00                   | 0.00                            |                                  |                                  |



| Resource                  | Description | 2013/14               |
|---------------------------|-------------|-----------------------|
|                           |             | Projected Year Totals |
| Total, Restricted Balance |             | 0.00                  |

| Description   | ESTIMATED<br>REVENUE LIMIT ADA<br>Original Budget<br>(A) | ESTIMATED<br>REVENUE LIMIT ADA<br>Board Approved<br>Operating Budget<br>(B) | ESTIMATED<br>P-2 REPORT ADA<br>Projected Year Totals<br>(C) | ESTIMATED<br>REVENUE LIMIT ADA<br>Projected<br>Year Totals<br>(D) | DIFFERENCE<br>(Col. D - B)<br>(E) | PERCENTAGE<br>DIFFERENCE<br>(Col. E / B)<br>(F) |
|---|--|---|---|---|-----------------------------------|---|
| <b>ELEMENTARY</b>   |  |   |   |   |                                   |   |
| 1. General Education  | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| 2. Special Education  | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| <b>HIGH SCHOOL</b>  |  |   |   |   |                                   |   |
| 3. General Education  | 1,787.41   | 1,787.41  | 1,787.41  | 1,787.41  | 0.00                              | 0%  |
| 4. Special Education  | 43.35  | 43.35   | 43.35   | 43.35   | 0.00                              | 0%  |
| <b>COUNTY SUPPLEMENT</b>  |  |   |   |   |                                   |   |
| 5. County Community Schools   | 4.50   | 4.50  | 4.50  | 4.50  | 0.00                              | 0%  |
| 6. Special Education  | 4.08   | 4.08  | 4.08  | 4.08  | 0.00                              | 0%  |
| 7. TOTAL, K-12 ADA  | 1,839.34   | 1,839.34  | 1,839.34  | 1,839.34  | 0.00                              | 0%  |
| 8. ADA for Necessary Small<br>Schools also included<br>in lines 1 - 4.  | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| 9. Regional Occupational<br>Centers/Programs (ROC/P)*   |  |   |   |   |                                   |   |
| <b>CLASSES FOR ADULTS</b>   |  |   |   |   |                                   |   |
| 10. Concurrently Enrolled<br>Secondary Students*  |  |   |   |   |                                   |   |
| 11. Adults Enrolled, State<br>Apportioned*  |  |   |   |   |                                   |   |
| 12. Independent Study - (Students 21 years<br>or older and students 19 years or older<br>and not continuously enrolled since their<br>18th birthday)* |  |   |   |   |                                   |   |
| 13. TOTAL, CLASSES FOR ADULTS   |  |   |   |   |                                   |   |
| 14. Adults in Correctional<br>Facilities  | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| 15. ADA TOTALS<br>(Sum of lines 7, 9, 13, & 14)   | 1,839.34   | 1,839.34  | 1,839.34  | 1,839.34  | 0.00                              | 0%  |
| <b>SUPPLEMENTAL INSTRUCTIONAL HOURS</b>   |  |   |   |   |                                   |   |
| 16. Elementary*   |  |   |   |   |                                   |   |
| 17. High School*  |  |   |   |   |                                   |   |
| 18. TOTAL, SUPPLEMENTAL HOURS   |  |   |   |   |                                   |   |

| Description  | ESTIMATED<br>REVENUE LIMIT ADA<br>Original Budget<br>(A) | ESTIMATED<br>REVENUE LIMIT ADA<br>Board Approved<br>Operating Budget<br>(B) | ESTIMATED<br>P-2 REPORT ADA<br>Projected Year Totals<br>(C) | ESTIMATED<br>REVENUE LIMIT ADA<br>Projected<br>Year Totals<br>(D) | DIFFERENCE<br>(Col. D - B)<br>(E) | PERCENTAGE<br>DIFFERENCE<br>(Col. E / B)<br>(F) |
|--|--|---|---|---|-----------------------------------|---|
| <b>COMMUNITY DAY SCHOOLS - Additional Funds</b>  |  |   |   |   |                                   |   |
| 19. ELEMENTARY   |  |   |   |   |                                   |   |
| a. 5th & 6th Hour (ADA) - Mandatory<br>Expelled Pupils only  | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| b. 7th & 8th Hour Pupil Hours (Hours)*   |  |   |   |   |                                   |   |
| 20. HIGH SCHOOL  |  |   |   |   |                                   |   |
| a. 5th & 6th Hour (ADA) - Mandatory<br>Expelled Pupils only  | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| b. 7th & 8th Hour Pupil Hours (Hours)*   |  |   |   |   |                                   |   |
| <b>CHARTER SCHOOLS</b>   |  |   |   |   |                                   |   |
| 21. Charter ADA funded thru the Block Grant  |  |   |   |   |                                   |   |
| a. Charters Sponsored by Unified<br>Districts - Resident (EC 47660)<br>(applicable only for unified districts<br>with Charter School General Purpose<br>Block Grant Offset recorded on line<br>30 in Form RLI) | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| b. All Other Block Grant Funded Charters   | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| 22. Charter ADA funded thru the<br>Revenue Limit   | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| 23. TOTAL, CHARTER SCHOOLS ADA<br>(sum lines 21a, 21b, and 22)   | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| 24. SUPPLEMENTAL INSTRUCTIONAL<br>HOURS*   |  |   |   |   |                                   |   |
| <b>BASIC AID "CHOICE"/COURT ORDERED VOLUNTARY PUPIL TRANSFER</b>   |  |   |   |   |                                   |   |
| 25. Regular Elementary and High School<br>ADA (SB 937)   | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |
| <b>BASIC AID OPEN ENROLLMENT</b>   |  |   |   |   |                                   |   |
| 26. Regular Elementary and High School<br>ADA  | 0.00   | 0.00  | 0.00  | 0.00  | 0.00                              | 0%  |

\*ADA is no longer collected as a result of flexibility provisions of SBX3 4 (Chapter 12, Statutes of 2009), as amended by SB 70 (Chapter 7, Statutes of 2011), currently in effect from 2008-09 through 2014-15.

|   | Object    | Beginning<br>Balances<br>(Ref. Only) | July         | August       | September    | October      | November     | December     | January        | February       |
|---|-----------|--------------------------------------|--------------|--------------|--------------|--------------|--------------|--------------|----------------|----------------|
| ACTUALS THROUGH THE MONTH OF<br>(Enter Month Name):   |           |                                      |              |              |              |              |              |              |                |                |
| A. BEGINNING CASH                                     |           |                                      | 192,857.58   | 1,600,939.80 | 1,347,845.74 | 1,707,901.79 | 1,536,844.35 | 918,653.11   | 3,864,317.11   | 2,742,159.29   |
| B. RECEIPTS   |           |                                      |              |              |              |              |              |              |                |                |
| LCFF/Revenue Limit Sources                            |           |                                      |              |              |              |              |              |              |                |                |
| Principal Apportionment                               | 8010-8019 |                                      | 1,228,378.00 | 1,172,371.00 | 1,655,812.00 | 1,186,439.99 | 300,000.00   | 501,473.00   | 461,736.00     | 223,950.86     |
| Property Taxes  | 8020-8079 |                                      |              |              | 18,533.72    | (3,632.83)   | 42,098.00    | 2,828,802.65 | 143,623.99     | 214,350.49     |
| Miscellaneous Funds                                   | 8080-8099 |                                      |              |              |              |              | 31,567.88    | (13,102.38)  | (13,102.38)    | (26,000.00)    |
| Federal Revenue                                       | 8100-8299 |                                      |              |              | 422,270.66   | (211,573.61) | (7,006.03)   | 97,073.00    | 20,115.00      | 323,843.28     |
| Other State Revenue                                   | 8300-8599 |                                      | 35,166.00    |              | 197,100.00   | 66,550.62    | 301,534.00   | (18,595.00)  | 99,464.51      | 94,309.85      |
| Other Local Revenue                                   | 8600-8799 |                                      |              | 66,965.56    | 123,382.30   | 92,824.43    | 44,202.59    | 59,007.91    | 291,172.80     | 20,000.00      |
| Interfund Transfers In                                | 8910-8929 |                                      |              |              |              |              |              |              |                |                |
| All Other Financing Sources                           | 8930-8979 |                                      |              |              |              |              |              |              |                |                |
| TOTAL RECEIPTS  |           |                                      | 1,263,544.00 | 1,239,336.56 | 2,417,098.68 | 1,130,608.60 | 712,396.44   | 3,454,659.18 | 1,003,009.92   | 850,454.48     |
| C. DISBURSEMENTS                                      |           |                                      |              |              |              |              |              |              |                |                |
| Certificated Salaries                                 | 1000-1999 |                                      | 80,348.05    | 657,946.37   | 644,688.18   | 686,231.49   | 680,850.33   | 87,242.00    | 1,334,295.38   | 650,000.00     |
| Classified Salaries                                   | 2000-2999 |                                      | 101,988.10   | 282,859.78   | 159,506.17   | 164,737.82   | 171,688.94   | 172,470.98   | 155,577.61     | 174,000.00     |
| Employee Benefits                                     | 3000-3999 |                                      | 72,883.43    | 246,090.50   | 240,997.82   | 244,505.23   | 254,098.64   | 94,254.25    | 425,835.90     | 282,009.20     |
| Books and Supplies                                    | 4000-4999 |                                      | 21,646.90    | 97,440.02    | 69,223.79    | 98,797.88    | 44,827.05    | 17,833.52    | 48,435.79      | 51,350.30      |
| Services  | 5000-5999 |                                      | 174,238.54   | 102,491.18   | 119,667.58   | 185,146.40   | 188,571.89   | 110,319.90   | 96,066.88      | 316,919.36     |
| Capital Outlay  | 6000-6599 |                                      |              |              | 64,398.75    |              |              |              |                |                |
| Other Outgo   | 7000-7499 |                                      | 11,707.90    | 24,586.59    | 915,548.56   | 24,634.63    | (12,754.11)  | 26,874.53    | 64,956.18      | 403,792.60     |
| Interfund Transfers Out                               | 7600-7629 |                                      |              |              |              |              |              |              |                |                |
| All Other Financing Uses                              | 7630-7699 |                                      |              |              |              |              |              |              |                |                |
| TOTAL DISBURSEMENTS                                   |           |                                      | 462,812.92   | 1,411,414.44 | 2,214,030.85 | 1,404,053.45 | 1,327,282.74 | 508,995.18   | 2,125,167.74   | 1,878,071.46   |
| D. BALANCE SHEET TRANSACTIONS                         |           |                                      |              |              |              |              |              |              |                |                |
| Assets  |           |                                      |              |              |              |              |              |              |                |                |
| Cash Not In Treasury                                  | 9111-9199 |                                      | (319,785.94) | (310,785.94) | 580,176.03   | (44,815.71)  |              |              |                |                |
| Accounts Receivable                                   | 9200-9299 |                                      | 1,145,951.25 | 433,732.06   | 355,176.47   | 164,880.14   |              |              |                |                |
| Due From Other Funds                                  | 9310      |                                      |              |              |              |              |              |              |                |                |
| Stores  | 9320      |                                      |              |              |              |              |              |              |                |                |
| Prepaid Expenditures                                  | 9330      |                                      |              |              | 2,056.50     |              |              |              |                |                |
| Other Current Assets                                  | 9340      |                                      |              |              |              |              |              |              |                |                |
| SUBTOTAL ASSETS                                       |           |                                      | 0.00         | 826,165.31   | 122,946.12   | 937,409.00   | 120,064.43   | 0.00         | 0.00           | 0.00           |
| Liabilities   |           |                                      |              |              |              |              |              |              |                |                |
| Accounts Payable                                      | 9500-9599 |                                      | 218,826.25   | 203,961.67   | 209,630.72   | 17,570.42    | 3,304.98     |              |                |                |
| Due To Other Funds                                    | 9610      |                                      |              |              | 148,538.08   |              |              |              |                |                |
| Current Loans   | 9640      |                                      |              |              |              |              |              |              |                |                |
| Deferred Revenues                                     | 9650      |                                      |              |              | 422,270.66   |              |              |              |                |                |
| SUBTOTAL LIABILITIES                                  |           |                                      | 0.00         | 218,826.25   | 203,961.67   | 780,439.46   | 17,570.42    | 3,304.98     | 0.00           | 0.00           |
| Nonoperating  |           |                                      |              |              |              |              |              |              |                |                |
| Suspense Clearing                                     | 9910      |                                      | 12.08        | (0.63)       | 18.68        | (106.60)     | 0.04         |              |                |                |
| TOTAL BALANCE SHEET<br>TRANSACTIONS                   |           |                                      | 0.00         | 607,351.14   | (81,016.18)  | 156,988.22   | 102,387.41   | (3,304.94)   | 0.00           | 0.00           |
| E. NET INCREASE/DECREASE<br>(B - C + D)               |           |                                      | 1,408,082.22 | (253,094.06) | 360,056.05   | (171,057.44) | (618,191.24) | 2,945,664.00 | (1,122,157.82) | (1,027,616.98) |
| F. ENDING CASH (A + E)                                |           |                                      | 1,600,939.80 | 1,347,845.74 | 1,707,901.79 | 1,536,844.35 | 918,653.11   | 3,864,317.11 | 2,742,159.29   | 1,714,542.31   |
| G. ENDING CASH, PLUS CASH<br>ACCRUALS AND ADJUSTMENTS |           |                                      |              |              |              |              |              |              |                |                |

|   | Object    | March          | April        | May            | June         | Accruals     | Adjustments | TOTAL         | BUDGET        |
|---|-----------|----------------|--------------|----------------|--------------|--------------|-------------|---------------|---------------|
| ACTUALS THROUGH THE MONTH OF<br>(Enter Month Name):   |           |                |              |                |              |              |             |               |               |
| A. BEGINNING CASH                                     |           | 1,714,542.31   | 653,377.42   | 1,042,729.62   | (132,680.41) |              |             |               |               |
| B. RECEIPTS   |           |                |              |                |              |              |             |               |               |
| LCFF/Revenue Limit Sources                            |           |                |              |                |              |              |             |               |               |
| Principal Apportionment                               | 8010-8019 | 145,000.00     | 750,000.00   |                | 1,527,432.02 | 377,231.13   | 0.00        | 9,529,824.00  | 9,529,824.00  |
| Property Taxes  | 8020-8079 | 307,514.04     | 1,113,627.57 | 217,906.02     | (80,705.65)  |              |             | 4,802,118.00  | 4,802,118.00  |
| Miscellaneous Funds                                   | 8080-8099 | (26,000.00)    | (26,000.00)  | (26,000.00)    | (6,182.12)   |              |             | (104,819.00)  | (104,819.00)  |
| Federal Revenue                                       | 8100-8299 | 95,384.61      | 88,919.67    | 106,484.12     | 145,164.10   | 242,155.20   |             | 1,322,830.00  | 1,322,830.00  |
| Other State Revenue                                   | 8300-8599 | 101,170.49     | 147,038.99   | 159,053.16     | 52,930.94    | 143,865.44   |             | 1,379,589.00  | 1,379,589.00  |
| Other Local Revenue                                   | 8600-8799 |                |              | 18,149.45      | 17,062.96    |              |             | 732,768.00    | 732,768.00    |
| Interfund Transfers In                                | 8910-8929 |                |              |                |              |              |             | 0.00          | 0.00          |
| All Other Financing Sources                           | 8930-8979 |                |              |                |              |              |             | 0.00          | 0.00          |
| TOTAL RECEIPTS  |           | 623,069.14     | 2,073,586.23 | 475,592.75     | 1,655,702.25 | 763,251.77   | 0.00        | 17,662,310.00 | 17,662,310.00 |
| C. DISBURSEMENTS                                      |           |                |              |                |              |              |             |               |               |
| Certificated Salaries                                 | 1000-1999 | 650,000.00     | 650,000.00   | 650,000.00     | 40,487.08    | 147,643.12   |             | 6,959,732.00  | 6,959,732.00  |
| Classified Salaries                                   | 2000-2999 | 174,000.00     | 174,000.00   | 174,000.00     | 113,934.51   | 112,508.09   |             | 2,131,272.00  | 2,131,272.00  |
| Employee Benefits                                     | 3000-3999 | 282,009.20     | 282,009.20   | 248,777.95     | 144,051.61   | 2,569.07     |             | 2,820,092.00  | 2,820,092.00  |
| Books and Supplies                                    | 4000-4999 | 51,350.30      | 51,350.30    | 51,350.30      | 51,350.30    | 287,538.55   |             | 942,495.00    | 942,495.00    |
| Services  | 5000-5999 | 500,000.00     | 500,000.00   | 500,000.00     | 625,010.05   | 359,936.22   |             | 3,778,368.00  | 3,778,368.00  |
| Capital Outlay  | 6000-6599 |                |              |                |              | 0.25         |             | 64,399.00     | 64,399.00     |
| Other Outgo   | 7000-7499 | 26,874.53      | 26,874.53    | 26,874.53      | 26,874.53    |              |             | 1,566,845.00  | 1,566,845.00  |
| Interfund Transfers Out                               | 7600-7629 |                |              |                | 47,673.00    |              |             | 47,673.00     | 47,673.00     |
| All Other Financing Uses                              | 7630-7699 |                |              |                |              |              |             | 0.00          | 0.00          |
| TOTAL DISBURSEMENTS                                   |           | 1,684,234.03   | 1,684,234.03 | 1,651,002.78   | 1,049,381.08 | 910,195.30   | 0.00        | 18,310,876.00 | 18,310,876.00 |
| D. BALANCE SHEET TRANSACTIONS                         |           |                |              |                |              |              |             |               |               |
| Assets  |           |                |              |                |              |              |             |               |               |
| Cash Not In Treasury                                  | 9111-9199 |                |              |                |              |              |             | (95,211.56)   |               |
| Accounts Receivable                                   | 9200-9299 |                |              |                |              |              |             | 2,099,739.92  |               |
| Due From Other Funds                                  | 9310      |                |              |                |              |              |             | 0.00          |               |
| Stores  | 9320      |                |              |                |              |              |             | 0.00          |               |
| Prepaid Expenditures                                  | 9330      |                |              |                |              |              |             | 2,056.50      |               |
| Other Current Assets                                  | 9340      |                |              |                |              |              |             | 0.00          |               |
| SUBTOTAL ASSETS                                       |           | 0.00           | 0.00         | 0.00           | 0.00         | 0.00         | 0.00        | 2,006,584.86  |               |
| Liabilities   |           |                |              |                |              |              |             |               |               |
| Accounts Payable                                      | 9500-9599 |                |              |                |              |              |             | 653,294.04    |               |
| Due To Other Funds                                    | 9610      |                |              |                |              |              |             | 148,538.08    |               |
| Current Loans   | 9640      |                |              |                |              |              |             | 0.00          |               |
| Deferred Revenues                                     | 9650      |                |              |                |              |              |             | 422,270.66    |               |
| SUBTOTAL LIABILITIES                                  |           | 0.00           | 0.00         | 0.00           | 0.00         | 0.00         | 0.00        | 1,224,102.78  |               |
| Nonoperating  |           |                |              |                |              |              |             |               |               |
| Suspense Clearing                                     | 9910      |                |              |                |              |              |             | (76.43)       |               |
| TOTAL BALANCE SHEET TRANSACTIONS                      |           | 0.00           | 0.00         | 0.00           | 0.00         | 0.00         | 0.00        | 782,405.65    |               |
| E. NET INCREASE/DECREASE<br>(B - C + D)               |           | (1,061,164.89) | 389,352.20   | (1,175,410.03) | 606,321.17   | (146,943.53) | 0.00        | 133,839.65    | (648,566.00)  |
| F. ENDING CASH (A + E)                                |           | 653,377.42     | 1,042,729.62 | (132,680.41)   | 473,640.76   |              |             |               |               |
| G. ENDING CASH, PLUS CASH<br>ACCRUALS AND ADJUSTMENTS |           |                |              |                |              |              |             | 326,697.23    |               |

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: \_\_\_\_\_  
District Superintendent or Designee

Date: \_\_\_\_\_

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 12, 2014

Signed: \_\_\_\_\_  
President of the Governing Board

#### CERTIFICATION OF FINANCIAL CONDITION

X  POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

\_\_\_\_\_ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

\_\_\_\_\_ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Kenneth Duane Wolgamott

Telephone: 831-385-0606 ext 4338

Title: Business Manager

E-mail: dwolgame@smcjuhsd.org

### Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

| CRITERIA AND STANDARDS |                          |  | Met | Not Met |
|------------------------|--------------------------|--|-----|---------|
| 1                      | Average Daily Attendance | Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim. | X   |         |

| CRITERIA AND STANDARDS (continued) |                                       |  | Met | Not Met |
|------------------------------------|---------------------------------------|--|-----|---------|
| 2                                  | Enrollment                            | Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.   | X   |         |
| 3                                  | ADA to Enrollment                     | Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.  |     | X       |
| 4                                  | LCFF/Revenue Limit                    | Projected revenue limit for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.  |     | X       |
| 5                                  | Salaries and Benefits                 | Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years. |     | X       |
| 6a                                 | Other Revenues                        | Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.                       |     | X       |
| 6b                                 | Other Expenditures                    | Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since first interim. | X   |         |
| 7a                                 | Deferred Maintenance                  | AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.   |     |         |
| 7b                                 | Ongoing and Major Maintenance Account | If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).                               | X   |         |
| 8                                  | Deficit Spending                      | Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.   | X   |         |
| 9a                                 | Fund Balance                          | Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.   | X   |         |
| 9b                                 | Cash Balance                          | Projected general fund cash balance will be positive at the end of the current fiscal year.  | X   |         |
| 10                                 | Reserves                              | Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.                            | X   |         |

| SUPPLEMENTAL INFORMATION |  |   | No | Yes |
|--------------------------|--|---|----|-----|
| S1                       | Contingent Liabilities                               | Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?   | X  |     |
| S2                       | Using One-time Revenues to Fund Ongoing Expenditures | Are there ongoing general fund expenditures funded with one-time revenues that have changed since first interim by more than five percent?  | X  |     |
| S3                       | Temporary Interfund Borrowings                       | Are there projected temporary borrowings between funds?   | X  |     |
| S4                       | Contingent Revenues                                  | Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?                                   | X  |     |
| S5                       | Contributions  | Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than \$20,000 and more than 5% for any of the current or two subsequent fiscal years? |    | X   |



| SUPPLEMENTAL INFORMATION (continued) |   |   | No          | Yes |
|--------------------------------------|---|---|-------------|-----|
| S6                                   | Long-term Commitments                       | Does the district have long-term (multiyear) commitments or debt agreements?<br>• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2012-13) annual payment?<br>• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources? |             | X   |
|                                      |   |   | X           |     |
|                                      |   |   | X           |     |
| S7a                                  | Postemployment Benefits Other than Pensions | Does the district provide postemployment benefits other than pensions (OPEB)?<br>• If yes, have there been changes since first interim in OPEB liabilities?   |             | X   |
|                                      |   |   | X           |     |
| S7b                                  | Other Self-insurance Benefits               | Does the district operate any self-insurance programs (e.g., workers' compensation)?<br>• If yes, have there been changes since first interim in self-insurance liabilities?  | X           |     |
|                                      |   |   | n/a         |     |
| S8                                   | Status of Labor Agreements                  | As of second interim projections, are salary and benefit negotiations still unsettled for:<br>• Certificated? (Section S8A, Line 1b)<br>• Classified? (Section S8B, Line 1b)<br>• Management/supervisor/confidential? (Section S8C, Line 1b)  | X<br>X<br>X |     |
| S8                                   | Labor Agreement Budget Revisions            | For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:<br>• Certificated? (Section S8A, Line 3)<br>• Classified? (Section S8B, Line 3)   | n/a<br>n/a  |     |
| S9                                   | Status of Other Funds                       | Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?  | X           |     |

| ADDITIONAL FISCAL INDICATORS |   |  | No | Yes |
|------------------------------|---|--|----|-----|
| A1                           | Negative Cash Flow                                | Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?   | X  |     |
| A2                           | Independent Position Control                      | Is personnel position control independent from the payroll system?   | X  |     |
| A3                           | Declining Enrollment                              | Is enrollment decreasing in both the prior and current fiscal years?   | X  |     |
| A4                           | New Charter Schools Impacting District Enrollment | Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?   | X  |     |
| A5                           | Salary Increases Exceed COLA                      | Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | X  |     |
| A6                           | Uncapped Health Benefits                          | Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?  | X  |     |
| A7                           | Independent Financial System                      | Is the district's financial system independent from the county office system?  | X  |     |
| A8                           | Fiscal Distress Reports                           | Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).  | X  |     |
| A9                           | Change of CBO or Superintendent                   | Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?  |    | X   |



### Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

#### A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 7200-7700, goals 0000 and 9000) 706,678.00
2. Contracted general administrative positions not paid through payroll
  - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. \_\_\_\_\_
  - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

|  |
|--|
|  |
|--|

#### B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)  
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 11,035,391.00

#### C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 6.40%

### Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

#### A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. \_\_\_\_\_  
Retain supporting documentation.

#### B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

**Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)**

**A. Indirect Costs**

|   |              |
|---|--------------|
| 1. Other General Administration, less portion charged to restricted resources or specific goals<br>(Functions 7200-7600, objects 1000-5999, minus Line B9)                            | 898,608.00   |
| 2. Centralized Data Processing, less portion charged to restricted resources or specific goals<br>(Function 7700, objects 1000-5999, minus Line B10)                                  | 600,817.00   |
| 3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999,<br>goals 0000 and 9000, objects 5000-5999)  | 0.00         |
| 4. Staff Relations and Negotiations (Function 7120, resources 0000-1999,<br>goals 0000 and 9000, objects 1000-5999)   | 20,124.00    |
| 5. Plant Maintenance and Operations (portion relating to general administrative offices only)<br>(Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)           | 124,619.20   |
| 6. Facilities Rents and Leases (portion relating to general administrative offices only)<br>(Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C) | 0.00         |
| 7. Adjustment for Employment Separation Costs   |              |
| a. Plus: Normal Separation Costs (Part II, Line A)  | 0.00         |
| b. Less: Abnormal or Mass Separation Costs (Part II, Line B)  | 0.00         |
| 8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)  | 1,644,168.20 |
| 9. Carry-Forward Adjustment (Part IV, Line F)   | 717,891.78   |
| 10. Total Adjusted Indirect Costs (Line A8 plus Line A9)  | 2,362,059.98 |

**B. Base Costs**

|   |               |
|---|---------------|
| 1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)   | 8,857,197.00  |
| 2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)  | 2,259,172.00  |
| 3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)  | 1,034,208.00  |
| 4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)  | 361,086.00    |
| 5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)  | 0.00          |
| 6. Enterprise (Function 6000, objects 1000-5999 except 5100)  | 0.00          |
| 7. Board and Superintendent (Functions 7100-7180, objects 1000-5999,<br>minus Part III, Line A4)  | 450,230.00    |
| 8. External Financial Audit - Single Audit and Other (Functions 7190-7191,<br>objects 5000-5999, minus Part III, Line A3)   | 38,000.00     |
| 9. Other General Administration (portion charged to restricted resources or specific goals only)<br>(Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600,<br>resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999) | 0.00          |
| 10. Centralized Data Processing (portion charged to restricted resources or specific goals only)<br>(Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals<br>except 0000 and 9000, objects 1000-5999)             | 0.00          |
| 11. Plant Maintenance and Operations (all except portion relating to general administrative offices)<br>(Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)   | 1,822,555.80  |
| 12. Facilities Rents and Leases (all except portion relating to general administrative offices)<br>(Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)  | 0.00          |
| 13. Adjustment for Employment Separation Costs  |               |
| a. Less: Normal Separation Costs (Part II, Line A)  | 0.00          |
| b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)  | 0.00          |
| 14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)  | 0.00          |
| 15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)  | 0.00          |
| 16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)  | 536,802.00    |
| 17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)   | 0.00          |
| 18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)   | 15,359,250.80 |

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment**

|   |        |
|---|--------|
| (For information only - not for use when claiming/recovering indirect costs)<br>(Line A8 divided by Line B18) | 10.70% |
|---|--------|

**D. Preliminary Proposed Indirect Cost Rate**

|   |        |
|---|--------|
| (For final approved fixed-with-carry-forward rate for use in 2014-15 see <a href="http://www.cde.ca.gov/fg/ac/ic/">www.cde.ca.gov/fg/ac/ic/</a> )<br>(Line A10 divided by Line B18) | 15.38% |
|---|--------|

#### Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

|  |                       |
|--|-----------------------|
| <b>A. Indirect costs incurred in the current year (Part III, Line A8)</b>  | <u>1,644,168.20</u>   |
| <b>B. Carry-forward adjustment from prior year(s)</b>  |                       |
| 1. Carry-forward adjustment from the second prior year   | <u>(379,487.09)</u>   |
| 2. Carry-forward adjustment amount deferred from prior year(s), if any   | <u>0.00</u>           |
| <b>C. Carry-forward adjustment for under- or over-recovery in the current year</b>   |                       |
| 1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (3.56%) times Part III, Line B18); zero if negative   | <u>717,891.78</u>     |
| 2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (3.56%) times Part III, Line B18) or (the highest rate used to recover costs from any program (4.62%) times Part III, Line B18); zero if positive  | <u>0.00</u>           |
| <b>D. Preliminary carry-forward adjustment (Line C1 or C2)</b>   | <u>717,891.78</u>     |
| <b>E. Optional allocation of negative carry-forward adjustment over more than one year</b>   |                       |
| Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate. |                       |
| Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:  | <u>not applicable</u> |
| Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:   | <u>not applicable</u> |
| Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment is applied to the current year calculation and the remainder is deferred to one or more future years:  | <u>not applicable</u> |
| LEA request for Option 1, Option 2, or Option 3  | <u>1</u>              |
| <b>F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)</b>  | <u>717,891.78</u>     |

Approved indirect cost rate: 3.56%  
Highest rate used in any program: 4.62%

Note: In one or more resources, the rate used is greater than the approved rate.

| <b>Fund</b> | <b>Resource</b> | <b>Eligible Expenditures<br/>(Objects 1000-5999<br/>except Object 5100)</b> | <b>Indirect Costs Charged<br/>(Objects 7310 and 7350)</b> | <b>Rate<br/>Used</b> |
|-------------|-----------------|---|---|----------------------|
| 01          | 3010            | 428,287.00  | 14,167.00   | 3.31%                |
| 01          | 3550            | 56,014.00   | 1,994.00  | 3.56%                |
| 01          | 4035            | 72,447.00   | 2,417.00  | 3.34%                |
| 01          | 4201            | 7,626.00  | 352.00  | 4.62%                |
| 01          | 7091            | 781,450.00  | 10,351.00   | 1.32%                |

| Description   | Object Codes         | Projected Year Totals (Form 011) (A) | % Change (Cols. C-A/A) (B) | 2014-15 Projection (C) | % Change (Cols. E-C/C) (D) | 2015-16 Projection (E) |
|---|----------------------|--------------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted) |                      |                                      |                            |                        |                            |                        |
| <b>A. REVENUES AND OTHER FINANCING SOURCES</b>  |                      |                                      |                            |                        |                            |                        |
| 1. LCFF/Revenue Limit Sources   | 8010-8099            | 14,227,123.00                        | 12.97%                     | 16,072,328.00          | 3.72%                      | 16,670,745.00          |
| 2. Federal Revenues   | 8100-8299            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 3. Other State Revenues   | 8300-8599            | 897,700.00                           | -70.79%                    | 262,193.00             | 0.00%                      | 262,193.00             |
| 4. Other Local Revenues   | 8600-8799            | 46,768.00                            | 6.91%                      | 50,000.00              | 0.00%                      | 50,000.00              |
| 5. Other Financing Sources  |                      |                                      |                            |                        |                            |                        |
| a. Transfers In   | 8900-8929            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| b. Other Sources  | 8930-8979            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| c. Contributions  | 8980-8999            | (1,939,298.00)                       | 7.05%                      | (2,076,042.00)         | 4.38%                      | (2,166,992.00)         |
| 6. Total (Sum lines A1 thru A5c)  |                      | 13,232,293.00                        | 8.13%                      | 14,308,479.00          | 3.55%                      | 14,815,946.00          |
| <b>B. EXPENDITURES AND OTHER FINANCING USES</b>   |                      |                                      |                            |                        |                            |                        |
| 1. Certificated Salaries  |                      |                                      |                            |                        |                            |                        |
| a. Base Salaries  |                      |                                      |                            | 5,736,159.00           |                            | 5,964,917.00           |
| b. Step & Column Adjustment   |                      |                                      |                            | 114,379.00             |                            | 118,588.00             |
| c. Cost-of-Living Adjustment  |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| d. Other Adjustments  |                      |                                      |                            | 114,379.00             |                            | 0.00                   |
| e. Total Certificated Salaries (Sum lines B1a thru B1d)   | 1000-1999            | 5,736,159.00                         | 3.99%                      | 5,964,917.00           | 1.99%                      | 6,083,505.00           |
| 2. Classified Salaries  |                      |                                      |                            |                        |                            |                        |
| a. Base Salaries  |                      |                                      |                            | 1,562,593.00           |                            | 1,623,505.00           |
| b. Step & Column Adjustment   |                      |                                      |                            | 30,456.00              |                            | 32,455.00              |
| c. Cost-of-Living Adjustment  |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| d. Other Adjustments  |                      |                                      |                            | 30,456.00              |                            | 0.00                   |
| e. Total Classified Salaries (Sum lines B2a thru B2d)   | 2000-2999            | 1,562,593.00                         | 3.90%                      | 1,623,505.00           | 2.00%                      | 1,655,960.00           |
| 3. Employee Benefits  | 3000-3999            | 2,230,316.00                         | 4.15%                      | 2,322,980.00           | 5.00%                      | 2,439,129.00           |
| 4. Books and Supplies   | 4000-4999            | 587,664.00                           | 2.00%                      | 599,417.00             | 2.00%                      | 611,406.00             |
| 5. Services and Other Operating Expenditures  | 5000-5999            | 1,796,795.00                         | 4.07%                      | 1,869,902.00           | 2.00%                      | 1,907,300.00           |
| 6. Capital Outlay   | 6000-6999            | 64,399.00                            | 55.28%                     | 100,000.00             | 0.00%                      | 100,000.00             |
| 7. Other Outgo (excluding Transfers of Indirect Costs)  | 7100-7299, 7400-7499 | 1,274,147.00                         | 0.00%                      | 1,274,147.00           | 0.00%                      | 1,274,147.00           |
| 8. Other Outgo - Transfers of Indirect Costs  | 7300-7399            | (29,281.00)                          | 0.00%                      | (29,281.00)            | 0.00%                      | (29,281.00)            |
| 9. Other Financing Uses   |                      |                                      |                            |                        |                            |                        |
| a. Transfers Out  | 7600-7629            | 47,673.00                            | 0.00%                      | 47,673.00              | 0.00%                      | 47,673.00              |
| b. Other Uses   | 7630-7699            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 10. Other Adjustments (Explain in Section F below)  |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| 11. Total (Sum lines B1 thru B10)   |                      | 13,270,465.00                        | 3.79%                      | 13,773,260.00          | 2.30%                      | 14,089,839.00          |
| <b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>   |                      |                                      |                            |                        |                            |                        |
| (Line A6 minus line B11)  |                      | (38,172.00)                          |                            | 535,219.00             |                            | 726,107.00             |
| <b>D. FUND BALANCE</b>  |                      |                                      |                            |                        |                            |                        |
| 1. Net Beginning Fund Balance (Form 011, line F1e)  |                      | 1,202,217.00                         |                            | 1,164,045.00           |                            | 1,699,264.00           |
| 2. Ending Fund Balance (Sum lines C and D1)   |                      | 1,164,045.00                         |                            | 1,699,264.00           |                            | 2,425,371.00           |
| 3. Components of Ending Fund Balance (Form 011)   |                      |                                      |                            |                        |                            |                        |
| a. Nonspendable   | 9710-9719            | 6,000.00                             |                            | 6,000.00               |                            | 6,000.00               |
| b. Restricted   | 9740                 |                                      |                            |                        |                            |                        |
| c. Committed  |                      |                                      |                            |                        |                            |                        |
| 1. Stabilization Arrangements   | 9750                 | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| 2. Other Commitments  | 9760                 | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| d. Assigned   | 9780                 | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| e. Unassigned/Unappropriated  |                      |                                      |                            |                        |                            |                        |
| 1. Reserve for Economic Uncertainties   | 9789                 | 549,875.00                           |                            | 528,433.00             |                            | 540,666.00             |
| 2. Unassigned/Unappropriated  | 9790                 | 608,170.00                           |                            | 1,164,831.00           |                            | 1,878,705.00           |
| f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)                               |                      | 1,164,045.00                         |                            | 1,699,264.00           |                            | 2,425,371.00           |

| Description  | Object Codes | Projected Year Totals (Form 011) (A) | % Change (Cols. C-A/A) (B) | 2014-15 Projection (C) | % Change (Cols. E-C/C) (D) | 2015-16 Projection (E) |
|--|--------------|--------------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| <b>E. AVAILABLE RESERVES</b>   |              |                                      |                            |                        |                            |                        |
| 1. General Fund  |              |                                      |                            |                        |                            |                        |
| a. Stabilization Arrangements  | 9750         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| b. Reserve for Economic Uncertainties  | 9789         | 549,875.00                           |                            | 528,433.00             |                            | 540,666.00             |
| c. Unassigned/Unappropriated   | 9790         | 608,170.00                           |                            | 1,164,831.00           |                            | 1,878,705.00           |
| (Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)  |              |                                      |                            |                        |                            |                        |
| 2. Special Reserve Fund - Noncapital Outlay (Fund 17)  |              |                                      |                            |                        |                            |                        |
| a. Stabilization Arrangements  | 9750         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| b. Reserve for Economic Uncertainties  | 9789         | 2,485,159.00                         |                            | 2,485,159.00           |                            | 2,485,159.00           |
| c. Unassigned/Unappropriated   | 9790         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| 3. Total Available Reserves (Sum lines E1a thru E2c)   |              | 3,643,204.00                         |                            | 4,178,423.00           |                            | 4,904,530.00           |
| <b>F. ASSUMPTIONS</b>  |              |                                      |                            |                        |                            |                        |
| Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide. |              |                                      |                            |                        |                            |                        |
| District is budgeting for reinstatement of 4 employee furlough days. for each unit.  |              |                                      |                            |                        |                            |                        |

| Description   | Object Codes         | Projected Year Totals (Form 011) (A) | % Change (Cols. C-A/A) (B) | 2014-15 Projection (C) | % Change (Cols. E-C/C) (D) | 2015-16 Projection (E) |
|---|----------------------|--------------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted) |                      |                                      |                            |                        |                            |                        |
| <b>A. REVENUES AND OTHER FINANCING SOURCES</b>  |                      |                                      |                            |                        |                            |                        |
| 1. LCFF/Revenue Limit Sources   | 8010-8099            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 2. Federal Revenues   | 8100-8299            | 1,322,830.00                         | -17.86%                    | 1,086,522.00           | 0.00%                      | 1,086,522.00           |
| 3. Other State Revenues   | 8300-8599            | 481,889.00                           | -86.18%                    | 66,617.00              | 0.00%                      | 66,617.00              |
| 4. Other Local Revenues   | 8600-8799            | 686,000.00                           | -7.87%                     | 632,000.00             | 0.00%                      | 632,000.00             |
| 5. Other Financing Sources  |                      |                                      |                            |                        |                            |                        |
| a. Transfers In   | 8900-8929            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| b. Other Sources  | 8930-8979            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| c. Contributions  | 8980-8999            | 1,939,298.00                         | 7.05%                      | 2,076,042.00           | 4.38%                      | 2,166,992.00           |
| 6. Total (Sum lines A1 thru A5c)  |                      | 4,430,017.00                         | -12.84%                    | 3,861,181.00           | 2.36%                      | 3,952,131.00           |
| <b>B. EXPENDITURES AND OTHER FINANCING USES</b>   |                      |                                      |                            |                        |                            |                        |
| 1. Certificated Salaries  |                      |                                      |                            |                        |                            |                        |
| a. Base Salaries  |                      |                                      |                            | 1,223,573.00           |                            | 1,273,865.00           |
| b. Step & Column Adjustment   |                      |                                      |                            | 25,146.00              |                            | 26,152.00              |
| c. Cost-of-Living Adjustment  |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| d. Other Adjustments  |                      |                                      |                            | 25,146.00              |                            | 0.00                   |
| e. Total Certificated Salaries (Sum lines B1a thru B1d)   | 1000-1999            | 1,223,573.00                         | 4.11%                      | 1,273,865.00           | 2.05%                      | 1,300,017.00           |
| 2. Classified Salaries  |                      |                                      |                            |                        |                            |                        |
| a. Base Salaries  |                      |                                      |                            | 568,679.00             |                            | 591,825.00             |
| b. Step & Column Adjustment   |                      |                                      |                            | 11,573.00              |                            | 12,036.00              |
| c. Cost-of-Living Adjustment  |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| d. Other Adjustments  |                      |                                      |                            | 11,573.00              |                            | 0.00                   |
| e. Total Classified Salaries (Sum lines B2a thru B2d)   | 2000-2999            | 568,679.00                           | 4.07%                      | 591,825.00             | 2.03%                      | 603,861.00             |
| 3. Employee Benefits  | 3000-3999            | 589,776.00                           | 9.03%                      | 643,042.00             | 5.00%                      | 675,194.00             |
| 4. Books and Supplies   | 4000-4999            | 354,831.00                           | -8.61%                     | 324,275.00             | 2.00%                      | 330,761.00             |
| 5. Services and Other Operating Expenditures  | 5000-5999            | 1,981,573.00                         | -64.36%                    | 706,195.00             | 2.00%                      | 720,319.00             |
| 6. Capital Outlay   | 6000-6999            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 7. Other Outgo (excluding Transfers of Indirect Costs)  | 7100-7299, 7400-7499 | 292,698.00                           | 0.00%                      | 292,698.00             | 0.00%                      | 292,698.00             |
| 8. Other Outgo - Transfers of Indirect Costs  | 7300-7399            | 29,281.00                            | 0.00%                      | 29,281.00              | 0.00%                      | 29,281.00              |
| 9. Other Financing Uses   |                      |                                      |                            |                        |                            |                        |
| a. Transfers Out  | 7600-7629            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| b. Other Uses   | 7630-7699            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 10. Other Adjustments (Explain in Section F below)  |                      |                                      |                            |                        |                            | 0.00                   |
| 11. Total (Sum lines B1 thru B10)   |                      | 5,040,411.00                         | -23.40%                    | 3,861,181.00           | 2.36%                      | 3,952,131.00           |
| <b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>   |                      |                                      |                            |                        |                            |                        |
| (Line A6 minus line B11)  |                      | (610,394.00)                         |                            | 0.00                   |                            | 0.00                   |
| <b>D. FUND BALANCE</b>  |                      |                                      |                            |                        |                            |                        |
| 1. Net Beginning Fund Balance (Form 011, line F1e)  |                      | 947,738.00                           |                            | 337,344.00             |                            | 337,344.00             |
| 2. Ending Fund Balance (Sum lines C and D1)   |                      | 337,344.00                           |                            | 337,344.00             |                            | 337,344.00             |
| 3. Components of Ending Fund Balance (Form 011)   |                      |                                      |                            |                        |                            |                        |
| a. Nonspendable   | 9710-9719            | 0.00                                 |                            |                        |                            |                        |
| b. Restricted   | 9740                 | 337,349.00                           |                            | 337,344.00             |                            | 337,344.00             |
| c. Committed  |                      |                                      |                            |                        |                            |                        |
| 1. Stabilization Arrangements   | 9750                 |                                      |                            |                        |                            |                        |
| 2. Other Commitments  | 9760                 |                                      |                            |                        |                            |                        |
| d. Assigned   | 9780                 |                                      |                            |                        |                            |                        |
| e. Unassigned/Unappropriated  |                      |                                      |                            |                        |                            |                        |
| 1. Reserve for Economic Uncertainties   | 9789                 |                                      |                            |                        |                            |                        |
| 2. Unassigned/Unappropriated  | 9790                 | (5.00)                               |                            | 0.00                   |                            | 0.00                   |
| f. Total Components of Ending Fund Balance  |                      |                                      |                            |                        |                            |                        |
| (Line D3f must agree with line D2)  |                      | 337,344.00                           |                            | 337,344.00             |                            | 337,344.00             |

| Description  | Object Codes | Projected Year Totals (Form 011) (A) | % Change (Cols. C-A/A) (B) | 2014-15 Projection (C) | % Change (Cols. E-C/C) (D) | 2015-16 Projection (E) |
|--|--------------|--------------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| <b>E. AVAILABLE RESERVES</b>   |              |                                      |                            |                        |                            |                        |
| <b>1. General Fund</b>   |              |                                      |                            |                        |                            |                        |
| a. Stabilization Arrangements  | 9750         |                                      |                            |                        |                            |                        |
| b. Reserve for Economic Uncertainties  | 9789         |                                      |                            |                        |                            |                        |
| c. Unassigned/Unappropriated Amount  | 9790         |                                      |                            |                        |                            |                        |
| (Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)  |              |                                      |                            |                        |                            |                        |
| <b>2. Special Reserve Fund - Noncapital Outlay (Fund 17)</b>   |              |                                      |                            |                        |                            |                        |
| a. Stabilization Arrangements  | 9750         |                                      |                            |                        |                            |                        |
| b. Reserve for Economic Uncertainties  | 9789         |                                      |                            |                        |                            |                        |
| c. Unassigned/Unappropriated   | 9790         |                                      |                            |                        |                            |                        |
| <b>3. Total Available Reserves (Sum lines E1a thru E2c)</b>  |              |                                      |                            |                        |                            |                        |
| <b>F. ASSUMPTIONS</b>  |              |                                      |                            |                        |                            |                        |
| Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide. |              |                                      |                            |                        |                            |                        |
| Budgeting for restoration of 4 furlough days for the bargaining units  |              |                                      |                            |                        |                            |                        |



| Description   | Object Codes         | Projected Year Totals (Form 011) (A) | % Change (Cols. C-A/A) (B) | 2014-15 Projection (C) | % Change (Cols. E-C/C) (D) | 2015-16 Projection (E) |
|---|----------------------|--------------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted) |                      |                                      |                            |                        |                            |                        |
| <b>A. REVENUES AND OTHER FINANCING SOURCES</b>  |                      |                                      |                            |                        |                            |                        |
| 1. LCFF/Revenue Limit Sources   | 8010-8099            | 14,227,123.00                        | 12.97%                     | 16,072,328.00          | 3.72%                      | 16,670,745.00          |
| 2. Federal Revenues   | 8100-8299            | 1,322,830.00                         | -17.86%                    | 1,086,522.00           | 0.00%                      | 1,086,522.00           |
| 3. Other State Revenues   | 8300-8599            | 1,379,589.00                         | -76.17%                    | 328,810.00             | 0.00%                      | 328,810.00             |
| 4. Other Local Revenues   | 8600-8799            | 732,768.00                           | -6.93%                     | 682,000.00             | 0.00%                      | 682,000.00             |
| 5. Other Financing Sources  |                      |                                      |                            |                        |                            |                        |
| a. Transfers In   | 8900-8929            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| b. Other Sources  | 8930-8979            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| c. Contributions  | 8980-8999            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 6. Total (Sum lines A1 thru A5c)  |                      | 17,662,310.00                        | 2.87%                      | 18,169,660.00          | 3.29%                      | 18,768,077.00          |
| <b>B. EXPENDITURES AND OTHER FINANCING USES</b>   |                      |                                      |                            |                        |                            |                        |
| 1. Certificated Salaries  |                      |                                      |                            |                        |                            |                        |
| a. Base Salaries  |                      |                                      |                            | 6,959,732.00           |                            | 7,238,782.00           |
| b. Step & Column Adjustment   |                      |                                      |                            | 139,525.00             |                            | 144,740.00             |
| c. Cost-of-Living Adjustment  |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| d. Other Adjustments  |                      |                                      |                            | 139,525.00             |                            | 0.00                   |
| e. Total Certificated Salaries (Sum lines B1a thru B1d)   | 1000-1999            | 6,959,732.00                         | 4.01%                      | 7,238,782.00           | 2.00%                      | 7,383,522.00           |
| 2. Classified Salaries  |                      |                                      |                            |                        |                            |                        |
| a. Base Salaries  |                      |                                      |                            | 2,131,272.00           |                            | 2,215,330.00           |
| b. Step & Column Adjustment   |                      |                                      |                            | 42,029.00              |                            | 44,491.00              |
| c. Cost-of-Living Adjustment  |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| d. Other Adjustments  |                      |                                      |                            | 42,029.00              |                            | 0.00                   |
| e. Total Classified Salaries (Sum lines B2a thru B2d)   | 2000-2999            | 2,131,272.00                         | 3.94%                      | 2,215,330.00           | 2.01%                      | 2,259,821.00           |
| 3. Employee Benefits  | 3000-3999            | 2,820,092.00                         | 5.17%                      | 2,966,022.00           | 5.00%                      | 3,114,323.00           |
| 4. Books and Supplies   | 4000-4999            | 942,495.00                           | -2.00%                     | 923,692.00             | 2.00%                      | 942,167.00             |
| 5. Services and Other Operating Expenditures  | 5000-5999            | 3,778,368.00                         | -31.82%                    | 2,576,097.00           | 2.00%                      | 2,627,619.00           |
| 6. Capital Outlay   | 6000-6999            | 64,399.00                            | 55.28%                     | 100,000.00             | 0.00%                      | 100,000.00             |
| 7. Other Outgo (excluding Transfers of Indirect Costs)  | 7100-7299, 7400-7499 | 1,566,845.00                         | 0.00%                      | 1,566,845.00           | 0.00%                      | 1,566,845.00           |
| 8. Other Outgo - Transfers of Indirect Costs  | 7300-7399            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 9. Other Financing Uses   |                      |                                      |                            |                        |                            |                        |
| a. Transfers Out  | 7600-7629            | 47,673.00                            | 0.00%                      | 47,673.00              | 0.00%                      | 47,673.00              |
| b. Other Uses   | 7630-7699            | 0.00                                 | 0.00%                      | 0.00                   | 0.00%                      | 0.00                   |
| 10. Other Adjustments   |                      |                                      |                            | 0.00                   |                            | 0.00                   |
| 11. Total (Sum lines B1 thru B10)   |                      | 18,310,876.00                        | -3.69%                     | 17,634,441.00          | 2.31%                      | 18,041,970.00          |
| <b>C. NET INCREASE (DECREASE) IN FUND BALANCE</b>   |                      |                                      |                            |                        |                            |                        |
| (Line A6 minus line B11)  |                      | (648,566.00)                         |                            | 535,219.00             |                            | 726,107.00             |
| <b>D. FUND BALANCE</b>  |                      |                                      |                            |                        |                            |                        |
| 1. Net Beginning Fund Balance (Form 011, line F1e)  |                      | 2,149,955.00                         |                            | 1,501,389.00           |                            | 2,036,608.00           |
| 2. Ending Fund Balance (Sum lines C and D1)   |                      | 1,501,389.00                         |                            | 2,036,608.00           |                            | 2,762,715.00           |
| 3. Components of Ending Fund Balance (Form 011)   |                      |                                      |                            |                        |                            |                        |
| a. Nonspendable   | 9710-9719            | 6,000.00                             |                            | 6,000.00               |                            | 6,000.00               |
| b. Restricted   | 9740                 | 337,349.00                           |                            | 337,344.00             |                            | 337,344.00             |
| c. Committed  |                      |                                      |                            |                        |                            |                        |
| 1. Stabilization Arrangements   | 9750                 | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| 2. Other Commitments  | 9760                 | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| d. Assigned   | 9780                 | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| e. Unassigned/Unappropriated  |                      |                                      |                            |                        |                            |                        |
| 1. Reserve for Economic Uncertainties   | 9789                 | 549,875.00                           |                            | 528,433.00             |                            | 540,666.00             |
| 2. Unassigned/Unappropriated  | 9790                 | 608,165.00                           |                            | 1,164,831.00           |                            | 1,878,705.00           |
| f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)                               |                      | 1,501,389.00                         |                            | 2,036,608.00           |                            | 2,762,715.00           |

| Description   | Object Codes | Projected Year Totals (Form 011) (A) | % Change (Cols. C-A/A) (B) | 2014-15 Projection (C) | % Change (Cols. E-C/C) (D) | 2015-16 Projection (E) |
|---|--------------|--------------------------------------|----------------------------|------------------------|----------------------------|------------------------|
| <b>E. AVAILABLE RESERVES (Unrestricted except as noted)</b>   |              |                                      |                            |                        |                            |                        |
| 1. General Fund   |              |                                      |                            |                        |                            |                        |
| a. Stabilization Arrangements   | 9750         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| b. Reserve for Economic Uncertainties   | 9789         | 549,875.00                           |                            | 528,433.00             |                            | 540,666.00             |
| c. Unassigned/Unappropriated  | 9790         | 608,170.00                           |                            | 1,164,831.00           |                            | 1,878,705.00           |
| d. Negative Restricted Ending Balances<br>(Negative resources 2000-9999) (Enter projections)  | 979Z         | (5.00)                               |                            | 0.00                   |                            | 0.00                   |
| 2. Special Reserve Fund - Noncapital Outlay (Fund 17)   |              |                                      |                            |                        |                            |                        |
| a. Stabilization Arrangements   | 9750         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| b. Reserve for Economic Uncertainties   | 9789         | 2,485,159.00                         |                            | 2,485,159.00           |                            | 2,485,159.00           |
| c. Unassigned/Unappropriated  | 9790         | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| 3. Total Available Reserves - by Amount (Sum lines E1 thru E2b)   |              | 3,643,199.00                         |                            | 4,178,423.00           |                            | 4,904,530.00           |
| 4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)  |              | 19.90%                               |                            | 23.69%                 |                            | 27.18%                 |
| <b>F. RECOMMENDED RESERVES</b>  |              |                                      |                            |                        |                            |                        |
| 1. Special Education Pass-through Exclusions<br>For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):  |              |                                      |                            |                        |                            |                        |
| a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?   | No           |                                      |                            |                        |                            |                        |
| b. If you are the SELPA AU and are excluding special education pass-through funds:<br>1. Enter the name(s) of the SELPA(s):   |              |                                      |                            |                        |                            |                        |
| 2. Special education pass-through funds<br>(Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E) |              | 0.00                                 |                            |                        |                            |                        |
| 2. District ADA<br>Used to determine the reserve standard percentage level on line F3d<br>(Column A: Form AI, Estimated P-2 ADA column, lines 1-4 and 22; enter projections)                          |              | 1,830.76                             |                            | 1,822.00               |                            | 1,822.00               |
| 3. Calculating the Reserves   |              |                                      |                            |                        |                            |                        |
| a. Expenditures and Other Financing Uses (Line B11)   |              | 18,310,876.00                        |                            | 17,634,441.00          |                            | 18,041,970.00          |
| b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)  |              | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| c. Total Expenditures and Other Financing Uses<br>(Line F3a plus line F3b)  |              | 18,310,876.00                        |                            | 17,634,441.00          |                            | 18,041,970.00          |
| d. Reserve Standard Percentage Level<br>(Refer to Form 01CSI, Criterion 10 for calculation details)   |              | 3%                                   |                            | 3%                     |                            | 3%                     |
| e. Reserve Standard - By Percent (Line F3c times F3d)   |              | 549,326.28                           |                            | 529,033.23             |                            | 541,259.10             |
| f. Reserve Standard - By Amount<br>(Refer to Form 01CSI, Criterion 10 for calculation details)  |              | 0.00                                 |                            | 0.00                   |                            | 0.00                   |
| g. Reserve Standard (Greater of Line F3e or F3f)  |              | 549,326.28                           |                            | 529,033.23             |                            | 541,259.10             |
| h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)  |              | YES                                  |                            | YES                    |                            | YES                    |

| Section I - Expenditures   | Funds 01, 09, and 62  |                                       |   | 2013-14<br>Expenditures |
|--|---|---------------------------------------|---|-------------------------|
|  | Goals   | Functions                             | Objects                                       |                         |
| A. Total state, federal, and local expenditures (all resources)  | All   | All                                   | 1000-7999                                     | 18,310,876.00           |
| B. Less all federal expenditures not allowed for MOE<br>(Resources 3000-5999, except 3355 and 3385)                  | All   | All                                   | 1000-7999                                     | 1,165,396.00            |
| C. Less state and local expenditures not allowed for MOE:<br>(All resources, except federal as identified in Line B) |   |                                       |   |                         |
| 1. Community Services  | All   | 5000-5999                             | 1000-7999<br>except<br>3801-3802              | 0.00                    |
| 2. Capital Outlay  | All except<br>7100-7199   | All except<br>5000-5999               | 6000-6999                                     | 64,399.00               |
| 3. Debt Service  | All   | 9100                                  | 5400-5450,<br>5800, 7430-<br>7439             | 1,237,344.00            |
| 4. Other Transfers Out   | All   | 9200                                  | 7200-7299                                     | 29,860.00               |
| 5. Interfund Transfers Out   | All   | 9300                                  | 7600-7629                                     | 47,673.00               |
| 6. All Other Financing Uses  | All   | 9100<br>9200                          | 7699<br>7651                                  | 0.00                    |
| 7. Nonagency   | 7100-7199   | All except<br>5000-5999,<br>9000-9999 | 1000-7999<br>except<br>3801-3802              | 0.00                    |
| 8. Tuition (Revenue, in lieu of expenditures, to approximate<br>costs of services for which tuition is received)     | All   | All                                   | 8710  | 0.00                    |
| 9. PERS Reduction  | All   | All                                   | 3801-3802                                     | 0.00                    |
| 10. Supplemental expenditures made as a result of a<br>Presidentially declared disaster                              | Manually entered. Must not include<br>expenditures in lines B, C1-C9, D1, or<br>D2. |                                       |   |                         |
| 11. Total state and local expenditures not<br>allowed for MOE calculation<br>(Sum lines C1 through C10)              |   |                                       |   | 1,379,276.00            |
| D. Plus additional MOE expenditures:   |   |                                       |   |                         |
| 1. Expenditures to cover deficits for food services<br>(Funds 13 and 61) (If negative, then zero)                    | All   | All                                   | 1000-7143,<br>7300-7439<br>minus<br>8000-8699 | 46,802.00               |
| 2. Expenditures to cover deficits for student body activities  | Manually entered. Must not include<br>expenditures in lines A or D1.                |                                       |   |                         |
| E. Total expenditures before adjustments<br>(Line A minus lines B and C11, plus lines D1 and D2)                     |   |                                       |   | 15,813,006.00           |
| F. Charter school expenditure adjustments (From Section IV)  |   |                                       |   | 0.00                    |
| G. Total expenditures subject to MOE (Line E plus Line F)  |   |                                       |   | 15,813,006.00           |

| Section II - Expenditures Per ADA   |  | 2013-14<br>Annual ADA/<br>Exps. Per ADA |
|---|--|---|
| A. Average Daily Attendance<br>(Form AI, Column C, lines 1 - 4, plus lines 23, 25, and 26)*   |  | 1,830.76                                |
| B. Supplemental Instructional Hours converted to ADA<br>(Form AI, Column C, Lines 18 and 24 - Currently not collected due to flexibility provisions of SBX3 4 as amended by SB 70)* |  |   |
| C. Total ADA before adjustments (Lines A plus B)  |  | 1,830.76                                |
| D. Charter school ADA adjustments (From Section IV)   |  | 0.00                                    |
| E. Adjusted total ADA (Lines C plus D)  |  | 1,830.76                                |
| F. Expenditures per ADA (Line I.G divided by Line II.E)   |  | 8,637.40                                |

| Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)  | Total         | Per ADA  |
|--|---------------|----------|
| A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.) | 14,815,822.56 | 8,057.29 |
| 1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section V)   | 0.00          | 0.00     |
| 2. Total adjusted base expenditure amounts (Line A plus Line A.1)  | 14,815,822.56 | 8,057.29 |
| B. Required effort (Line A.2 times 90%)  | 13,334,240.30 | 7,251.56 |
| C. Current year expenditures (Line I.G and Line II.F)  | 15,813,006.00 | 8,637.40 |
| D. MOE deficiency amount, if any (Line B minus Line C)<br>(If negative, then zero)   | 0.00          | 0.00     |
| E. MOE determination<br>(If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)   | MOE Met       |          |
| F. MOE deficiency percentage, if MOE not met; otherwise, zero<br>(Line D divided by Line B)<br>(Funding under NCLB covered programs in FY 2015-16 may be reduced by the lower of the two percentages)  | 0.00%         | 0.00%    |

\*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

**SECTION IV - Detail of Charter School Adjustments (used in Section I, Line F and Section II, Line D)**

| Charter School Name/Reason for Adjustment | Expenditure Adjustment | ADA Adjustment |
|---|------------------------|----------------|
|   |                        |                |
|   |                        |                |
|   |                        |                |
|   |                        |                |
|   |                        |                |
| Total charter school adjustments          | 0.00                   | 0.00           |

**SECTION V - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)**

| Description of Adjustments             | Total Expenditures | Expenditures Per ADA |
|--|--------------------|----------------------|
|  |                    |                      |
|  |                    |                      |
|  |                    |                      |
|  |                    |                      |
|  |                    |                      |
| Total adjustments to base expenditures | 0.00               | 0.00                 |

|  |                 |  |
|--|-----------------|--|
| Current LEA: 27-66068-0000000 South Monterey County Joint Union High |                 |  |
| Selected SELPA: AS   |                 | (Enter a SELPA ID<br>from the list below<br>then save and close) |
| POTENTIAL Selpas for this LEA  |                 | DATE APPROVED  |
| ID   | SELPA-TITLE     | (from Form SEA)  |
| AS   | Monterey County |  |

| Description  | Direct Costs - Interfund |                       | Indirect Costs - Interfund |                       | Interfund                 | Interfund                  | Due From            | Due To              |
|--|--------------------------|-----------------------|----------------------------|-----------------------|---------------------------|----------------------------|---------------------|---------------------|
|  | Transfers In<br>5750     | Transfers Out<br>5750 | Transfers In<br>7350       | Transfers Out<br>7350 | Transfers In<br>8900-8929 | Transfers Out<br>7600-7629 | Other Funds<br>9310 | Other Funds<br>9610 |
| 011 GENERAL FUND                                       |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 47,673.00                  |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 091 CHARTER SCHOOLS SPECIAL REVENUE FUND               |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 101 SPECIAL EDUCATION PASS-THROUGH FUND                |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       |                           |                            |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 111 ADULT EDUCATION FUND                               |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 121 CHILD DEVELOPMENT FUND                             |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 131 CAFETERIA SPECIAL REVENUE FUND                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 47,673.00                 | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 141 DEFERRED MAINTENANCE FUND                          |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 151 PUPIL TRANSPORTATION EQUIPMENT FUND                |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 171 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 181 SCHOOL BUS EMISSIONS REDUCTION FUND                |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 191 FOUNDATION SPECIAL REVENUE FUND                    |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       |                           | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 201 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS   |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 211 BUILDING FUND                                      |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 251 CAPITAL FACILITIES FUND                            |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 301 STATE SCHOOL BUILDING LEASE/PURCHASE FUND          |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 351 COUNTY SCHOOL FACILITIES FUND                      |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 401 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS   |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 91 CAP PROJ FUND FOR BLENDED COMPONENT UNITS           |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 11 BOND INTEREST AND REDEMPTION FUND                   |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 21 DEBT SVC FUND FOR BLENDED COMPONENT UNITS           |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 31 TAX OVERRIDE FUND                                   |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 51 DEBT SERVICE FUND                                   |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     |                          |                       |                            |                       |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 71 FOUNDATION PERMANENT FUND                           |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       |                           | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |
| 11 CAFETERIA ENTERPRISE FUND                           |                          |                       |                            |                       |                           |                            |                     |                     |
| Expenditure Detail                                     | 0.00                     | 0.00                  | 0.00                       | 0.00                  |                           |                            |                     |                     |
| Other Sources/Uses Detail                              |                          |                       |                            |                       | 0.00                      | 0.00                       |                     |                     |
| Fund Reconciliation                                    |                          |                       |                            |                       |                           |                            |                     |                     |

| Description                               | Direct Costs - Interfund |                       | Indirect Costs - Interfund |                       | Interfund<br>Transfers In<br>8900-8929 | Interfund<br>Transfers Out<br>7600-7629 | Due From<br>Other Funds<br>9310 | Due To<br>Other Funds<br>9610 |
|---|--------------------------|-----------------------|----------------------------|-----------------------|--|---|---------------------------------|-------------------------------|
|   | Transfers In<br>5750     | Transfers Out<br>5750 | Transfers In<br>7350       | Transfers Out<br>7350 |  |   |                                 |                               |
| 621 CHARTER SCHOOLS ENTERPRISE FUND       |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        | 0.00                     | 0.00                  | 0.00                       | 0.00                  |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       | 0.00                                   | 0.00                                    |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| 631 OTHER ENTERPRISE FUND                 |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        | 0.00                     | 0.00                  |                            |                       |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       | 0.00                                   | 0.00                                    |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| 661 WAREHOUSE REVOLVING FUND              |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        | 0.00                     | 0.00                  |                            |                       |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       | 0.00                                   | 0.00                                    |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| 671 SELF-INSURANCE FUND                   |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        | 0.00                     | 0.00                  |                            |                       |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       | 0.00                                   | 0.00                                    |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| 711 RETIREE BENEFIT FUND                  |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        |                          |                       |                            |                       |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       | 0.00                                   |   |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| 731 FOUNDATION PRIVATE-PURPOSE TRUST FUND |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        | 0.00                     | 0.00                  |                            |                       |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       | 0.00                                   |   |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| 761 WARRANT/PASS-THROUGH FUND             |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        |                          |                       |                            |                       |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       |  |   |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| 351 STUDENT BODY FUND                     |                          |                       |                            |                       |  |   |                                 |                               |
| Expenditure Detail                        |                          |                       |                            |                       |  |   |                                 |                               |
| Other Sources/Uses Detail                 |                          |                       |                            |                       |  |   |                                 |                               |
| Fund Reconciliation                       |                          |                       |                            |                       |  |   |                                 |                               |
| TOTALS                                    | 0.00                     | 0.00                  | 0.00                       | 0.00                  | 47,673.00                              | 47,673.00                               |                                 |                               |



Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Second Interim Projected Year Totals data should be entered for all fiscal years.

| Fiscal Year                   | LCFF/Revenue Limit (Funded) ADA                |                       | Percent Change | Status |
|-------------------------------|--|-----------------------|----------------|--------|
|                               | First Interim                                  | Second Interim        |                |        |
|                               | Projected Year Totals<br>(Form 01CSI, Item 1A) | Projected Year Totals |                |        |
| Current Year (2013-14)        | 1,831.00                                       | 1,831.00              | 0.0%           | Met    |
| 1st Subsequent Year (2014-15) | 1,822.00                                       | 1,822.00              | 0.0%           | Met    |
| 2nd Subsequent Year (2015-16) | 1,790.00                                       | 1,822.00              | 1.8%           | Met    |

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Funded ADA has not changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's Enrollment Standard Percentage Range:

-2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years.

| Fiscal Year                   | Enrollment                             |                                   | Percent Change | Status |
|-------------------------------|--|-----------------------------------|----------------|--------|
|                               | First Interim<br>(Form 01CSI, Item 2A) | Second Interim<br>CBEDS/Projected |                |        |
| Current Year (2013-14)        | 1,963                                  | 1,963                             | 0.0%           | Met    |
| 1st Subsequent Year (2014-15) | 1,935                                  | 1,935                             | 0.0%           | Met    |
| 2nd Subsequent Year (2015-16) | 1,902                                  | 1,935                             | 1.7%           | Met    |

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Enrollment projections have not changed since first interim projections by more than two percent for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. First Interim data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years.

| Fiscal Year   | P-2 ADA<br>Unaudited Actuals<br>(Form A, Lines 3, 6, and 25) | Enrollment<br>CBEDS Actual<br>(Form 01CSI, Item 3A) | Historical Ratio<br>of ADA to Enrollment |
|---|--|---|--|
| Third Prior Year (2010-11)  | 1,752  | 2,028   | 86.4%                                    |
| Second Prior Year (2011-12)   | 1,759  | 1,977   | 89.0%                                    |
| First Prior Year (2012-13)  | 1,831  | 1,971   | 92.9%                                    |
| Historical Average Ratio:   |  |   | 89.4%                                    |
| District's ADA to Enrollment Standard (historical average ratio plus 0.5%): |  |   | 89.9%                                    |

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: If Form MYPI exists, Estimated P-2 ADA data for the two subsequent years will be extracted; if not, enter Estimated P-2 ADA data in the first column. All other data are extracted.

| Fiscal Year                   | Estimated P-2 ADA<br>(Form AI, Lines 1-4 and 22)<br>(Form MYPI, Line F2) | Enrollment<br>CBEDS/Projected<br>(Criterion 2, Item 2A) | Ratio of ADA to Enrollment | Status  |
|-------------------------------|--|---|----------------------------|---------|
| Current Year (2013-14)        | 1,831  | 1,963   | 93.3%                      | Not Met |
| 1st Subsequent Year (2014-15) | 1,822  | 1,935   | 94.2%                      | Not Met |
| 2nd Subsequent Year (2015-16) | 1,822  | 1,935   | 94.2%                      | Not Met |

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation:  
(required if NOT met)

Attendance incentives, a restructured attendance tracking protocol and increased classroom spending are showing gains.

4. CRITERION: LCFF/Revenue Limit

STANDARD: Projected LCFF/revenue limit for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since first interim projections.

District's LCFF/Revenue Limit Standard Percentage Range: 

-2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF/Revenue Limit

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. In the Second Interim column, Current Year data are extracted; enter data for the two subsequent years.

| LCFF/Revenue Limit                       |                       |                       |                |         |
|--|-----------------------|-----------------------|----------------|---------|
| (Fund 01, Objects 8011, 8012, 8020-8089) |                       |                       |                |         |
|  | First Interim         | Second Interim        |                |         |
| Fiscal Year                              | (Form 01CSI, Item 4A) | Projected Year Totals | Percent Change | Status  |
| Current Year (2013-14)                   | 14,601,900.00         | 14,331,942.00         | -1.8%          | Met     |
| 1st Subsequent Year (2014-15)            | 15,073,280.00         | 16,342,286.00         | 8.4%           | Not Met |
| 2nd Subsequent Year (2015-16)            | 15,435,760.00         | 16,670,745.00         | 8.0%           | Not Met |

4B. Comparison of District LCFF/Revenue Limit to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected LCFF/revenue limit has changed since first interim projections by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting LCFF/revenue limit.

Explanation:  
(required if NOT met)

Using School Services of Ca recommendations from LCFF calculator. Increased funding in Governor's Budget since 1st Interim.

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

| Fiscal Year                 | Unaudited Actuals - Unrestricted<br>(Resources 0000-1999) |  | Ratio<br>of Unrestricted Salaries and Benefits<br>to Total Unrestricted Expenditures |
|-----------------------------|---|--|--|
|                             | Salaries and Benefits<br>(Form 01, Objects 1000-3999)     | Total Expenditures<br>(Form 01, Objects 1000-7499) |  |
| Third Prior Year (2010-11)  | 10,889,577.71   | 13,761,960.86                                      | 79.1%  |
| Second Prior Year (2011-12) | 10,316,173.59   | 12,931,921.54                                      | 79.8%  |
| First Prior Year (2012-13)  | 9,982,763.27  | 13,119,860.79                                      | 76.1%  |
| Historical Average Ratio:   |   |  | 78.3%  |

|  | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|---------------------------|----------------------------------|----------------------------------|
| District's Reserve Standard Percentage<br>(Criterion 10B, Line 4)  | 3.0%                      | 3.0%                             | 3.0%                             |
| District's Salaries and Benefits Standard<br>(historical average ratio, plus/minus the<br>greater of 3% or the district's reserve<br>standard percentage): | 75.3% to 81.3%            | 75.3% to 81.3%                   | 75.3% to 81.3%                   |

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

| Fiscal Year                   | Projected Year Totals - Unrestricted<br>(Resources 0000-1999)                      |  | Ratio<br>of Unrestricted Salaries and Benefits<br>to Total Unrestricted Expenditures | Status  |
|-------------------------------|--|--|--|---------|
|                               | Salaries and Benefits<br>(Form 011, Objects 1000-3999)<br>(Form MYPI, Lines B1-B3) | Total Expenditures<br>(Form 011, Objects 1000-7499)<br>(Form MYPI, Lines B1-B8, B10) |  |         |
| Current Year (2013-14)        | 9,529,068.00   | 13,222,792.00  | 72.1%  | Not Met |
| 1st Subsequent Year (2014-15) | 9,911,402.00   | 13,725,587.00  | 72.2%  | Not Met |
| 2nd Subsequent Year (2015-16) | 10,178,594.00  | 14,042,166.00  | 72.5%  | Not Met |

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

- 1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:  
(required if NOT met)

New LCFF funding formula used. New funding.

## 6. CRITERION: Other Revenues and Expenditures

**STANDARD:** Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since first interim projections.

Changes that exceed five percent in any major object category must be explained.

|  |                |
|--|----------------|
| District's Other Revenues and Expenditures Standard Percentage Range:    | -5.0% to +5.0% |
| District's Other Revenues and Expenditures Explanation Percentage Range: | -5.0% to +5.0% |

### 6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

**DATA ENTRY:** First Interim data that exist will be extracted; otherwise, enter data into the first column. Second Interim data for the Current Year are extracted. If Second Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

| Object Range / Fiscal Year | First Interim<br>Projected Year Totals<br>(Form 01CSI, Item 6A) | Second Interim<br>Projected Year Totals<br>(Fund 01) (Form MYPI) | Percent Change | Change Is Outside<br>Explanation Range |
|----------------------------|---|--|----------------|--|
|----------------------------|---|--|----------------|--|

#### Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)

|                               |              |              |      |    |
|-------------------------------|--------------|--------------|------|----|
| Current Year (2013-14)        | 1,322,830.00 | 1,322,830.00 | 0.0% | No |
| 1st Subsequent Year (2014-15) | 1,086,522.00 | 1,086,522.00 | 0.0% | No |
| 2nd Subsequent Year (2015-16) | 1,086,522.00 | 1,086,522.00 | 0.0% | No |

Explanation:  
(required if Yes)

#### Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)

|                               |              |              |        |     |
|-------------------------------|--------------|--------------|--------|-----|
| Current Year (2013-14)        | 1,299,059.00 | 1,379,589.00 | 6.2%   | Yes |
| 1st Subsequent Year (2014-15) | 638,859.00   | 328,810.00   | -48.5% | Yes |
| 2nd Subsequent Year (2015-16) | 638,859.00   | 328,810.00   | -48.5% | Yes |

Explanation:  
(required if Yes)

Other State Revenue increased for current year to include the Make Whole \$267,000 and the Mandated Block Grant.

#### Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)

|                               |            |            |      |    |
|-------------------------------|------------|------------|------|----|
| Current Year (2013-14)        | 732,768.00 | 732,768.00 | 0.0% | No |
| 1st Subsequent Year (2014-15) | 682,000.00 | 682,000.00 | 0.0% | No |
| 2nd Subsequent Year (2015-16) | 682,000.00 | 682,000.00 | 0.0% | No |

Explanation:  
(required if Yes)

#### Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)

|                               |            |            |      |    |
|-------------------------------|------------|------------|------|----|
| Current Year (2013-14)        | 929,229.88 | 942,495.00 | 1.4% | No |
| 1st Subsequent Year (2014-15) | 910,907.40 | 923,692.00 | 1.4% | No |
| 2nd Subsequent Year (2015-16) | 929,125.55 | 942,167.00 | 1.4% | No |

Explanation:  
(required if Yes)

#### Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)

|                               |              |              |       |    |
|-------------------------------|--------------|--------------|-------|----|
| Current Year (2013-14)        | 3,916,898.60 | 3,778,368.00 | -3.5% | No |
| 1st Subsequent Year (2014-15) | 2,627,640.56 | 2,576,097.00 | -2.0% | No |
| 2nd Subsequent Year (2015-16) | 2,616,077.45 | 2,627,619.00 | 0.4%  | No |

Explanation:  
(required if Yes)

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

| Object Range / Fiscal Year   | First Interim<br>Projected Year Totals | Second Interim<br>Projected Year Totals | Percent Change | Status  |
|--|--|---|----------------|---------|
| Total Federal, Other State, and Other Local Revenue (Section 6A)                     |  |   |                |         |
| Current Year (2013-14)   | 3,354,657.00                           | 3,435,187.00                            | 2.4%           | Met     |
| 1st Subsequent Year (2014-15)  | 2,407,381.00                           | 2,097,332.00                            | -12.9%         | Not Met |
| 2nd Subsequent Year (2015-16)  | 2,407,381.00                           | 2,097,332.00                            | -12.9%         | Not Met |
| Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A) |  |   |                |         |
| Current Year (2013-14)   | 4,846,128.48                           | 4,720,863.00                            | -2.6%          | Met     |
| 1st Subsequent Year (2014-15)  | 3,538,547.96                           | 3,499,789.00                            | -1.1%          | Met     |
| 2nd Subsequent Year (2015-16)  | 3,545,203.00                           | 3,569,786.00                            | 0.7%           | Met     |

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

1a. STANDARD NOT MET - One or more projected operating revenue have changed since first interim projections by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

|   |  |
|---|--|
| Explanation:<br>Federal Revenue<br>(linked from 6A<br>if NOT met)     |  |
| Explanation:<br>Other State Revenue<br>(linked from 6A<br>if NOT met) | Other State Revenue increased for current year to include the Make Whole \$267,000 and the Mandated Block Grant. |
| Explanation:<br>Other Local Revenue<br>(linked from 6A<br>if NOT met) |  |

1b. STANDARD MET - Projected total operating expenditures have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

|   |  |
|---|--|
| Explanation:<br>Books and Supplies<br>(linked from 6A<br>if NOT met)      |  |
| Explanation:<br>Services and Other Exps<br>(linked from 6A<br>if NOT met) |  |

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since first interim projections in the projected contributions for facilities maintenance funding as required pursuant to Education Code sections 17584 (Deferred Maintenance) and 17070.75 (Ongoing and Major Maintenance Account).

7A. Determining the District's Compliance with the Contribution Requirement for EC Section 17584 - Deferred Maintenance

NOTE: AB 97 (Chapter 47, Statutes of 2013) eliminated the Deferred Maintenance program under the Local Control Funding Formula. This section has been inactivated.

7B. Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 as modified by Section 17070.766 and amended by SB 70 (Chapter 7, Statutes of 2011), effective 2008-09 through 2014-15 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: SB 70 (Chapter 7, Statutes of 2011) extends EC Section 17070.766 from 2008-09 through 2014-15. EC Section 17070.766 reduced the contributions required by EC Section 17070.75 from 3 percent to 1 percent. Therefore, the calculation in this section has been revised accordingly for that period.

DATA ENTRY: Budget Adoption and First Interim data that exist will be extracted; otherwise, enter Budget Adoption and First Interim data into lines 1 and 2 as applicable. All other data are extracted.

|   | Budget Adoption<br>1% Required<br>Minimum Contribution<br>(Form 01CSI, Item 7B1) | Second Interim Contribution<br>Projected Year Totals<br>(Fund 01, Resource 8150,<br>Objects 8900-8999) | Status |
|---|--|--|--------|
| 1. OMMA/RMA Contribution  | 184,812.00   | 258,825.00   | Met    |
| 2. First Interim Contribution (information only)<br>(Form 01CSI, First Interim, Criterion 7B, Line 1) |  | 258,825.00   |        |

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

☐

Not applicable (district does not participate in the Leroy F. Green School Facilities Act of 1998)

☐

Exempt (due to district's small size [EC Section 17070.75 (b)(2)(D)])

☐

Other (explanation must be provided)

Explanation:  
(required if NOT met  
and Other is marked)



## 8. CRITERION: Deficit Spending

**STANDARD:** Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves<sup>1</sup> as a percentage of total expenditures and other financing uses<sup>2</sup> in any of the current fiscal year or two subsequent fiscal years.

<sup>1</sup>Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup>A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

### 8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

|  | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|---------------------------|----------------------------------|----------------------------------|
| District's Available Reserve Percentages (Criterion 10C, Line 9)                                       | 19.9%                     | 23.7%                            | 27.2%                            |
| District's Deficit Spending Standard Percentage Levels<br>(one-third of available reserve percentage): | 6.6%                      | 7.9%                             | 9.1%                             |

### 8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

| Fiscal Year                   | Projected Year Totals  |   |   | Status |
|-------------------------------|--|---|---|--------|
|                               | Net Change in<br>Unrestricted Fund Balance<br>(Form 01I, Section E)<br>(Form MYPI, Line C) | Total Unrestricted Expenditures<br>and Other Financing Uses<br>(Form 01I, Objects 1000-7999)<br>(Form MYPI, Line B11) | Deficit Spending Level<br>(If Net Change in Unrestricted Fund<br>Balance is negative, else N/A) |        |
| Current Year (2013-14)        | (38,172.00)  | 13,270,465.00   | 0.3%  | Met    |
| 1st Subsequent Year (2014-15) | 535,219.00   | 13,773,260.00   | N/A   | Met    |
| 2nd Subsequent Year (2015-16) | 726,107.00   | 14,089,839.00   | N/A   | Met    |

### 8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Unrestricted deficit spending, if any, has not exceeded the standard percentage level in any of the current year or two subsequent fiscal years.

Explanation:  
(required if NOT met)

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

| Ending Fund Balance           |   |        |
|-------------------------------|---|--------|
| General Fund                  |   |        |
| Projected Year Totals         |   |        |
| Fiscal Year                   | (Form 011, Line F2 ) (Form MYPI, Line D2) | Status |
| Current Year (2013-14)        | 1,501,389.00                              | Met    |
| 1st Subsequent Year (2014-15) | 2,036,608.00                              | Met    |
| 2nd Subsequent Year (2015-16) | 2,762,715.00                              | Met    |

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

| Ending Cash Balance    |                                  |        |
|------------------------|----------------------------------|--------|
| General Fund           |                                  |        |
| Fiscal Year            | (Form CASH, Line F, June Column) | Status |
| Current Year (2013-14) | 473,640.76                       | Met    |

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:  
(required if NOT met)

# 10. CRITERION: Reserves

STANDARD: Available reserves<sup>1</sup> for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts<sup>2</sup> as applied to total expenditures and other financing uses<sup>3</sup>:

| Percentage Level            | District ADA |            |
|-----------------------------|--------------|------------|
| 5% or \$63,000 (greater of) | 0            | to 300     |
| 4% or \$63,000 (greater of) | 301          | to 1,000   |
| 3%                          | 1,001        | to 30,000  |
| 2%                          | 30,001       | to 400,000 |
| 1%                          | 400,001      | and over   |

<sup>1</sup> Available reserves are the unrestricted amounts in the Reserve for Economic Uncertainties and the Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

<sup>2</sup> Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

<sup>3</sup> A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

|   | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---|---------------------------|----------------------------------|----------------------------------|
| District Estimated P-2 ADA (Criterion 3, Item 3B) | 1,831                     | 1,822                            | 1,822                            |
| District's Reserve Standard Percentage Level:     | 3%                        | 3%                               | 3%                               |

## 10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?
2. If you are the SELPA AU and are excluding special education pass-through funds:

No

- a. Enter the name(s) of the SELPA(s):

- b. Special Education Pass-through Funds  
(Fund 10, resources 3300-3499 and 6500-6540,  
objects 7211-7213 and 7221-7223)

| Current Year<br>Projected Year Totals<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|----------------------------------|----------------------------------|
| 0.00   |                                  |                                  |

## 10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

|   | Current Year<br>Projected Year Totals<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---|--|----------------------------------|----------------------------------|
| 1. Expenditures and Other Financing Uses<br>(Form 011, objects 1000-7999) (Form MYPI, Line B11)     | 18,310,876.00                                      | 17,634,441.00                    | 18,041,970.00                    |
| 2. Plus: Special Education Pass-through<br>(Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No) | 0.00   |                                  |                                  |
| 3. Total Expenditures and Other Financing Uses<br>(Line B1 plus Line B2)                            | 18,310,876.00                                      | 17,634,441.00                    | 18,041,970.00                    |
| 4. Reserve Standard Percentage Level  | 3%   | 3%                               | 3%                               |
| 5. Reserve Standard - by Percent<br>(Line B3 times Line B4)   | 549,326.28   | 529,033.23                       | 541,259.10                       |
| 6. Reserve Standard - by Amount<br>(\$63,000 for districts with less than 1,001 ADA, else 0)        | 0.00   | 0.00                             | 0.00                             |
| 7. District's Reserve Standard<br>(Greater of Line B5 or Line B6)                                   | 549,326.28   | 529,033.23                       | 541,259.10                       |

**10C. Calculating the District's Available Reserve Amount**

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

| Reserve Amounts                                       |  | Current Year                       | 1st Subsequent Year | 2nd Subsequent Year |
|---|--|------------------------------------|---------------------|---------------------|
| (Unrestricted resources 0000-1999 except Line 4)      |  | Projected Year Totals<br>(2013-14) | (2014-15)           | (2015-16)           |
| 1.  | General Fund - Stabilization Arrangements<br>(Fund 01, Object 9750) (Form MYPI, Line E1a)  | 0.00                               | 0.00                | 0.00                |
| 2.  | General Fund - Reserve for Economic Uncertainties<br>(Fund 01, Object 9789) (Form MYPI, Line E1b)  | 549,875.00                         | 528,433.00          | 540,666.00          |
| 3.  | General Fund - Unassigned/Unappropriated Amount<br>(Fund 01, Object 9790) (Form MYPI, Line E1c)  | 608,170.00                         | 1,164,831.00        | 1,878,705.00        |
| 4.  | General Fund - Negative Ending Balances in Restricted Resources<br>(Fund 01, Object 979Z, if negative, for each of resources 2000-9999)<br>(Form MYPI, Line E1d) | (5.00)                             | 0.00                | 0.00                |
| 5.  | Special Reserve Fund - Stabilization Arrangements<br>(Fund 17, Object 9750) (Form MYPI, Line E2a)  | 0.00                               | 0.00                | 0.00                |
| 6.  | Special Reserve Fund - Reserve for Economic Uncertainties<br>(Fund 17, Object 9789) (Form MYPI, Line E2b)  | 2,485,159.00                       | 2,485,159.00        | 2,485,159.00        |
| 7.  | Special Reserve Fund - Unassigned/Unappropriated Amount<br>(Fund 17, Object 9790) (Form MYPI, Line E2c)  | 0.00                               | 0.00                | 0.00                |
| 8.  | District's Available Reserve Amount<br>(Lines C1 thru C7)  | 3,643,199.00                       | 4,178,423.00        | 4,904,530.00        |
| 9.  | District's Available Reserve Percentage (Information only)<br>(Line 8 divided by Section 10B, Line 3)  | 19.90%                             | 23.69%              | 27.18%              |
| District's Reserve Standard<br>(Section 10B, Line 7): |  | 549,326.28                         | 529,033.23          | 541,259.10          |
| Status:   |  | Met                                | Met                 | Met                 |

**10D. Comparison of District Reserve Amount to the Standard**

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Available reserves have met the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

|  |
|--|
|  |
|--|

**SUPPLEMENTAL INFORMATION**

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

**S1. Contingent Liabilities**

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since first interim projections that may impact the budget?

No

1b. If Yes, identify the liabilities and how they may impact the budget:

**S2. Use of One-time Revenues for Ongoing Expenditures**

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since first interim projections by more than five percent?

No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

**S3. Temporary Interfund Borrowings**

1a. Does your district have projected temporary borrowings between funds?  
(Refer to Education Code Section 42603)

No

1b. If Yes, identify the interfund borrowings:

**S4. Contingent Revenues**

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?

No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

## S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than \$20,000 and more than five percent since first interim projections.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than \$20,000 and more than five percent since first interim projections.

Identify capital project cost overruns that have occurred since first interim projections that may impact the general fund budget.

District's Contributions and Transfers Standard:

-5.0% to +5.0%  
or -\$20,000 to +\$20,000

### S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: First Interim data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the Second Interim's Current Year data will be extracted. Enter Second Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, if Form MYP exists, the data will be extracted into the Second Interim column for the Current Year, and 1st and 2nd Subsequent Years. If Form MYP does not exist, enter data in the Current Year, and 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

| Description / Fiscal Year  | First Interim<br>(Form 01CSI, Item S5A) | Second Interim<br>Projected Year Totals | Percent<br>Change | Amount of Change | Status  |
|--|---|---|-------------------|------------------|---------|
| <b>1a. Contributions, Unrestricted General Fund</b><br>(Fund 01, Resources 0000-1999, Object 8980) |   |   |                   |                  |         |
| Current Year (2013-14)   | (1,617,267.00)                          | (1,939,298.00)                          | 19.9%             | 322,031.00       | Not Met |
| 1st Subsequent Year (2014-15)  | (1,752,049.80)                          | (1,576,808.00)                          | -10.0%            | (175,241.80)     | Not Met |
| 2nd Subsequent Year (2015-16)  | (1,821,803.48)                          | (1,905,149.00)                          | 4.6%              | 83,345.52        | Met     |
| <b>1b. Transfers In, General Fund *</b>  |   |   |                   |                  |         |
| Current Year (2013-14)   | 0.00                                    | 0.00                                    | 0.0%              | 0.00             | Met     |
| 1st Subsequent Year (2014-15)  | 0.00                                    | 0.00                                    | 0.0%              | 0.00             | Met     |
| 2nd Subsequent Year (2015-16)  | 0.00                                    | 0.00                                    | 0.0%              | 0.00             | Met     |
| <b>1c. Transfers Out, General Fund *</b>   |   |   |                   |                  |         |
| Current Year (2013-14)   | 47,673.00                               | 47,673.00                               | 0.0%              | 0.00             | Met     |
| 1st Subsequent Year (2014-15)  | 47,673.00                               | 47,673.00                               | 0.0%              | 0.00             | Met     |
| 2nd Subsequent Year (2015-16)  | 47,673.00                               | 47,673.00                               | 0.0%              | 0.00             | Met     |

#### 1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since first interim projections that may impact the general fund operational budget?

No

\* Include transfers used to cover operating deficits in either the general fund or any other fund.

### S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

- 1a. NOT MET - The projected contributions from the unrestricted general fund to restricted general fund programs have changed since first interim projections by more than the standard for any of the current year or subsequent two fiscal years. Identify restricted programs and contribution amount for each program and whether contributions are ongoing or one-time in nature. Explain the district's plan, with timeframes, for reducing or eliminating the contribution.

Explanation:  
(required if NOT met)

for FY2014/15 - the available balance for Restricted was used to offset contributions.

- 1b. MET - Projected transfers in have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1c. MET - Projected transfers out have not changed since first interim projections by more than the standard for the current year and two subsequent fiscal years.

Explanation:  
(required if NOT met)

1d. NO - There have been no capital project cost overruns occurring since first interim projections that may impact the general fund operational budget.

Project Information:  
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments\* and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

\* Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If First Interim data exist (Form 01CSI, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no First Interim data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1.

a.

Does your district have long-term (multiyear) commitments?  
(If No, skip items 1b and 2 and sections S6B and S6C)

Yes
- b.

If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since first interim projections?

No
2.

If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

| Type of Commitment            | # of Years Remaining | SACS Fund and Object Codes Used For: |                             | Principal Balance as of July 1, 2013 |
|-------------------------------|----------------------|--------------------------------------|-----------------------------|--------------------------------------|
|                               |                      | Funding Sources (Revenues)           | Debt Service (Expenditures) |                                      |
| Capital Leases                | 6                    | Fund 25                              | Object 74xx                 | 470,960                              |
| Certificates of Participation |                      |                                      |                             |                                      |
| General Obligation Bonds      | 6                    | Fund 51                              | 37xx                        | 10,866,540                           |
| Supp Early Retirement Program |                      |                                      |                             |                                      |
| State School Building Loans   |                      |                                      |                             |                                      |
| Compensated Absences          |                      |                                      |                             | 171,606                              |

Other Long-term Commitments (do not include OPEB):

|                            |    |              |      |            |
|----------------------------|----|--------------|------|------------|
| Lease Lease-Back Bond Loan | 17 | General Fund | 74xx | 13,605,000 |
| Net OPEB obligation        |    |              |      | 499,310    |
|                            |    |              |      |            |
|                            |    |              |      |            |
|                            |    |              |      |            |
|                            |    |              |      |            |

| Type of Commitment (continued) | Prior Year<br>(2012-13)<br>Annual Payment<br>(P & I) | Current Year<br>(2013-14)<br>Annual Payment<br>(P & I) | 1st Subsequent Year<br>(2014-15)<br>Annual Payment<br>(P & I) | 2nd Subsequent Year<br>(2015-16)<br>Annual Payment<br>(P & I) |
|--------------------------------|--|--|---|---|
|                                |  |  |   |   |
| Capital Leases                 | 84,821   | 104,673  | 104,673   | 104,673   |
| Certificates of Participation  |  |  |   |   |
| General Obligation Bonds       | 1,191,442  | 1,186,442  | 1,186,442   | 1,186,442   |
| Supp Early Retirement Program  | 168,255  | 67,106   |   |   |
| State School Building Loans    |  |  |   |   |
| Compensated Absences           |  |  |   |   |

Other Long-term Commitments (continued):

|   |           |           |           |           |
|---|-----------|-----------|-----------|-----------|
| Lease Lease-Back Bond Loan                                    | 1,245,144 | 1,244,544 | 1,243,144 | 1,245,944 |
| Net OPEB obligation   |           |           |           |           |
|   |           |           |           |           |
|   |           |           |           |           |
|   |           |           |           |           |
|   |           |           |           |           |
| Total Annual Payments:  | 2,689,662 | 2,602,765 | 2,534,259 | 2,537,059 |
| Has total annual payment increased over prior year (2012-13)? | No        | No        | No        | No        |



**S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment**

DATA ENTRY: Enter an explanation if Yes.

1a. No - Annual payments for long-term commitments have not increased in one or more of the current and two subsequent fiscal years.

Explanation:  
(Required if Yes  
to increase in total  
annual payments)

**S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments**

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation:  
(Required if Yes)

## S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since first interim projections, and indicate whether the changes are the result of a new actuarial valuation.

### S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7A) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4)

|     |
|-----|
| Yes |
|-----|

- b. If Yes to Item 1a, have there been changes since first interim in OPEB liabilities?

|    |
|----|
| No |
|----|

- c. If Yes to Item 1a, have there been changes since first interim in OPEB contributions?

|    |
|----|
| No |
|----|

2. OPEB Liabilities

- a. OPEB actuarial accrued liability (AAL)  
b. OPEB unfunded actuarial accrued liability (UAAL)  
c. Are AAL and UAAL based on the district's estimate or an actuarial valuation?  
d. If based on an actuarial valuation, indicate the date of the OPEB valuation.

| First Interim<br>(Form 01CSI, Item S7A) |  | Second Interim |
|---|--|----------------|
| 2,619,818.00                            |  | 2,619,818.00   |
| 2,619,818.00                            |  | 1,619,818.00   |
| Actuarial                               |  | Actuarial      |
| Dec 29, 2011                            |  | Oct 01, 2011   |

3. OPEB Contributions

- a. OPEB annual required contribution (ARC) per actuarial valuation or Alternative Measurement Method  
Current Year (2013-14)  
1st Subsequent Year (2014-15)  
2nd Subsequent Year (2015-16)

| First Interim<br>(Form 01CSI, Item S7A) |  | Second Interim |
|---|--|----------------|
| 0.00                                    |  | 238,461.00     |
| 0.00                                    |  | 238,461.00     |
| 0.00                                    |  | 238,461.00     |

- b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)  
Current Year (2013-14)  
1st Subsequent Year (2014-15)  
2nd Subsequent Year (2015-16)

|            |            |
|------------|------------|
| 170,801.00 | 169,027.00 |
| 170,801.00 | 170,801.00 |
| 170,801.00 | 170,801.00 |

- c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)  
Current Year (2013-14)  
1st Subsequent Year (2014-15)  
2nd Subsequent Year (2015-16)

|            |            |
|------------|------------|
| 149,729.68 | 149,729.68 |
| 149,729.68 | 149,729.68 |
| 149,729.68 | 149,729.68 |

- d. Number of retirees receiving OPEB benefits  
Current Year (2013-14)  
1st Subsequent Year (2014-15)  
2nd Subsequent Year (2015-16)

|    |    |
|----|----|
| 15 | 15 |
| 12 | 12 |
| 12 | 12 |

4. Comments:

|  |
|--|
|  |
|--|

**S7B. Identification of the District's Unfunded Liability for Self-insurance Programs**

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. First Interim data that exist (Form 01CSI, Item S7B) will be extracted; otherwise, enter First Interim and Second Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

|    |
|----|
| No |
|----|

- b. If Yes to item 1a, have there been changes since first interim in self-insurance liabilities?

|     |
|-----|
| n/a |
|-----|

- c. If Yes to item 1a, have there been changes since first interim in self-insurance contributions?

|     |
|-----|
| n/a |
|-----|

2. Self-Insurance Liabilities

- a. Accrued liability for self-insurance programs  
b. Unfunded liability for self-insurance programs

| First Interim<br>(Form 01CSI, Item S7B) |  | Second Interim |
|---|--|----------------|
|   |  |                |
|   |  |                |

3. Self-Insurance Contributions

- a. Required contribution (funding) for self-insurance programs  
Current Year (2013-14)  
1st Subsequent Year (2014-15)  
2nd Subsequent Year (2015-16)
- b. Amount contributed (funded) for self-insurance programs  
Current Year (2013-14)  
1st Subsequent Year (2014-15)  
2nd Subsequent Year (2015-16)

| First Interim<br>(Form 01CSI, Item S7B) |  | Second Interim |
|---|--|----------------|
|   |  |                |
|   |  |                |
|   |  |                |

|  |  |
|--|--|
|  |  |
|  |  |
|  |  |

4. Comments:

|  |
|--|
|  |
|--|

S8. Status of Labor Agreements

Analyze the status of employee labor agreements. Identify new labor agreements that have been ratified since first interim projections, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period

Were all certificated labor negotiations settled as of first interim projections?

Yes

If Yes, complete number of FTEs, then skip to section S8B.

If No, continue with section S8A.

|  | Prior Year (2nd Interim) | Current Year | 1st Subsequent Year | 2nd Subsequent Year |
|--|--------------------------|--------------|---------------------|---------------------|
|  | (2012-13)                | (2013-14)    | (2014-15)           | (2015-16)           |
| Number of certificated (non-management) full-time-equivalent (FTE) positions | 76.5                     | 76.5         | 76.5                | 76.5                |

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

No

If Yes, complete questions 6 and 7.

Negotiations Settled Since First Interim Projections

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

n/a

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

|  | Current Year | 1st Subsequent Year | 2nd Subsequent Year |
|--|--------------|---------------------|---------------------|
|  | (2013-14)    | (2014-15)           | (2015-16)           |
| Is the cost of salary settlement included in the interim and multiyear projections (MYPs)? |              |                     |                     |
| <b>One Year Agreement</b>  |              |                     |                     |
| Total cost of salary settlement  |              |                     |                     |
| % change in salary schedule from prior year  |              |                     |                     |
| or   |              |                     |                     |
| <b>Multiyear Agreement</b>   |              |                     |                     |
| Total cost of salary settlement  |              |                     |                     |
| % change in salary schedule from prior year (may enter text, such as "Reopener")           |              |                     |                     |

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits

|  |
|--|
|  |
|--|

7. Amount included for any tentative salary schedule increases

| Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---------------------------|----------------------------------|----------------------------------|
|                           |                                  |                                  |

**Certificated (Non-management) Health and Welfare (H&W) Benefits**

- Are costs of H&W benefit changes included in the interim and MYPs?
- Total cost of H&W benefits
- Percent of H&W cost paid by employer
- Percent projected change in H&W cost over prior year

| Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---------------------------|----------------------------------|----------------------------------|
| Yes                       | Yes                              | Yes                              |
| 725,004                   | 725,004                          | 725,004                          |
| 100.0%                    | 100.0%                           | 100.0%                           |
| 0.0%                      | 0.0%                             | 0.0%                             |

**Certificated (Non-management) Prior Year Settlements Negotiated Since First Interim Projections**

Are any new costs negotiated since first interim projections for prior year settlements included in the interim?

|    |
|----|
| No |
|----|

If Yes, amount of new costs included in the interim and MYPs  
If Yes, explain the nature of the new costs:

|  |
|--|
|  |
|--|

**Certificated (Non-management) Step and Column Adjustments**

- Are step & column adjustments included in the interim and MYPs?
- Cost of step & column adjustments
- Percent change in step & column over prior year

| Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---------------------------|----------------------------------|----------------------------------|
|                           |                                  |                                  |
|                           |                                  |                                  |
|                           |                                  |                                  |

**Certificated (Non-management) Attrition (layoffs and retirements)**

- Are savings from attrition included in the budget and MYPs?
- Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?

| Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---------------------------|----------------------------------|----------------------------------|
|                           |                                  |                                  |
|                           |                                  |                                  |

**Certificated (Non-management) - Other**

List other significant contract changes that have occurred since first interim projections and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.):

|  |
|--|
|  |
|  |
|  |
|  |
|  |
|  |
|  |

**S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees**

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

**Status of Classified Labor Agreements as of the Previous Reporting Period**

Were all classified labor negotiations settled as of first interim projections?

If Yes, complete number of FTEs, then skip to section S8C.

If No, continue with section S8B.

Yes

**Classified (Non-management) Salary and Benefit Negotiations**

|  | Prior Year (2nd Interim)<br>(2012-13) | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|---------------------------------------|---------------------------|----------------------------------|----------------------------------|
| Number of classified (non-management)<br>FTE positions | 41.6                                  | 46.2                      | 46.2                             | 46.2                             |

1a. Have any salary and benefit negotiations been settled since first interim projections?

n/a

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.

If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.

If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled?

If Yes, complete questions 6 and 7.

No

**Negotiations Settled Since First Interim Projections**

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?

If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement?

If Yes, date of budget revision board adoption:

n/a

4. Period covered by the agreement:

Begin Date:

End Date:

5. Salary settlement:

Current Year  
(2013-14)

1st Subsequent Year  
(2014-15)

2nd Subsequent Year  
(2015-16)

Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?

**One Year Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
or

**Multiyear Agreement**

Total cost of salary settlement

% change in salary schedule from prior year  
(may enter text, such as "Reopener")

Identify the source of funding that will be used to support multiyear salary commitments:

**Negotiations Not Settled**

6. Cost of a one percent increase in salary and statutory benefits

7. Amount included for any tentative salary schedule increases

Current Year  
(2013-14)

1st Subsequent Year  
(2014-15)

2nd Subsequent Year  
(2015-16)

Classified (Non-management) Health and Welfare (H&W) Benefits

- 1. Are costs of H&W benefit changes included in the interim and MYPs?
- 2. Total cost of H&W benefits
- 3. Percent of H&W cost paid by employer
- 4. Percent projected change in H&W cost over prior year

| Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---------------------------|----------------------------------|----------------------------------|
|                           |                                  |                                  |
|                           |                                  |                                  |
|                           |                                  |                                  |
|                           |                                  |                                  |

Classified (Non-management) Prior Year Settlements Negotiated  
Since First Interim

Are any new costs negotiated since first interim for prior year settlements  
included in the interim?

If Yes, amount of new costs included in the interim and MYPs

If Yes, explain the nature of the new costs:

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |

Classified (Non-management) Step and Column Adjustments

- 1. Are step & column adjustments included in the interim and MYPs?
- 2. Cost of step & column adjustments
- 3. Percent change in step & column over prior year

| Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---------------------------|----------------------------------|----------------------------------|
|                           |                                  |                                  |
|                           |                                  |                                  |
|                           |                                  |                                  |

Classified (Non-management) Attrition (layoffs and retirements)

- 1. Are savings from attrition included in the interim and MYPs?
- 2. Are additional H&W benefits for those laid-off or retired  
employees included in the interim and MYPs?

| Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---------------------------|----------------------------------|----------------------------------|
|                           |                                  |                                  |
|                           |                                  |                                  |

Classified (Non-management) - Other

List other significant contract changes that have occurred since first interim and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period  
Were all managerial/confidential labor negotiations settled as of first interim projections?   
If Yes or n/a, complete number of FTEs, then skip to S9.  
If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

|  | Prior Year (2nd Interim)<br>(2012-13) | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|---------------------------------------|---------------------------|----------------------------------|----------------------------------|
| Number of management, supervisor, and confidential FTE positions | 14.0                                  | 14.0                      | 14.0                             | 14.0                             |

1a. Have any salary and benefit negotiations been settled since first interim projections?   
If Yes, complete question 2.  
If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled?   
If Yes, complete questions 3 and 4.

Negotiations Settled Since First Interim Projections

2. Salary settlement:

|  | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|---------------------------|----------------------------------|----------------------------------|
| Is the cost of salary settlement included in the interim and multiyear projections (MYPs)? |                           |                                  |                                  |
| Total cost of salary settlement  |                           |                                  |                                  |
| Change in salary schedule from prior year (may enter text, such as "Reopener")             |                           |                                  |                                  |

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits

|  | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|---------------------------|----------------------------------|----------------------------------|
| 4. Amount included for any tentative salary schedule increases |                           |                                  |                                  |

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits

|   | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---|---------------------------|----------------------------------|----------------------------------|
| 1. Are costs of H&W benefit changes included in the interim and MYPs? |                           |                                  |                                  |
| 2. Total cost of H&W benefits   |                           |                                  |                                  |
| 3. Percent of H&W cost paid by employer                               |                           |                                  |                                  |
| 4. Percent projected change in H&W cost over prior year               |                           |                                  |                                  |

Management/Supervisor/Confidential Step and Column Adjustments

|   | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|---|---------------------------|----------------------------------|----------------------------------|
| 1. Are step & column adjustments included in the budget and MYPs? |                           |                                  |                                  |
| 2. Cost of step & column adjustments                              |                           |                                  |                                  |
| 3. Percent change in step and column over prior year              |                           |                                  |                                  |

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)

|  | Current Year<br>(2013-14) | 1st Subsequent Year<br>(2014-15) | 2nd Subsequent Year<br>(2015-16) |
|--|---------------------------|----------------------------------|----------------------------------|
| 1. Are costs of other benefits included in the interim and MYPs? |                           |                                  |                                  |
| 2. Total cost of other benefits                                  |                           |                                  |                                  |
| 3. Percent change in cost of other benefits over prior year      |                           |                                  |                                  |



S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?

No

If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

|  |     |
|--|-----|
| A1. Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)                                 | No  |
| A2. Is the system of personnel position control independent from the payroll system?   | No  |
| A3. Is enrollment decreasing in both the prior and current fiscal years?   | No  |
| A4. Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?  | No  |
| A5. Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment? | No  |
| A6. Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?  | No  |
| A7. Is the district's financial system independent of the county office system?  | No  |
| A8. Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)  | No  |
| A9. Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?  | Yes |

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:  
(optional)

End of School District Second Interim Criteria and Standards Review

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Second Interim  
2013-14 Projected Totals  
Technical Review Checks

South Monterey County Joint Union High

Monterey County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

### IMPORT CHECKS

|  |               |
|--|---------------|
| CHECKFUND - (F) - All FUND codes must be valid.  | <u>PASSED</u> |
| CHECKRESOURCE - (W) - All RESOURCE codes must be valid.  | <u>PASSED</u> |
| CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.   | <u>PASSED</u> |
| CHECKGOAL - (F) - All GOAL codes must be valid.  | <u>PASSED</u> |
| CHECKFUNCTION - (F) - All FUNCTION codes must be valid.  | <u>PASSED</u> |
| CHECKOBJECT - (F) - All OBJECT codes must be valid.  | <u>PASSED</u> |
| CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.   | <u>PASSED</u> |
| CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.   | <u>PASSED</u> |
| CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.   | <u>PASSED</u> |
| CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.                       | <u>PASSED</u> |
| CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.          | <u>PASSED</u> |
| CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. | <u>PASSED</u> |
| CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.                               | <u>PASSED</u> |
| CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.   | <u>PASSED</u> |
| CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999)  |               |

must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

RL-TRANSFER - (W) - Revenue Limit Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRAED-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAED-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAED-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

RESTR-BAL-TRANSFER - (F) - Transfers of Restricted Balances (Object 8997) must net to zero. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other

agencies (objects 7211 through 7213, plus 7299 for resources 3327 and 3328), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by resource, by fund. PASSED

REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED

EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED

CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED

## SUPPLEMENTAL CHECKS

CS-EXPLANATIONS - (F) - Explanations must be provided in the Criteria and Standards Review (Form 01CSI) for all criteria and for supplemental information items S1 through S6 where the standard has not been met or where the status is Not Met or Yes. PASSED

CS-YES-NO - (F) - Supplemental information items and additional fiscal indicator items in the Criteria and Standards Review (Form 01CSI) must be answered Yes or No, where applicable, for the form to be complete. PASSED

## EXPORT CHECKS

FORM01-PROVIDE - (F) - Form 01 (Form 01I) must be opened and saved. PASSED

INTERIM-CERT-PROVIDE - (F) - Interim Certification (Form CI) must be provided.

PASSED

ADA-PROVIDE - (F) - Average Daily Attendance data (Form AI) must be provided.  
PASSED

CS-PROVIDE - (F) - The Criteria and Standards Review (Form 01CSI) has been provided.  
PASSED

CASHFLOW-PROVIDE - (W) - A Cashflow Worksheet (Form CASH) must be provided with your Interim reports. (Note: LEAs may use a cashflow worksheet other than Form CASH, as long as it provides a monthly cashflow projected through the end of the fiscal year.)  
PASSED

MYP-PROVIDE - (W) - A Multiyear Projection Worksheet must be provided with your Interim. (Note: LEAs may use a multiyear projection worksheet other than Form MYP, with approval of their reviewing agency, as long as it provides current year and at least two subsequent fiscal years, and separately projects unrestricted resources, restricted resources, and combined total resources.)  
PASSED

MYPIO-PROVIDE - (W) - A multiyear projection worksheet must be provided with your interim report for any fund projecting a negative balance at the end of the current fiscal year. (Note: LEAs may use a multiyear projection worksheet other than Form MYPIO, with approval of their reviewing agency.)  
PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.  
PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed.  
PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.  
PASSED

Checks Completed.

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Second Interim  
2013-14 Actuals to Date  
Technical Review Checks

South Monterey County Joint Union High

Monterey County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

|  |               |
|--|---------------|
| CHECKFUND - (F) - All FUND codes must be valid.  | <u>PASSED</u> |
| CHECKRESOURCE - (W) - All RESOURCE codes must be valid.  | <u>PASSED</u> |
| CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.   | <u>PASSED</u> |
| CHECKGOAL - (F) - All GOAL codes must be valid.  | <u>PASSED</u> |
| CHECKFUNCTION - (F) - All FUNCTION codes must be valid.  | <u>PASSED</u> |
| CHECKOBJECT - (F) - All OBJECT codes must be valid.  | <u>PASSED</u> |
| CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.   | <u>PASSED</u> |
| CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.   | <u>PASSED</u> |
| CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.   | <u>PASSED</u> |
| CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.                       | <u>PASSED</u> |
| CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.          | <u>PASSED</u> |
| CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. | <u>PASSED</u> |
| CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.                               | <u>PASSED</u> |
| CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.   | <u>PASSED</u> |
| CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999)  |               |

must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

RL-TRANSFER - (W) - Revenue Limit Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

RESTR-BAL-TRANSFER - (W) - Transfers of Restricted Balances (Object 8997) must net to zero. PASSED

EPA-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED



## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the  
affected forms must be opened and saved. PASSED

Checks Completed.

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Second Interim  
2013-14 Actuals. to Date  
Technical Review Checks

South Monterey County Joint Union High

Monterey County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
- W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
- O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

## IMPORT CHECKS

|  |               |
|--|---------------|
| CHECKFUND - (F) - All FUND codes must be valid.  | <u>PASSED</u> |
| CHECKRESOURCE - (W) - All RESOURCE codes must be valid.  | <u>PASSED</u> |
| CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code.   | <u>PASSED</u> |
| CHECKGOAL - (F) - All GOAL codes must be valid.  | <u>PASSED</u> |
| CHECKFUNCTION - (F) - All FUNCTION codes must be valid.  | <u>PASSED</u> |
| CHECKOBJECT - (F) - All OBJECT codes must be valid.  | <u>PASSED</u> |
| CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid.   | <u>PASSED</u> |
| CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid.   | <u>PASSED</u> |
| CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid.   | <u>PASSED</u> |
| CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid.                       | <u>PASSED</u> |
| CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid.          | <u>PASSED</u> |
| CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. | <u>PASSED</u> |
| CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid.                               | <u>PASSED</u> |
| CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid.   | <u>PASSED</u> |
| CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999)  |               |

must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, 6500-6540, and 7240, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, 3322, 3329, 3332, and 3334. PASSED

## GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (W) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (W) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (W) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

RL-TRANSFER - (W) - Revenue Limit Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRA-FD-DIR-COST - (W) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRA-FD-INDIRECT - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRA-FD-INDIRECT-FN - (W) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (W) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (W) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

RESTR-BAL-TRANSFER - (W) - Transfers of Restricted Balances (Object 8997) must net to zero. PASSED

EPA-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (W) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

## SUPPLEMENTAL CHECKS

### EXPORT CHECKS

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the  
affected forms must be opened and saved. PASSED

Checks Completed.

## Balances through January

Fiscal Year 2013/14

| Object  | Description        | Adopted Budget    | Revised Budget      | Debit               | Credit              | Account Balance     |
|---|--------------------|-------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Fund 01 - General Fund</b> <i>Unrestricted</i> |                    |                   |                     |                     |                     |                     |
| 9791  | Beginning Balance  | 595,251.00        | 1,202,217.00        | 2,834,271.47        | 4,036,486.40        | 1,202,214.93        |
| 9793  | Audit Adjustments  |                   |                     | 13,667.00           |                     | 13,667.00-          |
| 9795  | Other Restatements |                   |                     | 152,858.10          | 112,952.44          | 39,905.66-          |
| <b>Total for Starting Balance accounts</b>        |                    | <b>595,251.00</b> | <b>1,202,217.00</b> | <b>3,000,796.57</b> | <b>4,149,438.84</b> | <b>1,148,642.27</b> |

| Object                            | Description                    | Adopted Budget       | Revised Budget       | Revenue             | Account Balance     |
|-----------------------------------|--------------------------------|----------------------|----------------------|---------------------|---------------------|
| 8011                              | Revenue Limit State Aid - Curr | 4,528,250.00         | 7,065,569.00         | 5,079,092.00        | 1,986,477.00        |
| 8012                              | EPA Entitlement                | 2,464,255.00         | 2,464,255.00         | 1,002,946.00        | 1,461,309.00        |
| 8019                              | Revenue Limit State Aid - Prio |                      |                      | 124,171.99          | 124,171.99-         |
| 8021                              | Home Owners Exemption          |                      |                      | 15,634.58           | 15,634.58-          |
| 8041                              | Secured Tax Rolls              | 4,323,376.00         | 4,323,376.00         | 2,741,583.78        | 1,581,792.22        |
| 8042                              | Unsecured Roll Taxes           | 185,000.00           | 185,000.00           | 190,167.15          | 5,167.15-           |
| 8043                              | Prior Years' Taxes             | 219,933.00           | 219,933.00           | 52,340.60           | 167,592.40          |
| 8044                              | Supplemental Taxes             | 43,000.00            | 43,000.00            | 21,089.02           | 21,910.98           |
| 8047                              | Community Redevelopment Funds  | 28,309.00            | 28,309.00            | 33,207.63           | 4,898.63-           |
| 8048                              | Penalties and Interest from De | 2,500.00             | 2,500.00             | 6,970.65            | 4,470.65-           |
| 8092                              | PERS Reduction Transfer        | 15,702.00            |                      |                     |                     |
| 8096                              | Transfers to Charter Schools I | 104,819.00-          | 104,819.00-          |                     | 104,819.00-         |
| 8290                              | All Other Federal Revenues     |                      |                      | 20,115.00           | 20,115.00-          |
| 8550                              | Mandated Cost Reimbursements   |                      | 102,537.00           | 102,537.00          |                     |
| 8560                              | State Lottery Revenue          | 227,044.00           | 227,044.00           | 101,209.07          | 125,834.93          |
| 8590                              | All Other State Revenues       | 1,636,170.00         | 568,119.00           | 60,206.00           | 507,913.00          |
| 8625                              | Comm. Redevelop. Fds Not Sub.  | 26,700.00            | 26,700.00            | 25,079.80           | 1,620.20            |
| 8650                              | Leases and Rentals             | 13,800.00            | 13,800.00            | 7,796.55            | 6,003.45            |
| 8660                              | Interest                       | 5,000.00             | 5,000.00             | 3,241.09            | 1,758.91            |
| 8699                              | All Other Local Revenues       |                      | 1,268.00             | 193,297.99          | 192,029.99-         |
| 8980                              | Contributions from Unrestrict  | 1,683,293.00-        | 1,939,298.00-        | 60,304.64-          | 1,878,993.36-       |
| <b>Total for Revenue accounts</b> |                                | <b>11,930,927.00</b> | <b>13,232,293.00</b> | <b>9,720,381.26</b> | <b>3,511,911.74</b> |

| Object | Description                    | Adopted Budget | Revised Budget | Encumbered | Expenditure  | Account Balance |
|--------|--------------------------------|----------------|----------------|------------|--------------|-----------------|
| 1100   | Teachers' Salaries             | 4,759,764.00   | 4,725,555.00   |            | 2,850,427.96 | 1,875,127.04    |
| 1200   | Certificated Pupil Support Sal | 165,772.00     | 154,774.00     |            | 93,464.77    | 61,309.23       |

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## Balances through January

Fiscal Year 2013/14

| Object                 | Description                     | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
|------------------------|---------------------------------|----------------|----------------|------------|-------------|-----------------|
| Fund 01 - General Fund | (continued) <i>Unrestricted</i> |                |                |            |             |                 |
| 1300                   | Certificated Supervisors' and   | 744,646.00     | 759,842.00     |            | 423,310.72  | 336,531.28      |
| 1900                   | Other Certificated Salaries     | 106,400.00     | 95,988.00      |            | 65,792.44   | 30,195.56       |
| 2200                   | Classified Support Salaries     | 614,114.00     | 652,551.00     |            | 399,958.65  | 252,592.35      |
| 2300                   | Classified Supervisors' and Ad  | 364,897.00     | 349,627.00     |            | 199,358.46  | 150,268.54      |
| 2400                   | Clerical & Office Salaries      | 293,620.00     | 428,210.00     |            | 258,202.46  | 170,007.54      |
| 2900                   | Other Classified Salaries       | 103,000.00     | 132,205.00     |            | 6,203.79    | 126,001.21      |
| 3101                   | State Teachers' Retirement Sys  | 469,374.00     | 465,386.00     |            | 273,711.43  | 191,674.57      |
| 3102                   | State Teachers' Retirement Sys  | 2,555.00       | 2,555.00       |            | 1,328.25    | 1,226.75        |
| 3201                   | Public Employees' Retirement S  |                | 2,358.00       |            | 1,375.01    | 982.99          |
| 3202                   | Public Employees' Retirement S  | 156,836.00     | 172,013.00     |            | 94,726.49   | 77,286.51       |
| 3301                   | Social Security/Medicare/Alter  | 85,595.00      | 82,452.00      |            | 49,590.89   | 32,861.11       |
| 3302                   | Social Security/Medicare/Alter  | 101,734.00     | 115,652.00     |            | 64,253.86   | 51,398.14       |
| 3401                   | Health & Welfare Benefits, cer  | 689,918.00     | 667,582.00     |            | 343,814.72  | 323,767.28      |
| 3402                   | Health & Welfare Benefits, cla  | 313,198.00     | 304,910.00     |            | 174,139.84  | 130,770.16      |
| 3501                   | State Unemployment Insurance,   | 2,905.00       | 2,899.00       |            | 1,720.43    | 1,178.57        |
| 3502                   | State Unemployment Insurance,   | 721.00         | 801.00         |            | 440.51      | 360.49          |
| 3601                   | Worker's Compensation Insuranc  | 189,115.00     | 191,756.00     |            | 115,007.42  | 76,748.58       |
| 3602                   | Worker's Compensation Insuranc  | 45,720.00      | 51,365.00      |            | 29,696.25   | 21,668.75       |
| 3701                   | Retiree Benefits, certificated  |                | 98,855.00      |            | 50,058.31   | 48,796.69       |
| 3702                   | Retiree Benefits, classified    |                | 70,172.00      |            | 37,849.46   | 32,322.54       |
| 3802                   | PERS Reduction, Classified      | 10,430.00      |                |            |             |                 |
| 3901                   | Other Benefits, certificated    |                | 1,560.00       |            |             | 1,560.00        |
| 4100                   | Approved Textbooks and Core Cu  |                | 1,121.00       |            | 1,120.03    | .97             |
| 4200                   | Books and Reference Materials   | 3,159.00       | 3,159.00       | 43.00      | 249.21      | 2,866.79        |
| 4300                   | Materials and Supplies          | 262,688.00     | 252,591.00     | 63,792.30  | 149,698.57  | 39,100.13       |
| 4310                   | Materials and Supplies - Gasol  | 9,000.00       | 9,000.00       |            |             | 9,000.00        |
| 4400                   | Noncapitalized Equipment        | 53,770.00      | 327,002.00     | 251,759.89 | 61,801.25   | 13,440.86       |
| 5200                   | Travel and Conferences          | 25,768.00      | 32,848.00      | 3,796.13   | 14,869.13   | 14,182.74       |
| 5210                   | Travel and Conference - Stipen  | 27,600.00      | 27,600.00      |            | 16,100.00   | 11,500.00       |
| 5300                   | Dues and Memberships            | 11,781.00      | 36,311.00      | 2,643.52   | 29,776.65   | 3,890.83        |
| 5450                   | Other Insurance                 | 120,000.00     | 137,000.00     |            | 136,917.00  | 83.00           |
| 5510                   | Gas                             | 38,850.00      | 38,850.00      | 9,609.58   | 24,529.90   | 4,710.52        |
| 5520                   | Electricity                     | 254,500.00     | 254,500.00     | 96,255.01  | 168,181.20  | 9,936.21-       |
| 5530                   | Water                           | 14,300.00      | 14,300.00      | 3,753.46   | 10,246.54   | 300.00          |

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## Balances through January

Fiscal Year 2013/14

| Object   | Description                     | Adopted Budget | Revised Budget | Encumbered     | Expenditure                 | Account Balance |
|--|---------------------------------|----------------|----------------|----------------|-----------------------------|-----------------|
| Fund 01 - General Fund (continued) <i>Unrestricted</i> |                                 |                |                |                |                             |                 |
| 5540   | Sewer                           | 22,180.00      | 22,180.00      | 3,784.28       | 5,215.72                    | 13,180.00       |
| 5550   | Garbage                         | 57,000.00      | 57,000.00      | 24,185.13      | 32,814.87                   |                 |
| 5610   | Maintenance Agreements          | 12,233.00      | 12,233.00      | 2,718.71       | 5,117.39                    | 4,396.90        |
| 5620   | Repairs                         | 18,253.00      | 368,253.00     | 20,041.00      | 12,239.43                   | 335,972.57      |
| 5630   | Leases and Rentals              | 58,324.00      | 54,161.00      | 14,742.21      | 20,023.59                   | 19,395.20       |
| 5714   | Direct Costs for Transfer of S  | 9,700.00       | 9,700.00       |                | 1,025.94                    | 8,674.06        |
| 5800   | Professional/Consulting Serv    | 553,701.00     | 494,460.00     | 87,879.40      | 181,848.37                  | 224,732.23      |
| 5810   | Prof. Services & Operating Exp  | 104,866.00     | 104,990.00     | 31,326.06      | 39,690.19                   | 33,973.75       |
| 5840   | Prof. Services & Operating Exp  | 1,000.00       | 1,000.00       |                | 591.25                      | 408.75          |
| 5850   | Prof Services & Operating Expe  | 40,183.00      | 35,857.00      | 5,140.00       | 10,918.00                   | 19,799.00       |
| 5860   | Prof Services and Operating Ex  | 1,300.00       | 1,300.00       | 372.00         | 928.00                      |                 |
| 5910   | Communications - Telephone      | 12,130.00      | 37,130.00      | 7,975.94       | 20,830.66                   | 8,323.40        |
| 5930   | Communications - Postage        | 30,155.00      | 30,145.00      | 17,478.59      | 6,684.96                    | 5,981.45        |
| 5940   | Communications - Cellular Phon  | 17,636.00      | 17,286.00      | 4,539.02       | 5,480.98                    | 7,266.00        |
| 5941   | Communications - Cellular Phon  |                | 4,482.00       |                | 2,611.00                    | 1,871.00        |
| 6500   | Equipment Replacement -Over \$5 |                | 64,399.00      |                | 64,398.75                   | .25             |
| 7130   | State Special Schools           | 6,943.00       | 6,943.00       |                | 6,943.00                    |                 |
| 7282   | All Other Transfers to County   | 29,860.00      | 29,860.00      |                |                             | 29,860.00       |
| 7310   | Transfers of Indirect Costs     | 29,707.00-     | 29,281.00-     |                |                             | 29,281.00-      |
| 7438   | Debt Service Interest           | 717,344.00     | 717,344.00     |                | 355,961.97                  | 361,382.03      |
| 7439   | Other Debt Service Payments     | 520,000.00     | 520,000.00     |                | 535,000.00                  | 15,000.00-      |
| 7616   | From General Fund to Cafeteria  | 100,000.00     | 47,673.00      |                |                             | 47,673.00       |
| Total for Expense accounts                             |                                 | 12,324,831.00  | 13,270,465.00  | 651,835.23     | 7,456,245.67                | 5,162,384.10    |
| Object   | Description                     | Adopted Budget | Revised Budget | Debit          | Credit                      | Account Balance |
| 9720   | Reserve for Encumbrances        |                |                | 2,444,290.64   | 3,465,805.08                | 1,021,514.44    |
| 9790   | Undesignated/Unappropriated     | 201,347.00     | 1,164,045.00   |                |                             |                 |
| Total for Ending Balance accounts                      |                                 | 201,347.00     | 1,164,045.00   | 2,444,290.64   | 3,465,805.08                | 1,021,514.44    |
| Total for Org 028 and Fund 01                          |                                 |                |                |                |                             |                 |
|  | Starting Balance                | + Revenues     | - Encumbrances | - Expenditures | = Calculated Ending Balance |                 |
| Budgeted   | 1,202,217.00                    | 13,232,293.00  |                | 13,270,465.00  | 1,164,045.00                |                 |
| Actual   | 1,148,642.27                    | 9,720,381.26   | 651,835.23     | 7,456,245.67   | 2,760,942.63                |                 |

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## Balances through January

Fiscal Year 2013/14

| Object                              | Description        | Adopted Budget | Revised Budget | Debit      | Credit       | Account Balance |
|-------------------------------------|--------------------|----------------|----------------|------------|--------------|-----------------|
| <b>Fund 01 - General Fund</b>       |                    |                |                |            |              |                 |
| 9791                                | Beginning Balance  | 28,599.00      | 947,738.00     | 852,928.88 | 1,800,661.29 | 947,732.41      |
| 9793                                | Audit Adjustments  |                |                |            | 13,667.00    | 13,667.00       |
| 9795                                | Other Restatements |                |                | 112,952.44 | 152,858.10   | 39,905.66       |
| Total for Starting Balance accounts |                    | 28,599.00      | 947,738.00     | 965,881.32 | 1,967,186.39 | 1,001,305.07    |

| Object                     | Description                     | Adopted Budget | Revised Budget | Revenue      | Account Balance |
|----------------------------|---------------------------------|----------------|----------------|--------------|-----------------|
| 8181                       | Special Education - Entitlement | 389,076.00     | 389,076.00     | 9.89         | 389,066.11      |
| 8290                       | All Other Federal Revenues      | 739,622.00     | 933,754.00     | 307,760.16   | 625,993.84      |
| 8311                       | Other State Apportionments - C  | 596,550.00     |                | 37,462.00-   | 37,462.00       |
| 8560                       | State Lottery Revenue           | 65,250.00      | 65,250.00      | 41,804.06    | 23,445.94       |
| 8590                       | All Other State Revenues        | 19,602.00      | 416,639.00     | 412,926.00   | 3,713.00        |
| 8660                       | Interest                        |                |                | 16.76        | 16.76-          |
| 8699                       | All Other Local Revenues        | 36,000.00      | 36,000.00      | 17,536.40    | 18,463.60       |
| 8792                       | Transfers of Apportionments Fr  | 650,000.00     | 650,000.00     | 430,587.00   | 219,413.00      |
| 8980                       | Contributions from Unrestrict   | 1,683,293.00   | 1,939,298.00   | 60,304.64    | 1,878,993.36    |
| Total for Revenue accounts |                                 | 4,179,393.00   | 4,430,017.00   | 1,233,482.91 | 3,196,534.09    |

| Object | Description                    | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
|--------|--------------------------------|----------------|----------------|------------|-------------|-----------------|
| 1100   | Teachers' Salaries             | 1,105,800.00   | 964,611.00     |            | 588,406.97  | 376,204.03      |
| 1200   | Certificated Pupil Support Sal | 77,792.00      | 82,403.00      |            | 48,067.88   | 34,335.12       |
| 1300   | Certificated Supervisors' and  | 77,068.00      | 132,785.00     |            | 81,571.06   | 51,213.94       |
| 1900   | Other Certificated Salaries    | 27,100.00      | 43,774.00      |            | 20,560.00   | 23,214.00       |
| 2100   | Instructional Aides' Salaries  | 299,610.00     | 270,182.00     |            | 165,047.84  | 105,134.16      |
| 2200   | Classified Support Salaries    | 207,885.00     | 207,195.00     |            | 137,795.88  | 69,399.12       |
| 2300   | Classified Supervisors' and Ad | 77,504.00      | 77,504.00      |            | 34,923.24   | 42,580.76       |
| 2400   | Clerical & Office Salaries     | 15,500.00      | 13,798.00      |            | 7,339.08    | 6,458.92        |
| 3101   | State Teachers' Retirement Sys | 99,346.00      | 101,582.00     |            | 56,967.67   | 44,614.33       |
| 3201   | Public Employees' Retirement S |                | 9,429.00       |            | 5,499.90    | 3,929.10        |
| 3202   | Public Employees' Retirement S | 68,567.00      | 64,988.00      |            | 38,257.95   | 26,730.05       |
| 3301   | Social Security/Medicare/Alter | 17,175.00      | 22,998.00      |            | 14,406.46   | 8,591.54        |
| 3302   | Social Security/Medicare/Alter | 44,029.00      | 42,697.00      |            | 25,039.61   | 17,657.39       |
| 3401   | Health & Welfare Benefits, cer | 140,546.00     | 138,462.00     |            | 82,912.18   | 55,549.82       |
| 3402   | Health & Welfare Benefits, cla | 166,839.00     | 148,912.00     |            | 81,042.74   | 67,869.26       |

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## Balances through January

Fiscal Year 2013/14

| Object                                    | Description                                     | Adopted Budget      | Revised Budget      | Encumbered        | Expenditure         | Account Balance     |
|---|---|---------------------|---------------------|-------------------|---------------------|---------------------|
| <b>Fund 01 - General Fund (continued)</b> |   |                     |                     |                   |                     |                     |
| 3501                                      | State Unemployment Insurance, <i>Restricted</i> | 10,437.00-          | 639.00              |                   | 530.90              | 108.10              |
| 3502                                      | State Unemployment Insurance,                   | 309.00              | 301.00              |                   | 10.01               | 290.99              |
| 3601                                      | Worker's Compensation Insuranc                  | 38,979.00           | 40,668.00           |                   | 24,758.14           | 15,909.86           |
| 3602                                      | Worker's Compensation Insuranc                  | 19,702.00           | 19,100.00           |                   | 11,527.34           | 7,572.66            |
| 3802                                      | PERS Reduction, Classified                      | 5,272.00            |                     |                   |                     |                     |
| 4100                                      | Approved Textbooks and Core Cu                  | 86,485.00           | 86,485.00           | 3,211.97          | 62,794.30           | 20,478.73           |
| 4200                                      | Books and Reference Materials                   | 4,530.00            | 4,530.00            | 1,185.40          | 4,173.38            | 828.78-             |
| 4300                                      | Materials and Supplies                          | 109,910.00          | 135,314.00          | 24,674.17         | 45,874.49           | 64,765.34           |
| 4310                                      | Materials and Supplies - Gasol                  | 94,696.00           | 92,969.00           | 28,891.31         | 62,386.97           | 1,690.72            |
| 4311                                      | Materials and Supplies - Tires                  | 5,605.00            | 5,605.00            |                   |                     | 5,605.00            |
| 4400                                      | Noncapitalized Equipment                        | 22,580.00           | 29,928.00           | 1,847.25          | 10,106.75           | 17,974.00           |
| 5100                                      | Contracted Services                             | 174,685.00          | 165,342.00          | 77,469.24         | 58,555.76           | 29,317.00           |
| 5200                                      | Travel and Conferences                          | 62,903.00           | 445,981.00          | 3,729.50          | 28,699.88           | 413,551.62          |
| 5400                                      | Insurance                                       | 11,000.00           | 11,000.00           |                   |                     | 11,000.00           |
| 5610                                      | Maintenance Agreements                          | 2,695.00            | 2,695.00            |                   | 81.28               | 2,613.72            |
| 5620                                      | Repairs   | 67,955.00           | 66,456.00           | 15,988.87         | 31,738.16           | 18,728.97           |
| 5630                                      | Leases and Rentals                              | 2,500.00            | 2,500.00            |                   | 792.86              | 1,707.14            |
| 5714                                      | Direct Costs for Transfer of S                  | 9,700.00-           | 9,700.00-           |                   | 1,025.94-           | 8,674.06-           |
| 5800                                      | Professional/Consulting Servic                  | 634,172.00          | 1,180,244.00        | 212,424.60        | 109,607.50          | 858,211.90          |
| 5810                                      | Prof. Services & Operating Exp                  | 20,000.00           | 10,000.00           |                   |                     | 10,000.00           |
| 5820                                      | Prof. Services & Operating Exp                  | 800.00              | 800.00              |                   |                     | 800.00              |
| 5840                                      | Prof. Services & Operating Exp                  | 899.00              | 899.00              |                   |                     | 899.00              |
| 5850                                      | Prof Services & Operating Expe                  | 103,111.00          | 102,481.00          |                   |                     | 102,481.00          |
| 5940                                      | Communications - Cellular Phon                  | 1,476.00            | 1,476.00            | 256.90            | 593.10              | 626.00              |
| 5941                                      | Communications - Cellular Phon                  |                     | 1,399.00            |                   | 819.00              | 580.00              |
| 7142                                      | Other Tuition, Excess Costs, a                  | 292,698.00          | 292,698.00          |                   | 130,774.78          | 161,923.22          |
| 7310                                      | Transfers of Indirect Costs                     | 29,707.00           | 29,281.00           |                   |                     | 29,281.00           |
| <b>Total for Expense accounts</b>         |   | <b>4,197,293.00</b> | <b>5,040,411.00</b> | <b>369,679.21</b> | <b>1,970,637.12</b> | <b>2,700,094.67</b> |
| Object                                    | Description                                     | Adopted Budget      | Revised Budget      | Debit             | Credit              | Account Balance     |
| 9790                                      | Undesignated/Unappropriated                     | 10,699.00           | 337,344.00          |                   |                     |                     |
| <b>Total for Ending Balance accounts</b>  |   | <b>10,699.00</b>    | <b>337,344.00</b>   | <b>.00</b>        | <b>.00</b>          | <b>.00</b>          |

Selection Filtered by User Permissions, (Org = 28, Online/Offline = N, Fiscal Year = 2014, Period = 7, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = O, SACS? = N, Fund = 01, Page Break? = N, Obj Digits = 0) (Restricted)

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## Balances through January

Fiscal Year 2013/14

| Object                        | Description             | Adopted<br>Budget | Revised<br>Budget     | Debit                 | Credit                             | Account<br>Balance |
|-------------------------------|-------------------------|-------------------|-----------------------|-----------------------|------------------------------------|--------------------|
| Total for Org 028 and Fund 01 | <i>restricted</i>       |                   |                       |                       |                                    |                    |
|                               | <u>Starting Balance</u> | <u>+ Revenues</u> | <u>- Encumbrances</u> | <u>- Expenditures</u> | <u>= Calculated Ending Balance</u> |                    |
| Budgeted                      | 947,738.00              | 4,430,017.00      |                       | 5,040,411.00          |                                    | 337,344.00         |
| Actual                        | 1,001,305.07            | 1,233,482.91      | 369,679.21            | 1,970,637.12          |                                    | 105,528.35-        |

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## Balances through January

Fiscal Year 2013/14

| Object                              | Description                     | Adopted Budget | Revised Budget | Debit      | Credit      | Account Balance |
|-------------------------------------|---------------------------------|----------------|----------------|------------|-------------|-----------------|
| <b>Fund 13 - Cafeteria Fund</b>     |                                 |                |                |            |             |                 |
| 9791                                | Beginning Balance               |                |                | 150,507.63 | 150,507.63  |                 |
| Total for Starting Balance accounts |                                 | .00            | .00            | 150,507.63 | 150,507.63  | .00             |
| Object                              | Description                     | Adopted Budget | Revised Budget |            | Revenue     | Account Balance |
| 8220                                | Child Nutrition Programs        | 328,500.00     | 375,000.00     |            | 141,091.15  | 233,908.85      |
| 8520                                | Child Nutrition                 | 30,000.00      | 35,000.00      |            | 10,996.60   | 24,003.40       |
| 8634                                | Food Services Sales             | 58,000.00      | 80,000.00      |            | 43,000.00   | 37,000.00       |
| 8660                                | Interest                        | 500.00-        | 500.00-        |            | 370.24-     | 129.76-         |
| 8916                                | To Cafeteria Fund, From Genera  | 100,000.00     | 47,673.00      |            |             | 47,673.00       |
| Total for Revenue accounts          |                                 | 516,000.00     | 537,173.00     |            | 194,717.51  | 342,455.49      |
| Object                              | Description                     | Adopted Budget | Revised Budget | Encumbered | Expenditure | Account Balance |
| 2200                                | Classified Support Salaries     | 65,158.00      | 81,646.00      |            | 47,210.23   | 34,435.77       |
| 3202                                | Public Employees' Retirement S  | 4,526.00       | 8,440.00       |            | 4,821.31    | 3,618.69        |
| 3302                                | Social Security/Medicare/Alter  | 4,986.00       | 6,247.00       |            | 3,611.60    | 2,635.40        |
| 3402                                | Health & Welfare Benefits, cla  | 29,754.00      | 28,385.00      |            | 16,529.45   | 11,855.55       |
| 3502                                | State Unemployment Insurance,   | 34.00          | 42.00          |            | 23.60       | 18.40           |
| 3602                                | Worker's Compensation Insuranc  | 2,184.00       | 2,737.00       |            | 1,581.18    | 1,155.82        |
| 4300                                | Materials and Supplies          | 4,500.00       | 4,500.00       | 4,419.45   | 6,034.08    | 5,953.53-       |
| 4400                                | Noncapitalized Equipment        |                |                | 1,831.64   |             | 1,831.64-       |
| 4700                                | Food                            | 395,358.00     | 395,358.00     | 14,034.92  | 249,630.48  | 131,692.60      |
| 5200                                | Travel and Conferences          | 2,500.00       | 2,447.00       |            | 1,035.14    | 1,411.86        |
| 5600                                | Rentals, Leases and Repairs     | 2,000.00       | 2,000.00       |            | 4,563.94    | 2,563.94-       |
| 5800                                | Professional/Consulting Servic  | 5,000.00       | 5,000.00       | 3,219.00   | 9,054.28    | 7,273.28-       |
| 6400                                | Equipment - Over \$5000 per uni |                |                |            | 10,831.70   | 10,831.70-      |
| Total for Expense accounts          |                                 | 516,000.00     | 536,802.00     | 23,505.01  | 354,926.99  | 158,370.00      |
| Object                              | Description                     | Adopted Budget | Revised Budget | Debit      | Credit      | Account Balance |
| 9720                                | Reserve for Encumbrances        |                |                | 393,505.08 | 417,010.09  | 23,505.01       |
| 9790                                | Undesignated/Unappropriated     |                | 371.00         |            |             |                 |
| Total for Ending Balance accounts   |                                 | .00            | 371.00         | 393,505.08 | 417,010.09  | 23,505.01       |

Selection Filtered by User Permissions, (Org = 28, Online/Offline = N, Fiscal Year = 2014, Period = 7, Unposted JEs? = N, Assets and Liabilities? = N, Restricted Accts? = Y, SACS? = N, Fund = 13, Page Break? = N, Obj Digits = 0)

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## Balances through January

Fiscal Year 2013/14

| Object                        | Description             | Adopted<br>Budget | Revised<br>Budget     | Debit                 | Credit                             | Account<br>Balance |
|-------------------------------|-------------------------|-------------------|-----------------------|-----------------------|------------------------------------|--------------------|
| Total for Org 028 and Fund 13 |                         |                   |                       |                       |                                    |                    |
|                               | <u>Starting Balance</u> | <u>+ Revenues</u> | <u>- Encumbrances</u> | <u>- Expenditures</u> | <u>= Calculated Ending Balance</u> |                    |
| Budgeted                      | 0.00                    | 537,173.00        |                       | 536,802.00            |                                    | 371.00             |
| Actual                        | 0.00                    | 194,717.51        | 23,505.01             | 354,926.99            |                                    | 183,714.49-        |

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## Balances through January

Fiscal Year 2013/14

| Object                               | Description                                | Adopted<br>Budget | Revised<br>Budget     | Debit                 | Credit                             | Account<br>Balance |
|--------------------------------------|--|-------------------|-----------------------|-----------------------|------------------------------------|--------------------|
| <b>Fund 14 - Deferred Mainte</b>     |  |                   |                       |                       |                                    |                    |
| 9791                                 | Beginning Balance                          | 2,688.00          |                       |                       |                                    |                    |
|                                      | <b>Total for Starting Balance accounts</b> | <b>2,688.00</b>   | <b>.00</b>            | <b>.00</b>            | <b>.00</b>                         | <b>.00</b>         |
| 9790                                 | Undesignated/Unappropriated                | 2,688.00          |                       |                       |                                    |                    |
|                                      | <b>Total for Ending Balance accounts</b>   | <b>2,688.00</b>   | <b>.00</b>            | <b>.00</b>            | <b>.00</b>                         | <b>.00</b>         |
| <b>Total for Org 028 and Fund 14</b> |  |                   |                       |                       |                                    |                    |
|                                      | <u>Starting Balance</u>                    | <u>+ Revenues</u> | <u>- Encumbrances</u> | <u>- Expenditures</u> | <u>= Calculated Ending Balance</u> |                    |
| Budgeted                             | 0.00                                       |                   |                       |                       | 0.00                               |                    |
| Actual                               | 0.00                                       |                   |                       |                       | 0.00                               |                    |

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| Balances through January             |                                     |                   |                       |                       |                                    | Fiscal Year 2013/14 |
|--------------------------------------|-------------------------------------|-------------------|-----------------------|-----------------------|------------------------------------|---------------------|
| Object                               | Description                         | Adopted Budget    | Revised Budget        | Debit                 | Credit                             | Account Balance     |
| <b>Fund 17 - Special Reserve</b>     |                                     |                   |                       |                       |                                    |                     |
| 9791                                 | Beginning Balance                   | 4,252,144.00      | 2,970,359.00          |                       | 2,970,358.68                       | 2,970,358.68        |
|                                      | Total for Starting Balance accounts | 4,252,144.00      | 2,970,359.00          | .00                   | 2,970,358.68                       | 2,970,358.68        |
| Object                               | Description                         | Adopted Budget    | Revised Budget        |                       | Revenue                            | Account Balance     |
| 8660                                 | Interest                            | 14,800.00         | 14,800.00             |                       | 6,988.72                           | 7,811.28            |
|                                      | Total for Revenue accounts          | 14,800.00         | 14,800.00             |                       | 6,988.72                           | 7,811.28            |
| Object                               | Description                         | Adopted Budget    | Revised Budget        | Debit                 | Credit                             | Account Balance     |
| 9790                                 | Undesignated/Unappropriated         | 4,266,944.00      | 2,985,159.00          |                       |                                    |                     |
|                                      | Total for Ending Balance accounts   | 4,266,944.00      | 2,985,159.00          | .00                   | .00                                | .00                 |
| <b>Total for Org 028 and Fund 17</b> |                                     |                   |                       |                       |                                    |                     |
|                                      | <u>Starting Balance</u>             | <u>+ Revenues</u> | <u>- Encumbrances</u> | <u>- Expenditures</u> | <u>= Calculated Ending Balance</u> |                     |
| Budgeted                             | 2,970,359.00                        | 14,800.00         |                       |                       | 2,985,159.00                       |                     |
| Actual                               | 2,970,358.68                        | 6,988.72          |                       |                       | 2,977,347.40                       |                     |

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## Balances through January

Fiscal Year 2013/14

| Object                               | Description                                | Adopted Budget    | Revised Budget        | Debit                 | Credit                             | Account Balance   |
|--------------------------------------|--|-------------------|-----------------------|-----------------------|------------------------------------|-------------------|
| <b>Fund 25 - Capital Facilit</b>     |  |                   |                       |                       |                                    |                   |
| 9791                                 | Beginning Balance                          | 354,750.00        | 453,682.00            |                       | 453,681.54                         | 453,681.54        |
|                                      | <b>Total for Starting Balance accounts</b> | <b>354,750.00</b> | <b>453,682.00</b>     | <b>.00</b>            | <b>453,681.54</b>                  | <b>453,681.54</b> |
| Object                               | Description                                | Adopted Budget    | Revised Budget        |                       | Revenue                            | Account Balance   |
| 8660                                 | Interest                                   |                   |                       |                       | 1,169.94                           | 1,169.94-         |
| 8681                                 | Mitigation/Developer Fees                  | 10,000.00         | 10,000.00             |                       | 34,120.05                          | 24,120.05-        |
|                                      | <b>Total for Revenue accounts</b>          | <b>10,000.00</b>  | <b>10,000.00</b>      |                       | <b>35,289.99</b>                   | <b>25,289.99-</b> |
| Object                               | Description                                | Adopted Budget    | Revised Budget        | Encumbered            | Expenditure                        | Account Balance   |
| 7438                                 | Debt Service Interest                      | 20,135.00         | 20,135.00             |                       | 20,235.21                          | 100.21-           |
| 7439                                 | Other Debt Service Payments                | 84,539.00         | 84,539.00             |                       | 84,437.55                          | 101.45            |
|                                      | <b>Total for Expense accounts</b>          | <b>104,674.00</b> | <b>104,674.00</b>     | <b>.00</b>            | <b>104,672.76</b>                  | <b>1.24</b>       |
| Object                               | Description                                | Adopted Budget    | Revised Budget        | Debit                 | Credit                             | Account Balance   |
| 9790                                 | Undesignated/Unappropriated                | 260,076.00        | 359,008.00            |                       |                                    |                   |
|                                      | <b>Total for Ending Balance accounts</b>   | <b>260,076.00</b> | <b>359,008.00</b>     | <b>.00</b>            | <b>.00</b>                         | <b>.00</b>        |
| <b>-244- for Org 028 and Fund 25</b> |  |                   |                       |                       |                                    |                   |
|                                      | <b>Starting Balance</b>                    | <b>+ Revenues</b> | <b>- Encumbrances</b> | <b>- Expenditures</b> | <b>= Calculated Ending Balance</b> |                   |
| Budgeted                             | 453,682.00                                 | 10,000.00         |                       | 104,674.00            | 359,008.00                         |                   |
| Actual                               | 453,681.54                                 | 35,289.99         |                       | 104,672.76            | 384,298.77                         |                   |

## Balances through January

Fiscal Year 2013/14

| Object                           | Description                         | Adopted Budget | Revised Budget | Debit          | Credit                      | Account Balance |
|----------------------------------|-------------------------------------|----------------|----------------|----------------|-----------------------------|-----------------|
| <b>Fund 35 - School Facility</b> |                                     |                |                |                |                             |                 |
| 9791                             | Beginning Balance                   | 500.00-        | 564,452.00     | 6,808.40       | 571,259.63                  | 564,451.23      |
|                                  | Total for Starting Balance accounts | 500.00-        | 564,452.00     | 6,808.40       | 571,259.63                  | 564,451.23      |
| Object                           | Description                         | Adopted Budget | Revised Budget | Revenue        |                             | Account Balance |
| 8660                             | Interest                            | 3,300.00       | 3,300.00       |                | 1,348.71                    | 1,951.29        |
|                                  | Total for Revenue accounts          | 3,300.00       | 3,300.00       |                | 1,348.71                    | 1,951.29        |
| Object                           | Description                         | Adopted Budget | Revised Budget | Encumbered     | Expenditure                 | Account Balance |
| 5800                             | Professional/Consulting Servic      |                |                |                | 11,604.32                   | 11,604.32-      |
| 6200                             | Buildings and Improvement of B      |                |                | 204,451.23     | 285,796.83                  | 490,248.06-     |
|                                  | Total for Expense accounts          | .00            | .00            | 204,451.23     | 297,401.15                  | 501,852.38-     |
| Object                           | Description                         | Adopted Budget | Revised Budget | Debit          | Credit                      | Account Balance |
| 9720                             | Reserve for Encumbrances            |                |                | 291,660.56     | 496,111.79                  | 204,451.23      |
| 9790                             | Undesignated/Unappropriated         | 2,800.00       | 567,752.00     |                |                             |                 |
|                                  | Total for Ending Balance accounts   | 2,800.00       | 567,752.00     | 291,660.56     | 496,111.79                  | 204,451.23      |
| -245- for Org 028 and Fund 35    |                                     |                |                |                |                             |                 |
|                                  | Starting Balance                    | + Revenues     | - Encumbrances | - Expenditures | = Calculated Ending Balance |                 |
| Budgeted                         | 564,452.00                          | 3,300.00       |                | 0.00           | 567,752.00                  |                 |
| Actual                           | 564,451.23                          | 1,348.71       | 204,451.23     | 297,401.15     | 63,947.56                   |                 |



| Balances through January      |                                     |                |                |                |                             | Fiscal Year 2013/14 |
|-------------------------------|-------------------------------------|----------------|----------------|----------------|-----------------------------|---------------------|
| Object                        | Description                         | Adopted Budget | Revised Budget | Debit          | Credit                      | Account Balance     |
| Fund 56 - Debt Service Fu     |                                     |                |                |                |                             |                     |
| 9791                          | Beginning Balance                   |                | 1,248,728.00   |                | 1,248,727.02                | 1,248,727.02        |
|                               | Total for Starting Balance accounts | .00            | 1,248,728.00   | .00            | 1,248,727.02                | 1,248,727.02        |
| 9790                          | Undesignated/Unappropriated         |                | 1,248,728.00   |                |                             |                     |
|                               | Total for Ending Balance accounts   | .00            | 1,248,728.00   | .00            | .00                         | .00                 |
| Total for Org 028 and Fund 56 |                                     |                |                |                |                             |                     |
|                               | Starting Balance                    | + Revenues     | - Encumbrances | - Expenditures | = Calculated Ending Balance |                     |
| Budgeted                      | 1,248,728.00                        |                |                |                | 1,248,728.00                |                     |
| Actual                        | 1,248,727.02                        |                |                |                | 1,248,727.02                |                     |

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**1.17 - FRPM/English Learner/Foster Youth - Count**

Academic Year: 2013-2014

LEA: South Monterey County Joint Union High

View: ODS

School Type: ALL

Created Date: 03-03-2014

As Of: 3/3/2014

School: ALL

**Non-Charter School(s)**

|                                 |   |                  | Free/Reduced Meal Eligibility Counts Based On: |                        |                      |                      |  |                         |                                     |                       |   |
|---------------------------------|---|------------------|--|------------------------|----------------------|----------------------|--|-------------------------|-------------------------------------|-----------------------|---|
| School Code                     | School Name                                     | Total Enrollment | Free & Reduced Meal Program: 181/182           | Foster or Homeless (1) | Migrant Program: 135 | Direct Certification | Total Unduplicated Eligible Free/Reduced Meal Counts | EL Funding Eligible (2) | Unduplicated FRPM/EL Eligible Count | CDSS Foster Youth (3) | Unduplicated FRPM/EL/Foster Youth Total (4) |
| 2730174                         | Greenfield High                                 | 928              | 712  | 66                     | 34                   | 212                  | 719  | 319                     | 771                                 | 1                     | 771   |
| 2732170                         | King City High                                  | 898              | 747  | 49                     | 44                   | 141                  | 752  | 200                     | 759                                 | 0                     | 759   |
| 0000001                         | NPS School Group for King City Joint Union High | 0                | 0  | 0                      | 0                    | 0                    | 0  | 0                       | 0                                   | 0                     | 0   |
| 2730083                         | Portola-Butler Continuation High                | 80               | 69   | 8                      | 4                    | 22                   | 70   | 34                      | 73                                  | 0                     | 73  |
| 2766068                         | South Monterey County Joint Union High          | 0                | 0  | 0                      | 0                    | 0                    | 0  | 0                       | 0                                   | 0                     | 0   |
| <b>TOTAL - Selected Schools</b> |   | <b>1906</b>      | <b>1528</b>                                    | <b>123</b>             | <b>82</b>            | <b>375</b>           | <b>1541</b>  | <b>553</b>              | <b>1603</b>                         | <b>1</b>              | <b>1603</b>                                 |

84%

**Charter School(s)**

|                                 |             |                  | Free/Reduced Meal Eligibility Counts Based On: |                        |                      |                      |  |                         |                                     |                       |   |
|---------------------------------|-------------|------------------|--|------------------------|----------------------|----------------------|--|-------------------------|-------------------------------------|-----------------------|---|
| School Code                     | School Name | Total Enrollment | Free & Reduced Meal Program: 181/182           | Foster or Homeless (1) | Migrant Program: 135 | Direct Certification | Total Unduplicated Eligible Free/Reduced Meal Counts | EL Funding Eligible (2) | Unduplicated FRPM/EL Eligible Count | CDSS Foster Youth (3) | Unduplicated FRPM/EL/Foster Youth Total (4) |
| <b>TOTAL - Selected Schools</b> |             | <b>0</b>         | <b>0</b>                                       | <b>0</b>               | <b>0</b>             | <b>0</b>             | <b>0</b>   | <b>0</b>                | <b>0</b>                            | <b>0</b>              | <b>0</b>                                    |
| <b>TOTAL LEA</b>                |             | <b>1906</b>      | <b>1528</b>                                    | <b>123</b>             | <b>82</b>            | <b>375</b>           | <b>1541</b>  | <b>553</b>              | <b>1603</b>                         | <b>1</b>              | <b>1603</b>                                 |

This report only includes students with Primary and Short Term enrollment in grade levels K through 12 only. Students enrolled in Adult Education Schools are not included in this report.

Students with multiple qualifying records within a single LEA as of Fall 1 Census Day are counted only once. A student with qualifying enrollments in more than one LEA on Census Day is counted in each LEA.

(1) Foster/Homeless counts based on Primary Residency categories: Temporary Shelters (100), Hotels/motels (110), Temporarily Double Up (120), temporarily Unsheltered (130), Foster Family Home or Kinship Placement (210).

(2) For Funding, Eligible English Learners must be 'EL' on Fall 1 Census Day

(3) CDSS Foster Youth count based on match of records from California Department of Social Services (CDSS).

This report is confidential and use is restricted to authorized individuals.

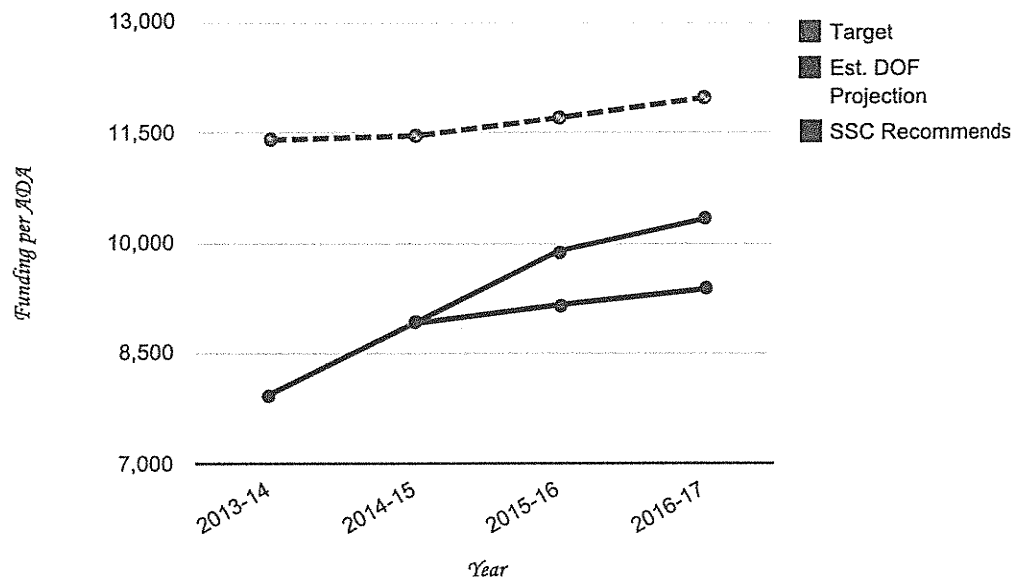
The data on this report is filtered by the user selections that appear on the last page of this report.

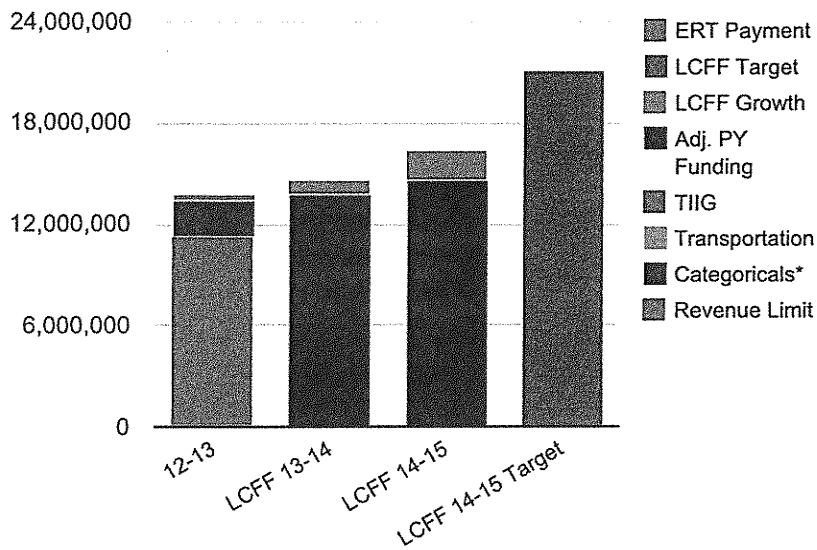
## SSC Local Control Funding Formula Simulator South Monterey County Joint Union High

Report generated at 12:48 03/03/14

**MULTIYEAR PROJECTION**

|                           | 2013-14      | 2014-15       | 2015-16      | 2016-17      |
|---------------------------|--------------|---------------|--------------|--------------|
| LCFF Target               | 11,400       | 11,473        | 11,721       | 11,986       |
| Estimated DOF Projection  | 7,932        | 8,925         | 9,879        | 10,336       |
| <b>SSC Recommends</b>     | <b>7,932</b> | <b>8,925</b>  | <b>9,150</b> | <b>9,388</b> |
| <i>Net Change per ADA</i> | <i>470</i>   | <i>993</i>    | <i>224</i>   | <i>238</i>   |
| <i>Net Percent Change</i> | <i>6.29%</i> | <i>12.52%</i> | <i>2.51%</i> | <i>2.60%</i> |

**Multiyear Projection Analysis**

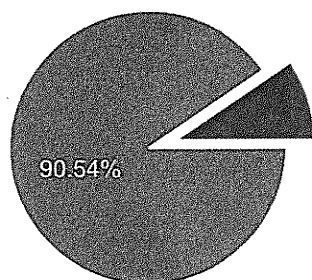
**LCFF Funding Analysis****LCFF Funding Analysis**

|                                |            |
|--------------------------------|------------|
| Adjusted 12-13 funding         | 13,676,039 |
| LCFF 13-14 Target              | 20,873,779 |
| LCFF 13-14 Gap                 | 7,197,740  |
| LCFF 13-14 Growth              | 847,894    |
| PY 13-14                       | 14,523,933 |
| Adjusted PY Funding            | 14,523,933 |
| LCFF 14-15 Target              | 21,006,476 |
| LCFF Funding Gap               | 6,482,543  |
| LCFF Growth                    | 1,818,353  |
| LCFF Growth Percent            | 12.52%     |
| ERT Payment                    | 0          |
| LCFF 14-15                     | 16,342,286 |
| Change from Prior Year         | 1,818,353  |
| Percent Change from Prior Year | 12.52%     |

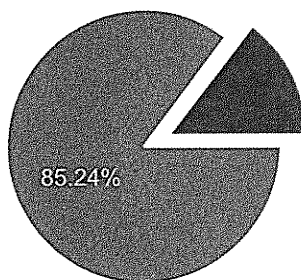
\* Change from prior year includes revenues lost or gained due to changes in ADA as well as LCFF growth.



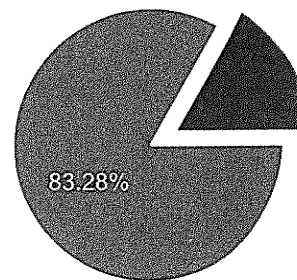
## LCFF Growth Funding Analysis | DOF Projection

LCFF Funding |  
2014-15

■ Base ■ Sup/Con

LCFF Funding |  
2015-16

■ Base ■ Sup/Con

LCFF Funding |  
2016-17

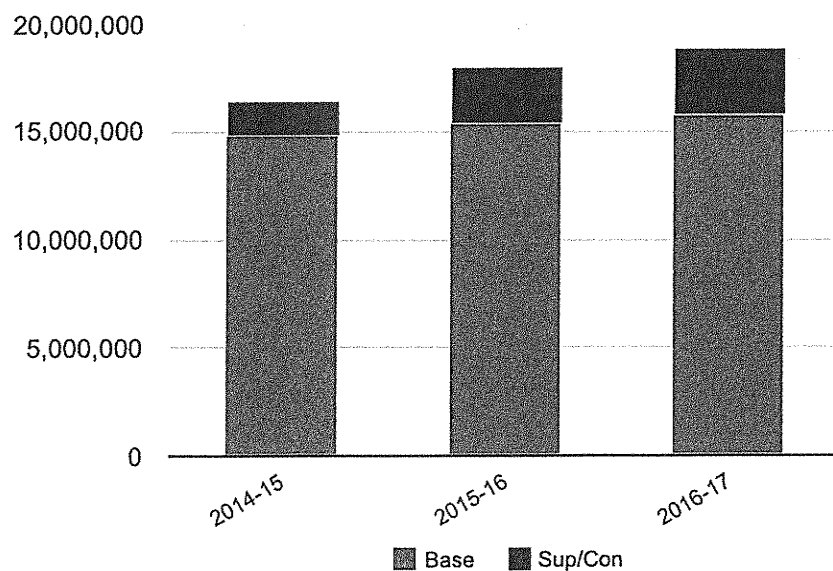
■ Base ■ Sup/Con

| 2014-15 Funding |            |           |
|-----------------|------------|-----------|
|                 | Base       | Sup/Con*  |
| Total           | 14,795,630 | 1,546,656 |
| Per ADA         | 8,081      | 845       |
| Percent         | 90.54%     | 9.46%     |
| Growth          | 579,270    | 1,239,083 |
| Per ADA         | 316        | 677       |

| 2015-16 Funding |            |           |
|-----------------|------------|-----------|
|                 | Base       | Sup/Con   |
| Total           | 15,342,620 | 2,656,841 |
| Per ADA         | 8,421      | 1,458     |
| Percent         | 85.24%     | 14.76%    |
| Growth          | 614,859    | 1,110,185 |
| Per ADA         | 337        | 609       |

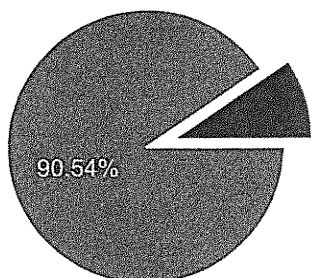
| 2016-17 Funding |            |           |
|-----------------|------------|-----------|
|                 | Base       | Sup/Con   |
| Total           | 15,682,625 | 3,148,891 |
| Per ADA         | 8,607      | 1,728     |
| Percent         | 83.28%     | 16.72%    |
| Growth          | 340,005    | 492,050   |
| Per ADA         | 187        | 270       |

Total Funding By Component

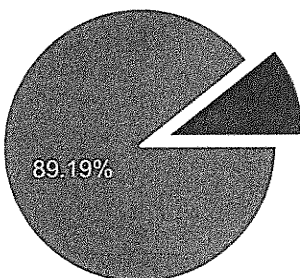


\* Assumes minimum 2013-14 cost to provide improved or increased services for supplement and concentration grant eligible students equal to \$307,573, the amount received in 2012-13 for Economic Impact Aid.

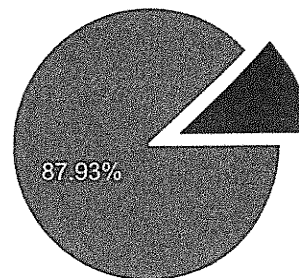
## LCFF Growth Funding Analysis | SSC Recommends

LCFF Funding |  
2014-15

■ Base ■ Sup/Con

LCFF Funding |  
2015-16

■ Base ■ Sup/Con

LCFF Funding |  
2016-17

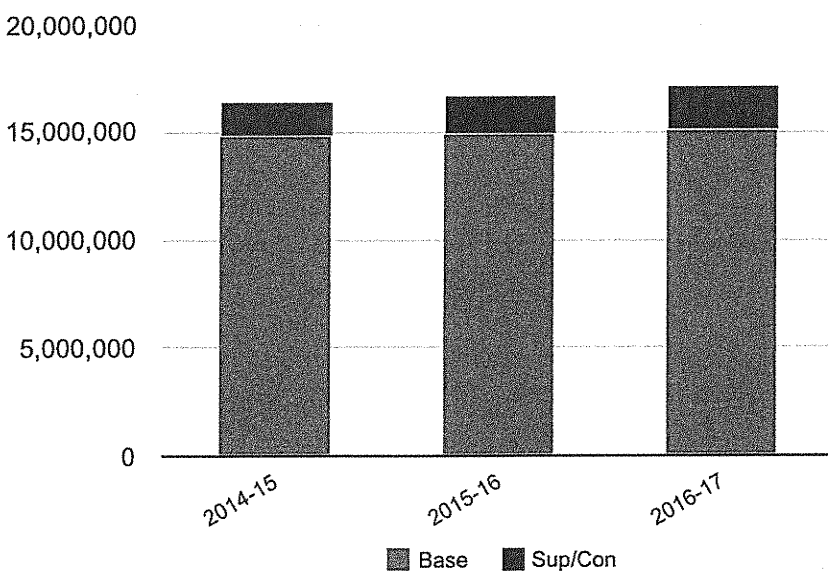
■ Base ■ Sup/Con

| 2014-15 Funding |            |           |
|-----------------|------------|-----------|
|                 | Base       | Sup/Con*  |
| Total           | 14,795,630 | 1,546,656 |
| Per ADA         | 8,081      | 845       |
| Percent         | 90.54%     | 9.46%     |
| Growth          | 579,270    | 1,239,083 |
| Per ADA         | 316        | 677       |

| 2015-16 Funding |            |           |
|-----------------|------------|-----------|
|                 | Base       | Sup/Con   |
| Total           | 14,869,024 | 1,801,721 |
| Per ADA         | 8,161      | 989       |
| Percent         | 89.19%     | 10.81%    |
| Growth          | 141,264    | 255,064   |
| Per ADA         | 78         | 140       |

| 2016-17 Funding |            |           |
|-----------------|------------|-----------|
|                 | Base       | Sup/Con   |
| Total           | 15,040,603 | 2,064,286 |
| Per ADA         | 8,255      | 1,133     |
| Percent         | 87.93%     | 12.07%    |
| Growth          | 171,579    | 262,565   |
| Per ADA         | 94         | 144       |

Total Funding By Component



\* Assumes minimum 2013-14 cost to provide improved or increased services for supplement and concentration grant eligible students equal to \$307,573, the amount received in 2012-13 for Economic Impact Aid.

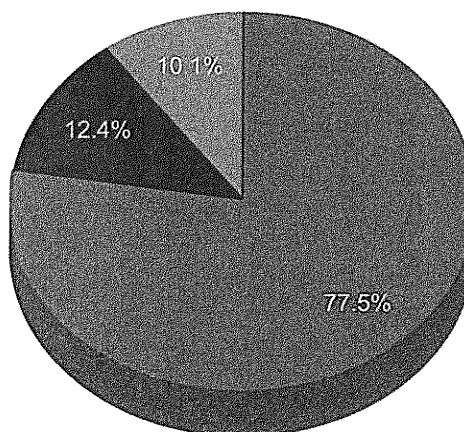


## LCFF Entitlement Analysis

| Component                 | Amount            | Per ADA       | Percentage  |
|---------------------------|-------------------|---------------|-------------|
| Base                      | 16,281,493        | 8,892         | 77.51%      |
| Supplemental              | 2,603,367         | 1,422         | 12.39%      |
| Concentration             | 2,121,616         | 1,159         | 10.10%      |
| Supp. & Conc.<br>Combined | 4,724,983         | 2,581         | 22.49%      |
| <b>Entitlement</b>        | <b>21,006,476</b> | <b>11,473</b> | <b>100%</b> |
| <b>ERT Payment</b>        | <b>0</b>          | <b>0</b>      |             |

The Base amount includes the add-ons for TIIG and transportation.

## LCFF Entitlement Components



■ Base ■ Supplemental ■ Concentration

## LCFF Entitlement Details

|                |          |            |     |                         |              |               |
|----------------|----------|------------|-----|-------------------------|--------------|---------------|
| Total ADA      |          | 1,831.00   |     | Unduplicated SE: 81.60% |              |               |
| Grade Span     | ADA      | Base       | CSR | CTE                     | Supplemental | Concentration |
| K-3            | 0.00     | 0          | 0   | -                       | 0            | 0             |
| 4-6            | 0.00     | 0          | -   | -                       | 0            | 0             |
| 7-8            | 0.00     | 0          | -   | -                       | 0            | 0             |
| 9-12           | 1,831.00 | 15,547,760 | -   | 404,242                 | 2,603,367    | 2,121,616     |
| Transportation |          | 289,367    |     |                         |              |               |
| TIIG           |          | 40,125     |     |                         |              |               |

The simulator does not account for property tax revenues, education protection account revenues or any other revenue offsets. The calculations are based on the LCFF calculations in Assembly Bill 97 (Chapter 47, Statutes of 2013) as approved by Governor Brown on July 1, 2013 and as modified by Senate Bill 97.





**Adjusted Funding Base**

|   |                                       |            |
|---|---------------------------------------|------------|
| A | 2012-13 Revenue Limit (RL)            | 11,193,666 |
| B | 2012-13 Funded ADA                    | 1,839.59   |
| C | 2012-13 RL Per ADA (A / B)            | 6,084.87   |
| D | 2014-15 LCFF ADA                      | 1,831.00   |
| E | Adjusted 2012-13 RL (C * D)           | 11,141,397 |
| F | 2012-13 Categoricals                  | 2,534,642  |
| G | Basic Aid Fair Share Reduction        | 0          |
| H | Prior Year(s) LCFF Growth             | 847,894    |
| I | Adjusted Funding Base (E + F - G + H) | 14,523,933 |

**LCFF Growth**

|   |                                  |            |
|---|----------------------------------|------------|
| A | Prior Year Adjusted Funding Base | 14,523,933 |
| B | LCFF 14-15 Target                | 21,006,476 |
| C | LCFF Funding Gap                 | 6,482,543  |
| D | LCFF 14-15 Gap Funding           | 28.05%     |
| E | LCFF Growth                      | 1,818,353  |
| F | LCFF Growth Percent              | 12.52      |

**Average Daily Attendance Summary**

|                                     | 2013-14  | 2014-15   | 2015-16   | 2016-17  |
|-------------------------------------|----------|-----------|-----------|----------|
| Actual ADA                          | 1,831.00 | 1,822.00  | 1,822.00  | 1,822.00 |
| LCFF Funded ADA                     | 1,831.00 | 1,831.00  | 1,822.00  | 1,822.00 |
| Change in funding due change in ADA | -52,269  | 0         | -54,764   | 0        |
| LCFF Growth and ERT Payment         | 847,894  | 1,818,353 | 1,725,044 | 832,055  |
| Net Change from Prior Year          | 795,625  | 1,818,353 | 1,657,175 | 832,055  |

**LCFF NSS**

|   |  |               |
|---|--|---------------|
| A | 2014-15 Base Entitlement   | 16,281,493    |
| B | Transportation and TIIG funding  | 329,492       |
| C | Base Entitlement excluding Transportation and TIIG   | 15,952,001    |
| D | LCFF ADA   | 1,831.00      |
| E | Base Entitlement per ADA<br>(C mdivided by D)  | 8,712.180     |
| F | 2014-15 NSS ADA  | 0.00          |
| G | Base Entitlement for NSS ADA<br>(E divided by F)   | 0.00          |
| H | Base Entitlement Excluding NSS Base Entitlement<br>(C minus G)                                 | 15,952,001.38 |
| I | NSS Entitlement  | 0.00          |
| J | Revised Base Entitlement with NSS Entitlement<br>(H plus I)                                    | 15,952,001.38 |
| K | Revised Base Entitlement with NSS Entitlement and Transportation and TIIG Addons<br>(J plus B) | 16,281,493.38 |

## Economic Recovery Target

|   |   |               |
|---|---|---------------|
| A | 2012-13 Revenue Limit   | 11,193,666    |
| B | 2012-13 Funded ADA  | 1,839.59      |
| C | Revenue Limit per ADA<br>(A divided by B)   | 6,084.87      |
| D | Restored Revenue Limit<br>(C divided by .77728)                                   | 7,828.41      |
| E | ERT Revenue Limit<br>(D multiplied by 1.1618672)                                  | 9,095.58      |
| F | 2012-13 Reduced Categorical Revenues  | 2,227,069.00  |
| G | 2012-13 Restored Categorical Revenues<br>(F divided by .8016)                     | 2,778,279.69  |
| H | 2012-13 CSR and EIA Revenues  | 307,573.00    |
| I | Total Categorical Revenues<br>(G plus H)  | 3,085,852.69. |
| J | Total Categorical Revenues per ADA<br>(I divided by B)                            | 1,677.47      |
| K | 2020-21 Economic Recovery Target<br>(E plus J)                                    | 10,773.04     |
| L | 2013-14 LCFF Entitlement  | 20,873,778.77 |
| M | 2020-21 LCFF<br>(L plus 1.143964)   | 23,878,851.46 |
| N | 2020-21 LCFF per ADA<br>(M divided by B)  | 12,980.53     |
| O | Difference between ERT and 2020-21 LCFF<br>(K minus N, If negative then Zero (0)) | 0.00          |
| P | 90th Percentile for ERT   | 14,500.00     |
| R | ERT Payment per year<br>(If K less than P, N divided by 8, else zero (0))         | 0.00          |

## SSC School District and Charter School Financial Projection Dartboard 2014-15 Proposed Budget

This version of SSC's Financial Projection Dartboard is based on the Governor's 2014-15 State Budget Proposal. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and ten-year T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

| LCFF ENTITLEMENT FACTORS    |         |         |         |         |
|-----------------------------|---------|---------|---------|---------|
| Entitlement Factors per ADA | K-3     | 4-6     | 7-8     | 9-12    |
| 2013-14 Initial Grants      | \$6,952 | \$7,056 | \$7,266 | \$8,419 |
| COLA at 0.86%               | \$60    | \$61    | \$62    | \$72    |
| 2014-15 Base Grants         | \$7,012 | \$7,117 | \$7,328 | \$8,491 |

| Entitlement Factors per ADA  | K-3        | 4-6     | 7-8     | 9-12     |
|------------------------------|------------|---------|---------|----------|
| 2014-15 Base Grants          | \$7,012    | \$7,117 | \$7,328 | \$8,491  |
| Adjustment Factors           | 10.40% CSR | -       | -       | 2.6% CTE |
| CSR and CTE amounts          | \$729      | -       | -       | \$221    |
| 2014-15 Adjusted Base Grants | \$7,741    | \$7,117 | \$7,328 | \$8,712  |

|                                   |     |     |     |     |
|-----------------------------------|-----|-----|-----|-----|
| Supplemental Grants (% Adj. Base) | 20% | 20% | 20% | 20% |
| Concentration Grants              | 50% | 50% | 50% | 50% |
| Concentration Grant Threshold     | 55% | 55% | 55% | 55% |

| LCFF DARTBOARD FACTORS  |                            |                            |                            |                            |                            |                            |
|---|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|----------------------------|
| Factor  | 2013-14                    | 2014-15                    | 2015-16                    | 2016-17                    | 2017-18                    | 2018-19                    |
| LCFF Planning Factors   | SSC Simulator <sup>1</sup> | SSC Simulator <sup>1</sup> | SSC Simulator <sup>2</sup> | SSC Simulator <sup>2</sup> | SSC Simulator <sup>2</sup> | SSC Simulator <sup>2</sup> |
| PLANNING FACTORS  |                            |                            |                            |                            |                            |                            |
| Factor  | 2013-14                    | 2014-15                    | 2015-16                    | 2016-17                    | 2017-18                    | 2018-19                    |
| Statutory COLA  | 1.565%                     | 0.86%                      | 2.20%                      | 2.40%                      | 2.60%                      | 2.70%                      |
| COLA on state and local share only of Special Education, Child Nutrition, American Indian Education Centers/American Indian Early Childhood Education | 1.565%                     | 0.86%                      | 2.20%                      | 2.40%                      | 2.60%                      | 2.70%                      |
| California CPI  | 2.00%                      | 2.20%                      | 2.40%                      | 2.70%                      | 2.80%                      | 2.60%                      |
| California Lottery <sup>3</sup>   | Base                       | \$124                      | \$126                      | \$126                      | \$126                      | \$126                      |
|   | Proposition 20             | \$30                       | \$30                       | \$30                       | \$30                       | \$30                       |
| Interest Rate for Ten-Year Treasuries   | 2.90%                      | 3.20%                      | 3.40%                      | 3.50%                      | 3.70%                      | 3.50%                      |

| RESERVES                      |                    |   |
|-------------------------------|--------------------|---|
| State Reserve Requirement     | District ADA Range | Reserve Plan <sup>4</sup>                                     |
| The greater of 5% or \$63,000 | 0 to 300           | SSC recommends one year's increment of planned revenue growth |
| The greater of 4% or \$63,000 | 301 to 1,000       |   |
| 3%                            | 1,001 to 30,000    |   |
| 2%                            | 30,001 to 400,000  |   |
| 1%                            | 400,001 and higher |   |

<sup>1</sup> Go to the SSC LCFF Simulator at [www.sscal.com](http://www.sscal.com). Your LCFF amounts for multiyear planning purposes will be provided based on your district-specific data.

<sup>2</sup> For the forecast years, the total dollar amount needed to fund the statutory COLA is applied to the LCFF Simulator.

<sup>3</sup> The forecast for Lottery funding per ADA includes both base (unrestricted) funding and the amount restricted by Proposition 20 (2000) for instructional materials. Lottery funding is initially based on prior-year annual ADA—and is ultimately based on current-year annual ADA—times the historical statewide average excused absence factor of 1.04446.

<sup>4</sup> District reserve requirements as stated in the State Board of Education (SBE) adopted criteria and standards based solely on district size is not as relevant when financial volatility and exposure is disparate under the LCFF. We recommend that every district first observe the current SBE-required reserve for the traditional economic uncertainties. We also recommend the establishment of a separate reserve based on the annual LCFF revenue increase projected for the district in Year 2 and Year 3 of the multiyear projection. We recommend that the district develop a plan to, over time, set aside one year's growth in LCFF funding as a reserve due to the potential volatility inherent in the LCFF.

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
GOVERNING BOARD**

**SUBJECT:** District English Learner Master Plan

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☒ **ACTION**

☐ **INFORMATION**

☐ **ACTION/CONSENT**

---

Board Goals:

- ☒ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- ☐ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- ☐ Develop/Sustain Fiscal Crisis Long-Term Solution
- ☐ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- ☐ Ensure that Facilities are Safe for Staff and Students
- ☒ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The English Learner Master Plan's principal purpose is to serve as a guide to the specific procedures SMCJUHSD uses to identify, serve monitor the progress of our English Learners. The English Learner Master Plan is revised to reflect best practices and procedures to serve the needs of our English Learners.

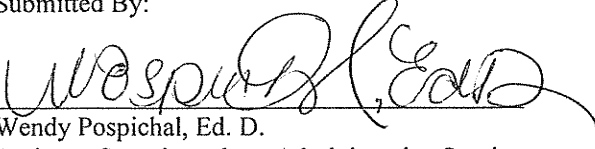
Recommendation:

The recommendation is being made for the State Administrator to approve the English Learner Master Plan.

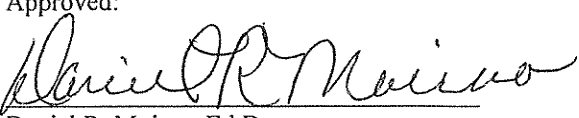
Fiscal Impact:

No direct impact for implementation

Submitted By:

  
Wendy Pospichal, Ed. D.  
Assistant Superintendent, Administrative Services

Approved:

  
Daniel R. Moirao, Ed.D.  
State Administrator

# English Learner Master Plan

Board Approved \_\_\_\_\_

# South Monterey County Joint Union High School District

## Introduction

The English Learner Master Plan's principal purpose is to serve as a guide to the specific procedures the South Monterey County Joint Union High School District (SMCJUHS) uses to identify, serve and monitor the progress of students who arrive in our schools without a full command of the English language. We believe with appropriate learning opportunities they will succeed.

English learners (ELs) face enormous challenges. They must master a new language and are expected to learn the content and meet demanding grade-level standards across the curriculum. Some must also overcome significant hurdles in adapting to schools and communities that are different from their countries of origin. Also, English learners may have learning disabilities, live in poverty or be homeless.

All SMCJUHS personnel at the school sites and at the district level are expected to follow the procedures specified in this Master Plan to best meet the needs of English learners. Staff who find ways to improve on these practices are encouraged to bring possible modifications to the attention of their immediate supervisor for approval to ensure that any such notifications meet the standards set by our local governing board and that they are consistent with state and federal law.

This English Learner Master Plan is tied to and based on:

- Federal and State laws and regulations
- District policies
- Research-informed, proven instructional practices

District organizational structure to meet the needs of English learners includes:

- The Assistant Superintendent
- The School Principals
- The Site English Learner Specialists

In order to support the diverse needs of our English learners, an English Learner Specialist will be selected to assist with the wide span of responsibilities necessary to serve EL students. The EL Specialist is involved in the identification, assessment, placement, reclassification, and monitoring of the English Learners at the site. S/He will work closely with the Assistant Superintendent, the Principal, teachers, support personnel and parents. This is a key position to the smooth implementation of the sites' programs for English learners. The overall role of the EL Specialist is to provide support to English learners. An overview of the EL Specialist's responsibilities includes:

1. Oversee EL instructional programs and insure that appropriate interventions are provided for ELs and RFEPs, in particular long-term ELs;
2. Insure that appropriate planning and delivery of services take place based on individual needs;
3. Provide direct instructional support to teachers of English learners;
4. Plan professional staff development for teachers of ELs with site administration;
5. Assist teachers of ELs to conduct appropriate formal and informal diagnostic assessments of ELs;
6. Monitor results of EL student learning, focused on core subject areas;
7. Assist teaching staff in the use of EL data for instructional decisions;
8. Work with teachers to develop systematic support for ELs not mastering learning objectives;
9. Consult with site administrators regarding master schedule, staff placement and other matters related to the education of EL students;
10. Assist site administration with EL parent involvement planning and ELAC meetings;
11. Assist the Assistant Superintendent with the planning and implementation of DELAC meetings;
12. Coordinate the site EL Support Team with site administration;
13. Assist with the annual site/district EL program evaluation and needs assessment;
14. Coordinate the site CELDT testing and re-designation process.
15. Provide parent/staff/student consultation as needed (student placement, Reclassification and waivers.);
16. Maintain monthly activity logs;
17. Assist with the development and revision of the school plan sections, related especially to services for English learners;
18. Assist with mandated reports and compliance issues as needed;
19. Conduct home visits as needed;
20. Other duties as assigned.

#### **District EL Goals**

- Develop, implement, and monitor effective programs for English learners;
- Ensure that all English learners have access to and master the English language;
- Ensure that all English learners have access to and master the core curriculum;
- Promote positive self-concept and cross-cultural understanding for all English learners.

**The key features for serving English learners in the South Monterey County Joint Union High School District include the following:**

- Identification, Initial Assessment and Placement;
- High Quality Educational Opportunities in Core Curriculum and ELD;
- Annual Accountability and Review;
- Ongoing Monitoring and Reclassification;
- Parent Involvement and Advisory Committee Opportunities;
- Staff Development.

The SMCJUHSD English Learner Master Plan is organized according to the 2013-14 Federal Program Monitoring Instrument for English Learners. The chapters are:

**Chapter I PARENTS**

- **I-EL 01: Parent Outreach and Involvement**
- **I-EL 02: ELAC**
- **I-EL 03: DELAC**

**Chapter II Identification, LEA Plan, SSC, Translation, and Inventory**

- **II-EL 04: Identification, Assessment, and Notification**
- **II-EL 05: Implementation and Monitoring of LEA Plan**
- **II-EL 06: School Site Council Develops and Approves SPSA**
- **II-EL 07: Translation of Information for Parents**
- **II-EL 08: Inventory**

**Chapter III Funds**

- **III-EL 09: Adequate General Funds; Supplement Not Supplant**
- **III-EL 10: Supplement Not Supplant With Title III**
- **III-EL 11: EIA Funds Disbursed to School Sites**
- **III-EL 12: Properly Assesses Costs for Salaries**

**Chapter IV Program Evaluation and Reclassification**

- **IV-EL 13: EL Program Evaluation**
- **IV-EL 14: Reclassification**

**Chapter V Staff**

- **V-EL 15: Teacher EL Authorization**
- **V-EL 16: Professional Development**

**Chapter VI Placement, Waivers, and Services to Private School**

- **VI-EL 17: Appropriate Student Placement**
- **VI-EL 18: Parental Exception Waiver**
- **VI-EL 19: Equitable Services to Private Schools**

**Chapter VII ELD and Access to the Core**

- **VII-EL 20: ELD**
- **VII-EL 21: Access to the Core**



# Chapter I

# Parents

## **I-EL 01: Parent Outreach and Involvement**

## **I-EL 02: ELAC**

## **I-EL 03: DELAC**

### **Introduction:**

The goal of this chapter is to assist schools in the development of a strong interactive parent component. The school's responsibility is to help parents clearly understand the process so that they can positively interact with the school and thus become advocates for the education of their children. Each school will:

- Include participation of parents and the community in decision-making, planning, implementation and evaluation of instructional programs for English Learners.
- Develop a working partnership between the community and the schools in providing equal educational access to all students.
- Emphasize open communication with parents and dissemination of information concerning school activities, programs, reports, and policies in the primary language.

## **I-EL 01: Parent Outreach and Involvement**

### Compliance Indicators

I-EL 1. The LEA shall implement outreach to parents of English learners that includes the following:

(a) The LEA sends notice of and holds regular meetings for the purpose of formulating and responding to the parents' recommendations. (20 U.S.C. § 7012 (e)(2).)

(b) The LEA informs the parents how they can be involved in the education of their children and be active participants in assisting their children to:

1. Attain English proficiency
2. Achieve at high levels in core academic subjects
3. Meet challenging state academic content and achievement standards expected of all students (20 U.S.C. § 7012 (e)(1).)

(c) A LEA or consortium that has failed to make progress on the annual measurable achievement objectives (AMAO) shall inform parents/guardians of English learners of such failure no later than 30 days after such failure occurs. (20 U.S.C. §§ 6312 (g)(1) (B)(1), 7012 (b).)

### Associated Documents

EL LEA policies and procedures [r] EL sample school-to-home communications, i.e., report cards, parent handbook, progress reports, newsletters) [s] Sample school-to-home communications in home languages other than English, i.e., report cards, parent handbook, progress reports, newsletter) [s]

### Required and Suggested Documents

AMAO notification letter if LEA fails to meet objectives [r]  
EL AMAO most current notification letter if LEA fails to meet objectives

The SMCJUHSD schools hold monthly/quarterly meetings with parents to discuss how parents can be involved in the education of their children with a focus on assisting with the attainment of English proficiency, achieving at high levels in core academic subjects, and meeting challenging standards. These meetings are designed to solicit input from parents and to keep parents informed of how the schools are responding to past recommendations.

School sites that have not made progress on annual measurable achievement objectives inform parents/guardians of English Learners of the results no later than thirty days after receiving the information from the state. This information is provided to all parents in English and Spanish.

## **I-EL 02: ELAC**

### **Compliance Indicators**

Advisory Committee (ELAC) that meets the following requirements:

- (a) Parent members are elected by parents or guardians of English learners. (5 CCR § 11308(b).)  
Parents of English learners constitute at least the same percentage of the committee membership their children represent of the student body. (EC § 52176(b).) (c) The school may designate an ex school level advisory committee, or subcommittee of such advisory committee, to fulfill the legal responsibilities of ELAC, if the advisory body meets the criteria in (b). (EC §§ 52176 (b)(c), 64001 CCR § 11308(d).) (d) The ELAC advises the school site council (SSC) on the development of the S Plan for Student Achievement (SPSA). (EC § 64001(a).)
- (e) The ELAC advises the principal and staff on the school's program for English learners. (EC § 52176(c).)
- (f) The ELAC assists in the development of the school's (EC § 53176(c).):
1. Needs assessment.
  2. Language Census Report.
  3. Efforts to make parents aware of the importance of regular school attendance.
- (g) The ELAC receives training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (5 CCR § 11308(d).)
- (h) Financial resources may be allocated for reasonable expenses (which may include transportation, child care, translation services, meals, and training) of parent advisory groups on bilingual-bicultural education, at the school and school district incurred in the course of their duties as members of the parent advisory groups. (EC § 52168 (b)(4).)
- (i) The ELAC has the opportunity to elect at least one member to the DELAC or has participated in a proportionate regional representation scheme when there are 31 or more English learner parent advisory committees in the district. (5 CCR § 11308(b).)  
(EC §§ 35147, 52176(a), 62002.5; 20 U.S.C. §§ 6312 (g)(4), 7012.)

### **Required and Suggested Documents**

ELAC meeting calendar, notifications, agendas, minutes, and sign-in sheets [r]  
ELAC member roster, with designation of EL parents [r] ELAC member roster, with designation of EL parents for selected sites [r] ELAC training materials [r] ELAC training materials for selected sites [r]

### **English Learner Advisory Committees (ELAC):**

School sites with 21 or more enrolled English learners have a functioning EL Advisory Committee (ELAC). Districts with 51 or more enrolled English learners are required to have a functioning District EL Advisory Committee (DELAC).

## English Learner Advisory Committee

### 1. ELAC Formation

- a. A general meeting is called for all EL parents by the site administrator and the EL Specialist.
- b. The role and responsibility of the ELAC is explained.
- c. The administrator can entertain nominations.
- d. All nominees must be reminded before elections of the duties and responsibilities of membership.
- e. The administrator will notify in writing those who are elected.
- f. The EL Specialist will provide elected members (with their consultation) appropriate training materials and training to assist them in carrying out their legal responsibilities.
- g. Following elections, the EL Specialist will send the names of the members to the Assistant Superintendent of Education Services.
- h. The Assistant Superintendent of Education Services and the school site will keep a current list of ELAC members.

### 2. ELAC Composition

- English Learner parent membership percentages on the ELAC shall reflect the EL percentages at the school site.
- The ELAC may be comprised of EL parents, non-EL parents (who are all elected by EL parents) and school site staff.
- ELAC officers are elected from within the ELAC:
  - ▶ Chairperson
  - ▶ Vice-Chairperson
  - ▶ Secretary
  - ▶ DELAC representative(s)

See Appendix A for a description of the roles and responsibilities of the ELAC/DELAC officers.

- If a committee member must be replaced during the school year, the chairperson shall appoint someone to fill the position for the remainder of the year. Vacant positions shall be re-elected or selected each fall.

3. **ELAC Role:** The ELAC will advise the principal and staff on topics relating to English Learners, including at a minimum:
- Advising the School Site Council (SSC) on the development of the Single School Plan for Student Achievement.
  - The development of a detailed school plan for English Learners submitted to the governing board.
  - The development of the school's needs assessment.
  - Administration of the school's language census.
  - The importance of regular school attendance.
4. **ELAC Meetings**
- The ELAC will meet a minimum of **seven times** a year.
  - An agenda will be developed and posted for each ELAC meeting 72 hours in advance.
  - A sign in sheet will be signed by every attendee.
  - Minutes will be kept at each ELAC meeting and copies forwarded to the Assistant Superintendent.

See Appendix B: Suggested Calendar for Required ELAC Meeting Agenda Items

See Appendix C for the following templates:

- ELAC/DELAC Meeting Agenda
- ELAC/DELAC Roster
- ELAC/DELAC Meeting Sign In Sheet
- ELAC/DELAC Meeting Minutes
- Simplified Parliamentary Procedures
- Bylaws

5. **ELAC Delegation of Legal Responsibilities to the School Site Council**

The ELAC may designate the School Site Council, established pursuant to Education Code Section 54425, to function as the school advisory council for English Learners (Education Code 54425).

See Appendix D: Delegation of Authority English Language Advisory Committee

### **I-EL 03: DELAC**

#### **Compliance Indicators**

I-EL 3. A LEA with 51 or more English learners has a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents (not employed by the district) of English learners.

(a) The DELAC advises the school district governing board on all of the following tasks:

1. Development of a district master plan for educational programs and services for English learners that takes into consideration the Single Plan for Student Achievement. (5 CCR § 11308(c)(1).)
1. Conducting of a district-wide needs assessment on a school-by-school basis. (5 CCR § 11308(c)(2).)
2. Establishment of district program, goals, and objectives for programs and services for English learners. (5 CCR § 11308(c)(3).)
3. Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. (5 CCR § 11308(c)(4).)
4. Administration of the annual Language Census Report. (5 CCR § 11308(c)(5).)
5. Review and comment on the school district's reclassification procedures. (5 CCR § 11308(c)(6).)
6. Review and comment on the written notifications required to be sent to parents and guardians. (5 CCR § 11308(c)(7).)

(b) The LEA provides training materials and training, planned in full consultation with committee members, appropriate to assist members in carrying out their legal advisory responsibilities. (5 CCR § 11308(d).)

#### **Required and Suggested Documents**

DELAC meeting calendar, notifications, agendas, minutes, and sign-in sheets for last 12 months [r]  
DELAC training materials [r] Governing Board minutes where DELAC provided advice [r] Roster identifying DELAC representatives by school for last 12 months [r]

### **District English Learner Advisory Committee (DELAC)**

#### **1. Formation**

1. At the first ELAC meeting at each school, the members elect two representatives and one alternate to the DELAC.
2. The DELAC representatives will be responsible to attend all DELAC meetings and present the information received at the DELAC meetings at the school level ELAC.
3. The site administrator will send the names of representatives and alternates to the Assistant Superintendent.
4. The representatives will serve for a period of two years.
5. If a DELAC representative must be replaced during the year, the alternate takes his/her place and the ELAC may appoint a new alternate.
6. The Assistant Superintendent and/or designee will serve as the district liaison to the DELAC, assisting the EL Specialists with agenda preparation, distribution of meeting notices, arranging for guest speakers, preparation of meeting minutes, and all communications pertaining to the DELAC.

7. The Assistant Superintendent will assist the EL Specialists to provide training materials and training, planned in full consultation with the committee, appropriate to assist parent members in carrying out their responsibilities.

## **2. DELAC Composition**

- The DELAC will consist of two representatives and one alternate from each school site.
- Only the designated representatives will have voting privileges.
- An alternate will assume a representative's voting privilege on his/her absence.
- DELAC officers are elected from within the DELAC:
  - ▶ Chairperson
  - ▶ Vice-Chairperson
  - ▶ Secretary

See Appendix A for a description of the roles and responsibilities of the ELAC/ DELAC officers.

## **3. DELAC Role:** The DELAC will advise the governing board on programs and services for English Learners including at a minimum:

- A timetable for and development of English Learner Master Plan, taking into consideration the school site plans for English learners.
- Conducting a district-wide needs assessment on a school by school basis.
- Establishment of a district program, goals, and objectives for programs and services for English Learners.
- Development of a plan to ensure compliance with applicable teacher or aide requirements.
- Administration of the annual language census.
- Review of and comments on the written notification of initial enrollment as required in 5 CPM 11303(a).
- Review of and comments on any related waiver request.
- Review of and comment on the district reclassification procedures.

### DELAC Responsibilities

The DELAC shall be responsible for advising the district's local governing board on the following tasks. The evidence that the DELAC has performed its duties needs to be in the agendas and minutes of its meetings and in those of the governing board.

| Responsibilities   | Suggestions for Meeting These Responsibilities   |
|--|--|
| The DELAC, or subcommittee on English learner education, shall advise the district's local governing board (e.g., in person, by letters/reports, or through an administrator) on programs and services for English learners. | Members of DELAC will attend the Board of Trustees meetings twice a year – in January and in May – and provide a written set of recommendations regarding the programs and services for English learners.  |
| Development or revision of a district master plan of education programs and services for English learners, taking into consideration the Single School Plan for Student Achievement.   | Review what SPSA says about ELs <ol style="list-style-type: none"> <li>1. CM training and ongoing support for all teachers</li> <li>2. Opportunities for students to recover credits, receive tutoring</li> <li>3. EL Specialist</li> <li>4. Other</li> </ol>  |
| Conducting a district-wide needs assessment on a school-by-school basis.   | Focus this year is evaluation of: <ol style="list-style-type: none"> <li>1. CM implementation (strategies which provide access to the core curriculum)</li> <li>2. Improved use of PLC time</li> <li>3. Transition to the CCSS and the Next Generation ELD Standards</li> </ol>  |
| Establishment of district programs, goals, and objectives for programs and services for English learners (e.g., parental exception waivers and funding).   | See "Review what SPSA says about ELs" above  |
| Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements.  | Requirements:<br>V-EL 15. Teachers assigned to provide English language development or access to core curriculum instruction for English learners are appropriately authorized or are actively in training for an appropriate EL authorization.<br><br>15.1 A LEA with a documented shortage of teachers authorized to provide such instruction has written, adopted, and implemented policies and procedures to remedy the shortage |
| Administration of the annual language census (e.g., procedures and forms).   | The annual language census is now part of CALPADS. This year's report was completed on March 3, 2013. There is a very interesting chart with the enrollment of ELS and how it has changed from the previous year.  |
| Review and comment on the district's reclassification procedures.  | Review the changes in the CST level for reclassification. Share longitudinal data on reclassification including this year's numbers – students who would have been reclassified without the lower CST cut off and students were able to be reclassified because of it.   |
| Review and comment on the written notifications required to be sent to parents and guardians.  | Review letters sent to parents notifying them that their child was reclassified.   |
|  |  |



#### 4. DELAC Meetings

- The DELAC will meet a minimum of four times each year.
- A roster of current DELAC membership will be kept which demonstrates that 51% of the members are parents of English learners.
- An agenda will be developed and posted 72 hours in advance of each DELAC meeting.
- A sign in sheet will be signed by each attendee which identifies his/her constituency.
- Minutes will be kept at each DELAC meeting and will clearly reflect the training areas that have been covered during the meeting.
- DELAC minutes will be shared with site principals and EL Specialists.

See Appendix C for the following templates:

- ELAC/DELAC Meeting Agenda
- ELAC/DELAC Roster
- ELAC/DELAC Meeting Sign In Sheet
- ELAC/DELAC Meeting Minutes
- Simplified Parliamentary Procedures,
- Bylaws

See Appendix E: Suggested Calendar for Required DELAC Meeting Agenda Items

## **Chapter II**

# **Identification, LEA Plan, SSC, Translation, and Parent Notification**

**II-EL 04: Identification, Assessment, and Notification**

**II-EL 05: Implementation and Monitoring of LEA Plan**

**II-EL 06: School Site Council Develops and Approves SPSA**

**II-EL 07: Translation of Information for Parents**

**II-EL 08: Inventory**

## II-EL 04: Identification, Assessment, and Notification

### Compliance Indicators

II-EL 4. The LEA properly identifies, assesses, and reports all students who have a primary language other than English.

4.1 A home language survey (HLS) is used at the time of initial enrollment to determine the student's primary language. (EC § 52164.1(a).)

4.2 Within 30 calendar days of initial enrollment, each student whose home language is other than English, as determined by the HLS, is assessed for English proficiency by means of the California English Language Development Test (CELDT). The assessment conducted follows all of the publisher's instructions. (EC § 52164.1 (b); 5 CCR §§ 11307(a), 11511.)

4.3 Parents/guardians of English learners are notified of their child's initial English language proficiency assessment results. Parents/guardians of initial fluent English-proficient students are notified of their child's English language proficiency assessment results. (EC § 52164.1(c); 5 CCR § 11511.5.)

4.4 For school districts receiving Title III funds, within 30 days after the beginning of the school year (or during the school year, within two weeks of child being placed in program), parents/guardians of English learners are notified of:

- (a) Their child's initial English language proficiency level
- (b) How such level was assessed
- (c) Their child's language designation
- (d) Descriptions of program options, educational strategies, and educational materials to be used in different options
- (e) Program placement
- (f) Exit criteria
- (g) For English learners with a disability [with an Individualized Education Program (IEP)], how such program will meet the objectives of the IEP
- (h) The expected rate of graduation from secondary school if funds under this part are used for children in secondary school. (20 U.S.C. §§ 6312, 7012.)

4.5 For school districts receiving Title III funds, parents/guardians of English learners are informed annually, not later than 30 days after the beginning of the school year, of:

- (a) Their child's English proficiency level
- (b) How such level was assessed
- (c) The status of the child's academic achievement
- (d) Their child's language designation
- (e) Descriptions of program options and educational materials to be used in different options
- (f) Program placement
- (g) Exit criteria
- (h) English learners with a disability (on IEPs), how such program will meet the objectives of the IEP
- (i) The expected rate of graduation from secondary school if funds under this part are used for children in secondary school (20 U.S.C. §§ 6312, 7012.)

4.6 Each English learner is annually assessed for English language development and academic progress.

(5 CCR § 11306.)

4.7 All currently enrolled English learners are assessed for English language proficiency by administering the CELDT during the annual assessment window. (5 CCR § 11511.1(b).)

4.8 Each English learner with disabilities is assessed for English language development using accommodations, modifications, or alternate assessments for the CELDT if specified in the pupil's IEP or 504 Plan. (5 CCR § 11516.)

4.9 Parents/guardians of English learners are notified annually of their child's English language proficiency assessment results within 30 calendar days following receipt of results of testing from the test contractor. (EC § 52164.1(c); 5 CCR § 11511.5.)

(20 U.S.C. § 6312 (g); EC § 313 (a)-(c).)

Associated Documents: EL sample notifications of completed Title III letters (initial and annual in English and other languages as applicable) without students' names [r]

Required and Suggested Documents:

EL LEA policies and procedures: identification, parent notification [r]

EL sample IEPs [r] EL sample of Home Language Surveys without students' names [s] EL sample of IEPs indicating accommodations for ELs with disabilities [r]

California public schools are required to determine the language(s) spoken in the home by each student upon initial district enrollment. In order to gather this information, all parents/legal guardians are required to complete, sign, and date a Home Language Survey (HLS) for each of their school-aged children. When a parent or legal guardian enrolls his/her child in the district for the first time, the parent/legal guardian completes a registration form that includes the HLS as part of the enrollment procedure. The HLS remains on file for each student in the district.

All students whose Home Language Survey indicates a language other than English on questions 1, 2, or 3 of the HLS, must be assessed in English language skills within 30 calendar days of initial enrollment. The fourth question provides information for schools to consider if a child shows evidence of English language deficits once enrolled, but does not mandate assessment. A state approved assessment instrument, the California English Language Development Test (CELDT), is administered following all of the publisher's instructions to determine English language proficiency. The CELDT is a criterion-referenced test based on the ELD Standards which assesses the student's English language proficiency in listening, speaking, reading, and writing.

Parents whose children speak a language other than English must be notified within 30 calendar days of the completion and results of their child's initial assessment. Results of initial assessments are shared with the parent(s) in writing which explains the English proficiency results, program options, student recommended placement, and the waiver process for an alternative program. Assessment results are updated for each student in the student information system by the Student Services Technician. In addition, the results are provided to the teacher(s) of each EL student. A copy of the Home Language Survey, original CELDT assessment, and parent notification forms, including assessment results for English proficiency are placed in the student's English Learner folder in the CUM.

Using this assessment information and the SMCJUHSD ELD Placement and Sequence Chart, the EL Specialist makes a placement recommendation to the counselor. Written descriptions of program options are reviewed with parents. The site principal or designee meets with the parent(s)/legal guardian(s) to clarify any questions as needed and/or to review any concerns parents may have regarding testing results or program placement recommendations.

When students transfer between schools in the District, all relevant data regarding the student's English learner assessment history including current scores, current student placement, academic progress and interventions are sent to the receiving school. The EL Specialist is responsible for reviewing the information in the student data system to make sure the student is properly placed in his or her new class(es). This is also true for students transferring to the continuation/alternative high school.

Students newly entering the district will have the relevant assessment, academic process and placement information entered into the student information system within ten (10) days of enrollment by the Student Services Technician. Upon registration the CELDT Score Request Form (Appendix G) shall be faxed with the Cum Request Form to the previous school by the Student Services Technician. An EL folder will be created by the EL Specialist and placed in the cumulative folder.

When the site receives the student's cumulative record from the former school district/school, the record will be reviewed by the EL Specialist to check for any relevant data pertaining to English learner status and/or services provided in the former school district/school. Such information may impact initial assessment data and placement of the student; adjustments in the database and program will be made accordingly. If assessment data is incomplete or missing from the student's cumulative records, the EL Specialist will arrange to have initial identification assessments done so that the student will be properly placed. See Appendix F: SMCJUHSD Decision Guide for Assessment and Placement of English Learners

## **Procedures for Registration and Testing of ELs New to the District**

### **1. IDENTIFICATION AND ENROLLMENT**

- A. Students complete an enrollment form which includes the Home Language Survey. Questions on the enrollment form will help staff complete state reports and maintain an accurate database:
  - Birthplace (EIEP/SNOR).
  - Language spoken (R-30 Language Census).
  - School history (US school enrollment date & EIEP/SNOR).
  - Note the date the Initial Assessment Notification was mailed home.
  - Note the date when the Student Services Technician entered data in the student information system:
    - English Proficiency: EL/RFEP/IFEP/EO, English Learner Date, Services Received, Instructional Settings

- B. Each student with a home language other than English on the HLS must be assessed within 30 calendar days of initial enrollment.
- English comprehension, speaking, reading, and writing will be assessed using the *California English Language Development Test* (CELDT).
  - Assessments are administered, scored, and recorded in the student information system by the Student Services Technician.
  - According to state law all testing materials must be kept in a locked storage room/cabinet when not in use.
- C. Students transferring from within the District may not need CELDT testing. The Student Services Technician will check with the other site's Student Services Specialist to see if the student was tested.
- D. Students transferring from other districts within the US:
- The Student Services Technician will send the CELDT Score Request Form to the previous school (See Appendix G).
  - If we do not get a response from the previous school in a timely manner (5 days), the Student Services Technician will notify the EL Specialist who will administer the CELDT.
  - All students must be identified as EL, RFEP, IFEP, or EO within the first 30 days of enrollment.
  - No student who answered a language other than English on the HLS may be classified as To Be Determined (TBD).
  - Class placement may be based on the student's transfer schedule until scores are received from the previous school.
- E. The Student Services Technician will notify the EL Specialist immediately when a new student enrolls by providing a copy of the CELDT Score Request Form. If the EL Specialist is not available to test a newly-enrolling student, the Student Services Technician will test the student with the CELDT.
- F. The EL Specialist should stress to the Student Services Technician the importance of having the five parts of the Home Language Survey (HLS) section totally completed and entered in the student information system and stored in the EL folder in the cum.

## **2. LANGUAGE TESTING BY THE EL SPECIALIST OR ALTERNATE TESTER**

- A. Each student will only be tested once during each school year with CELDT until reclassification.
- B. Administer CELDT. See *CELDT Examiner's Manual for procedures for administering CELDT*.
- C. Score exam using the Local Scoring Tool (LST) on the CELDT website. Print out the results and keep alphabetically in a binder until the official scores arrive

D. The student's scores are recorded on:

- EL Student Roster (will help you keep track of which new students were tested and how many have arrived during a certain period of time).
- District's student information system

### 3. PLACEMENT AFTER TESTING

- A. The EL Specialist or the principal's designee sends a copy of the test results with a recommendation for placement based on the SMCJUHSD Decision Guide for Assessment and Placement of English Learners (Appendix F) to the counselor for placement.
- B. EL Specialist sends all CELDT answer books to the Assistant Superintendent or his/her designee in the District Office every two weeks. The EL Specialists will assist with the preparation and mailing of the answer books for scoring. The district will mail the test booklets for scoring every two weeks.
- C. After a schedule has been assigned, the EL Specialist checks for proper class placement according to the SMCJUHSD Decision Guide for Assessment and Placement of English Learners (Appendix F).
- D. In the student information system the counselor indicates appropriate program number for each student.

300 – Structured English Immersion

301 – Alternative Course of Study

302 – English Language Mainstream Classroom

- E. Assign program number to each student in the student information system the counselor enters the program services received field.

331 – ELD and Specially Designed Academic Instruction in English (SDAIE)

330 – English language Development (ELD)

334 – Other Instructional Language Services

335 – Not Receiving any English Learner Services

This code is based on the content courses assigned, not what they should have.

- F. The Student Services Technician enters the date the student first entered a USA, school in the student information system.
- G. If a student was born in a country other than the USA, then that student must also have the USA enter date.

All English Learners must have a US Enrollment Date no matter where they were born.  
This date cannot be the same as the students' birth date.

The Student Services Technician enters the EIEP ENTRY date in the student information system. Use only for students who were **not** born in the United States of America.  
Foreign Exchange students should have an EIEP date.

4. **PARENT NOTIFICATION:** State law says parents need to be informed of their student's initial CELDT scores (by mail) within 10 school days after assessment. See Appendix I for the Initial Parent Notification Letter.

Education Code section 52164.5

- The EL Specialist notes the date the Initial Notification Letter was sent on the EL Student Roster
- The EL Specialist may begin to fill out Initial Notification Letter and the mailing envelope while the student is completing the reading and writing section of the CELDT.
- The EL Specialist mails the Initial Notification Letter to the parents.

### **Procedures for Annual CELDT Testing of Previously-Enrolled ELs**

This section needs to be completed with the Assistant Superintendent. Basically the district needs to decide whether or not students will be testing during the summer. Then, depending on when the testing is scheduled, how it will occur. See Appendix J for the Annual Notification Letter.



## II-EL 05: Implementation and Monitoring of LEA Plan

### Compliance Indicators

II-EL 5. A LEA operating categorical programs, including Title III, implements and monitors the approved LEA plan.

5.1 To help English learners meet challenging achievement academic standards, each LEA plan shall include:

- (a) A description of high-quality student academic assessments that the LEA and schools use:
  - i. To determine the success of children in meeting the state student academic achievement standards, and to provide information to teachers, parents, and students on the progress being made toward meeting the state student academic achievement standards
  - ii. To assist in diagnosis and instruction in the classroom and to determine what revisions are needed so that English learners meet the state student academic achievement standards

5.2 Minimum required components of the plan:

- (a) Description of programs and activities to be implemented
- (b) Description of how funds will be used to meet all annual measurable achievement objectives
- I Description of how school sites will be held accountable for:
  - i. Meeting the annual measurable achievement objectives
  - ii. Making adequate yearly progress for English learners
  - iii. Annually measuring the English proficiency of English learners
- (d) Description of how school sites will promote parental and community participation in programs
- I Description of how all English learners' programs will be carried out to ensure that English learners are served
- (f) Assurance that the EL program is based on scientifically based research enabling English learners to meet challenging state academic content and student academic achievement standards.

Required and Suggested Documents: Title III amendment and related documents [r]

## II-EL 06: School Site Council Develops and Approves SPSA

### Compliance Indicators

II-EL 6. For all programs funded through the Consolidated Application and Reporting System including programs for English learners, EIA-LEP, and Title III and operated at the school, the SSC annually develops, reviews, updates, and approves the SPSA, including proposed expenditures. The SPSA consolidates all plans required by these programs and contains:

(a) Analysis of academic performance data to determine student needs

(b) School goals to meet the identified academic needs of students

(c) Activities to reach school goals that improve the academic performance of students

(d) Expenditures of funds allocated to the school through the Consolidated Application and Reporting System

(e) The means of annually evaluating the progress of programs toward accomplishing the goals, including determining whether the needs of all children have been met by the strategies used, particularly the needs of English learners, low-achieving students, and those at risk of not meeting state academic content standards (20

U.S.C. §§ 6314 (b)(1)(2), 6315 (c)(2), 6826; EC § 64001(f).)

6.1 The local governing board reviews and approves the SPSA annually and whenever there are material changes to the plan (e.g., the school is designated as Program Improvement). (EC § 64000(a)(3), 64001(g).)

6.2 The SPSA is consistent with the LEA Plan. (EC § 64001(h).)

6.3 The SSC annually considers whether or not it wishes the local school to participate in the School-based Coordination Program (SBCP) and that decision is indicated in the SPSA. (EC § 52852.5(b).)

6.4 If the school operates a SBCP program, the SPSA contains a description of instructional and auxiliary services to meet the special needs of English learners, educationally disadvantaged youth, gifted and talented students, and students with exceptional needs. (EC § 52853(a)(2).)

(EC § 64001(f),(g),(h).)

Associated Documents EL fiscal records: EIA-LEP and Title III funds; budget pages, purchase orders, and expenditure records [r] Single Plan for Student Achievement (SPSA) [r]

### Required and Suggested Documents

EL fiscal records: EIA-LEP and Title III funds; budget pages, purchase orders, and expenditure records for selected sites [r] SSC agendas and minutes SSC agendas and minutes EL approval of allocations, proposed expenditures, and centralized services [r]

## II-EL 07: Translation of Information for Parents

Compliance II-EL 7. The LEA provides parents with information on school and parent activities in a  
Indicators format and, to the extent practicable, in a language the parents can understand.  
7.1 When 15 percent or more of students enrolled in a public school speak a single  
primary language other than English, as determined by language census data from the  
preceding year, all notices, reports, statements, and records sent to parents of such  
students are written in English and the primary language. (EC § 48985; 5 CCR §11316.)  
(20 U.S.C. § 6318 I(5).)

### Required and Suggested Documents

EL budget and ledger entries for translation expenditures [r]  
EL phone logs [s] EL school-to-home communications in other languages (report cards,  
parent handbook, progress reports, newsletter [s] EL school-to-home communications  
in other languages (report cards, parent handbook, progress reports, newsletters [s]  
School language census data that includes RFEP, IFEP, and EL students for selected  
sites [r]

Communication with the parents of EL students in their primary language is essential to encourage parent support and involvement. To support this communication, the district provides translations for major documents, district notices, public meetings and district workshops for parent in Spanish. School sites provide translations of school notices and meetings to parents in Spanish to ensure understanding and participation.

## II-EL 08: Inventory

### Compliance Indicators

II-EL 8. For all categorical programs, the LEA maintains an inventory record for each piece of equipment, with an acquisition cost of \$500 or more per unit, that is purchased with state and/or federal funds including EIA-LEP and Title III. The record describes the acquisition by:

- (a) Type
- (b) Model
- I Serial number
- (d) Funding source
- I Acquisition date
- (f) Cost
- (g) Location
- (h) Current condition
- (i) Transfer, replacement, or disposition of obsolete or unusable equipment  
(EC § 35168; 5 CCR § 3946; 34 CFR § 80.32 (d) (I).)

### Required and Suggested Documents

EL inventory records of items bought with EIA-LEP and Title III funds [r]  
EL invoices for budgeted items [r]  
EL physical check of inventory [r]

# **Chapter III**

# **Funding**

**III-EL 09: Adequate General Funds; Supplement Not Supplant**

**III-EL 10: Supplement Not Supplant With Title III**

**III-EL 11: EIA Funds Disbursed to School Sites**

**III-EL 12: Properly Assesses Costs for Salaries**

### III-EL 09: Adequate General Funds; Supplement Not Supplant

Compliance Indicators III-EL 9. Adequate general fund resources are used to provide each English learner with learning opportunities in an appropriate program, including English language development, and the rest of the core curriculum. The provision of such services is not contingent on the receipt of state or federal categorical aid funds.

9.1. For the following programs, EIA-LEP and Title III, the LEA uses categorical funds only to supplement the level of Federal, State and local public funds and in no case supplant such Federal, State, and local public funds. (20 U.S.C. §§ 1703(f), 6825(g), 54025I; Castaño v. Pickard [5<sup>th</sup> Cir. 1981] 648 F.2d 989, 1010, 10121013.)

Associated Documents CARS (EIA-LEP and Title III pages) [r] EL fiscal records: EIA-LEP and Title III funds; budget pages, purchase orders, and expenditure records [r] EL job descriptions, duty statements, and activity logs [r]

### III-EL 10: Supplement Not Supplant With Title III

Compliance Indicators III-EL 10. Beginning with fiscal year 2009-10, in alignment with the federal supplement, not supplant requirement, Title III funds must not be used to meet state requirements for translations. (20 U.S.C. §§ 1703(f), 6825(g), 54025I; Castaño v. Pickard [5<sup>th</sup> Cir. 1981] 648 F.2d 989, 1010, 1012 1013; EC §§ 48985, 62002, 64000(b)(c), 64001(g); 5 CCR § 11316.)

Associated Documents CARS (EIA-LEP and Title III pages) [r] EL fiscal records: EIA-LEP and Title III funds; budget pages, purchase orders, and expenditure records [r] EL job descriptions, duty statements, and activity logs [r]

#### Required and Suggested Documents

Budget ledger for translation expenditures [r] Budget summary sheets for selected sites and/or end of year report [r] EL LEA policies

### III-EL 11: EIA Funds Disbursed to School Sites

Compliance Indicators III-EL 11. The LEA disburses categorical funds, including EIA-LEP and Title III, in accordance with the approved Consolidated Application and Reporting System (CARS).

11.1 For programs funded by EIA, the LEA utilizes no less than 85 percent of those apportionments at school sites for direct services to students. (EC § 63000, 63001.)

11.2 For programs funded by Title III, the LEA utilizes no less than 98 percent of those apportionments on direct services to English learners and may not use more than two percent of such funds for the cost of administering this program. (20 U.S.C. § 6825 (b).) (EC §§ 62002, 64000(b)(c), 64001(g).)

Associated Documents CARS (EIA-LEP and Title III pages) [r] EL job descriptions, duty statements, and activity logs [r]

### III-EL 12: Properly Assesses Costs for Salaries

|                              |   |
|------------------------------|---|
| <u>Compliance Indicators</u> | III-EL 12. The LEA properly assesses administrative charges for direct or indirect costs of federal funds for salaries and wages in proportion to an allowable quantity and duties of the employee. |
|------------------------------|---|

12.1 Each employee paid in part from a single cost objective and in part from other revenue, or an employee paid from multiple cost objectives, completes a Personnel Activity Report (PAR) each pay period, or an approved sampling method is used.

12.2 Employees funded under a single cost objective, and employees funded with state funds under the School-Based Coordinated Program, complete a semiannual certification of such employment.

(California School Accounting Manual [CSAM]; OMB Circular A-87, Attachment B, 8.h; OMB Circular A-133, ED Cross-Cutting Section, III.B.2); (EC § 52853(a)(7).) (CSAM; OMB Circular A-87, Attachment B, 8.h; OMB Circular A-133, ED Cross-Cutting Section, III.B.2) (20 U.S.C. § 6825 (b).)

|                             |   |
|-----------------------------|---|
| <u>Associated Documents</u> | EL job descriptions for EIA-LEP, Title III funded positions [r] EL job descriptions, duty statements, and activity logs [r] |
|-----------------------------|---|

Duane has copies of this chapter on funding. Before the plan is translated, we need to make sure that he has edited this section to reflect what is actually happening in the district.

#### Introduction

The South Monterey County Joint Union High School District follows funding mandates as prescribed by the Educational Code, state regulations and district policies/practices. Title III- LEP and Economic Impact Aid–Limited English Proficient (EIA-LEP) funds are used to supplement the core educational program and may not supplant use of General Fund monies. The core educational program for EL students is funded by general fund monies. Expenditures are audited annually by \_\_\_\_\_.

#### Yearly Process:

1. The Board of Trustees approves the district Budget Plan which ensures that the needs of all students are being met.
2. The Chief Business Officer and the Assistant Superintendent allocate funds based on a Consolidated Application formula, meet individually with school principals to plan expenditures and to ensure compliance, and monitor expenditures throughout the year.
3. The Assistant Superintendent of Education Services countersigns all categorical purchase order requisitions, timesheets, consultant contracts and travel expenditure requests to ensure compliance.
4. The site Principal coordinates the development of the school level plan, prioritizes needs based on data, and convenes necessary approval groups.

5. The role of advisory groups are as follows:

- SSC writes and approves the Single School Plan for Student Achievement.
  - ELAC members advise and give input on the school level plan.
  - DELAC gives input on the district-wide English Learner Master Plan.
6. The General Fund provides equitable base facilities, core content teachers, and materials to all students annually.
  7. The district maintains a current list of district-adopted ELD materials and core texts that schools are to use with English learners. The list is regularly reviewed and updated by the Assistant Superintendent. New materials are reviewed by the Curriculum Council and recommended to the Board of Trustees for approval.

### **Consolidated Application**

The State Department of Education administers funding for categorical programs through the Consolidated Application. These funds have clear expenditure rules and regulations.

Some of these funds are exclusively for the education of English learners. The State Administrator or his designee certifies the following when accepting these funds:

*"I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge that information contained in this application is correct and complete; and, I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Federal Program Monitoring process. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file."*

### **Consolidated Application Programs Related to English Learners**

Economic Impact Aid-Limited English Proficient, EIA-LEP, state funds are to supplement the district's base program. Services to English learners are designed to ensure that these students develop full proficiency in English as rapidly and effectively as possible, and to ensure that they recoup any academic deficits that may have been incurred in other areas of the core curriculum as a result of language barriers. EIA-LEP funds provide supplemental services and materials, including, but not limited to the following:

- Employment of instructional coaches
- Employment of instructional aides
- Purchase of supplemental teaching materials
- Special in-service training for teachers and instructional aides to improve instructional programs
- Parental involvement activities
- Other reasonable expenses, which may include transportation, childcare, translation services, hospitality, and training -285-ent advisory groups.



Title I, Part A, Basic Grant, provides federal supplemental funds to be used to ensure that all children have a fair and equal opportunity to obtain a high-quality education and reach, at a minimum, proficiency on the state content standards and assessments. The intent of this funding is to meet educational needs of low-achieving students enrolled in the highest poverty schools. Funds are used to support effective, research-based educational strategies that close the achievement gap between high-and low-performing students. Title I-funded schools are school wide program schools.

A school wide program (SWP) is a reform strategy designed to upgrade the entire educational program in a Title I school. It permits a school to use funds from Title I, Part A and other federal education program funds and resources to ensure that all students, particularly those who are low-achieving, demonstrate proficient and advanced levels of academic achievement on State academic achievement standards. SWPs do not have to identify particular children as eligible for services, show that Part A funds are paying for supplemental services that would otherwise not be provided, or separately track federal dollars.

Title III authorizes federal funding for supplementary programs and services for identified English Learners. Required activities include the provision of instruction and instructional support services related to English language development and academic progress in the core curriculum in such a manner that allows EL students to meet grade level and graduation requirements. Title III funds may also be used for a variety of instructional support, curriculum development, parental involvement, and related EL student program activities. A maximum of two percent of Title III funding may be allocated to administrative costs.

## **Chapter IV**

# **Program Evaluation and Reclassification**

**IV-EL 13: EL Program Evaluation**

**IV-EL 14: Reclassification**

## IV-EL 13: EL Program Evaluation

Compliance IV-EL 13. The LEA develops and implements a process and criteria to determine the effectiveness of programs for English learners, including:

(a) A means to evaluate how programs for English learners produce within a reasonable period of time: i. English language proficiency comparable to that of average native speakers of English in the district ii. Academic results indicating that English learners are achieving and sustaining parity of academic achievement with students who entered the district's school system already proficient in English

(b) An ongoing mechanism for using the procedures described above to improve district-wide and school site EL program implementation and to modify the program, as needed, to ensure that each English learner achieves full proficiency in English and academic achievement at grade level as rapidly as possible. (20 U.S.C. § 1703 (f), 6841; Castaño v. Pickard [5<sup>th</sup> Cir. 1981] 648 F.2d 989, 1009-1011; EC § 64001 (f).)

### Required and Suggested Documents

EL LEA and site evaluation reports [r]

EL LEA and site evaluation reports that include analysis of verifiable data and conclusions

[r] EL student CELDT scores [r] AMAO data [r] Addendum to SPSA [r] Meeting minutes analyzing the effectiveness of programs for ELs (SSC, DELAC, ELAC) [s] EL LEA process for ongoing evaluation-process, timeline, criteria [r] Title III Year 4 Action Plan [r]

## Introduction

In order to properly evaluate the programs for English learners, we developed the following goals for English learners:

1. English learners will become proficient in English;
2. English learners will reach high academic standards in English Language Arts, Math and other core academic areas;
3. Teachers will be qualified, certified and well-trained to teach English learners;
4. Parents of English learners will be active participants in their children's education;
5. English learners meeting Reclassification criteria will be Reclassified;
6. Reclassified ELs (RFEPs) will be closely monitored during a 24-month period to ensure success in school;
7. English learners' rates for drop-outs, suspensions and expulsions will not exceed that of other groups and will show a decline;
8. English learners will show increased enrollment in Pre-Advanced Placement and Advanced Placement;
9. English Learners will demonstrate positive self-concept and cross-cultural understanding.

## Purposes of Program Evaluation

1. To determine to what extent EL's are learning English and achieving in the district's core curriculum;
2. To determine the effectiveness of programs and services for English Learners;
3. To determine the extent to which language-minority students enjoy equitable access to district programs and services, including paths to higher education;
4. To provide the basis for strengthening program implementation, modifying programs practices, and sustaining ongoing school improvement for all students; and

5. To determine staff development needs that will shape classroom practice.

#### **Analysis of Program Effectiveness**

Annually, under the direction of the Assistant Superintendent, the District English Learner Job Alike and the English Learner Site Teams will work together to analyze the effectiveness of programs for English Learners and plan any notifications required to enhance student learning. The annual evaluation will be shared with staff, the Board of Trustees, students, parents, and upon request, with the California Department of Education.

Areas of inquiry include student demographics, instructional services, staffing, student outcomes for ELD, student outcomes for academic achievement, indicators of equitable access, and overall success in school. Specific measures include:

#### **Goal 1 – English Learners achieving English Proficiency**

1. The number and percent of EL students advancing one level annually on the CELDT
2. The number and percent of EL students attaining English proficiency on the CELDT
3. The number and percent of English Learners entering the SMCJUHSD at the beginner level who attain English proficiency within five years

#### **Goal 2 – Students achieving high academic standards**

1. The number and percent of ELs scoring Proficient or Advanced on ELA CST
2. The number and percent of ELs scoring Proficient or Advanced on Math CST
3. The number and percent of ELs scoring Proficient or Advanced on Science CST
4. The number and percent of ELs scoring Proficient or Advanced on Social Science CST

#### **Goal 3 –Teacher Qualifications to teach ELs**

1. The number and percent of teachers certified to teach ELs
2. The number and percent of teachers attending in staff development pertaining to teaching and supporting ELs. Staff development will include attendance at formal training sessions, coaching, guided lesson plan development, and other types of support for classroom implementation of strategies designed to promote engagement and mastery of the grade level standards.
3. The number and percent of teachers using SDAIE (Constructing Meaning) on a daily basis to teach the core curriculum.

#### **Goal 4 – EL parents being involved in their child's education**

1. The number and percent of EL parents who attend site ELAC meetings
2. The number and percent of EL parents who attend district DELAC meetings
3. The number and percent of EL parents who attend parent conferences, parent trainings, and other parent involvement activities in the schools or district.
4. The results of the annual EL Parent Survey which asks parents to provide feedback and recommendations on parent involvement activities in the schools.

#### **Goal 5 – ELs qualifying for RFEP status being Reclassified**

1. The number and percent of ELs who qualify for reclassification compared with the number and percent of ELs who are reclassified.
2. The number and percent of ELs who having entered the SMCJUHSD at the beginner level have attained English proficiency within five years

#### **Goal 6 – Monitoring Reclassified ELs (RFEPs)**

1. The number and percent of RFEP students meeting benchmarks or above on local assessments compared to their native English-speaking peers
2. The number and percent of RFEPs maintaining annual yearly progress in state exams compared to their native English-speaking peers
3. The number and percent of RFEPs making progress toward high school graduation compared to their native English speaking peers

#### **Goal 7 – Drop-outs, suspensions and expulsions for ELs will decrease**

1. The number and percent of ELs dropping out of high school compared to their native English-speaking peers
2. The number and percent of ELs suspended compared to their native English-speaking peers
3. The number and percent of ELs expelled compared to their native English-speaking peers

#### **Goal 8– Increase Enrollment for ELs in Pre-Advanced Placement and in Advanced Placement**

1. The number and percent of ELs enrolled in Pre-Advanced Placement and in Advanced Placement as compared to their native English-speaking peers.

#### **Goal 9 – ELs will demonstrate positive self-concept and cross-cultural understanding**

1. The results of the Annual Survey of EL Students

#### **Monitoring of EL Master Plan Implementation**

District and site staff will periodically monitor implementation of programs. The primary goal of the monitoring is to ensure that every school in the district has a compliant and effective program for English Learners. This monitoring will occur in three ways:

1. Document Review: All schools will conduct annual monitoring by means of review of key files and documents. The EL Specialist will assist site principals with this review and will use the Document Review Calendar and Checklist to complete the review.
2. In Depth Review: A district-facilitated self-review will be conducted every four years. The self-review will include a documentation check, teacher, student, parent and other key staff interviews and classroom observations. These self-reviews will be facilitated by the Assistant Superintendent and will include the EL Site Team. This in-depth review will provide the basis for the California Department of Education's Federal Program Monitoring every four years.

3. Ongoing Support: The Assistant Superintendent will be available to support school sites with Document Reviews and the In-Depth Reviews.

#### **Measures for Monitoring Goal 1**

1. Title III Accountability report

#### **Measures for Monitoring Goals 2 – 9**

1. English Learner Subgroup Self Assessment (ELSSA)
2. Title III Accountability report
3. Parent and student survey results
4. Report on monitoring of reclassified ELs
5. Report on enrollment of ELs in AP and pre-AP classes

The SMCJUHSD has established high expectations for all students, including English Learners. We hold all students accountable for achieving high standards. We also recognize that English Learners face a challenge that is disproportionately more difficult than that faced by their native-English counterparts as they work to achieve grade-level content standards. The district accountability system therefore established benchmarks that are rigorous yet fair and rely on assessment procedures that are valid and reliable in charting student progress toward meeting grade-level standards. Benchmarks provide a key basis for gauging program effectiveness at the school and district levels.

The SMCJUHSD assessment and accountability system provides for the collection and reporting of data using a model of multiple measures. The system was developed to identify district-wide trends and detect individual student deficits that may occur within instructional programs. Data collection and analysis to determine program effectiveness for English Learners will be organized around the nine goals for English Learners.

#### **Grade Level Standards**

District accountability and assessment systems are aligned with current State mandates governing standards, accountability, and assessment. The district governing Board of Education has adopted grade-level standards in English Language Arts, mathematics, science, and history/social science. SMCJUHSD is currently working on developing and implementing district-wide common course benchmarks in English language arts grades 9-10, in Math 1, in ELD and in READ 180.

#### **California Standardized Testing and Reporting Program (STAR)**

As part of the STAR program, 9<sup>th</sup>– 11<sup>th</sup> grade students, including English Learners, take the California Standards Tests in English Language Arts and Mathematics, and in selected grades, Science and History/Social Science. These tests are designed to assess students' achievement of California's content standards in these areas, which are grade and course specific. The State Board of Education has adopted performance standards for English language arts, and students are placed at one of five performance levels.

## **Analysis and Reporting Calendar**

In order to track implementation of the English Learner Master Plan and to monitor student progress, the district will follow an established **Compliance Monitoring Calendar**. This cycle will begin upon receipt of the state's Title III Accountability Report and will be completed by May 15<sup>th</sup> of each year.

## **Evaluation and Accountability: Roles and Responsibilities**

### **State Administrator (Superintendent)**

- Evaluates district goals relative to student achievement, professional development, and evaluation and accountability

### **Assistant Superintendent**

- Supports sites in implementing the English Learner Master Plan, monitors implementation of the Master Plan, and reviews district and site EL data to assist with the evaluation of the program
- Monitors the selection of materials used in the classroom for delivery of ELD or core curriculum to English Learners
- Meets with principals to review site plans for English Learners
- Monitors compliance with all FPM EL items at the site and district level
- Monitors assessments used for evaluation of EL students' progress
- Supports the data collection process, provides analysis, writes district reports and prepares graphs and charts
- Works with EL Specialists on annual program evaluation
- Shares results of evaluation with all stakeholders, including DELAC
- Facilitates DELAC meetings
- Supports sites with their self-reviews and is the District FPM Lead
- Certifies the annual Spring Census of English Learners
- Amends the Local Educational Agency Plan (LEAP) based upon ELSSA findings and the annual evaluation of the EL Program.

### **Site Administrator**

- Monitors procedures and legal requirements pertaining to English Learners at the school
- Monitors EL student placement
- Oversees Reclassification process
- Monitors implementation of the EL Master Plan at the school
- Monitors student records and site's system for accurate data
- Organizes Single Plan for Student Achievement (SPSA) for providing appropriate services to EL Students
- Prepares school plan for Board of Education's approval
- Assists EL Specialists with regularly scheduled English Learner Advisory Committee meetings, covering state mandated requirement.
- Informs parents of program results and resources to address student needs
- Meets with school and district staff to determine program effectiveness

### **Classroom Teacher**

- Implements specific EL programs as described in the Master Plan for English Learners.
- Provides instruction that meets state frameworks and district and state standards

- Ensures delivery of appropriate ELD instruction
- Monitors EL students' progress, reviews school/classroom data, and uses data to modify instruction
- Reviews content and ELD standards and assessment procedures
- Determines/implements differentiated strategies for EL students such as Constructing Meaning
- Identifies and provides interventions to students not meeting standards or benchmarks
- Informs parents of programs, progress and strategies to support students in meeting standards

#### **EL Specialist**

- Implements and monitors process and procedures for identifying, testing, placing, and documenting EL students, including reclassification
- Participates on the English Learners Site Team (ELST)
- Monitors the accuracy of EL student data in the district computer system
- Informs staff of progress of identified students toward Reclassification
- Serves as a resource for the staff on English Learners' needs
- Provides input on staff development opportunities and needs of teachers who have EL students in their class
- Completes and sends CELDT scores to the school requesting information.
- Assists with data collection and surveys (i.e., R-30, SNOR, etc.)

#### **Parent**

- Monitors/promotes English Learner's progress in academics, homework, attendance and behavior
- Supports the student in activities to promote student achievement
- Communicates regularly with teacher and other school personnel
- Attends parent conferences and school functions
- Participates in school committees

#### **Student**

- Attends school daily and works for high achievement
- Participates in school activities
- Communicates regularly with parents, teachers, and support staff
- Performs to the best of his/her ability on STAR, CELDT, and local assessments



## IV-EL 14: Reclassification

**Compliance** IV-EL 14. The LEA reclassifies a pupil from EL to proficient in English by using a process and criteria that include, but are not limited to:

**Indicators** (a) Assessment of English language proficiency (CELDT) (EC § 313(d)(1); 5 CCR 11303(a).)

(b) Comparison of pupil's performance in basic skills against an empirically established range of performance in basic skills based upon the performance of English proficient pupils of the same age that demonstrate whether the pupil is sufficiently proficient in English to participate effectively in a curriculum designed for pupils of the same age whose native language is English. (EC § 313(d)(4); 5 CCR § 11303(d).)

(c) Teacher evaluation that includes, but is not limited to, the pupil's academic performance. "Teacher" refers to the classroom teacher and other certificated staff with direct responsibility for teaching or placement decisions of the pupil. (EC § 313(d)(2); 5 CCR § 11303(b).)

(d) Opportunities for parent opinion and consultation during the reclassification process. (EC § 313(d)(3); 5 CCR § 11303I.)

14.1 The LEA maintains in the pupil's permanent record (regardless of the physical form of such record) and to ensure transfer of documentation of the following:

(a) Language and academic performance assessments

(b) Participants in the reclassification process

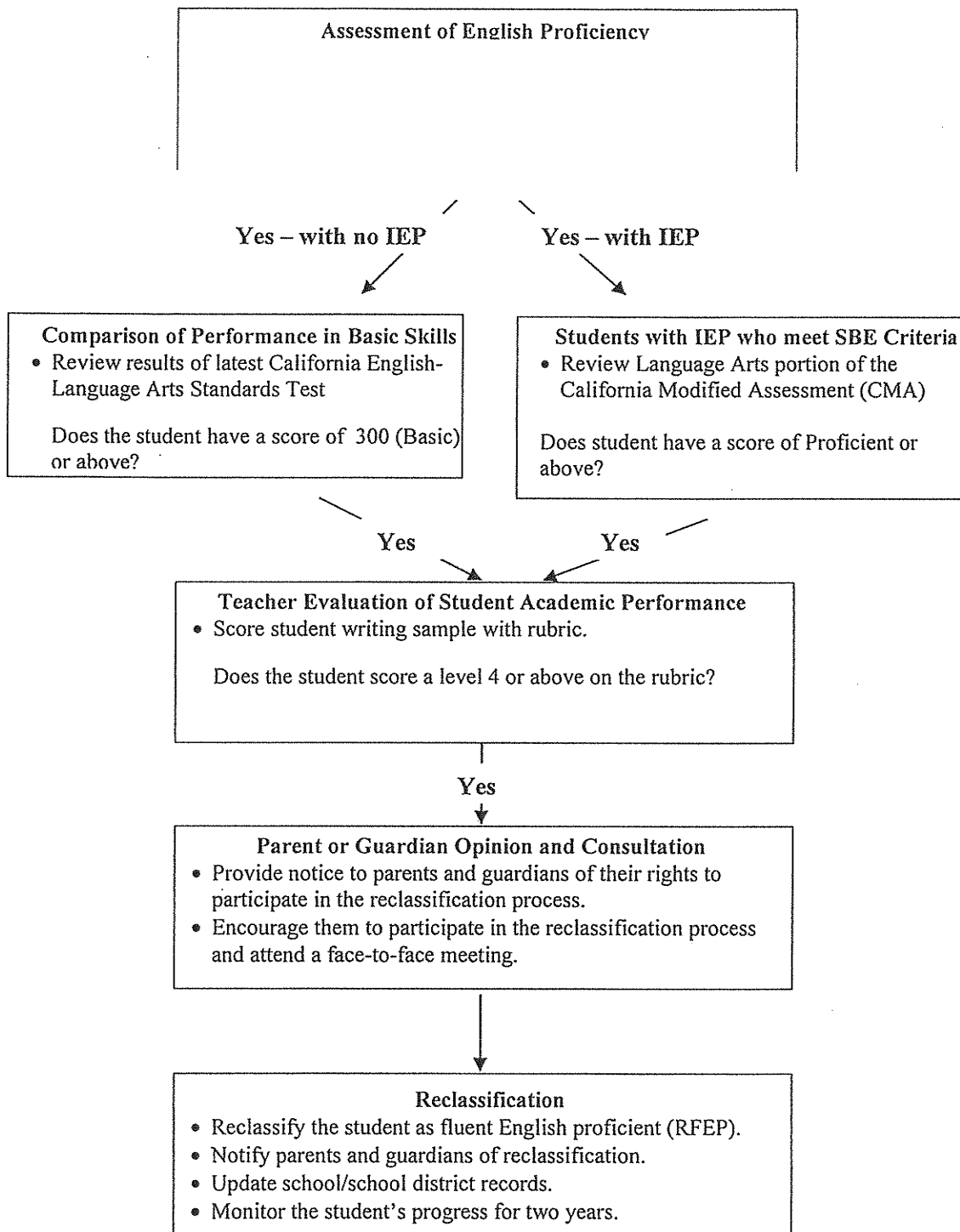
I Decision regarding reclassification (5 CCR §§ 432, 434, 438.)

14.2 The LEA monitors for a minimum of two years the progress of pupils reclassified to ensure correct classification, placement, and additional academic support, if needed. (20 U.S.C. § 6841; 5 CCR § 11304.)

### Associated Documents

Required and Suggested Documents EL LEA policies and procedures for reclassification [r]

Evidence from teacher that there was an evaluation that demonstrates student academic performance [r] List of Els by CELDT level, time spent in program, academic achievement (CST) [r] List of students reclassified as IFEP (without last name) [r] Records that verify student has met reclassification criteria [r] Records that verify student has met reclassification criteria [r] Evidence of two-year follow-up of all reclassified students [r]



## Procedures for Reclassification

Every student who is identified as an EL will be considered each year for Reclassification. The SMCJUHSD will reclassify a student as R-FEP if he/she meets the following criteria:

- Score an overall minimum of (4) Early Advanced in Listening, Speaking, Reading, Writing, and Overall on the CELDT and no subscore below 3.
  - Score a minimum of 300 on the Language Arts portion of the CST
    - For students with IEP who meet SBE criteria - Score a minimum of Proficient (4) on the Language Arts portion of the CMA
  - Score a level 4 or higher on the rubric used to assess the student's writing sample
  - Adequate notice is given to parents or guardians and provides them the opportunity for a face-to-face meeting with the school official in charge of the Reclassification process.
1. In mid-January, when the fall CELDT results have been received, the EL Specialist identifies the ELs who have met the above criteria for reclassification and creates a spreadsheet.
  2. The EL Specialist mails the Initial Reclassification Letter to parents explaining the process that is taking place. The initial reclassification letter will notify the parents that their student has met part of the criteria. They have 5 days to respond to the letter.
  3. The EL Specialist completes the Final Reclassification Form for every student whose name appeared on your spreadsheet (CELDT & CST) with their individual information. Mail Merging the Excel spreadsheet to the signature page is an easy way to save time. THIS STEP SHOULD BE DONE RIGHT AFTER THE INITIAL LETTER IS MAILED.
  4. Continue the reclassification process by obtaining all necessary signatures on the Final Reclassification Form: the Principal or his/her designee, the EL Specialist, the parent, and the student.
  5. Once all students have been approved make a copy of the Final Reclassification Form and file for future reference.
    - a. Mail the copy of the Reclassification Form along with the Final Reclassification Letter home.
    - b. Note on original Reclassification /Signature Form the date the letter was mailed home.
  6. In the student information system, enter student as R-FEP and add an R-FEP date in the Language Assessment screen under the Programs tab. Then enter the EL End Date (The EL End Date will be one day before R-FEP date).
    - a. For summer reclassification, the R-FEP date must be two days after start of school year (or date re-enrolled). The receiving school will get credit for the reclassification.
    - b. Notify the counselor upon reclassification in order to trigger any necessary schedule changes.

7. Place the original Final Reclassification Form in the student's CUM.

8. Send the Assistant Superintendent your Reclassification Summary list via e-mail and hardcopy.
9. Update your spreadsheet for students in need of R-FEP monitoring.

See Appendix \_\_\_\_ Procedures for R-FEP Monitoring

## **Chapter V**

# **Teacher Authorization and Professional Development**

**IV-EL 15: Teacher EL Authorization**

**IV-EL 16: Professional Development**

## IV-EL 15: Teacher EL Authorization

### Compliance Indicators

V-EL 15. Teachers assigned to provide English language development or access to core curriculum instruction for English learners are appropriately authorized or are actively in training for an appropriate EL authorization.

15.1 A LEA with a documented shortage of teachers authorized to provide such instruction has written, adopted, and implemented policies and procedures to remedy the shortage.

(20 U.S.C. §§ 6319 (a)(1), 6826 (c); EC § 44253.1, 44253.2, 44253.3, 44253.10; Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011.)

Associated Documents

### Required and Suggested Documents:

EL LEA policy or plan to ensure all teachers are appropriately authorized [s]

EL teachers/interns in training [r] List of teachers (district and selected sites) [r]

The South Monterey County Joint Union High School District is committed to hiring qualified teachers for English learners (ELs). All English Language Development and SDAIE instruction are delivered by CTC authorized teachers or teachers in training. Annually, the District assesses the need, supply and shortage of qualified teachers. Where shortages exist, the District establishes time-lines to recruit, hire, and train a sufficient number of qualified teachers. Potential teacher hires that are not certified to teach English learners are required, as a condition of employment, to enroll and successfully complete an EL certification program within the first two years of employment.

## V-EL 16: Professional Development

### Compliance Indicators

V-EL 16. The LEA provides high-quality professional development to classroom teachers, principals, administrators, and other school or community-based personnel that is:

- (a) Designed to improve the instruction and assessment of English learners (20 U.S.C. § 6825 (c)(2)(A).)
- (b) Designed to enhance the teacher's ability to understand and use curricula, assessment measures, and instructional strategies for English learners (20 U.S.C. § 6825 (c)(2)(B).)
- (c) Based on research demonstrating the effectiveness of the professional development in increasing the pupil's English proficiency or the teacher's subject matter knowledge, teaching knowledge, and teaching skills (20 U.S.C. § 6825 (c)(2)(C).)
- (d) Of sufficient intensity and duration (which shall not include activities such as one-day or short-term workshops and conferences) to have a positive and lasting impact on the teacher's performance in the classroom (20 U.S.C. § 6825 (c)(2)(D).) (Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011.)

Associated Documents

### Required and Suggested Documents:

Core classroom observation (formal or informal) from each selected site [r] EL professional development calendar [r] EL professional development policies [r] EL professional development records (e.g., agendas, sign-in sheets, etc.) on EL strategies for classified staff, counselors, teachers, and administrators [r] ELD classroom observation (formal or informal) from each selected site [r]

### **Our Commitment**

The South Monterey County Joint Union High School District is committed to providing focused staff development to all teachers and staff to empower them with the skills and attitudes needed to work effectively with students who have specialized needs including our English learners. Thus, the district provides the following services:

- Notification to staff of opportunities for all teachers to obtain EL certifications through university classes, MCOE classes, test preparation, and language institutes.
- Training offered by MCOE.
- Training offered on the Board-approved curriculum for ELD
- Training on Constructing Meaning and other strategies identified as essential for providing access to the core curriculum for English learners.

### **Sampling of Training Options: Instructional**

Every year our district offers, supports, sponsors, and/or publicizes professional development opportunities for teachers, paraprofessionals, administrators and parents that include, but are not limited to:

- Specialized training on the California Common Core Standards and the Next Generation English Language Development Standards
- Workshops directly related to services and instructional strategies for ELs
- CLAD/CTEL/BCLAD/Certification
- English Language Development (ELD)
- Constructing Meaning
- BTSA Program-formal and informal in-service programs structured to provide best practice discrete and integrated instructional methodologies to 7-12 teachers
- Curriculum-specific training from publishing company consultants and district staff on our district adopted ELD programs
- Instructional support from EL Specialists and instructional coaches at each school site
- District and School site training with ELAC/DELAC members
- Cross-cultural understanding
- Classroom management strategies
- Character development
- Test-taking skills
- Training on EL issues throughout the year in conjunction with regularly scheduled meetings and staff development days
- Test administrators and teachers receive CELDT training
- EL Specialists receive data input training for our Aeries system

### **Follow-up and Coaching**

The Assistant Superintendent, the principals, and the EL Specialists regularly review the evaluations of the teachers/staff participating in staff development opportunities to ensure that all persons working with English learners are investing a good faith effort in receiving on going training and support. The EL Specialists provide additional coaching and support for classroom level implementation of training.

# **Chapter VI**

## **Placement Options, Parent Waivers, Private Schools**

**IV-EL 17: Appropriate Student Placement**

**IV-EL 18: Parental Exception Waiver**

**IV-EL 19: Equitable Services to Private Schools**



## **VI-EL 17: Appropriate Student Placement**

Compliance Indicators VI-EL 17. All pupils are placed in English language classrooms unless a parental exception waiver has been granted for an alternative program.

17.1 Based on LEA criteria of reasonable fluency, English learners are placed in structured English immersion (SEI) or in English language mainstream (ELM) program settings. English learners who do not meet the LEA criteria for participation in an ELM are placed in an ELM program at any time during the school year, if the parent or guardian so requests. (5 CCR § 11301.)

17.2 The LEA has designed and implemented an SEI English language acquisition process in which the curriculum and instruction are designed for children who are learning the language. (EC §§ 305, 306, 310, and 311.)

### Associated Documents

#### Required and Suggested Documents

EL description of Structured English Immersion (SEI) and English Mainstream (ELM) [r]

EL placement criteria in ELD and core classes [r]

## **Placement Options**

South Monterey County Joint Union High School District uses a number of program models to serve students who are English Learners. Placement of English Learners is based upon provisions of former Proposition 227, now cited in CA Education Code Sections 300-340. Parental involvement in decisions regarding the education of their children is required and critical to the student's academic success. All descriptions of programs are disseminated in a language comprehensible to the parents (written or oral translation) to ensure that parents can be active partners in placement decisions for their children.

Because students enter with varying levels of English language proficiency, it is imperative that each English Learner be placed in the instructional program that is the best fit for his/her needs. We are committed to placing each student in the program with the right instructional strategies and materials. We work closely with the parents/guardians to explain the instructional options, report student progress, prescribe appropriate interventions if and when the student is not succeeding, and devise a plan for maximum success for each student.

As the English Learner student increases his/her English proficiency, s/he will progress through the levels of instructional delivery until he/she is able to be successful in a mainstream English classroom. In all programs, the principle goal is always the acquisition of English. Thus, every English Learner setting in our district includes the provision for daily explicit and directed ELD in addition to frequent "teachable moments" during which ELD will be provided for all students.

## ***Choices of Instructional Settings***

Upon initial enrollment, the Principal or the EL Specialist will recommend a program placement for an English learner based on student records and CELDT results. Using this information, the site Principal

and staff place the student in the most appropriate instructional setting. Written descriptions of actual program options specific to the site are available for parent review. The site Principal or designee will meet with the parent(s)/legal guardian(s) to clarify any questions as needed and/or to review any concerns parents may have regarding testing results or program placement recommendations. The program placement settings through which students progress are explained briefly followed by a more thorough explanation:

**Structured English Immersion:** This model provides instruction for all subjects in English for students with less than reasonable fluency in English. For students with a CELDT score at the Beginning Level (Level 1) or at the Early Intermediate Level (Level 2), teachers will use specially designed academic instructional strategies, frontloading, and structured ELD.

The Structured English Immersion Program is described in California Education Code Sections 300-340 (Proposition 227 that was passed by the voters of California in June 1998). It is described as an English language acquisition process for students in which nearly all classroom instruction is in English, but the curriculum and presentation are specially designed for children who are learning the language. Students will be taught subjects "overwhelmingly," but not exclusively, in English. Teachers and aides may use the student's primary language in content instruction to motivate, clarify, direct, support, and explain. The goal of the SEI Program is for EL students to develop a reasonable level of proficiency in English. Any academic delays can be remediated through a number of interventions. Access to core content is accomplished through instructional strategies using Specially Designed Academic Instruction in English (SDAIE) techniques to enable English Learners to gain access to grade level subject matter in mathematics, social studies, science, and other academic subjects required.

#### ***Program Requirements...***

- \* Parents must be informed of the placement for their children in a Structured English Immersion Program and be notified of the opportunity to apply for a Parental Exception Waiver for an alternative course of study or a request to move to English Language mainstream classroom. In order to request a waiver for the alternative setting, parents must visit the school.
- \* All EL students receive daily ELD instruction based on the ELD standards.
- \* Instruction in all core subjects is taught overwhelmingly in English with support as needed with SDAIE Strategies.
- \* All students participate in activities that promote multicultural competency and positive self-esteem.

#### ***Grouping for ELD...***

- \* Students will be grouped into their ELD classes based on their English proficiency level. The optimum placement is one ELD level per class.

#### ***Staffing...***

- \* All teachers must be appropriately certificated (i.e., BCC, BCLAD, LDS, CTCL, CLAD, Hughes (SB 1969/395)).

### ***Materials...***

State-adopted and/or standards-based materials will be used. Materials include print, audio, visual, graphic, and electronic resources. Teachers match the instructional materials with student needs; thus, they use core, as well as approved supplemental materials.

#### **1.**

**English Language Mainstream Class with Appropriate Support:** This model, designed for students with reasonable fluency, provides all instruction in English with additional and appropriate services as needed. This model is recommended for students with an overall CELDT score at the upper range of Intermediate Level (Level 3) or above.

English Learners who have attained reasonable fluency (typically the upper range of Intermediate, early Advanced and Advanced) and who are not participating in an alternative program or whose parents requested to move from an SEI program are to be placed in an English Language Mainstream Program. Parents of English Learners can request that their students be placed in a mainstream program at any time. The term "Mainstream" refers to the instructional program where students have instructional services that are primarily in English with ELD instruction and an emphasis on reading and writing. Mainstream Program teachers are responsible for providing ELD instruction that continues the students' English language development, prepares them for reclassification, and recoups any academic deficits that may have been incurred in the core curriculum as a result of language barriers. In addition, students will access core subjects from teachers using SDAIE strategies so that the content knowledge is comprehensible to the students. The program is designed to continue the development of English, while providing content instruction in English. SDAIE is a major feature of this program. Mainstreamed EL students require careful monitoring and attention as they progress towards reclassification.

### ***Program Participants...***

- \* EL Students who are transitioning from SEI to mainstream at CELDT levels Intermediate, Early Advanced or Advanced
- \* EL students at any level, whose parents request a mainstream placement

### ***Program Elements...***

- \* English Language Development: Mainstream EL students participate in ELD instruction taught at their level by CLAD (or equivalent) teachers until they are Reclassified;
- \* Specially Designed Academic Instruction in English (SDAIE) used in content area classes;
- \* Monitoring of progress towards meeting Reclassification criteria;
- \* All students participate in activities that promote multicultural understanding and positive self-esteem.

### ***Materials...***

State-adopted and/or standards-based materials will be utilized. Materials will include print, audio, visual, graphic, and electronic resources. Core, as well as approved supplemental materials, will be utilized.

### ***Students Groupings for ELD Instruction...***

- \* Students who are at CELDT Level 3/Intermediate fluency and below must be in an ELD class with a properly authorized teacher and should not be mixed with English Only students.
- \* Students at or above CELDT Level 4/Early Advanced fluency require ELD instruction from a properly authorized teacher. Students at this level must be grouped for this instruction and not be mixed with English Only students.

### **VI-EL 18: Parental Exception Waiver**

*Compliance Indicators* VI-EL 18. Parents and guardians of ELs are informed of the placement of their children in an English language classroom and are notified of an opportunity to apply for a parental exception waiver for their children to participate in an alternative program.

18.1 LEA procedures for granting parental exception waivers include the following:

- (a) Parents and guardians are provided, on enrollment and annually, full written, and upon request, spoken descriptions of the structured English immersion program, English language mainstream program, alternative programs, and all educational opportunities available to the pupil. The descriptions of the programs shall include the educational materials to be used in the different options. (5 CCR § 11309(a)(b)(1), EC § 310.)
- (b) Parents and guardians are informed that a pupil must be placed for not less than 30 calendar days in an English-language classroom the first year of enrollment in a California school. (5 CCR § 11309(b)(2), EC § 311.)
- (c) Parents and guardians are informed of any recommendation by the school principal and educational staff for an alternative program and are given notice of their right to refuse the recommendation. (5 CCR § 11309(b)(3), EC § 311.)
- (d) Parental exception waivers are acted on within 20 instructional days of submission to the school principal. However, waivers submitted under EC § 311(c) must be acted on either no later than ten calendar days after the expiration of the 30-day English language classroom placement or within 20 instructional days of submission of the waiver, whichever is later. (5 CCR § 11309(c).)

18.2 Parental exception waivers shall be granted unless the school principal and educational staff determine that an alternative program offered at the school would not be better suited for the overall educational development of the pupil. (5 CCR § 11309(b)(4).)

18.3 If a waiver is denied, parents and guardians are informed in writing of the reason(s) for denial and advised that they may appeal the decision to the local board of education if such an appeal is authorized by the local board of education, or to the court. (5 CCR § 11309(d).)

18.4 Each school in which 20 or more pupils of a given grade level receive a waiver shall be required to offer such a class; otherwise they must allow the pupils to transfer to a public school in which such a class is offered. (EC § 310.)

18.5 The IEP team determines placement of each special education student regardless of language proficiency. (34 CFR § 300.324 (2)(ii).) (20 U.S.C. § 6312(g)(1)(A); EC 48985.)

#### Associated Documents

#### Required and Suggested Documents

Alternative bilingual program descriptions [r]

EL LEA policies/procedural guidelines for the alternative bilingual program options [r] EL sample completed waiver forms approved/denied [r]

### **Procedures for Parent Notification Regarding Parental Exception Waivers**

- 1) Upon initial enrollment and annually, all parents receive an orientation to the school district's program options for English Learners and the parental exception waiver process. Staff will explain the program options and give each parent written descriptions of the options:
  - Structured English Immersion
  - English Language Mainstream Class

- 2) During the enrollment and annual registration process at the school site, parental exception waivers are made available to parents of English Learners. Parents interested in completing the waiver process will meet with the school principal or designee to complete the waiver process. Parents will be notified that when 20 students or more at a given grade level and/or content area subject of the same language receive an approval waiver, the school shall be required to offer such a program; otherwise, students must be allowed to transfer to a district school where such a program is available. The parent will be guided through the intradistrict process when required.
- 3) The Assistant Superintendent will review the number of waiver requests received at each school site.
- 4) Parents will be notified that:
  - The waiver requires the principal's approval.
  - Each application for a waiver will be considered on its individual merits. Approval of parental exception waivers occurs unless the school principal and educational staff determine that evidence exists and the alternative programs would not be appropriate for the overall education development of the student. An explanation of the reason(s) for the denial of a waiver request will be provided to the parent by the site principal in writing, along with the district's appeal procedures. If the parent wishes to appeal the denial, s/he uses the District complaint procedure. The parents have the right to appeal to the South Monterey County Joint Union High School District Board of Trustees. A written summary will be provided to all parties.
  - All parental exception waivers will be implemented within 20 instructional days of submission to the school principal.
- 5) The student is enrolled at the school where the alternative program is offered and assigned to the requested instructional classroom or program.

## VI-EL 19: Equitable Services to Private Schools

Compliance Indicators VI-EL 18. Parents and guardians of ELs are informed of the placement of their children in an English language classroom and are notified of an opportunity to apply for a parental exception waiver for their children to participate in an alternative program.

18.1 LEA procedures for granting parental exception waivers include the following:

- (a) Parents and guardians are provided, on enrollment and annually, full written, and upon request, spoken descriptions of the structured English immersion program, English language mainstream program, alternative programs, and all educational opportunities available to the pupil. The descriptions of the programs shall include the educational materials to be used in the different options. (5 CCR § 11309(a)(b)(1), EC § 310.)
- (b) Parents and guardians are informed that a pupil must be placed for not less than 30 calendar days in an English-language classroom the first year of enrollment in a California school. (5 CCR § 11309(b)(2), EC § 311.)
- (c) Parents and guardians are informed of any recommendation by the school principal and educational staff for an alternative program and are given notice of their right to refuse the recommendation. (5 CCR § 11309(b)(3), EC § 311.)
- (d) Parental exception waivers are acted on within 20 instructional days of submission to the school principal. However, waivers submitted under EC § 311(c) must be acted on either no later than ten calendar days after the expiration of the 30-day English language classroom placement or within 20 instructional days of submission the waiver, whichever is later. (5 CCR § 11309(c).)

18.2 Parental exception waivers shall be granted unless the school principal and educational staff determine that an alternative program offered at the school would not be better suited for the overall educational development of the pupil. (5 CCR § 11309(b)(4).)

18.3 If a waiver is denied, parents and guardians are informed in writing of the reason(s) for denial and advised that they may appeal the decision to the local board of education if such an appeal is authorized by the local board of education, or to the court. (5 CCR § 11309(d).)

18.4 Each school in which 20 or more pupils of a given grade level receive a waiver shall be required to offer such a class; otherwise they must allow the pupils to transfer to a public school in which such a class is offered. (EC § 310.)

18.5 The IEP team determines placement of each special education student regardless of language proficiency. (34 CFR § 300.324 (2)(ii).) (20 U.S.C. § 6312(g)(1)(A); EC 48985.)

### Associated Documents

#### Required and Suggested Documents

Alternative bilingual program descriptions [r]

EL LEA policies/procedural guidelines for the alternative bilingual program options [r] EL sample completed waiver forms approved/denied [r]

# **Chapter VII**

# **English Language Development and Access to the Core**

**IV-EL 20: ELD**

**IV-EL 21: Access to the Core**

**VII-EL 20: ELD**

Compliance Indicators VII-EL 20. Each English learner receives a program of instruction in English language development (ELD) in order to develop proficiency in English as rapidly and effectively as possible. (20 U.S.C. §§ 1703 (f), 6825 (c)(1)(A); EC §§ 300, 305, 306, 310; 5 CCR § 11302(a); Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011.)

Associated Documents

Required and Suggested Documents

EL standards aligned ELD course/curriculum descriptions [r]

ELD daily/master schedule [r] ELD placement criteria [r]

## Overview of English Language Development

Each English learner receives a program of instruction in English Language development (ELD) in order to develop proficiency in English as rapidly and effectively as possible. ELD lessons are appropriate for students' identified levels of language proficiency. ELD lessons further reflect curriculum, materials, and approaches that are designed to promote English learners' acquisition of listening, speaking, reading and writing skills. ELD is designed to teach English learners to:

- ◆ Understand, speak, read and write English;
- ◆ Acquire the same level English language proficiency as that of native English speakers.

The ELD component of all instructional program models is research-based and recognizes that the acquisition of English as a second language is a developmental process. Research recognizes that no two students will develop proficiency in English at the same rate. In most cases, Basic Interpersonal Communication Skills (BICS) appear long before Cognitive Academic Language Proficiency (CALP), and time and opportunity must be allowed for this development to occur. Indeed, it may take seven or more years to achieve academic English proficiency comparable to that of their native English-speaking peers. Each English learner will develop at his/her own pace, depending on a multitude of environmental, personality, learning and educational factors.

ELD is a component of all instructional programs designed to serve the needs of English Learners. Further, ELD is a specific curriculum based on the California English Language Development Standards/Next Generation ELD Standards that addresses the teaching of the English language according to the level of English proficiency of each student. The purpose of ELD is to teach second language learners to communicate (listen and speak) with high levels of understanding in English. Additionally, ELD provides the foundation for literacy (reading and writing) as well as a pathway to the California Common Core Standards. The shared goal is to assist students in developing skills to develop cognitive academic proficiency in English.

English Language Development must be a part of the daily program for every English learner student; indeed, law requires that each EL student receives English Language Development instruction as part of his/her core curriculum. ELD must be a planned, specific and explicit component of the total education of the EL student. There is no maximum amount of time for a student's ELD. However, it is mandatory in our district that each EL student receives a minimum of \_\_\_\_\_ of ELD per day.

## Conditions Favorable to Acquiring Language

Various conditions help facilitate second language development. Language is comprehensible to the English Learner when:



- ♦ It has real-life purpose;
- ♦ Prior knowledge is activated;
- ♦ Background knowledge is developed;
- ♦ The affective filter is low;
- ♦ Risk-taking and approximations are encouraged;
- ♦ Errors are accepted as a part of the acquisition process;
- ♦ Input is comprehensible through contextualization (e.g. the use of real objects or “realia,” props, visuals, facial expressions, and/or gestures); and
- ♦ Positive feedback and correction by modeling are used.

### **ELD Materials**

The ELD materials are EDGE. This is a state recognized program and meets all legal requirements. In addition, state recognized supplemental materials have been purchased for student use, as needed.

### **ELD Standards**

The English Language Development/Next Generation ELD Standards provide expectancy and achievement at the Beginning, Early Intermediate, and Intermediate, Early Advanced, and Advanced proficiency levels for EL students. They address skills EL students must acquire in initial English learning to enable them to become proficient on the English Language Arts Common Core State Standards. The ELD Standards/Next Generation ELD Standards are designed to supplement the ELA Standards to ensure English Learners develop proficiency in both the English language and the concepts and skills contained in the ELA Standards.

The ELD Standards/Next Generation ELD Standards are written as pathways or benchmarks to the ELA Common Core State Standards. At the early proficiency levels, one ELD Standard may be a pathway to several ELA Standards. At the more advanced proficiency levels, the skills in the ELD Standards more closely approximate those of the ELA Standards and represent the standards at which an EL has attained academic proficiency in English. The ELD Standards integrate listening, speaking, reading, and writing and create a distinct pathway to reading in English rather than delaying the introduction of English reading.

### **ELD Assessments**

A number of assessments are used to track our students’ progress through the English Language Development standards. These assessments include, but are not limited to the following:

- ♦ Assessments embedded in instructional programs;
- ♦ District wide common ELD benchmark assessments; and
- ♦ CELDT score reports.

## VII-EL 21: Access to the Core

### Compliance Indicators

VII-EL 21. Academic instruction for ELs is designed and implemented to ensure that English learners meet the district's content and performance standards for their respective grade levels in a reasonable amount of time.

21.1 The LEA has implemented a plan to assist all English learners to achieve at high levels in the core academic subjects so that those children can meet the same challenging state academic content and achievement standards all children are expected to meet.

21.2 The LEA has developed and is implementing a plan for monitoring and overcoming any academic deficits English learners incur while acquiring English. Actions to overcome academic deficits are taken before the deficits become irreparable. (20 U.S.C. §§ 1703 (f), 6312, 6825 (c)(1)(B); EC §§ 306, 310; 5 CCR § 11302(b); Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011].)

### Required and Suggested Documents

EL courses designated for ELs and/or master schedule showing courses designated for ELs [r]

EL intervention program for ELs [r] EL LEA plan for monitoring ELs progress including benchmarks and catch up plan [r]

EL procedural guidelines and criteria for placement

The South Monterey County Joint Union School District provides academic instruction to English learners designed and implemented to ensure that they meet the District's content and performance standards for their respective grade levels in a reasonable amount of time. The District has a plan for monitoring and overcoming any academic deficits English Learners incur while acquiring English. Actions to overcome academic deficits are taken before the deficits become irreparable.

We offer two kinds of instructional settings for English Learners:

- Structured English Immersion
- English Language Mainstream

All of the instructional settings designed for EL students must contain the following components;

- Well-articulated, standards-based, English Language Development (ELD) Instruction, specifically designed for English Learners and at their ELD level;
- Well-articulated, standards-based, differentiated core curriculum instruction provided through Specially Designed Academic Instruction in English (SDAIE);
- Structured activities designed to develop multicultural competency and positive self-esteem.

### **Specially Designed Academic Instruction in English (SDAIE)**

SDAIE is used to assist ELs to access the core curriculum in content areas.

It is essential that English Learners also access well-articulated, standards-based core curriculum instruction. In the Structured English Immersion (SEI) setting, the core instruction is taught in English in all subjects, using SDAIE strategies.

English learners access the core curriculum through classes that "shelter" the curriculum via Specially Designed Academic Instruction in English. SDAIE is an approach to teaching grade-level content using English as the medium of instruction with special strategies and techniques geared to help students

access the core curriculum. The District uses Constructing Meaning as its program of SDAIE strategies and it includes:

- Contextualized instruction (e.g. non-verbal language, visual support, realia, graphic organizers, oral/verbal amplification) because students have a variety of resources in the environment that enables them to construct meaning out of what is said or read;
- Task-based instruction because it allows students to work with concepts and the language of those concepts in a variety of ways (e.g. via reframing, where students can act, draw, or map out the concepts, or use poetry, song, chant, letters, and diaries);
- Grade-level content instruction in English designed for English Learners;
- Facilitating English Learners in accessing the same core curriculum as that of English-only students;
- Making accommodations in the learning environment so more students are able to access the content;
- Teaching language so that the input is made comprehensible;
- Instruction encouraging the active use of language and the emphasis on big idea;
- Instruction that allows the teacher to check for understanding frequently using interactive strategies;
- Integrating assessment in an on-going and formative manner through observations, portfolios, journals, and product-development;
- Built on language modifications such as pause time, questioning, pacing, and highlighting.

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**Appendix B:** Suggested Calendar for Required ELAC Meeting Agenda Items

**Appendix C:**

- ELAC Meeting Agenda Template
- ELAC Meeting Minutes Template
- Simplified Parliamentary Procedures
- Bylaws

**Appendix D:** Delegation of Authority English Language Advisory Committee

**Appendix E:**

**Appendix F:** Decision Guide for Assessment and Placement of English Learners

## APPENDIX A

### COMMITTEE OFFICERS FOR PARENT ADVISORY COMMITTEES INCLUDING ELAC AND DELAC

#### Chairperson

- Preside at all meetings.
- Keep order at all times.
- Speak no more than necessary while presiding.
- Have agenda for meeting before him/her and proceed in a businesslike manner.
- Have a working knowledge of parliamentary law and a thorough understanding of the constitution and bylaws of the organization.
- Refrain from entering the assembly debates. If it is essential that this be done, the vice-president should be placed in the chair. A chairperson is not permitted to resume the chair until after the vote has been taken on the question under discussion.
- Extend every courtesy to the opponents of a motion, even though the motion is one that the presiding officer favors.
- Appear at the entrance a few minutes before the time of the meeting to be called to order. When the time arrives, note whether a quorum is present; if so, call the meeting to order, and declare "a quorum is present."

#### Vice-Chairperson

- The vice-chairperson acts in the place of the chairperson when he/she is absent or whenever necessary. In case of resignation or death of the chairperson, the vice-chairperson automatically becomes the chairperson in accordance to the bylaws.
- Preside at all meetings in the absence of the chairperson or whenever the chairperson temporarily vacates the chair.
- If the chairperson should be absent for a long period, the vice-chairperson may exercise all duties of the chairperson except to change or modify the rules by the chairperson.
- The vice-chairperson cannot fill vacancies where the by-laws state that such vacancies shall be filled by the chairperson.
- In case of resignation or death of the chairperson, and the vice-chairperson does not care to assume the office of the chairperson, the vice-chairperson must resign.
- The office of vice-chairperson becomes vacant when he/she assumes the office of chairperson.
- In the absence of the chairperson, the vice-chairperson is not a member of any committee.

### Secretary

- The secretary shall take attendance.
- The secretary should keep a neat and careful record of all business done in the meetings, with the exact wording of every motion and whether it was rejected or approved. Brief extracts from speeches, if important, may be recorded, but no comment of any kind, favorable or unfavorable, should be made.
- The minutes should show the names of persons appointed to sub-committees, and it is the duty of the secretary to notify all persons nominated or elected on any committee.
- The secretary shall distribute copies of information, reimbursement forms and assure that everyone sign the attendance list at each meeting.
- The secretary shall take to the meeting a copy of the bylaws, parliamentary procedures, and a list of members.

## APPENDIX B

### South Monterey County Joint Union High School District Suggested Calendar for Required ELAC Meeting Agenda Items

| MONTH     | RESPONSIBILITY                                       | MATERIALS/SUGGESTIONS |
|-----------|--|-----------------------|
| September | ELAC Training of Responsibilities                    |                       |
|           | Elect ELAC committee and DELAC representative        |                       |
|           | Description of EL Program/Introduction of EL Staff   |                       |
|           | Description of EL Services                           |                       |
|           | Importance of Attendance Presentation                |                       |
| October   | Single School Plan for Student Achievement Overview  |                       |
|           | Needs Assessments                                    |                       |
| November  | SPSA: Student Achievement                            |                       |
|           | Needs Assessments                                    |                       |
| January   | SPSA: Professional Development<br>Parent Involvement |                       |
|           | Needs Assessments                                    |                       |
| February  | Present summary on all needs assessment              |                       |
| March     | Advise SSC on SPSA based on all needs assessments    |                       |
|           | R-30 Report  |                       |
|           | Reclassification Celebration                         |                       |
| May       | Elections  |                       |
|           | Year End Review                                      |                       |

## APPENDIX C

See Appendix C for the following templates:

- ELAC/DELAC Meeting Agenda
- ELAC/DELAC Roster
- ELAC/DELAC Meeting Sign In Sheet
- ELAC/DELAC Meeting Minutes
- Simplified Parliamentary Procedures,
- Bylaws

### SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

#### DISTRICT ENGLISH LEARNER ADVISORY COMMITTEE ROSTER

YEAR: \_\_\_\_\_

| PRINTED NAME | SIGNATURE | EL<br>PARENT | STAFF | OTHER<br>(STUDENT,<br>COMMUNITY<br>MEMBER,<br>ETC) |
|--------------|-----------|--------------|-------|--|
|              |           |              |       |  |
|              |           |              |       |  |
|              |           |              |       |  |
|              |           |              |       |  |
|              |           |              |       |  |
|              |           |              |       |  |
|              |           |              |       |  |
|              |           |              |       |  |
|              |           |              |       |  |



APPENDIX D

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Delegation of Authority

English Language Advisory Committee (ELAC)

The ELAC may designate the School Site Council (SSC), established pursuant to Education Code Section 52852, to function as the school advisory council for English learners (Education Code 54425).

**A. Please indicate the dates the ELAC took the following required actions to delegate its authority to the School Site Council:**

\_\_\_\_\_ The school established an ELAC with (insert numbers) members.

\_\_\_\_\_ The ELAC informed all members during a regular (non-election) meeting of the ELAC's

responsibilities prior to a vote to delegate authority.

\_\_\_\_\_ The ELAC duly informed its members of the option to delegate authority.

\_\_\_\_\_ The ELAC voted to waive its rights and to delegate its authority to the SSC for no more

than two (2) years.

*Please confirm by marking the box:*

- ☐ *The meeting in which the ELAC voted to delegate its authority to the SSC was held subsequent to the informational meeting.*
- ☐ *The meeting in which the ELAC voted to delegate its authority to the SSC had a quorum.*
- ☐ *The decision by the ELAC to delegate its authority to the SSC is recorded in the ELAC minutes and will be maintained in a secure location at the school site for five (5) years.*

**B. Please indicate the dates the SSC took the following required actions to complete the ELAC delegation of authority to the School Site Council:**

\_\_\_\_\_ Vote to accept the responsibilities of the ELAC.

\_\_\_\_\_ Submission of this form to the Assistant Superintendent of Education Services by the

SSC Chair and the principal for final approval and confirmation.

\_\_\_\_\_ Committed to participate in training to address all ELAC responsibilities.

*Please confirm by marking the box:*

- ☐ *The decision by the SSC to accept the responsibilities of the ELAC was recorded in the meeting minutes.*
- ☐ *The SSC meeting agenda, handouts, minutes, numbered ballots, and record of attendance will be secured at the school site for five (5) years.*

School Principal  
Superintendent

Signature

Date submitted to the Assistant

ELAC Chairperson

Signature

Date

SSC Chairperson

Signature

Date submitted to the Assistant

APPENDIX E  
 South Monterey County Joint Union High School District  
**Suggested Calendar for Required DELAC Meeting Agenda Items**

| MONTH    | RESPONSIBILITY/ACTIVITY  | MATERIALS/SUGGESTIONS |
|----------|--|-----------------------|
| October  | <ul style="list-style-type: none"> <li>Establish/review district program, goals, objectives for EL Programs/Services</li> <li>Review DELAC Responsibilities</li> </ul>   |                       |
| November | <ul style="list-style-type: none"> <li>Review/comment on written parent notifications</li> <li>Development/revision of the district English Learner Master Plan</li> </ul>   |                       |
| February | <ul style="list-style-type: none"> <li>Administration of annual language census</li> <li>Consolidated Application Part II</li> <li>Review/comment on reclassification criteria</li> </ul>  |                       |
| March    | <ul style="list-style-type: none"> <li>CABE- no meeting</li> </ul>   |                       |
| April    | <ul style="list-style-type: none"> <li>Conducting of a district-wide needs assessment</li> <li>Review/comment on R-30 Report</li> <li>Development/revision of district English Learner Master Plan</li> <li>Consolidated Application Part I</li> </ul> |                       |

APPENDIX F

Decision Guide for Assessment and Placement of English Learners

APPENDIX G

CELDT Score Request From

## South Monterey County Joint Union High School District

### **EL Parent Information**

California Department of Education information link for English Learners:

<http://www.cde.ca.gov/sp/el/>

#### **Glossary**

| <b>Acronym</b>      | <b>Meaning</b>  | <b>Function</b>  |
|---------------------|---|--|
| AYP                 | Adequate Yearly Progress                                    | A statewide accountability system mandated by the No Child Left Behind Act of 2001 which requires each state to ensure that all schools and districts make Adequate Yearly Progress  |
| Bilingual Education |   | Students are taught in their native language. The goal is to help students transition to mainstream, English-only classrooms as quickly as possible, and the linguistic goal of such programs is English acquisition only  |
| CAHSEE              | California High School Exit Exam                            | California created the test to improve student achievement in high schools. The test helps to ensure that students graduate from high school with grade level skills in reading, writing, and math.  |
| CalMAPP             | California Measurement of Academic Performance and Progress | The CalMAPP system replaces the Standardized Testing and Reporting (STAR) Program. The primary purpose of the CalMAPP system is to assist teachers, administrators, and pupils and their parents by promoting high-quality teaching and learning through the use of a variety of assessment approaches and item types. |
| CELDT               | California English Language Development Test                | A test that helps schools identify students who need to improve their skills in listening, speaking, reading, and writing in English. Schools also give the test each year to students who are still learning English.   |
| Core Classes        |   | Core classes are part of the general education component to fulfill high school graduation requirements.   |
| CST                 | California Standards Test                                   | The CSTs are developed by California educators and test developers specifically for California. They measure students' progress toward achieving California's state-adopted academic content standards in English—language arts (ELA), mathematics, science, and   |

|  |  |   |
|--|--|---|
|  |  | history–social science, which describe what students should know and be able to do in each grade and subject tested |
|--|--|---|

| Acronym                 | Meaning  | Function   |
|-------------------------|--|--|
| Dual Language Education |  | These programs are designed to help native and non-native English speakers become bilingual and biliterate.  |
| EL                      | English Learner                                    |  |
| EL Master Plan          |  | Provides the district and the schools with a clear statement of policies related to the development, implementation, and evaluation of English learner programs and services. Also it provides specific procedural guidelines for the identification, assessment, and placement of students; reclassification of students; notification and involvement of parents; the formation and functioning of the District English Learner Advisory Committee and site English Learner Advisory Committee |
| ELA                     | English Language Arts                              |  |
| ELAP                    | English Language Acquisition Program               | A program providing funding for instructional support and coordination of services for English learners enrolled in grades 4-8 and for reclassification to fluent-English proficient (FEP) status in grades K-12   |
| ELD                     | English Language                                   |  |
| HLS                     | Development  | Survey used at the time of initial enrollment to determine the student's primary language  |
| LEA                     | Local Educational Agency                           | This agency properly identifies, assesses, and reports all students who have a primary language other than English   |
| PIQE                    | Parent Institute for Quality Education             | The program educates parents on how to foster a positive educational environment for their children both at home and at school. Parents learn about how grades are used for college admittance; what classes are important and needed for children planning to attend college; how to navigate the school system, and other information vital to academic success of their children.   |
| RFEP                    | Reclassified to Fluent English Proficient          |  |
| SDAIE                   | Specially Designed Academic Instruction in English | A teaching approach intended for teaching academic content using the English language to students who are still learning English. SDAIE requires the student possess intermediate fluency in English as well as mastery of their native language.  |



**South Monterey County Joint Union High School District**

# **Plan Maestro para aprendices de inglés**

**Aprobado por el consejo \_\_\_\_\_**

# South Monterey County Joint Union High School District

## Introducción

El propósito del plan maestro para aprendices de inglés es servir como una guía para los procedimientos específicos que South Monterey County Joint Union High School District (SMCJUHS) utiliza para identificar, servir y monitorias el progreso de los estudiantes que llegan a nuestras escuelas sin el dominio total del idioma inglés. Nosotros creemos que con las oportunidades de aprendizaje apropiadas tendrán éxito.

Los aprendices de inglés (ELs) enfrentan enormes desafíos. Ellos deben dominar un nuevo idioma y se espera que aprendan el contenido y alcancen los exigentes estándares de su grado escolar a través del currículo. Algunos también tienen que superar obstáculos considerables en la adaptación a las escuelas y comunidades que son diferentes a las de sus países de origen. Además, los aprendices de inglés pueden tener problemas de aprendizaje, vivir en pobreza, o no tener un hogar.

Se espera que todo el personal del SMCJUHS y las escuelas sigan los procedimientos especificados en el Plan Maestro para servir mejor las necesidades de los aprendices de inglés. Se anima al personal que encuentre maneras para mejorar estas prácticas a que presente las modificaciones a su supervisor inmediato para su aprobación y para asegurarse que tales modificaciones reúnan los estándares otorgados por la mesa directiva local y que sean consistentes con la ley estatal y federal.

Este plan maestro para aprendices de inglés está ligado y basado en:

- Leyes y regulaciones federales y estatales
- Pólizas del distrito
- Información obtenida a través de investigaciones, prácticas de enseñanza probadas

La estructura organizativa del distrito para satisfacer las necesidades de los aprendices de inglés incluye:

- Asistente del superintendente
- Los directores de las escuelas
- Los especialistas de aprendices de inglés de cada escuela

Con el fin de apoyar las diversas necesidades de nuestros aprendices de inglés, un especialista de aprendices de inglés será seleccionado para asistir con toda la gama de responsabilidades necesarias para servir a los estudiantes EL. El especialista EL está involucrado en la identificación, evaluación,



asignación, reclasificación, y monitoreo de los aprendices de inglés en esa escuela. Él/Ella trabajara de cerca con el asistente del superintendente, el director/a, maestros, personal de apoyo y los padres. Esta posición es clave para facilitar la implementación de programas para aprendices de inglés en las escuelas. Una descripción general de las responsabilidades del especialista EL incluye:

1. Supervisar los programas de EL y asegurarse de que se ofrezcan intervenciones apropiadas para estudiantes EL y RFEPs, en particular estudiantes que han sido EL por un largo tiempo;
2. Asegurarse de que haya la planeación y entrega de servicios apropiada basada en las necesidades del individuo;
3. Proporcionar apoyo de instrucción directa a los maestros de aprendices de inglés;
4. Planear el desarrollo del personal profesional para maestros de estudiantes EL con los administradores de la escuela;
5. Ayudar a los maestros de estudiantes EL a conducir propiamente evaluaciones formales e informales a estudiantes EL;
6. Monitorear los resultados de aprendizaje de estudiantes EL, enfocándose en las áreas de materias básicas para graduarse;
7. Ayudar al personal docente con el uso de la información de los estudiantes EL para decisiones de enseñanza;
8. Trabaja con los maestros para desarrollar apoyo sistemático para estudiantes EL que no alcancen los objetivos de aprendizaje;
9. Consultar con los administradores de la escuela con respecto al calendario principal, asignación de personal y otros asuntos relacionados con la educación de los estudiantes EL;
10. Ayudar al administrador de la escuela con la planeación de la participación de los padres de estudiantes EL y la juntas de ELAC;
11. Ayudar al asistente de superintendente con la planeación y la implementación de las juntas de DELAC;
12. Coordinar el equipo de apoyo para estudiantes EL con el administrador de la escuela;
13. Ayudar a la escuela/distrito con la evaluación anual del programa EL y evaluación de las necesidades;
14. Coordinar el examen CELDT de la escuela y el proceso de re-designación.
15. Ofrecer consultas a medida que sea necesario a padres/personal/estudiantes (asignación para el estudiante, reclasificación, exenciones);
16. Mantener registros de actividad mensualmente;
17. Ayudar con el desarrollo y la revisión de secciones del plan escolar, relacionadas especialmente con los servicios para aprendices de inglés.
18. Ayudar con informes solicitados y cuestiones de cumplimiento, según sea necesario
19. Hacer visitas a los hogares según sea necesario;
20. Otras labores según sean asignadas.

### **Metas del Distrito para estudiantes EL**

- Desarrollar, implementar y monitorear programas efectivos para aprendices de inglés;
- Asegurarse de que los estudiantes aprendices de inglés tengan acceso y dominen el idioma inglés;
- Asegurarse de que los aprendices de inglés tengan acceso y dominio del currículo mandatorio para graduarse;
- Promover un auto-concepto positivo y entendimiento transcultural para todos los aprendices de inglés.

**Las características clave para servir a los aprendices de inglés en el South Monterey County Joint Union High School District incluyen lo siguiente:**

- Identificación, evaluación inicial, y asignación;
- Oportunidades de educación de alta calidad en materias básicas para graduarse y en ELD;
- Reporte anual de contabilidad y revisión;
- Monitoreo continuo y reclasificación;
- Participación de los padres y Oportunidades de Comité Asesor
- Capacitación del personal.

El Plan Maestro para Aprendices de Inglés del SMCJUHSD está organizado de acuerdo al Instrumento Federal de Monitoreo de Programas del 2013-14 para aprendices de inglés. Los capítulos son:

### **Capítulo I: Convocatoria para padres**

- **I-EL 01: Convocatoria para padres y participación**
- **I-EL 02: ELAC**
- **I-EL 03: DELAC**

### **Capítulo II: Identificación, Plan LEA, SSC, traducción e inventario**

- **II-EL 04: identificación, evaluación y notificación**
- **II-EL 05: Implementación y monitoreo del plan LEA**
- **II-EL 06: El consejo escolar desarrolla y aprueba el SPSA**
- **II-EL 07: Traducción de información para padres**
- **II-EL 08: Inventario**

### **Capítulo III: Financiamiento**

- **III-EL 09: Fondos generales adecuados; suplementario no suplementario**
- **III-EL 10: Suplementario no suplementario con Título III**
- **III-EL 11: Fondos desembolsados a las escuelas de EIA**
- **III-EL 12: Evaluación apropiada de los costos para salarios**

### **Capítulo IV Evaluación del programa y reclasificación**

- **IV-EL 13: Evaluación del programa EL**
- **IV-EL 14: Reclasificación**

## **Capítulo V Personal**

- **V-EL 15: Autorización de maestro EL**
- **V-EL 16: Desarrollo Profesional**

## **Capítulo VI Asignación, exención, y servicios para las escuelas privadas**

- **VI-EL 17: Asignación apropiada del estudiante**
- **VI-EL 18: Solicitud de Excepción para padres**
- **VI-EL 19: Servicios equitativos a las escuelas privadas**

## **Capítulo VII ELD y acceso a las clases básicas requeridas para graduarse**

- **VII-EL 20: ELD**
- **VII-EL 21: acceso a las clases básicas requeridas para graduarse**

# **Capítulo I**

# **Padres**

**I-EL 01: Convocatoria para padres**

**I-EL 02: ELAC**

**I-EL 03: DELAC**

## Introducción:

La meta de este capítulo es ayudar a las escuelas en el desarrollo de un componente de alta interacción con los padres. La responsabilidad de la escuela es ayudar a los padres a que entiendan claramente el proceso para que así ellos puedan interactuar positivamente con la escuela y por tanto puedan convertirse en defensores para la educación de sus hijos. Cada escuela:

- Incluye la participación de los padres y la comunidad al tomar decisión, planeación, implementación y evaluación de los programas de enseñanza para aprendices de inglés.
- Desarrollar una alianza de trabajo entre la comunidad y las escuelas para ofrecer acceso equitativo a la educación para todos los estudiantes..
- Enfatizar una comunicación abierta con los padres y la difusión de información acerca de las actividades escolares, programas, informes, y pólizas en el idioma primario.

### **I-EL 01: Convocatoria para padres y participación**

#### Indicadores de cumplimiento

I-EL 1. La LEA tiene que implementar convocatorias para padres de aprendices de inglés que incluyan lo siguiente:

(a) La LEA manda notificaciones y lleva a cabo juntas regularmente con el propósito de formular y responder a las recomendaciones de los padres. (20 U.S.C. § 7012 (e)(2).)

(b) La LEA informa a los padres sobre cómo ellos pueden participar en la educación de sus hijos y ser participantes activos para ayudar a sus hijos a:

1. Lograr el dominio del inglés
2. Sacar altas calificaciones en los cursos de las materias básicas requeridas para graduarse
3. Conocer los contenidos y estándares de logro académicos del estado que se esperan de todos los estudiantes (20 U.S.C. § 7012 (e)(1).)

(c) La LEA o el consorcio que no logre progresar en los objetivos medibles de desempeño (AMAO) tiene que informar a los padres/tutores de aprendices de inglés de tal insuficiencia a más tardar 30 días después de que la insuficiencia ocurra. (20 U.S.C. §§ 6312 (g)(1) (B)(1), 7012 (b).)

#### Documentos asociados

Las pólizas y procedimientos de ELA para EL [r] Muestras de la comunicación de EL de escuela-a-casa, es decir, reportes de calificaciones, manual para padres, reportes de progreso, boletines) [s] Muestras de comunicación escuela-a-casa en el idioma hablado en el hogar que no es inglés, es decir, reportes de calificaciones, manual para padres, reportes de progreso, boletines) [s]

#### Documentos requeridos y sugeridos

Carta de notificación de AMAO si la LEA no logra cumplir con los objetivos [r]

La carta de notificación de AMAO para EL si la LEA no logra cumplir los objetivos

Las escuelas del SMCJUHSD se reúnen mensualmente/trimestralmente con los padres para discutir cómo los padres pueden participar en la educación de sus hijos enfocándose en cómo ayudarlos a lograr el dominio del inglés, sacar altas calificaciones en las clases básicas requeridas para graduarse, y cumplir los estrictos estándares. Estas juntas están designadas para solicitar la contribución de los padres y para mantener a los padres informados de cómo es que las escuelas están respondiendo a estas recomendaciones.

Las escuelas que no logran progresar en los objetivos medibles de desempeño informan a los padres/tutores de los aprendices de inglés de los resultados a más tardar treinta días después de que hayan recibido la información del estado. Esta información es proporcionada a los padres en inglés y en español.

### **I-EL 02: ELAC**

#### **Indicadores de Cumplimiento**

Consejo Asesor (ELAC) que reúne los siguientes requisitos:

(a) Los padres que son miembros son elegidos por padres o tutores de aprendices de inglés. (5 CCR § 11308(b).) (b) Los padres de aprendices de inglés constituyen a menos el mismo porcentaje de los miembros del comité que sus hijos representan en el cuerpo estudiantil. (EC § 52176(b).) (c) La escuela puede asignar un comité asesor que ya exista en la escuela, o un subcomité para tal comité asesor, para cumplir con las responsabilidades legales del ELAC, si el equipo asesor reúne el criterio en (b). (EC §§ 52176 (b)(c), 64001(a), 5 CCR § 11308(d).) (d) La ELAC asesora al consejo escolar (SSC) en el desarrollo del Plan Individual para el Logro Estudiantil (SPSA). (EC § 64001(a).)

(e) El ELAC asesora al director y al personal con el programa de la escuela para los aprendices de inglés. (EC § 52176(c).)

(f) El ELAC ayuda a desarrollar lo siguiente en la escuela (EC § 53176(c).):

1. Evaluación de necesidades.
2. Reporte del censo de idiomas.

Esfuerzos para poner a los padres al tanto de la importancia de la asistencia regular a clases.

(g) El ELAC recibe materiales para capacitación y capacitación, planeados en total consultación con los miembros del comité, para ayudar a los miembros a sobrellevar sus responsabilidades legales. (5 CCR § 11308(d).)

(h) Los recursos financieros pueden ser distribuidos en gastos razonables (los cuales pueden incluir transportación, cuidado de niños, servicios de traducción, comidas y capacitación) de los padres del grupo asesor sobre educación bilingüe-bicultural, en la escuela y en el distrito escolar que incurra en el curso de estos deberes como miembros del grupo asesor de padres. (EC § 52168 (b)(4).)

(i) El ELAC tiene la oportunidad de elegir al menos un miembro para DELAC o ha participado en el esquema de representación regional cuando hay 31 padres de aprendices de inglés o más en el comité asesor en el distrito. (5 CCR § 11308(b).)

(EC §§ 35147, 52176(a), 62002.5; 20 U.S.C. §§ 6312 (g)(4), 7012.)

#### **Documentos requeridos y sugeridos**

El calendario de juntas de ELAC, notificaciones, agendas, actas y hojas de registro [r]  
 Lista de los miembros de ELAC, con la designación de los padres EL [r] lista de los miembros de ELAC, con la designación de los padres EL de cada escuela seleccionada [r] materiales de capacitación para ELAC [r] Los materiales para capacitación de ELAC para las escuelas seleccionadas [r]

### **Comité Asesor de Aprendices de Inglés (ELAC):**

Las escuelas con 21 o más aprendices de inglés inscritos tienen un comité asesor de EL funcionando (ELAC). Los distritos con 51 aprendices de inglés inscritos o más requieren tener funcionando un comité asesor del distrito EL (DELAC).

### **Comité Asesor de Aprendices de Inglés**

#### **1. Formación de ELAC**

- a. Se llama a una junta general para todos los padres de estudiantes EL por el administrador de la escuela y el especialista EL.
- b. Se explica la función y la responsabilidad de ELAC.
- c. El administrador puede hacer nominaciones.
- d. Se les debe recordar a todos los nominados, antes de las elecciones, las responsabilidades y deberes de sus cargos como miembros.
- e. El administrador notificara por escrito a aquellos que sean electos.
- f. El especialista EL proporcionara a los miembros electos (siendo consultados) materiales apropiados para su capacitación y capacitación para ayudarlos a sobrellevar sus responsabilidades legales.
- g. Seguido de las elecciones, el especialista EL enviara los nombres de los miembros al asistente del superintendente de servicios educacionales.
- h. El asistente de superintendente de servicios educacionales y la escuela mantendrán una lista actualizada de los miembros de ELAC.

#### **2. Composición de ELAC**

- El porcentaje de los padres de aprendices de inglés que son miembros de ELAC debe reflejar el porcentaje de estudiantes EL de la escuela.
- El ELAC puede estar compuesto de padres EL, y padres que no son EL (quienes serán todos elegidos por padres EL) y personal de la escuela.
- Los oficiales de ELAC son elegidos de los mismos miembros de ELAC:

- ▶ Presidente
- ▶ Vice-Presidente
- ▶ Secretario/a
- ▶ Representante (s) de DELAC

Ver anexo A para una descripción de las funciones y responsabilidades de los oficiales de ELAC/DELAC.

- Si un miembro del comité tiene que ser remplazado durante el año escolar, el presidente tiene que designar a alguien para cubrir esa posición por el resto del año escolar. Las posiciones vacantes tienen que ser re-electas o seleccionada en el otoño.

3. **Función de ELAC:** El ELAC asesorará al director y al personal sobre temas relacionados a los aprendices de inglés, incluyendo por lo menos:

- Asesorar al consejo escolar (SSC) al desarrollar el Plan Individual para el Logro Estudiantil.
- El desarrollo de un plan escolar detallado para los aprendices de inglés y entregarlo a la mesa directiva.
- El desarrollo de la evaluación de las necesidades de la escuela.
- Administración del censo de idiomas de la escuela.
- La importancia de la asistencia regular a la escuela.

4. **Juntas de ELAC**

- El ELAC se reunirá al menos **siete veces** al año.
- Una agenda va a ser desarrollada y publicada para cada junta de ELAC al menos 72 horas antes de la junta.
- Un registro de asistencia deberá de ser firmado por cada asistente.
- Se tomara un acta en cada junta de ELAC y se enviara copias al asistente del superintendente.

Ver anexo B: Calendario sugerido para los artículos de las agendas de las juntas mandatorias de ELAC

Ver anexo C para las siguientes plantillas:

- ELAC/DELAC agendas de la junta
- ELAC/DELAC Lista
- ELAC/DELAC Hojas de registro de la junta
- ELAC/DELAC Acta de la junta
- Procedimientos parlamentarios simplificados
- Estatutos

5. **Delegación de responsabilidades legales de ELAC para el consejo estudiantil**

El ELAC puede designar el Consejo Escolar, establecido en conformidad con el Código de Educación Sección 54425, para que funcione como el comité asesor escolar para los aprendices de inglés (Education Code 54425).

Ver Anexo D: Delegación del comité asesor de autoridad del idioma inglés



### **I-EL 03: DELAC**

#### **Indicadores de cumplimiento**

I-EL 3. Una LEA con 51 aprendices de inglés o más tiene un DELAC funcionando o un subcomité de un comité existente en el distrito en el cual 51 por ciento de los miembros son padres (no empleados por el distrito) de aprendices de inglés.

(a) El DELAC asesora a la mesa directiva del distrito sobre todas las tareas siguientes:

1. Desarrollo del plan maestro del distrito para programas educativos y servicios para aprendices de inglés que toman en consideración el plan individual para el logro estudiantil. (5 CCR § 11308(c)(1).)
1. Conducir una evaluación en todo el distrito de las necesidades basado en escuela-por-escuela. (5 CCR § 11308(c)(2).)
2. Establecer un programa del distrito, metas y objetivos para programas y servicios para aprendices de inglés. (5 CCR § 11308(c)(3).)
3. Desarrollo de un plan para garantizar el cumplimiento de cualquier profesor aplicable y los requisitos de asistencia de instrucción. (5 CCR § 11308(c)(4).)
4. Administración del reporte anual del censo de idiomas. (5 CCR § 11308(c)(5).)
5. Revisar y comentar sobre el procedimiento que usa el distrito para la reclasificación. (5 CCR § 11308(c)(6).)
6. Revisar y comentar sobre las notificaciones por escrito que se requiere mandar a los padres y tutores. (5 CCR § 11308(c)(7).)

(b) El LEA proporciona materiales para capacitación y capacitación, planeada con la consultación total de los miembros del comité, apropiada para ayudar a los miembros a sobrellevar sus responsabilidades de asesoría legal. (5 CCR § 11308(d).)

#### **Documentos requeridos y sugeridos**

Calendario de juntas de DELAC, notificaciones, agendas, actas, y hojas de registro de los últimos 12 meses [r]

Materiales para capacitación de DELAC [r] Acta de la mesa directiva donde DELAC proporcione asesoría [r]

Lista identificando a los representantes de DELAC por escuela de los últimos 12 meses [r]

### **Comité Asesor de Distrito para Aprendices de Inglés (DELAC)**

#### **1. Formación**

1. En la primera junta de ELAC en cada escuela, los miembros eligen dos representantes y un alternante para DELAC.
2. Los representantes de DELAC serán responsables de asistir a todas las juntas de DELAC y presentar la información recibida en las juntas de DELAC a la escuela al nivel ELAC.
3. El administrador de la escuela mandara los nombres de los representantes y alternantes al asistente del superintendente.
4. Los representantes estarán al servicio por un periodo de dos años.
5. If a DELAC representative must be replaced during the year, the alternate takes his/her place and the ELAC may appoint a new alternate.
6. El asistente del superintendente y/o su designado servirá como el coordinados de DELAC, ayudando a los especialistas EL con la preparación de la agenda, distribución

de los avisos de las juntas, hacer arreglos para llevar presentadores invitados, preparación del acta de la junta, y todas las comunicaciones con respecto a DELAC.

7. El asistente de superintendente ayudara a los especialistas EL a proporcionar los materiales para capacitación y capacitación, planeados en consultación total con el comité, apropiado para ayudar a los padres que son miembros a sobrellevar sus responsabilidades.

## 2. Composición de DELAC

- DELAC consistirá de dos representantes y un alternante de cada escuela.
- Solo el designado de los representantes tendrá el privilegio de votar.
- Un alternante asumirá el privilegio de votar del representante en su ausencia.
- Los oficiales de DELAC son seleccionados dentro del grupo de DELAC:
  - ▶ Presidente
  - ▶ Vice-presidente
  - ▶ Secretario/a

Ver anexo A para una descripción de las funciones y responsabilidades de los oficiales de ELAC/ DELAC.

## 3. Función de DELAC: DELAC asesora a la mesa directiva sobre los programas y servicios que se ofrecen a los aprendices de inglés incluyendo por lo menos:

- Un cronograma para el desarrollo del plan maestro para los aprendices de inglés, tomando en consideración los planes de la escuela para los aprendices de inglés.
- 
- Establecer un programa del distrito, metas y objetivos de los programas y servicios para los aprendices de inglés.
- Desarrollo de un plan que garantice el cumplimiento con el maestro correspondiente o los requisitos del ayudante.
- Administración de censo de idiomas anual.
- Revisar y comentar sobre las notificaciones por escrito de la inscripción inicial como es requerido en el in 5 CPM 11303(a).
- Revisar y comentar sobre cualquier solicitud relacionada a exenciones.
- Revisar y comentar sobre los procedimientos del distrito para reclasificación.

### Responsabilidades de DELAC

El DELAC será responsable de asesorar a la mesa directiva del distrito en las siguientes tareas. La evidencia de que DELAC ha llevado a cabo todos sus deberes necesita estar en las agendas y actas de sus juntas y en aquellas de la mesa directiva.

| Responsabilidades  | Sugerencias para el cumplimiento de estas responsabilidades  |
|--|--|
| El DELAC, o su subcomité sobre la educación de aprendices de inglés, deberán asesorar a la mesa directiva del distrito (p.ej., en persona, por cartas/informes, o a través de un administrador) sobre programas y servicios para aprendices de inglés. | Los miembros de DELAC asistirán a las juntas de la mesa directiva dos veces por año- en enero y mayo – y proporcionar un conjunto escrito de recomendaciones respecto a los programas y servicios para aprendices de inglés.   |
| Desarrollo o revisión del plan maestro del distrito de los programas educativos y servicios para aprendices de inglés, tomando en consideración el plan individual para el logro estudiantil de la escuela.  | Revisar lo que el SPSA dice acerca de los ELs <ol style="list-style-type: none"> <li>1. Capacitación CM y apoyo continuo para todos los maestros</li> <li>2. Oportunidades para los estudiantes para recuperar créditos, recibir tutorial</li> <li>3. Especialista EL</li> <li>4. Otro</li> </ol>  |
| Conducir una evaluación en todo el distrito de sus necesidades escuela por escuela.  | El enfoque de este año es la evaluación de: <ol style="list-style-type: none"> <li>1. Implementaciones CM implementación (estrategias que proporcionan acceso a el currículo básico)</li> <li>2. Mejorar el uso del tiempo PLC</li> <li>3. Transición de los CCSS y los estándares de la siguiente generación ELD</li> </ol>   |
| Establecer un programa del distrito, metas y objetivos de los programas y servicios para los aprendices de inglés (p.ej., excepciones para padres y financiamiento).   | Ver "Revisar lo que el SPSA dice acerca de los ELs" arriba   |
| Desarrollo de un plan que garantice el cumplimiento con el maestro correspondiente o los requisitos del ayudante   | Requisitos:<br>V-EL 15. Los maestros asignados para proporcionar desarrollo o acceso al currículo básico de instrucción para los estudiantes aprendices de inglés están propiamente autorizados o están en capacitación continua para recibir la autorización apropiada para EL.<br><br>15.1 Una LEA con una escasez documentada de maestros autorizados para proporcionar tales instrucciones ha escrito, adoptado, e implementado pólizas y procedimientos para remediar la escasez. |
| Administración de censo de idiomas anual (p. ej., procedimientos y formas).  | El censo anual de idiomas ahora forma parte de CALPADS. El reposte de este año se complete el 3 de marzo del 2013. Allí se encuentra una gráfica bastante interesante con la inscripción de ELS y cómo ha cambiado desde el año anterior.  |
| Revisar y comentar sobre los procedimientos del distrito para reclasificación.   | Revisar los cambios en el nivel del CST para reclasificación. Compartir datos longitudinales sobre la reclasificación incluyendo los números de este año – estudiantes que hubiesen reclasificado sin el nuevo límite más bajo del CST y estudiantes que pudieron reclasificar gracias a este.   |
| Revisar y comentar sobre las notificaciones por escrito que se requiere mandar a los padres y tutores.   | Revisar cartas enviada a los padres notificándoles que su hijo ha sido reclasificado.  |

#### 4. Juntas de DELAC

- El DELAC se reunirá mínimo cuatro veces al año.
- Una lista de los miembros actuales de DELAC se mantendrá la cual demuestre que 51% de los miembros son padres de aprendices de inglés.
- Se desarrollara una agenda y se publicara 72 horas antes de cada junta de DELAC.
- Una hoja de registro se firmara por cada asistente la cual identificara su circunscripción.
- Se mantendrá un acta en cada junta de DELAC y reflejará claramente las áreas de capacitación que han sido cubiertas durante la junta.
- El acta de DELAC será compartida con los directores de las escuelas y los especialistas EL.

Ver anexo C para las siguientes plantillas:

- ELAC/DELAC Agenda de la junta
- ELAC/DELAC Lista
- ELAC/DELAC Hoja de registro de la junta
- ELAC/DELAC Acta de la junta
- Procedimientos preliminares simplificados
- Estatutos

Ver anexo E: Calendario sugerido para artículos requeridos en las agendas de las juntas de DELAC

## **Capítulo II**

# **Identificación, LEA plan, SSC, traducción, and notificación a los padres**

**II-EL 04: Identificación, evaluación y notificación**

**II-EL 05: Implementación y monitoreo del plan LEA**

**II-EL 06: El consejo escolar desarrolla y aprueba el SPSA**

**II-EL 07: Traducción de información para padres**

**II-EL 08: Inventario**

**II-EL 04: Identificación, evaluación y notificación**

## II-EL 04: Identificación, evaluación y notificación

### Indicadores de Cumplimiento

II-EL 4. La LEA (agencia local educacional) identifica propiamente, evalúa y reporta a todos los estudiantes quienes su idioma primario es otro que no sea inglés.

4.1 Una encuesta de idioma del hogar (HLS) es usada en el momento de la inscripción inicial para determinar el idioma primario del estudiante. (EC § 52164.1(a).)

4.2 Dentro de los primeros 30 días después de la inscripción inicial, cada estudiante cuyo idioma primario no sea inglés, según lo determine la HLS, será evaluado en su dominio de inglés por medio del Examen de Desarrollo del Idioma Inglés de California (CELDT). La evaluación se llevara a cabo siguiendo todas las instrucciones del editor. (EC § 52164.1 (b); 5 CCR §§ 11307(a), 11511.)

4.3 A los padres/tutores de estudiantes aprendices de inglés se les notifica el resultado inicial de la evaluación del dominio de inglés de su hijo/a. A los padres/tutores de los estudiantes de inglés con nivel proficiente se les notifica los resultados de la evaluación de dominio de inglés de sus hijos. (EC § 52164.1(c); 5 CCR § 11511.5.)

4.4 Para los distritos escolares que reciben fondos del Título III, dentro de los primeros 30 días después del comienzo escolar ( o durante el año escolar, dentro de las primeras dos semanas de que algún niño es colocado en el programa), los padres/tutores de los aprendices de inglés son notificados de lo siguiente:

- (a) El nivel inicial de dominio de su hijo en el idioma inglés
- (b) Cómo es que se determinó tal nivel
- (c) La designación de idioma de su hijo
- (d) Descripciones de opciones de programas, estrategias educativas, y materiales educativos que serán usados de diferentes maneras
- (e) Programa de colocación
- (f) Criterios de salida
- (g) Para los aprendices de inglés con discapacidad [con un programa de educación personalizado(IEP)], cómo es que tales programas van a cumplir con los objetivos del IEP
- (h) El índice de graduación esperado de la escuela secundaria si se utilizan fondos para esta parte en niños de escuela secundaria. (20 U.S.C. §§ 6312, 7012.)

4.5 Para los distritos escolares que reciben fondos del título III, los padres/tutores de los estudiantes de inglés son informados anualmente, a más tardar 30 días después del comienzo del año escolar, de:

- (a) El nivel del dominio de inglés de su hijo
- (b) Cómo es que se determinó tal nivel
- (c) El nivel del logro académico de su hijo.
- (d) La designación de idioma de su hijo.
- (e) Descripciones de opciones de programas, estrategias educativas, y materiales educativos que serán usados de diferentes maneras
- (f) Programa de colocación
- (g) Criterio de salida
- (h) El índice de graduación esperado de la escuela secundaria si se utilizan fondos para esta parte en niños de escuela secundaria. (20 U.S.C. §§ 6312, 7012.)

4.6 Cada aprendiz de inglés es evaluado anualmente en el desarrollo del idioma inglés y

progreso académico. (5 CCR § 11306.)

4.7 Todos los aprendices de inglés actualmente inscritos son evaluados en el dominio de inglés por medio de la administración del CELDT durante el periodo anual de evaluación. (5 CCR § 11511.1(b).)

4.8 Cada aprendiz de inglés con discapacidades es evaluado en el desarrollo de inglés usando acomodaciones, modificaciones, o evaluaciones alternativas para el CELDT si así está especificado en el IEP o plan 504 del alumno. (5 CCR § 11516.)

4.9 Los padres/tutores de aprendices de inglés son notificados del resultado de la evaluación del dominio de inglés de su hijo dentro de los primeros 30 días después de haber recibido los resultados de la entidad que regula las evaluaciones. (EC § 52164.1(c); 5 CCR § 11511.5.)

(20 U.S.C. § 6312 (g); EC § 313 (a)-(c).)

Documentos Asociados: Ejemplos de notificaciones EL de cartas de Título III terminadas ( inicial y anual en inglés y en otros idiomas de ser necesario) sin los nombres de los estudiantes [r]

Documento Requeridos y Sugerido:

EL LEA pólizas y procedimientos: identificación, notificación a los padres [r]

EL ejemplos de IEPs [r] ejemplos EL de encuestas de idioma del hogar sin nombres de estudiantes [s] ejemplos EL de IEPs indicando acomodaciones para estudiantes EL con discapacidades [r]

Es requerido que las escuelas públicas de California determinen el idioma(s) que se habla en casa de cada estudiante desde la inscripción inicial al distrito. Para poder obtener esta información, se requiere que todos los padres/tutores legales completen, firmen y pongan la fecha en la encuesta de idioma del hogar (HLS), una por cada niño en edad escolar. Cuando un padre o tutor legal inscribe a su niño en el distrito por primera vez, el padre/tutor legal llena una forma de registración que incluye la HLS como parte del proceso de inscripción. La HLS se mantiene archivada para cada estudiante en el distrito.

Todos los estudiantes quienes indicaron en la encuesta de idioma del hogar algún otro idioma que no es ingles en la preguntas 1, 2, o 3 de la HLS, su habilidad en el idioma ingles debe ser evaluada durante los primeros 30 días después de la inscripción inicial. La cuarta pregunta proporciona información para que las escuelas consideren si el niño muestra evidencia de déficit en el idioma inglés una vez que ha sido inscrito sin una evaluación obligatoria. Un instrumento de evaluación aprobado por el estado, el Examen para medir el Desarrollo del Idioma Inglés en California (CELDT), es administrado siguiendo todas las instrucciones del editor para determinar el dominio del idioma inglés. El CELDT es un examen de criterio basado en los estándares de ELD que evalúa el dominio del idioma ingles del estudiante al escuchar, hablar, leer y escribir.

Los padres cuyos hijos hablan un idioma que no es inglés deben ser notificados dentro de los primero 30 días después de terminar la evaluación del resultado inicial de la evaluación de su hijo. Los resultados iniciales de la evaluación son compartidos con los padres por escrito explicando el resultado del domino de inglés, las opciones de programas, la colocación recomendada para el estudiante, y el proceso de exención para un programa alternativo.

Los resultados de la evaluación se actualizan para cada estudiante en el sistema de información del estudiante por el técnico de servicios estudiantiles. Además, los resultados son proporcionados al maestro(s) de cada estudiante aprendiz de inglés. Una copia de la encuesta de idioma del hogar, evaluación original CELDT, formas de notificación para padres, incluyendo resultados de la evaluación del dominio de inglés que son archivados en la carpeta del estudiante aprendiz de inglés, conocida como CUM.

Usando la información de esta evaluación y de la tabla de Colocación y Secuencia de ELD del SMCJUHSD, el especialista EL otorga una recomendación para colocación al consejero. Las descripciones por escrito de las opciones de programas son revisadas por los padres. El director de la escuela o su designado se reúne con los padres/tutores legales para aclarar cualquier pregunta a medida que sea necesario y/o para revisar cualquier preocupación que los padres puedan tener con respecto a los resultados del examen o las recomendaciones de colocación para el programa.

Cuando un estudiante se transfiere entre las escuelas del distrito, toda la información relevante respecto a la evaluación del estudiante como aprendiz de inglés, el historial de las evaluaciones incluyendo resultados recientes, la colocación actual del estudiante, progreso académico e intervención son enviados a la escuela que recibirá al estudiante. El especialista EL es responsable de revisar la información en el sistema de datos del estudiante y asegurarse de que el estudiante sea colocado en su nueva clase(s) propiamente. Esto también aplica para estudiantes que se transfieren a una preparatoria de continuación/alternativa.

Los nuevos estudiantes que ingresan al distrito recibirán la evaluación pertinente, proceso académico e información de colocación ingresada en la información del estudiante dentro de los primeros 10 días después de la inscripción por el técnico de servicios estudiantiles. Al registrarse, el formulario de solicitud de los resultados del CELDT (Anexo G) debe de ser mandado por fax con el formulario de solicitud del Cum a la escuela previa por el técnico de servicios estudiantiles. Se creará un carpeta de EL por el especialista EL y se archivara en la carpeta cumulativa.

Cuando la escuela recibe el historial cumulativo del estudiante del distrito escolar/escuela anterior, el historial será revisado por el especialista EL para revisar cualquier información relevante relacionada con el nivel y/o los servicios proporcionados a aprendices de inglés en el distrito escolar/escuela previa. Tal información puede tener un impacto en la información inicial de la evaluación y la colocación del estudiante; los ajustes en la base de los datos y el programa se harán como corresponda. Si la información de la evaluación está incompleta o falta en la carpeta del historial cumulativo del estudiante, el especialista EL se encargara de hacer evaluaciones de identificación inicial para que el estudiante pueda ser colocado correctamente. Ver anexo F: SMCJUHSD Guía de Decisión para Evaluación y Colocación de Aprendiz de Inglés (Decisión Guide for Assessment and Placement of English Learners).



## Procedimiento para Registración y Evaluación para Estudiantes EL Nuevos en el Distrito

### 1. IDENTIFICACIÓN E INSCRIPCIÓN

- A. El estudiante llena una forma de inscripción que incluye la encuesta de idioma del hogar  
Las preguntas en el formulario de inscripción le ayudaran al personal de la escuela a completar los reportes del estado y mantener la base de datos con información certera:
- Lugar de nacimiento (EIEP/SNOR).
  - Idiomas que habla (R-30 Censos de idioma).
  - Historial escolar (escuelas en las que ha sido inscrito en EE.UU fecha y EIEP/SNOR).
  - Tenga en cuenta la fecha en que la notificación de la evaluación inicial fue enviada a casa por correo.
  - Tenga en cuenta que el técnico de servicios estudiantiles ingresará la información en el sistema de información del estudiante:
    - Dominio de inglés: EL/RFEP/IFEP/EO, Fecha de aprendiz de inglés, Servicios recibidos, Ajustes de instrucción.
- B. Cada estudiante que haya marcado en la HLS que en casa se habla otro idioma que no es inglés, deberá ser evaluado durante los primeros 30 días de la inscripción inicial.
- La comprensión de inglés al hablar, leer y escribir se evaluará mediante el Examen del Desarrollo del Idioma Inglés de California (CELDT).
  - Las evaluaciones son administradas, calificadas y archivadas en el sistema de información del estudiante por el técnico de servicios estudiantiles.
  - De acuerdo con las leyes estatales, todos los materiales del examen deben de permanecer en un almacén/gabinete cerrado bajo llave cuando no se estén utilizando.
- C. Los estudiantes que se transfieren dentro del distrito puede ser que no necesiten el examen CELDT. El técnico de servicios estudiantiles verificará con el especialista de servicios estudiantiles de la otra escuela para averiguar si el estudiante ha tomado el examen.
- D. Los estudiantes que se transfieren de otros distritos dentro de los EE. UU.:
- El técnico de servicios estudiantiles enviará el formulario de solicitud de resultados del CELDT a la escuela anterior (Ver Anexo G).
  - Si no recibimos una respuesta de la escuela anterior de manera oportuna (5 días), el técnico de servicios estudiantiles notificara al especialista de EL quien administrara el CELDT.

- Todos los estudiantes deben de ser identificados como EL, RFEP, IFEP, o EO dentro de los primeros 30 días de la inscripción.
  - Ningún estudiante que haya contestado que habla otro idioma que no es ingles en la HLS pudra ser clasificado como To Be Determined (por ser determinado) (TBD).
  - La colocación en una clase para el estudiante se puede basar en su horario de transferencia mientras se reciben los resultados de la escuela previa.
- E. El técnico de servicios estudiantiles notificara al especialista de EL inmediatamente cuando un estudiante nuevo se inscriba al proporcionar una copia del formulario de petición de los resultados del CELDT. Si el especialista EL no está disponible para administrar el examen al nuevo estudiante, el técnico de servicios estudiantiles administrara el examen CELDT al estudiante.
- F. El especialista EL debe de recalcar al técnico de servicios estudiantiles la importancia de tener las cinco partes de la encuesta de idioma del hogar (HLS) totalmente contestadas e ingresadas en el Sistema de información del estudiante y archivada en la carpeta cum del estudiante EL.

## 2. EXAMEN DE IDIOMA POR EL ESPECIALISTA EL O UN ALTERNANTE

- A. Cada estudiante tomara el examen CELDT solo una vez durante el año escolar hasta que sea reclasificado.
- B. Administrador de CELDT. *Ver el Manual del Examinado de CELDT para procedimientos y administración de CELDT (CELDT Examiner's Manual for procedures for administering CELDT).*
- C. Calificar el examen utilizando la herramienta de puntuación local (LST) en la página web del CELDT. Imprimir los resultados y mantenerlos en orden alfabético en una carpeta hasta que lleguen los resultados oficiales.
- D. Los resultados de los estudiantes se registran en:
- Lista de estudiantes EL (ayudara a dar seguimiento a los estudiantes nuevos que fueron evaluados y saber cuántos estudiantes llegan durante un determinado período de tiempo).
  - Sistema de información de los estudiantes del distrito

## 3. ASIGNACIÓN DESPUES DEL EXAMEN

- A. El especialista de EL o el designado del director manda una copia de los resultados con una recomendación para la asignación del estudiante basada en la guía de decisión para la evaluación y asignación de aprendices de inglés de SMCJUHSD (Anexo F) o en la asignación del consejero.

- B. El especialista EL enviará todos los libretos de respuestas de CELDT al asistente del superintendente o a su designado en la oficina del distrito cada dos semanas. Los especialistas EL ayudarán con la preparación y el envío de los libretos de respuestas para ser calificados. El distrito enviará los libretos del examen para ser calificados cada 2 semanas.
- C. Después de que un horario ha sido asignado, el especialista EL verifica que la asignación en la clase que sea apropiada de acuerdo con la guía de decisión para la evaluación y asignación de aprendices de inglés de SMCJUHSD (Anexo F).
- D. En el sistema de información del estudiante el consejero indica el número de programa apropiado para cada estudiante.

300 – Inmersión de inglés estructurada

301 – Curso alternativo de estudio

302 – Salón de clases de inglés regular

- E. Al asignar un número de programa a cada estudiante en el sistema de información del estudiante el consejero ingresa la sección de los programas recibidos.

331 – ELD e Instrucción académica especialmente diseñada en inglés (SDAIE)

330 – Desarrollo del idioma inglés (ELD)

334 – Otros servicios de instrucción de idioma

335 – No recibe ningún tipo de servicios para aprendiz de inglés

Este código se basa en los cursos de contenido asignados, no en lo que deben tener.

- F. El técnico de servicios estudiantiles ingresa la fecha en la que el estudiante entro por primera vez a EE.UU., en el sistema de información del estudiante.
- G. Si el estudiante nació en otro país que no es EE.UU., entonces el estudiante deberá tener una fecha de entrada a EE.UU.

**Todos** los aprendices de inglés deben de tener una fecha de inscripción en los EE.UU. sin importar en donde nacieron. Esta fecha no puede ser la misma que la fecha de nacimiento del estudiante.

El técnico de servicios estudiantiles ingresa la fecha de la sección EIEP en el sistema de información del estudiante. Utilizada solo para estudiantes que no nacieron en los Estados Unidos de América.

Estudiantes extranjeros deben de tener una fecha de EIEP.

4. **NOTIFICACIÓN A LOS PADRES:** La ley estatal dice que los padres necesitan ser informados de los resultados iniciales del CELDT de sus estudiantes (por correo) dentro de los primeros 10 días de escuela después de la evaluación. Ver Anexo I para la carta de notificación inicial de los padres.

Código de Educación sección 52164.5

- El especialista EL toma nota de la fecha inicial en la que fue mandada la carta de notificación de los padres en la lista de estudiantes EL
- El especialista EL puede comenzar a llenar las cartas de notificación de los padres y los sobres mientras los estudiantes están completando la sección de lectura y escritura del CELDT.
- El especialista EL envía por correo las cartas de notificación a los padres.

### **Procedimientos para el examen anual CELDT de estudiantes EL previamente inscritos**

Esta sección necesita ser completada por el asistente del superintendente. Básicamente el distrito necesita decidir si los estudiantes van a tomar el examen durante el verano o no. Después, dependiendo de cuando sea programado el examen, cómo es que este se llevara a cabo. Ver Anexo J para carta de notificación anual.

### **II-EL 05: Implementación y monitoreo del plan LEA**

Indicadores de cumplimiento

II-EL 5. Una LEA operando programas categóricos, incluyendo Título III, implementa y monitorea el plan LEA aprobado.

5.1 Para ayudar a los aprendices de inglés a alcanzar los demandantes estándares de logro académico, cada plan LEA deberá incluir:

(a) Una descripción de alta calidad de la evaluación académica de los estudiantes que la LEA y las escuelas usan:

i. Para determinar el éxito de los niños para reunir los estándares estatales de logro académico de los estudiantes, y para proporcionar información a los maestros, padres, y estudiantes en el progreso que se haga para alcanzar los estándares estatales de logro académico del estudiante.

ii. Ayudar en el diagnostico e instrucción en el salón de clases y determinar que revisiones son necesarias para que los aprendices de inglés alcancen los estándares estatales de logro académico del estudiante

5.2 Componentes mínimos requeridos del plan:

(a) Descripción de programas y actividades a ser implementadas

(b) Descripción de cómo se utilizaran los fondos para alcanzar los objetivos anuales de desempeño medibles

- (c) Descripción de cómo las escuelas serán consideradas responsables por:
  - i. alcanzar los objetivos anuales de desempeño medibles
  - ii. Hacer un progreso anual adecuado para aprendices de inglés
  - iii. Medir anualmente el dominio de inglés de los aprendices de inglés
- (d) Descripción de cómo las escuelas promoverán la participación de los padres y la comunidad en los programas
- (e) Descripción de cómo se llevan a cabo los programas para aprendices de inglés para garantizar que los aprendices de inglés sean servidos
- (f) Garantizar que el programa EL se basará en investigación científica que permite que los aprendices de inglés alcancen los estándares contenidos académicos del estado para el logro estudiantil.

Documentos requeridos y sugeridos: Enmienda del Título III y documentos relacionados [r]

## II-EL 06: El consejo escolar desarrolla y aprueba el SPSA

### Indicadores de cumplimiento:

II-EL 6. Para todos los programas financiados a través de la aplicación consolidada y Sistema de presentación de informes incluyendo programas para aprendices de inglés, EIA-LEP, y título III y operados en la escuela, el SSC anualmente desarrolla, revisa, actualiza, y aprueba el SPSA, incluyendo gastos propuestos. El SPSA consolida todos los planes requeridos por estos programas y contiene:

- (a) Análisis de la información del rendimiento académico para determinar las necesidades del estudiante
- (b) Metas de la escuela para alcanzar las necesidades identificadas de los estudiantes
- (c) Actividades para alcanzar la meta de la escuela que mejore el rendimiento académico de los estudiantes
- (d) Gastos y fondos asignados a la escuela a través de la aplicación consolidada y sistema de presentación de informes
- (e) Las formas de evaluar anualmente el progreso de los programas hacia el cumplimiento de las metas, incluyendo la determinación de si las necesidades de los niños han sido cubiertas con las estrategias empleadas, particularmente las necesidades de los aprendices de inglés, estudiantes con bajo rendimiento, y aquellos en riesgo de no alcanzar los estándares estatales de contenido académico (20 U.S.C. §§ 6314 (b)(1)(2), 6315 (c)(2), 6826; EC § 64001(f).)

6.1 La mesa directiva revisa y aprueba el SPSA anualmente y si es que hay cambios materiales para el plan (p. ej., la escuela esta designada como programa de mejoramiento). (EC § 64000(a)(3), 64001(g).)

6.2 El SPSA es consistente con el plan LEA. (EC § 64001(h).)

6.3 EL SSC anualmente considera si desea o no que la escuela local participe en programa de coordinación con base escolar (SBCP) y esa decisión se indica en el SPSA (EC § 52852.5(b).)

6.4 Si la escuela opera un programa SBCO, el SPSA contiene una descripción de instrucción y

programas auxiliares para cumplir con las necesidades especiales de los aprendices de inglés, jóvenes con desventajas educacionales, estudiantes superdotados y talentosos, y estudiantes con necesidades excepcionales. (EC § 52853(a)(2).)

(EC § 64001(f),(g),(h).)

Documentos asociados EL fiscal records: EIA-LEP and Title III funds; budget pages, purchase orders, and expenditure records [r] Single Plan for Student Achievement (SPSA) [r]

Documentos requeridos y sugeridos

Registro fiscal de EL: Fondos de EIA-LEP y título III; páginas de presupuestos, ordenes de compras, y registros de gastos para las escuelas relacionadas [r] agendas SSC y acatas EL aprobadas de asignaciones, propuestas de gastos, y servicios centralizados [r].

## **II-EL 07: Traducción de información para el padre**

Indicadores de cumplimiento II-EL 7. La LEA proporciona a los padres información sobre la escuela y las actividades para padres, en un formato, y en medida de lo posible, en un idioma que los padres puedan entender.

7.1 Cuando el 15 por ciento o más de los estudiantes inscritos en una escuela pública hablan un solo idioma primario que no es inglés, según lo determinado por los datos del censo de idiomas del año anterior, todas las notificaciones, informes, declaraciones, y registros enviados a los padres de estos estudiantes estarán escritas en inglés y en el idioma primario. (EC § 48985; 5 CCR §11316.)

Documentos Requeridos y Sugeridos

El presupuesto de EL y la contabilidad de los gastos de traducción [r]

El registro [s] de teléfono de estudiantes EL la comunicación de escuela-a-casa de EL en otros idiomas, (reportes de calificaciones, manual para padres, reportes de progreso, boletín [es] manual para padres, reportes de progreso, boletín [es] los datos del censo escolar de idiomas que incluye RFEP, IFEP, y los estudiantes EL de escuelas seleccionadas [r]

La comunicación con los padres de los estudiantes EL en su idioma primario es esencial estimular el apoyo de los padres y su participación. Para facilitar esta comunicación, el distrito ofrece traducciones de los documentos más importantes, avisos del distrito, reuniones abiertas al público y talleres para padres del distrito en español. Las escuelas ofrecen traducciones de los avisos de la escuela y juntas para padres en español para asegurar el entendimiento y la participación.

## II-EL 08: Inventario

### Indicadores de Cumplimiento

II-EL 8. Para todos los programas categóricos, la LEA mantiene registro del inventario por cada pieza del equipo, con un costo adquisitivo de \$500 o más por unidad, que es comprada con fondos estatales y/o federales incluyendo EIA-LEP y Título III. El registro describe la adquisición por:

- (a) Tipo
- (b) Modelo
- (c) Numero serial
- (d) Fuente de financiamiento
- (e) Fecha de adquisición
- (f) Costo
- (g) Ubicación
- (h) Condición actual
- (i) Transferencia, remplazo, o disposición de obsoleto o equipo inutilizable  
(EC § 35168; 5 CCR § 3946; 34 CFR § 80.32 (d) (I).)

### Documento Requeridos y Sugeridos

Los registros del inventario EL de los artículos comprados con fondos del EIA-LEP y Título III [r]

El inventario EL para los artículos en el presupuesto [r]

La revisión física el inventario EL [r]

# **Capítulo III**

# **Financiamiento**

**III-EL 09: Fondos generales adecuados; suplementario no suplementario**

**III-EL 10: Suplementario no suplementario con Título III**

**III-EL 11: Fondos desembolsados a las escuelas de EIA**

**III-EL 12: Evaluación apropiada de los costos para salarios**



### III-EL 09: Fondos generales adecuados; suplementario no suplementario

Indicadores de cumplimiento III-EL 9. Los recursos de los fondos generales adecuados se usan para proporcionar a cada aprendiz de inglés con las oportunidades de aprendizaje en el programa apropiado, incluyendo desarrollo del idioma inglés, y el resto de las clases básicas para graduarse. El proporcionar tales servicios no es contingente de los fondos categóricos de ayuda que se reciben del estado o del federal.

9.1. Para los siguientes programas, EIA-LEP y título III, la LEA utiliza fondos categóricos solo para suplementar el nivel federal, estatal y fondos públicos locales y en ningún caso suplantar los fondos federales, estatales y locales. (20 U.S.C. §§ 1703(f), 6825(g), 54025I; Castañeda v. Pickard [5<sup>th</sup> Cir. 1981] 648 F.2d 989, 1010, 10121013.)

Documentos asociados CARS (EIA-LEP y páginas del Título IIIs) [r] El registro fiscal de EL: EIA-LEP y fondos del título III funds; páginas de presupuesto, ordenes de compras, y registro de gastos[r] descripciones de trabajo EL, declaración de deberes, y registros de actividad [r]

### III-EL 10: Suplementario no suplementario con Título III

Indicadores de cumplimiento III-EL 10. Comenzando con el año fiscal 2009-10, en conjunto con el suplemento federal, sin suplantar el requisito, fondos del título III deben de ser utilizados para reunir los requisitos estatales para traducciones. (20 U.S.C. §§ 1703(f), 6825(g), 54025I; Castañeda v. Pickard [5<sup>th</sup> Cir. 1981] 648 F.2d 989, 1010, 1012 1013; EC §§ 48985, 62002, 64000(b)(c), 64001(g); 5 CCR § 11316.)

Documentos asociados CARS (EIA-LEP y páginas del Título IIIs) [r] El registro fiscal de EL: EIA-LEP y fondos del título III; páginas de presupuesto, ordenes de compras, y registro de gastos[r] descripciones de trabajo EL, declaración de deberes, y registros de actividad [r]

#### Documentos requeridos y sugeridos

Contabilidad del presupuesto para gastos de traducción [r] Hojas del resumen de presupuesto de las escuelas seleccionadas y/o los informes del final del año de las pólizas EL de la LEA.

### III-EL 11: Fondos desembolsados a las escuelas de EIA

Indicadores de cumplimiento III-EL 11. La LEA distribuye fondos categóricos, incluyendo EIA-LEP y Título III, en concordancia con la aplicación consolidada y Sistema de presentación de informes (CARS) aprobada.

11.1 Para los programas financiados por EIA, la LEA utiliza no menos que el 85 por ciento de esos repartos en las escuelas para servicios directos para los estudiantes. (EC § 63000, 63001.)

11.2 Para los programas financiados por título III, la LEA utiliza no menos que el 85 por ciento de esos repartos en las escuelas para servicios directos para aprendices de inglés y no puede usar más del dos por ciento de estos fondos para el costo administrativo de este programa. (20 U.S.C. § 6825 (b).) (EC §§ 62002, 64000(b)(c), 64001(g).)

Documentos Asociados CARS (EIA-LEP y páginas del título III) [r] descripciones de trabajo EL, declaración de deberes, y registros de actividad [r]

### III-EL 12: Evaluación apropiada de los costos para salarios

|                                    |   |
|------------------------------------|---|
| <u>Indicadores de cumplimiento</u> | III-EL 12. La LEA evalúa propiamente los cargos administrativos para los costos directos e indirectos de los fondos federales para salarios y sueldos en proporción a la cantidad admisible y los deberes del empleado.<br>12.1 Cada empleado pagado en parte de un objetivo de costo individual y en parte de otro ingreso, o un empleado pagado de un objetivo de costo múltiple, complete un informe de actividad personal (PAR) cada periodo de paga, o un método de muestra aprobado.<br>12.2 Empleados financiados a través de un objetivo de costo individual, y empleado financiados con fondos estatales a través de programa coordinado basado por escuela, completan una certificación semestral de este empleo.<br>(California School Accounting Manual [CSAM]; OMB Circular A-87, Attachment B, 8.h; OMB Circular A-133, ED Cross-Cutting Section, III.B.2); (EC § 52853(a)(7).) (CSAM; OMB Circular A-87, Attachment B, 8.h; OMB Circular A-133, ED Cross-Cutting Section, III.B.2) (20 U.S.C. § 6825 (b).) |
|------------------------------------|---|

|                             |  |
|-----------------------------|--|
| <u>Documentos asociados</u> | Descripciones de trabajo EL para EIA-LEP, posiciones financiadas por Título III [r]<br>descripciones de trabajo EL, declaración de deberes, y registros de actividad [r] |
|-----------------------------|--|

Duane has copies of this chapter on funding. Before the plan is translated, we need to make sure that he has edited this section to reflect what is actually happening in the district.

#### Introducción

El distrito escolar unificado en conjunto del condado sur de Monterey (South Monterey County Joint Union High School District) sigue los mandatos de financiamiento como está prescrito por el código educacional, regulaciones estatales y las pólizas/prácticas del distrito. Título III- LEP y los fondos ayuda de impacto económico- dominio de inglés limitado (EIA-LEP) son utilizados para suplementar el programa de educación básica y no puede suplantar el uso del dinero de fondos generales. El programa de educación básica para estudiantes EL es financiado por el dinero de fondos generales. Los gastos son auditados anualmente por \_\_\_\_\_.

#### Proceso anual:

1. La Junta Directiva aprueba el plan de presupuesto del distrito el cual se asegura que se están cumpliendo las necesidades de todos los estudiantes.
2. El director de negocios y el asistente del superintendente asignan fondos basados en la fórmula de la aplicación consolidada, se reúnen individualmente con los directores de las escuelas para planificar los gastos y garantizan el cumplimiento y seguimiento de los gastos a lo largo del año.

3. El asistente del superintendente de servicios educativos refrenda todas las solicitudes de órdenes de compra categóricas, hojas de tiempo, contratos de los consultores y las solicitudes de gastos de viaje para asegurar su cumplimiento.
4. El director de la escuela coordina el desarrollo del plan a nivel de la escuela, da prioridad a las necesidades basados en los datos, y convoca a grupos de aprobación necesarios.
5. La función de los grupos de asesoramiento son las siguientes:
  - SSC escribe y aprueba el plan individual para el logro estudiantil .
  - Miembros de ELAC asesoran y aportan su conocimiento en el plan al nivel de la escuela.
  - DELAC aporta su conocimiento para todo el distrito respecto al plan maestro de aprendices de ingles
6. El fondo general recibe una base de facilidades equitativas, maestros para contenido básico, y materiales para todos los estudiantes anualmente.
7. El distrito mantiene una lista actualizada de los materiales de ELD adoptados por el distrito y los textos básicos que el que las escuelas deben de usar con los aprendices de inglés. La lista es revisada regularmente por el asistente del superintendente. Los materiales nuevos son revisados por el consejo curricular y recomendados para aprobación a la mesa directiva.

### **Aplicación consolidada**

El departamento de educación del estado administra los fondos para programas categóricos por medio de la aplicación consolidada. Estos fondos tienen reglas claras para gastos y regulaciones.

Algunos de estos fondos son exclusivamente para la educación de aprendices de inglés. El administrador del estado o su designado certifica lo siguiente al aceptar estos fondos:

*"Por medio de la presente certifico que todas las reglas y regulaciones estatales y federales serán observadas por este solicitante; que hasta donde yo tengo conocimiento esa información contenida en esta aplicación es correcta y está completa; y, estoy de acuerdo con que el uso de estos fondos sea revisado y/o auditado según las normas y el criterio establecido por el proceso del Programa de Federal de Monitoreo del Departamento de Educación de California. Las garantías legales para todos los programas son aceptadas como condición legal básica para la operación de los proyectos y programas seleccionados y copias de las garantías se quedan en la escuela. Certifico que nosotros aceptamos todas las garantías excepto aquellas para las cuales se haya obtenido o solicitado un excepción. Una copia de las excepciones o solicitudes es archivada. Certifico que las firmas en tinta para esta página están en el archivo."*

## Programas de la aplicación consolidada relacionados a aprendices de inglés.

Ayuda de impacto económico- Dominio limitado del inglés, EIA-LEP, los fondos estatales son usados para para suplementar el programa de base del distrito. Los servicios para aprendices de inglés son diseñados para asegurar que estos estudiantes desarrollen el dominio completo del inglés lo más rápido y efectivamente posible, y para asegurarse de que recuperen cualquier déficit académico que pueda haber ocurrido en otras áreas del currículo básico requerido para graduarse como resultado de los limitantes del idioma. Los fondos de EIA-LEP proporcionan servicios suplementales y materiales, incluyendo, pero no limitado a lo siguiente:

- Contratación de entrenadores de instrucción
- Contratación de asistentes de instrucción
- Compra de materiales suplementales de enseñanza
- Capacitación especial para maestros en servicio y asistentes de instrucción para mejorar los programas de instrucción
- Actividades que involucren a los padres
- Otros gastos razonables, los cuales pueden incluir transportación, cuidado de niños, servicios de traducción, hospitalidad, y capacitación para el grupo asesor de padres.

Título I, Parte A, Beca Básica, proporciona fondos federales suplementales para ser usados para garantizar una la misma oportunidad justa de obtener una educación de alta calidad y alcanzar, por lo menos, dominio en el contenido estándar y evaluaciones del estado. La intención de estos fondos es cubrir las necesidades de los estudiantes con bajo logro inscritos en las escuelas con mayor pobreza. Los fondos son usados para apoyar estrategias educativas efectivas basadas en investigaciones que cierran la brecha de logros entre los estudiantes de alto y bajo rendimiento. Escuelas financiadas por el Título I son escuelas que el programa abarca toda la escuela.

Un programa que abarca toda la escuela (SWP) es una reforma de estrategia diseñada para mejorar todo el programa educativo en una escuela de Título I. Permite a una escuela usar fondos de Título I, Parte A y otros fondos y recursos de programas de educación federales para garantizar que todos los estudiantes, particularmente aquellos quienes tienen un bajo logro, demuestren dominio y niveles avanzados de logro académico en los estándares estatales de logro académico. Los SWPs no tienen que identificar niños en particular como elegibles para servicios, dado que los fondos de Parte A están pagando por servicios suplementales que de otra forma no serían ofrecidos, o dar seguimiento por separado a dólares federales.

Título III autoriza fondos federales para programas suplementales y servicios para identificar a los aprendices de inglés. Las actividades requeridas incluye la provisión de instrucción y servicios de apoyo instructivo relacionados en el desarrollo del idioma inglés y progreso académico en las clases básicas requeridas para graduarse de tal manera que los estudiantes EL alcancen su nivel grado escolar y los requisitos para graduación. Los fondos de Título III también

pueden ser usados para una variedad de apoyo instructivo, desarrollo de currículo, participación de padres, and actividades de programas relacionados con estudiantes EL. Un máximo del dos por ciento del Título III puede ser asignado para costos administrativos.

## **Capítulo IV**

# **Evaluación de programa y reclasificación**

**IV-EL 13: Evaluación del programa EL**

**IV-EL 14: Reclasificación**

## IV-EL 13: Evaluación del programa EL

### Indicadores de cumplimiento

IV-EL 13. La LEA desarrolla e implementa un proceso y criterio para determinar la eficacia de los programas para aprendices de inglés, incluyendo:

(a) Una medida para evaluar cómo los programas para aprendices de inglés producen dentro de un periodo de tiempo razonable: i. Dominio del idioma inglés comparable con aquel de un estudiante que inglés es su idioma nativo y sosteniendo una igualdad de logro académico con los estudiantes que ingresaron al sistema del distrito escolar ya dominando el inglés.

(b) Un mecanismo continuo para procedimientos descritos abajo para mejorar la implementación del programa EL en todo el distrito y en las escuelas y para mejorar el programa, a media que sea necesario, para garantizar que cada aprendiz de inglés alcance el dominio del idioma inglés y el logro académico al nivel de su grado escolar tan rápido como sea posible (20 U.S.C. § 1703 (f), 6841; Castañeda v. Pickard [5<sup>th</sup> Cir. 1981] 648 F.2d 989, 1009–1011; EC § 64001 (f).)

### Documentos requeridos y sugeridos

EL LEA e informes de evaluación de la escuela [r]

EL LEA e informes de la evaluación de la escuela que incluyen el análisis de datos que se puedan verificar y conclusiones [r] Los resultados del CELDT de estudiantes EL [r]

Datos del AMAO [r] Adenda para el SPSA [r] Actas de la junta analizando la eficacia de los programas para ELs (SSC, DELAC, ELAC) [s] EL LEA proceso para evaluaciones continuas-proceso, línea de tiempo, criterio [r] Título III Año 4 Plan de Acción [r]

## Introducción

Para poder evaluar propiamente los programas para aprendices de inglés, desarrollamos las siguientes metas para los aprendices de inglés:

1. Los aprendices de inglés dominarán el idioma inglés;
2. Los aprendices de inglés alcanzarán altos niveles académicos en las áreas lingüísticas de inglés, matemáticas y otras áreas académicas básicas;
3. Los maestros estarán calificados, certificados y bien capacitados para instruir a aprendices de inglés;
4. Los padres de aprendices de inglés serán participantes activos en la educación de sus hijos;
5. Los aprendices de inglés que cumplan con el criterio de reclasificación serán reclasificados;
6. Estudiantes EL reclasificados (RFEPs) serán monitoreados de cerca durante un periodo de 34 meses para asegurar su éxito escolar;
7. El porcentaje de aprendices de inglés que abandonan la escuela, son suspendidos o expulsados no excederá aquella de otros grupos y mostrara un descenso;
8. Los aprendices de inglés mostraran un aumento en la inscripción a asignaciones pre-avanzadas y asignaciones avanzadas;
9. Los aprendices de inglés demostraran un auto-concepto positivo y un entendimiento transcultural.

### **Propósito de la evaluación del programa**

1. Para determinar hasta qué punto los estudiantes EL están aprendiendo inglés y alcanzando el currículo básico para graduación del distrito;
2. Para determinar la eficacia de los programas y servicios para aprendices de inglés;
3. Para determinar hasta qué punto los estudiantes de minoría lingüística disfrutan el acceso equitativo a los programas y servicios del distrito, incluyendo pautas para educación superior;
4. Para sentar las bases para el fortalecimiento de la implementación del programa, modificar las practicas del programa, y mantener una mejoría constante para todos los estudiantes; y
5. Para determinar las necesidades del desarrollo del personal que guiaran las prácticas en el salón de clases.

### **Análisis de la eficacia del programa**

Anualmente, bajo la dirección del asistente del superintendente, el Trabajo Igualitario para Aprendices de Ingles del Distrito y los Equipos para Aprendices de Ingles de las escuelas trabajarán juntos para analizar la eficacia de los programas para aprendices de inglés y para planear las notificaciones requeridas para mejorar el aprendizaje del estudiante. La evaluación anual será compartida con el personal, la junta directiva, estudiantes, padres, y a solicitud previa, con el departamento de educación de california.

Las áreas e investigación incluyen los datos demográficos de los estudiantes, servicios de instrucción, personal, resultados de los estudiantes para ELD, resultados de los estudiantes para el logro académico, indicadores de acceso equitativo, y en general el éxito en la escuela. Las medidas específicas incluyen:

#### **Meta 1 – Aprendices de inglés logran el dominio de ingles**

1. El número y porcentaje de estudiantes EL que avanzan un nivel anualmente en el CELDT
2. El número y porcentaje de estudiantes EL consiguiendo alcanzar el dominio de inglés en el CELDT
3. Y número y porcentaje de aprendices de inglés que ingresan al SMCJUHSD al nivel de principiante que consigan el dominio de inglés dentro de cinco años

#### **Meta 2 – Estudiantes logran altos estándares académicos**

1. El número y porcentaje de estudiantes EL que obtienen un resultado de dominio avanzado en ELA del CST
2. El número y porcentaje de estudiantes EL que obtienen un resultado de dominio avanzado en matemáticas del CST
3. El número y porcentaje de estudiantes EL que obtienen un resultado de dominio avanzado en ciencias del CST



4. El número y porcentaje de estudiantes EL que obtienen un resultado de dominio avanzado en ciencias sociales del CST

### **Meta 3 –Calificaciones de los maestro para enseñar estudiantes EL**

1. El número y porcentaje de maestros certificados para enseñar a estudiantes EL
2. El número y porcentaje de maestros que asistiendo a el desarrollo del personal perteneciente a la enseñanza y apoyo para los estudiantes EL. Desarrollo del personal incluirá asistencia en las sesiones de capacitación formal, entrenamiento, desarrollo del plan de lectura guiado, y otros tipos de apoyo para la implementación de estrategias para el salón de clases diseñadas para promover el compromiso y dominio de los estándares el nivel del grado escolar.
3. El número y porcentaje de maestros que usan (Construyendo significados) a diario para enseñar el currículo básico.

### **Meta 4 – Padres de estudiante EL involucrados en la educación de su hijo**

1. El número y porcentaje de padres de estudiantes EL que asisten a las juntas de la escuela de ELAC
2. El número y porcentaje de padres de estudiantes EL que asisten a las juntas del distrito de DELAC
3. El número y porcentaje de padres de estudiantes EL que asisten a conferencias, capacitación para padres y otras actividades que involucran a los padres en las escuelas y el distrito.
4. Los resultados de la encuesta anual para padres de estudiantes EL la cual les pide a los padres que proporcionen comentarios y recomendaciones sobre las actividades que involucran a los padres en sus escuelas.

### **Meta 5 – Estudiantes EL calificados para RFEP siendo reclasificados**

1. El número y porcentaje de estudiantes EL quienes califican para reclasificación comparado con el número y porcentaje de los estudiantes EL que han sido reclasificados.
2. El número y porcentaje de estudiantes EL quienes han ingresado al SMCJUHSD en el nivel de principiantes han conseguido el dominio de inglés dentro de cinco años.

### **Meta 6 – Monitoreo de estudiantes EL reclasificados (RFEPS)**

1. El número y porcentaje de estudiantes RFEP que alcanzan los parámetros o los superan en las evaluaciones locales comparado con el de sus compañeros quienes el inglés es su idioma natal
2. El número y porcentaje de estudiantes RFEP que mantienen un progreso anual en los exámenes del estado, comparado con el de sus compañeros quienes el inglés es su idioma natal

3. El número y porcentaje de estudiantes RFEP que muestran un progreso hacia su graduación de la preparatoria comparado con el de sus compañeros quienes el inglés es su idioma natal

**Meta 7 – Abandonar las escuela, suspensiones y expulsiones para estudiantes EL disminuirá**

1. El número y porcentaje de estudiantes EL que abandonan la escuela comparado con el de sus compañeros quienes inglés es su idioma natal.
4. El número y porcentaje de estudiantes EL suspendido comparado con el de sus compañeros quienes el inglés es su idioma natal
2. El número y porcentaje de estudiantes EL expulsados comparado con el de sus compañeros quienes el inglés es su idioma natal.

**Meta 8– Aumentar las inscripciones para estudiantes EL en asignaciones pre-avanzadas y asignaciones avanzadas**

1. El número y porcentaje de estudiantes EL inscritos en asignaciones pre-avanzadas y avanzadas comparado con sus compañeros quienes el inglés es su idioma natal

**Meta 9 – Estudiantes EL demostraran un auto-concepto positivo y un entendimiento multicultural**

1. Los resultados de la encuesta anual de estudiantes EL

**Monitoreo de la implementación del plan maestro para estudiantes EL**

El personal del distrito y las escuelas monitoreara periódicamente la implementación de programas. La meta principal del monitoreo es asegurarse de que cada escuela en el distrito tiene un programa compatible y eficaz para aprendices de inglés. El monitoreo ocurrirá de tres maneras:

1. Revisión del documento: todas las escuelas conducirán un monitoreo anual con la intención de revisar los archivos y documentos clave. El especialista EL asistirá al director de la escuela con la revisión de utilizará el documento de revisión del calendario y la lista de verificación para completar la revisión.
2. Revisión a fondo: Un distrito que facilita una auto-revisión será conducido cada cuatro años. La auto-revisión incluirá una revisión de documentos, maestro, estudiante, padre y las entrevistas de otros miembros clave del personal y observaciones del salón de clases. Estas auto-revisiones serán facilitadas por el asistente del superintendente e incluirán el plan EL de equipo escolar. Esta revisión a fondo proporcionara una base para

el programa federal de monitoreo del departamento de educación de California de cada cuatro años.

3. Apoyo Continuo: El asistente del superintendente estará disponible para ayudar a las escuelas con la revisión del documento y la revisión a fondo.

#### **Medidas para monitorear la Meta 1**

1. Informe de contabilidad del Título III

#### **Medidas para monitorear las metas 2 – 9**

1. Auto-evaluación del subgrupo de aprendices de inglés (ELSSA)
2. Informe de contabilidad del Título III
3. Resultados de las encuestas para padre y estudiantes
4. Informe sobre el monitoreo de estudiantes EL reclasificados
5. Informe sobre la inscripción de estudiantes EL en clases pre-AP

El SMCJUHSD ha establecido altas expectativas para todos los estudiantes, incluyendo aprendices de inglés. Consideramos que todos los estudiantes pueden alcanzar altos niveles de logro. Nosotros también reconocemos que los aprendices de inglés enfrentan un reto que es desproporcionalmente más difícil que el que es enfrentado por los estudiantes de los cuales inglés es su idioma natal al trabajar para alcanzar el nivel de su grado escolar. El sistema de rendición de cuentas del distrito ha establecido parámetros que son rigurosos pero justos y se basan en el procedimiento de evaluación que son válidos y confiables en las gráficas del el progreso de los estudiantes con respecto al progreso hecho hacia el cumplimiento de los estándares del grado escolar. Los parámetros proporcionan una base clave para estimar la eficacia del programa en la escuela y a nivel distrito.

El Sistema de evaluación y rendición de cuentas del SMCJUHSD proporciona la recolección de informes del uso de información un modelo de medidas múltiples. El sistema fue desarrollado para identificar las tendencias de todo el distrito y detectar los déficits individuales de los estudiantes que pudiesen ocurrir dentro de los programas de instrucción. La recolección de información y el análisis determina la eficacia del programa para los aprendices de inglés será organizada sobre los nueve metas para los aprendices de inglés.

#### **Estándares para el nivel del grado escolar**

El Sistema rendición de cuentas y evaluaciones del distrito está alineado con los mandatos que rigen las normas estatales, rendición de cuentas, y evaluación. La mesa de educación que rige al distrito ha adoptado los estándares para el nivel del grado escolar en artes lingüísticas del inglés, matemáticas, ciencia, e historia/ciencias sociales. SMCJUHSD está trabajando actualmente en desarrollar y mejorar los parámetros de los cursos comunes en artes lingüísticas del inglés de los grados 9-10, en matemáticas 1, en ELD y en READ 180.

### **Programa de reportes y exámenes estandarizados de California (STAR)**

Como parte del programa STAR, los estudiantes en los grados 9-11, incluyendo aprendices de inglés, toman los exámenes estandarizados de California en artes lingüísticas de inglés y matemáticas, y en grados selectos, ciencia e historia/ciencias sociales. Estos exámenes están diseñados para evaluar el logro de los estudiantes en el contenido de los estándares de California en estas áreas, las cuales son específicas para el grado y curso. La mesa estatal de educación ha adoptado estándares de rendimiento para artes lingüísticas del inglés, y los estudiantes son colocados en uno de los cinco niveles de rendimiento.

### **Calendario de análisis e informes**

Con el fin de realizar un seguimiento de la implementación del plan maestro de los aprendices de inglés y para monitorear el progreso del estudiante, el distrito seguirá un **calendario de cumplimiento del monitoreo**. Este ciclo comenzara tras la recibir el informe de rendición de cuentas del Título III del estado y será completado para el 15 de mayo de cada año.

### **Evaluación y rendimiento de cuentas: funciones y responsabilidades**

#### **Administrador del estado (Superintendente)**

- Evalúa las metas del distrito relacionadas con el logro estudiantil, desarrollo profesional, y evaluación y rendimiento de cuentas.

#### **Asistente del superintendente**

- Ayuda a las escuelas con la implementación del plan maestro para aprendices de inglés, monitorea el plan maestro, y revisa la información de estudiantes EL de las escuelas y del distrito para ayudar con la evaluación del programa
- Monitorea la selección de materiales usados en el salón de clases para la entrega de ELD o el currículo básico para los aprendices de inglés.
- Se reúne con los directores para revisar el plan de la escuela para aprendices de ingles
- Monitorea el cumplimiento de todos los elementos del FPM EL en la escuela y a nivel distrito
- Monitorea las evaluaciones utilizadas para evaluar el progreso de los estudiantes EL
- Ayuda con el proceso de recolección de datos, proporciona análisis, escribe informes del distrito y prepara las gráficas y tablas
- Trabaja con los especialistas EL en la evaluación anual del programa
- Comparte los resultados de la evaluación con todos los interesados, incluyendo DELAC
- Facilita las juntas de DELAC
- Apoya a las escuelas con las auto-revisiones y es el líder del FPM del distrito
- Certifica anualmente el censo de primavera de aprendices de inglés
- Modifica el plan de la agencia educativa local (LEAP) en base a los hallazgos ELSSA y la evaluación anual del programa EL

### **Administrador de la escuela**

- Monitorea procedimientos y requisitos legales pertenecientes a aprendices de inglés en la escuela
- Monitorea la asignación de estudiantes EL
- Supervisa el proceso de reclasificación
- Monitorea la implementación del plan maestro para estudiantes EL en la escuela
- Monitorea el historial de los estudiantes y el sistema de la escuela para que tenga información correcta
- Organiza el plan individual para el logro estudiantil (SPSA) para proporcionar servicios a los estudiantes EL
- Prepara el plan de la escuela para ser aprobado por la Junta Educativa
- Ayuda al especialista EL programando juntas regularmente con el comité asesor de aprendices de inglés, cubriendo los requisitos mandatorios del estado
- Informa a los padres de los resultados del programa y los recursos para dirigir las necesidades de los estudiantes
- Se reúne con el personal de la escuela y del distrito para determinar la eficacia del programa

### **Maestro del salón de clases**

- Implementa los programas EL específicos como es descrito en el plan maestro para aprendices de inglés.
- Proporciona instrucción que reúne los requisitos del estado y los estándares el distrito y del estado
- Garantiza la entrega de instrucción ELD apropiada
- Monitorea el progreso de los estudiantes EL, revisa los datos de la escuela/salón de clases, y utiliza esos datos para modificar la instrucción
- Revisa el contenido y los estándares ELD y procedimientos de evaluación
- Determina/implementa estrategias diferenciadas para los estudiantes EL, tales como construcción de significado
- Identifica y ofrece intervenciones para los estudiantes que no cumplan con los estándares o parámetros
- Informa a los padres sobre programas, proceso y estrategias para ayudar a los estudiantes a alcanzar los estándares

### **Especialista EL**

- Implementa y monitorea el proceso de procedimientos para identificar, examinar, asignar y documentar a estudiantes EL, incluyendo reclasificación.
- Participa en el equipo de la escuela de aprendices de inglés (ELST)
- Monitorea la precisión de la información en el sistema de computadoras del distrito
- Informa al personal del progreso de los estudiantes hacia reclasificación
- Sirve como un recurso para el personal sobre las necesidades de los aprendices de ingles

- Brinda su conocimiento en las oportunidades del desarrollo del personal y las necesidades de los maestros quienes tienen estudiantes EL en sus clases
- Completa y manda los resultados del CELDT a las escuelas que pidan información
- Ayuda con la recopilación de información y encuestas (p.ej., R-30, SNOR, etc.)

#### **Padres**

- Monitorea/promueve el progreso académico de los estudiantes aprendices de inglés, tareas, asistencia y comportamiento
- Ayuda en las actividades de estudiantes para promover el logro estudiantil
- Asiste a las conferencias de padres y a las funciones de la escuela
- Participa en los comités de la escuela

#### **Estudiante**

- Asiste a la escuela diariamente y trabaja para grandes logros
- Participa en actividades escolares
- Se comunica regularmente con padres, maestros, y personal de apoyo
- Realiza con su mejor capacidad el STAR, CELDT, y las evaluaciones locales

#### IV-EL 14: Reclasificación

**Indicadores de cumplimiento**

IV-EL 14. La LEA reclasifica a un alumno de EL a ingles proficiente a través de un proceso y criterio que incluye, pero no está limitado a:

- (a) Evaluación del dominio del idioma ingles (CELDT) (EC § 313(d)(1); 5 CCR 11303(a).)
- (b) Comparación del desempeño de las habilidades básicas contra el rango empíricamente establecido en habilidades básicas basado en el desempeño de alumnos que dominan el inglés de la misma edad que demuestra si es que un alumno domina el inglés lo suficiente para participar eficazmente en el currículo diseñado para alumnos quienes inglés es su idioma natal. (EC § 313(d)(4); 5 CCR § 11303(d).)
- (c) Evaluación del maestro que incluye, pero no está limitada a, el desempeño académico del alumno. "maestro" se refiere a un maestro del salón de clases y otro personal certificado con responsabilidad directa para enseñar o tomar decisiones sobre la asignación del alumno. (EC § 313(d)(2); 5 CCR § 11303(b).)
- (d) Oportunidades para la opinión y consulta de los padres en el proceso de reclasificación. (EC § 313(d)(3); 5 CCR § 11303I.)

14.1 La LEA mantiene en el historial permanente del alumno (sin importar la forma física de tal historial) y para garantizar la transferencia de documentación en lo siguiente:

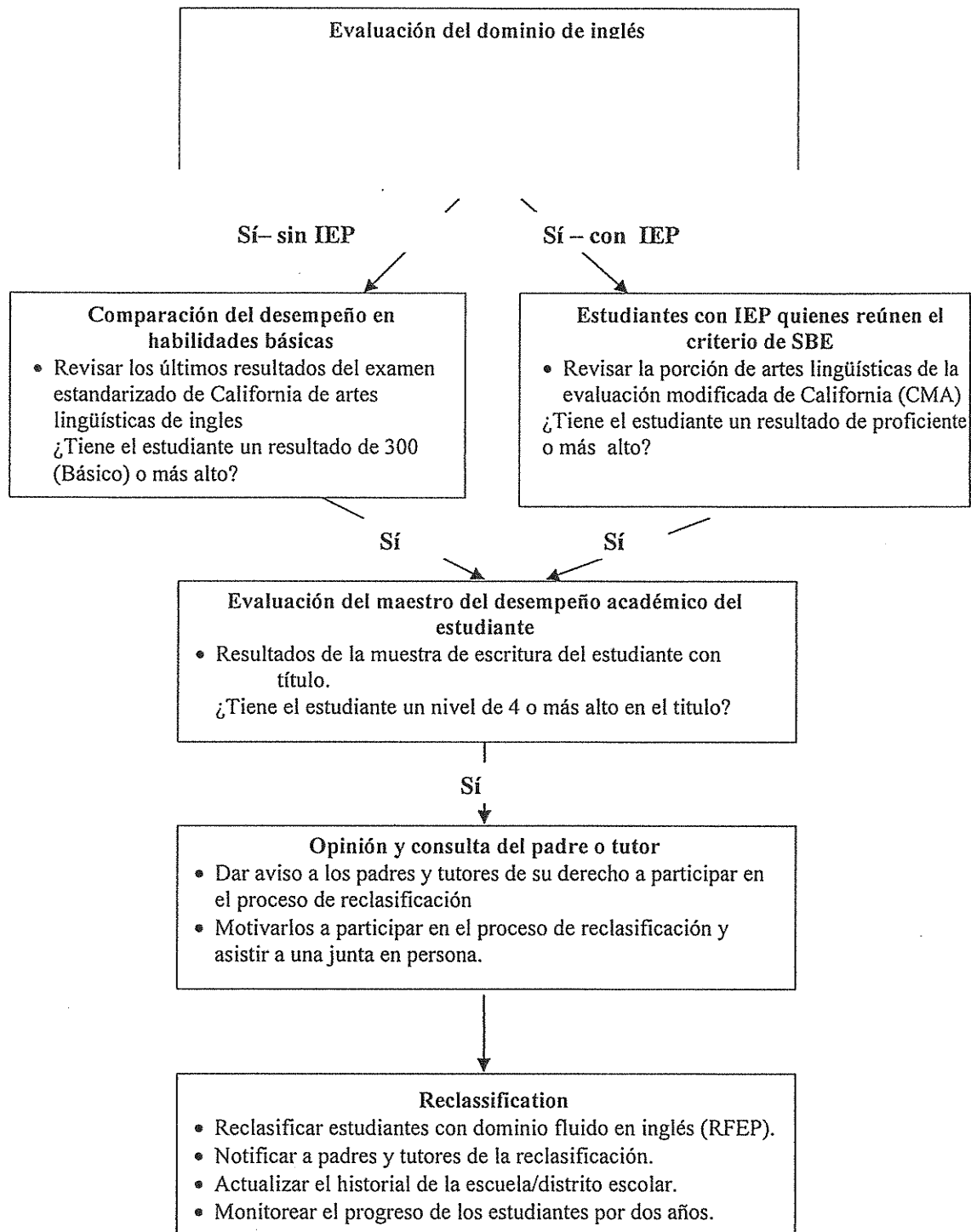
- (a) Evaluaciones del desempeño de idioma y académico
- (b) participantes en el proceso de reclasificación
- (c) Decisiones con respecto a la reclasificación §§ 432, 434, 438.)

14.2 La LEA monitorea por un mínimo de dos años el progreso de los alumnos reclasificados para asegurar una correcta clasificación, asignación, y apoyo académico adicional, de ser necesario. (20 U.S.C. § 6841; 5 CCR § 11304.)

**Documentos asociados**

**Documentos requeridos y sugeridos** Las pólizas y procedimientos para reclasificación de EL en la LEA [r]

Evidencia del maestro que hubo una evaluación que demuestra el desempeño académico del estudiante[r] Lista de estudiantes El por nivel de CELDT, tiempo que paso en el programa, logro académico (CST) [r] Lista de estudiantes reclasificados con IFEP (sin apellidos) [r] Evidencia que verifique que el estudiante ha reunido el criterio de reclasificación [r] Evidencia de dos años de seguimiento para los estudiantes reclasificados [r]





## Procedimiento para reclasificación

Cada estudiante que es identificado como aprendiz de inglés (EL) será considerado cada año para reclasificación. El SMCJUHSD reclasificará a un estudiante como R-FEP si él/ella reúne el siguiente criterio:

- Obtener un resultado mínimo de (4) Pre-avanzado en escuchar, hablar, leer, escribir y en general en el CELDT y sin sub-puntuaciones menores a 3.
  - Obtener un resultado de 300 en la porción de Artes Lingüísticas del CST
    - Para los estudiantes con un IEP quienes reúnen el criterio del SBE – Obtener un resultado mínimo de proficiente (4) en la porción de Artes Lingüísticas del CMA
  - Obtener un resultado de nivel 4 o más alto en el tema utilizado para evaluar la muestra de escritura del estudiante
  - Se da notificación adecuada a los padres o tutores y se proporciona la oportunidad de reunirse en persona con el oficial de escuela que está a cargo del proceso de reclasificación.
1. A mediados de enero, cuando los resultados del CELDT del invierno hayan sido recibidos, el especialista EL identifica a los aprendices de inglés quienes reúnen el criterio de arriba para reclasificación y crea una hoja de cálculo.
  2. El especialista EL manda por correo la carta de Reclasificación Inicial a los padres explicando el proceso que se está llevando a cabo. La carta de reclasificación inicial les notificara a los padres que su estudiante ha reunido parte de los requisitos. Ellos tienen 5 días para responder a la carta.
  3. El especialista EL complete la forma de reclasificación final para cada estudiante cuyo nombre aparezca en su hoja de cálculo (CELDT y CST) con su información individual. Hacer una fusión de correo de la hoja de cálculo de Excel a la hoja de firmas es una forma fácil de ahorrar tiempo. ESTE PASO SE DEBE DE LLEVAR A CABO JUSTO DESPUES DE QUE CARTA INICIAL HA SIDO ENVIADA POR CORREO.
  4. Continuar el proceso de reclasificación obteniendo todas las firmas necesarias en la forma de reclasificación final: el/la director/a o su designado, el especialista EL, los padres y el estudiante.
  5. Una vez que todos los estudiantes hayan sido aprobados, hacer una copia de la forma de reclasificación final y archivarla como futura referencia.
    - a. Enviar por correo a la casa la copia de la forma de reclasificación junto con la carta de recalificación final.
    - b. Señalar en la forma original de reclasificación/firmas la fecha en que la carta fue enviada a la casa.

6. En el sistema de información del estudiante, ingresar al estudiante como R-FEP y agregar una fecha de R-FEP en la pantalla de Evaluación de Idioma en la sección de Programas. Después ingresar la fecha de terminación EL (la fecha de terminación EL será un día antes de la fecha R-FEP).
  - a. Para la reclasificación del verano, la fecha R-FEP tiene que ser dos días después del comienzo del año escolar (o de la fecha de inscripción). La escuela entrante será la que reciba el crédito por la reclasificación.
  - b. Notificar al consejero después de la reclasificación con el fin de hacer cualquier cambio necesario al horario.
7. Colocar la forma de reclasificación final en el archivo CUM del estudiante.
8. Mandar al asistente del superintendente el resumen de la reclasificación en una lista por correo electrónico y también una copia física.
9. Actualizar la hoja de cálculos de estudiantes que necesitan monitoreo de R-FEP.

Ver anexo \_\_\_\_ Procedimiento para monitoreo R-FEP

# **Capítulo V**

## **Autorización del maestro y desarrollo profesional**

**IV-EL 15: Autorización del maestro EL**

**IV-EL 16: Desarrollo profesional**

#### **IV-EL 15: Autorización del maestro EL**

##### Indicadores de cumplimiento

V-EL 15. Los maestro asignados para proporcionar clases de desarrollo del idioma ingles o acceso al currículo básico de instrucción para aprendices de inglés están propiamente autorizados o recibiendo capacitación de forma activa para la autorización apropiada de EL.

15.1 Una LEA con una escasez documentada de maestros autorizados para proporcionar tal instrucción ha escrito, adoptado e implementado pólizas y procedimientos para remediar la escasez.

(20 U.S.C. §§ 6319 (a)(1), 6826 (c); EC § 44253.1, 44253.2, 44253.3, 44253.10; Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011.)

##### Documentos Asociados

##### Documentos requeridos y sugeridos:

EL LEA póliza o plan para asegurar que todos los maestros están propiamente autorizados [s]

Maestros/pasantes EL en capacitación [r] Lista de maestros (del distrito y de escuelas seleccionadas) [r]

El South Monterey County Joint Union High School District está comprometido a contratar maestros calificados para aprendices de inglés (ELs). Toda la instrucción del desarrollo del idioma inglés y SDAIE se lleva a cabo por maestros autorizados por el CTC o maestros en capacitación. Anualmente, el distrito evalúa la necesidad, abastecimiento y escasez de maestros calificados. En donde hay escasez, el distrito establece líneas de tiempo para reclutar, contratar y capacitar un número suficiente de maestros calificados. Where shortages exist, the District establishes time-lines to recruit, hire, and train a sufficient number of qualified teachers. La contratación de posibles maestros que no están certificados requiere, como una condición para ser contratados, que se inscriba y termine satisfactoriamente un programa de certificación EL dentro de los primeros dos años de empleo.

#### **V-EL 16: Desarrollo Profesional**

##### Indicadores de cumplimiento

V-EL 16. La LEA proporciona desarrollo profesional de alta calidad a los maestros del salón de clases, directores, administradores, y otro personal de la escuela o con base en la comunidad que es:

(a) Diseñado para mejorar la instrucción y evaluación de los aprendices de inglés (20 U.S.C. § 6825 (c)(2)(A).)

(b) Diseñados para mejorar la habilidad del maestro de entender y utilizar los planes de estudio, medidas de evaluación, y estrategias de instrucción para los aprendices de inglés (20 U.S.C. § 6825 (c)(2)(B).)

(c) Basado en las investigaciones que demuestran la eficacia de desarrollo profesional en el incremento del dominio de inglés del alumno o la material del maestro, enseñanza de conocimientos, y habilidades de enseñanza (20 U.S.C. § 6825 (c)(2)(C).)

(d) De suficiente intensidad y duración (no debe de incluir actividades tales como de un día o talleres de corto plazo y conferencias) tener un impacto positivo y duradero en el desempeño del maestro en el salo de clases.(20 U.S.C. § 6825 (c)(2)(D).) (Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011.)

##### Documentos asociados

##### Documentos requeridos y sugeridos:

Observaciones del salón de clases (formal e informal) de cada escuela seleccionada [r] calendario de

desarrollo profesional EL [r] Pólizas del desarrollo profesional EL[r] Historial de desarrollo profesional EL (p.ej., agendas, registros, etc.) estrategias EL para personal clasificado, consejeros, maestros, y administradores [r] ELD observaciones del salón de clases (formal e informal) de cada escuela seleccionada [r]

### **Nuestro compromiso**

El South Monterey County Joint Union High School District está comprometido a ofrecer desarrollo profesional dirigido a todos los maestros y el personal para capacitarlos con las habilidades y actitud necesaria para trabajar eficazmente con estudiantes que tienen necesidades específicas incluyendo nuestros aprendices de inglés. Por eso, el distrito ofrece los siguientes servicios:

- Notifica al personal de las oportunidades para todos los maestros de obtener certificación EL a través de clases universitarias, clases en el MCOE, preparación para exámenes, e institutos de idiomas.
- Capacitación ofrecida por el MCOE.
- Capacitación ofrecida en el currículo de ELD aprobada por la mesa directiva.
- Capacitación en “construcción de significado” y otras estrategias identificadas como esenciales para proporcionar acceso al currículo básico para aprendices de inglés.

### **Ejemplo de las opciones de capacitación: Instruccional**

Cada año nuestro distrito ofrece, apoya, financia, y/o publica las oportunidades de desarrollo profesional para maestros, para-profesionales, administradores y padres que incluye, pero no se limita a:

- Capacitación especializada en el California Common Core Standards (Estándares del núcleo común de California) y el Next Generation English Language Development Standards (Estándares de la siguiente generación del desarrollo del idioma inglés).
- Talleres directamente relacionados con los servicios y estrategias de instrucción para estudiantes EL.
- CLAD/CTEL/BCLAD/Certificación
- Desarrollo del idioma inglés (ELD)
- Construcción de significados
- Programa formal BTSA y programas informales en servicio estructurados para proporcionar una mejor práctica discreta y metodologías integradas de instrucción para maestros del 7-12.
- Curriculum-specific training from publishing company consultants and district staff on our district adopted ELD programs
- Instructional support from EL Specialists and instructional coaches at each school site
- District and School site training with ELAC/DELAC members
- Cross-cultural understanding
- Classroom management strategies
- Character development
- Test-taking skills

- Training on EL issues throughout the year in conjunction with regularly scheduled meetings and staff development days
- Test administrators and teachers receive CELDT training
- EL Specialists receive data input training for our Aeries system

### **Seguimiento y entrenamiento**

El asistente del superintendente, los directores, y el especialista EL revisan regularmente las evaluaciones de los maestros/personal que participante en las oportunidades de desarrollo profesional para asegurarse de que todas las personas que trabajan con aprendices de inglés están haciendo un verdadero esfuerzo para recibir capacitación continua y apoyo. El especialista EL proporciona entrenamiento adicional y apoyo al nivel del salón de clases en la implementación de la capacitación.

## **Capítulo VI**

# **Asignación, exención, y servicios para las escuelas privadas**

**VI-EL 17: Asignación apropiada del estudiante**

**VI-EL 18: Solicitud de Excepción para padres**

**VI-EL 19: Servicios equitativos a las escuelas privadas**

## VI-EL 17: Asignación apropiada del estudiante

Indicadores de cumplimiento VI-EL 17. Todos los alumnos son asignados en salones de idioma inglés a menos que una solicitud de exención por el padre haya sido aprobada por un programa alternativo.

17.1 Basado en el criterio de la LEA de fluidez razonable, los aprendices de inglés son asignados en una estructura de inmersión de inglés (SEI) o en clases de inglés regular (ELM). Los aprendices de inglés que no reúnen el criterio de la LEA para participar en clases ELM son asignados a un programa de ELM en cualquier momento durante el año escolar, si el padre o el tutor lo solicitan. (5 CCR § 11301.)

17.2 La LEA ha diseñado e implementado un proceso de adquisición del idioma inglés SEI en el cual el currículo e instrucción están diseñados para estudiantes que están aprendiendo el idioma. (EC §§ 305, 306, 310, and 311.)

### Documentos Asociados

### Documentos requeridos y sugeridos

Descripción EL del programa de estructura de inmersión de inglés (SEI) y de inglés regular (ELM)  
[r]

Criterio de asignación EL en ELD y clases básicas [r]

## Opciones de asignación

South Monterey County Joint Union High School District utiliza un número de programas modelo para servir a los estudiantes aprendices de inglés. La asignación de aprendices de inglés se basa a partir de las disposiciones de la existente Proposición 227, ahora citada en el Código de Educación de California Códigos de las secciones 300-340. La involucración de los padres en las decisiones con respecto a la educación de sus hijos es requerida y critica para el éxito académico del estudiante. Todas las descripciones de los programas son difundidas en un idioma comprensible para los padres (traducción escrita u oral) para garantizar que los padres puedan ser compañeros activos en las decisiones de asignación de sus hijos.

Debido a que los estudiantes entran con diversos niveles en el dominio de inglés, es esencial que cada aprendiz de inglés sea asignado a un programa Instruccional que cubra de la mejor manera sus necesidades. Estamos comprometidos a colocar a cada estudiante en el programa con las estrategias y materiales de instrucción apropiados. Trabajamos en conjunto con los padres/tutores para explicarles las opciones de instrucción, reporte de progreso del estudiante, preinscribir las intervenciones apropiadas si es que el estudiante no está avanzando, y elaborar un plan para el máximo éxito de cada estudiante.

A medida de que el estudiante aprendiz de inglés aumenta su dominio del inglés, él/ella progresara en los niveles de estrategias de instrucción hasta que él/ella pueda ser exitoso en las clases de instrucción de inglés regular. En todos los programas, la meta principal siempre es la adquisición del inglés. Así, cada entorno aprendiz de inglés en nuestro distrito incluye la provisión diariamente explícita y directa de ELD y también la frecuencia de "momentos de enseñanza" durante los cuales se va a proporcionar ELD para todos los estudiantes.



### ***Opciones de entorno Instruccional***

Después de la inscripción inicial, el director o el especialista EL recomiendan un programa de asignación para un aprendiz de inglés basado en el historial de los resultados del CELDT del estudiante. Usando esta información, el director de la escuela y el personal acomodan al estudiante en el entorno Instruccional más apropiado. Descripciones escritas de las opciones de programas actuales específicos de la escuela están disponibles para que los padres las revisen. El director de la escuela o si designado se reunirá con los padres/tutores legales para aclarar cualquier pregunta en medida de lo necesario y/o para revisar cualquier preocupación que los padres puedan tener con respecto a los resultados de exámenes o de la recomendación del programa asignado. La asignación del entorno del programa a través del cual el progreso del estudiante es explicado brevemente seguido por una explicación más extensa:

**Inmersión de inglés estructurado:** Este modelo proporciona instrucción para todas las materias en inglés para estudiantes con menos fluidez de lo razonable en inglés. Para estudiantes con un resultado en el CELDT de nivel principiante (nivel 1) o nivel pre-intermedio (nivel 2), los maestros utilizarán estrategias académicas de instrucción especialmente diseñadas, anticipadas y ELD estructuradas.

El programa de inmersión de inglés estructurado está descrito en el Código de Educación de California en las Secciones 300-340 (Proposición 227 que se pasó por los votantes de California en Junio de 1998). Se describe como un proceso de adquisición del idioma inglés para los estudiantes en el cual casi toda la instrucción en el salón de clases es en inglés, pero el currículo y la presentación están especialmente diseñados para niños que están aprendiendo el idioma. A los estudiantes se les enseñarán materias "abrumadoras" pero no exclusivamente en inglés. Los maestros y sus ayudantes utilizan el idioma primario del estudiante en el contenido de la instrucción para motivar, aclarar, dirigir, apoyar y explicar. La meta del programa SEI es que los estudiantes EL desarrollen un nivel razonable de dominio del idioma inglés. Cualquier retraso académico puede ser remediado a través de un número de intervenciones. El acceso al contenido básico se logra a través de estrategias de instrucción utilizando técnicas de Instrucción Académica Especialmente Diseñada en Inglés (SDAIE) para hacer posible que los aprendices de inglés alcancen a acceder el contenido académico de su grado escolar en matemáticas, estudios sociales, ciencia, y otras materias académicas requeridas.

#### ***Requisitos del programa...***

- \* Se les debe de informar a los padres de la asignación de su hijo a un programa de inmersión de inglés estructurado y notificarles de la oportunidad para aplicar para una solicitud de excepción para padres para un curso de estudio alternativo o una solicitud para cambiar a los estudiantes a un salón de clases de inglés regular. Para poder solicitar una excepción para un entorno alternativo, los padres deben de visitar la escuela.
- \* Todos los estudiantes EL reciben instrucción diaria de ELD basado en los estándares ELD.

- \* La enseñanza en todas las materias básicas se imparte mayoritariamente en Inglés con el apoyo, según sea necesario de estrategias SDAIE.
- \* Todos los estudiantes participan en actividades que promuevan la competencia multicultural y autoestima positiva.

#### ***Agrupación de ELD...***

- \* Los estudiantes serán agrupados en sus clases de ELD basado en su nivel de dominio del inglés. La colocación óptima es de un nivel ELD por clase.

#### ***Personal Docente...***

- \* Todos los maestros deben de estar propiamente certificados (i.e., BCC, BCLAD, LDS, CTCL, CLAD, Hughes (SB 1969/395)).

#### ***Materiales...***

Los materiales adoptados por el estado o basados en los estándares serán utilizados. Los materiales incluirán impresiones, audio, visual, gráfico y recursos electrónicos. Los maestros combinarán los materiales de instrucción con las necesidades del estudiante; así, utilizan lo básico, de igual manera que los materiales suplementales aprobados.

**Clases de inglés regular con el apoyo apropiado:** Este modelo, diseñado para estudiantes con fluidez razonable, proporciona toda la instrucción en inglés con servicios adicionales y apropiados en medida de lo necesario. Este modelo es recomendado para estudiantes con un resultado general del CELDT en el rango superior del nivel intermedio (nivel 3) o mayor.

Los aprendices de inglés quienes hayan adquirido fluidez razonable (típicamente el rango superior del nivel intermedio, pre-avanzado y avanzado) y quienes no estén participando en un programa alternativo o cuyos padres soliciten que se cambien de un programa SEI son asignados en un programa de inglés regular. Los padres de los aprendices de inglés pueden solicitar que sus hijos sean asignados a un programa de inglés regular en cualquier momento. El término "regular" se refiere al programa de servicios de instrucción que son principalmente en inglés con instrucción ELD y un énfasis en lectura y escritura. Los maestros de programas regulares son responsables de proporcionar instrucción ELD que continúe con el desarrollo del idioma inglés del estudiante, los prepare para reclasificación, y recuperar cualquier déficit académico que haya ocurrido en el currículo básico como resultado de las barreras del idioma. También, los estudiantes tendrán acceso a materias básicas con maestros que utilizan estrategias SDAIE para que el contenido de aprendizaje sea comprensible para los estudiantes. El programa está diseñado para continuar el desarrollo de inglés, mientras que proporciona el contenido de instrucción en inglés. SDAIE es la mayor característica de este programa. Los estudiantes de EL en clases de inglés regular requieren un monitoreo meticuloso y atención en su progreso hacia la reclasificación.

### ***Participantes del programa...***

- \* Los estudiantes EL que están en transición de SEI a inglés regular en niveles intermedio, pre-avanzado o avanzado del CELDT
- \* Estudiantes EL en cualquier nivel, cuyos padres hayan solicitado su asignación en inglés regular

### ***Elementos del programa...***

- \* Desarrollo del idioma inglés: los estudiantes EL en clases de inglés regular participan en instrucción ELD enseñada a su nivel por maestros CLAD (o equivalente) hasta que sean reclasificados;
- \* Instrucción Académica Especialmente Diseñada en Inglés (SDAIE) usado en las clases del área de contenido;
- \* Monitoreo del proceso hasta reunir el criterio para reclasificación;
- \* Todos los estudiantes participan en actividades que promueven el entendimiento multicultural y autoestima positiva.

### ***Materiales...***

Los materiales adoptados por el estado o basados en los estándares serán utilizados. Los materiales incluirán impresiones, audio, visual, gráfico y recursos electrónicos. Materiales de instrucción básicos así como suplementales aprobados, serán utilizados.

### ***Agrupación de estudiantes para instrucción ELD...***

- \* Los estudiantes que tengan un nivel 3/intermedio de fluidez en el CELDT o menor deben estar en una clase de ELD con un maestro propiamente autorizado y no deben de ser mezclados con estudiantes donde se impartan clases solo en inglés.
- \* Los estudiantes que estén por arriba del nivel 4/pre-avanzado de fluidez en el CELDT requieren instrucción ELD por un maestro propiamente autorizado. Los estudiantes en este nivel deben ser agrupados para esta instrucción y no se deben de mezclar con estudiantes donde se imparten clases solo en inglés.

## **VI-EL 18: Solicitud de Excepción para padres**

**Indicadores de cumplimiento** VI-EL 18. Los padres y tutores de estudiantes EL son informados de la asignación de sus hijos en un salón de idioma inglés y son notificados de una oportunidad para aplicar para la solicitud de excepción para padres para que sus hijos participen en un programa alternativo.

18.1 Los procedimientos de la LEA para otorgar la excepción para padres incluye los siguientes:

- (a) A los padres y tutores se les proporciona, durante la inscripción y anualmente, íntegramente por escrito, y por solicitud, las descripciones mencionadas del programa de inmersión de inglés estructurado, programa de clases de inglés regulares, programas alternativos, y todas las oportunidades educativas disponibles para los alumnos. Las descripciones de los programas deben incluir los materiales educativos que serán utilizados en las diversas opciones. (5 CCR §11309(a)(b)(1), EC § 310.)
- (b) Los padres y tutores son informados que el alumno será asignado por lo menos 30 días en un salón de idioma inglés el primer año de inscripción en una escuela de California. (5 CCR § 11309(b)(2), EC § 311.)
- (c) Los padres y tutores son informados de cualquier recomendación por el director de la escuela y personal docente para un programa alternativo y se les notifica de su derecho a rechazar la recomendación. (5 CCR § 11309(b)(3), EC § 311.)
- (d) Se prosigue con la solicitud de excepción para padres dentro de 20 días después de que la solicitud haya sido presentada a el director de la escuela. Sin embargo, las solicitudes bajo EC § 311(c) se debe tomar acción ya sea a más tardar dentro de diez días después de la terminación de la asignación en un programa de 30-días en un salón de clases de idioma inglés o dentro de 20 días de instrucción después de que la solicitud haya sido presentada, lo que ocurra después. (5 CCR § 11309(c).)

18.2 Solicitudes de exención se concederá a menos que el director de la escuela y el personal docente determinen que un programa alternativo ofrecido en la escuela no sería más adecuado para el desarrollo educativo general del alumno. (5 CCR § 11309(b)(4).)

18.3 Si se deniega la exención, los padres y tutores son informados por escrito de la razón (s) para la negación y e informados de que pueden apelar la decisión de la junta local de educación, si dicho recurso está autorizado por la junta local de educación, o para la corte. (5 CCR § 11309(d).)

18.4 Cada escuela en la que 20 o más alumnos de un determinado grado escolar reciban una exención estará obligada a ofrecer una clase de este tipo, de lo contrario, deben permitir a los alumnos transferirse a una escuela pública en la que se ofrezca una clase de este tipo. (EC § 310.)

18.5 El equipo del IEP determina la asignación de cada estudiante de educación especial, independientemente del dominio del idioma. (34 CFR § 300.324 (2)(ii).) (20 U.S.C. § 6312(g)(1)(A); EC 48985.)

#### Documentos asociados

#### Documentos requeridos y sugeridos

Descripciones de programas bilingües alternativos [r]

EL LEA policies/procedural guidelines for the alternative bilingual program options [r]

Muestras de los formularios de exención EL completados aprobado/denegado [r]

### **Procedimientos para la notificación de los padres acerca de solicitud de exención**

- 1) Después de la inscripción inicial y anualmente, todos los padres reciben una orientación sobre las opciones del programa del distrito escolar para Aprendices de Inglés y el proceso de solicitud de exención. El personal le explicará las opciones del programa y dar a cada uno de los padres descripciones escritas de las opciones:
  - Estructurado de Inmersión en Inglés
  - Clases Regulares en Inglés Clase
- 2) Durante la inscripción inicial y registración anual en la escuela, la exención para los padres de aprendices de inglés estará disponible. Los padres interesados en completar el proceso de la solicitud se reunirán con el director o su designado para llenar la solicitud. Se los notificará a los padres que cuando 20 estudiantes o más en determinado grado escolar o determinada materia hablan el mismo idioma reciben la aprobación de la solicitud, se requerirá que la escuela ofrezca tal programa; de otra manera, se les deberá permitir a los estudiantes transferirse a otro distrito escolar donde dicho programa esté disponible. El padre será guiado sobre el proceso de transferencia fuera del distrito, conocido como "intra-district," cuando sea requerido.
- 3) El asistente del superintendente revisará el número de exenciones solicitadas en cada escuela.
- 4) A los padres se les notificará que:
  - La exención requiere la aprobación del director
    - Cada aplicación para exención será considerada por sus méritos individuales. La aprobación de las solicitudes de exención de los padres ocurre al menos que el director de la escuela y personal educativo determinen que existe evidencia y programas alternativos no serán apropiados para el desarrollo integral del estudiante. Una explicación de la razón (es) por la cual la aplicación fue denegada será proporcionada a los padres por el escrito por el director de la escuela, junto con el procedimiento de apelación del distrito. Si el padre desea apelar la negación, él/ella utiliza el procedimiento de quejas del distrito. Los padres tienen el derecho

de apelar a la Junta Directiva de South Monterey County Joint Union High School District. Un resumen por escrito será proporcionado a todas las partes.

- Todas las exenciones para padres serán implementadas dentro de 20 días de instrucción después de haber sido entregadas al director de la escuela.

5) El estudiante está inscrito en la escuela en donde el programa alternativo es ofrecido y asignado en el salón de clases o programa solicitado.

## VI-EL 19: Equitable Services to Private Schools

Indicadores de cumplimiento VI-EL 18. Los padres y tutores de los estudiantes EL son informados de la colocación de sus hijos en un salón de clases de idioma Inglés y se les informa de la posibilidad de solicitar un permiso de excepción de los padres para que sus hijos participen en un programa alternativo.

18.1 Los procedimientos de la LEA para otorgar el exención de padres incluye lo siguiente:

(a) Padres y tutores son previstos, durante la inscripción y anualmente, escrito por completo, y por petición, descripciones habladas del programa de inmersión de inglés estructurado, programa de inglés regular, programas alternativos, y todas las oportunidades educativas disponibles para el alumno. Las descripciones de los programas deben incluir los materiales educativos que serán usados en las diferentes opciones. (5 CCR §11309(a)(b)(1), EC § 310.)

(b) padres y tutores son informados de que el estudiante debe de ser asignado por no menos de 30 días en un salón de clases de inglés el primer año de inscripción en una escuela de California. (5 CCR § 11309(b)(2), EC § 311.)

(c) Los padres y tutores son informados de cualquier recomendación del director de la escuela y el personal docente para un programa alternativo y se les da aviso de su derecho de rechazar la recomendación. (5 CCR § 11309(b)(3), EC § 311.)

(d) Se toma acción sobre las solicitudes de exención de los dentro de los primeros 20 días después de haber sido entregada al director de la escuela. Sin embargo, las solicitudes de exención entregadas bajo el EC § 311(c) se debe de tomar acción a más tardar a 10 después de que se haya vencido el plazo de 30 días de asignación en un salón de clases de idioma inglés o dentro de 20 días de instrucción después de haber entregado la solicitud, lo que sea que este menos próximo. (5 CCR § 11309(c).)

18.2 Solicitudes de exención se concederá a menos que el director de la escuela y el personal docente determinen que un programa alternativo ofrecido en la escuela no sería más adecuado para el desarrollo educativo general del alumno. (5 CCR § 11309(b)(4).)

18.3 Si se deniega la exención, los padres y tutores son informados por escrito de la razón (s) para la negación y son informados de que pueden apelar la decisión de la junta local de educación, si dicho recurso está autorizado por la junta local de educación, o para la corte. (5 CCR § 11309(d).)

18.4 Cada escuela en el que 20 o más alumnos de un determinado grado escolar reciban una exención estará obligada a ofrecer una clase de este tipo, de lo contrario, deben permitir a los alumnos transferirse a una escuela pública en la que se ofrece una clase de este tipo. (EC § 310.)

18.5 El equipo de IEP determina la asignación de cada estudiante de educación especial sin importar el dominio del idioma. (34 CFR § 300.324 (2)(ii).) (20 U.S.C. § 6312(g)(1)(A); EC 48985.)

### Documentos asociados

#### Documentos requeridos y sugeridos

Descripciones alternativas bilingües de programas [r]

Las pólizas/procedimiento de EL de la ELA para las opciones de programas alternativos bilingües [r] Muestras de los formularios de exención EL completados aprobado / denegado [r]

## **Capítulo VII**

# **ELD y acceso a las clases básicas requeridas para graduarse**

**IV-EL 20: ELD**

**IV-EL 21: acceso a las clases básicas requeridas para graduarse**

## VII-EL 20: ELD

Indicadores de cumplimiento. VII-EL 20. Cada estudiante recibe un programa de instrucción de desarrollo del idioma inglés (ELD) para así desarrollar el dominio del idioma inglés tan rápida y eficazmente como sea posible. (20 U.S.C. §§ 1703 (f), 6825 (c)(1)(A); EC §§ 300, 305, 306, 310; 5 CCR § 11302(a); Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011.)

Documentos asociados

Documentos requeridos y sugeridos

Estándares EL alineados con los cursos ELD/descripción del currículo [r]

Los horarios de ELD de todo los días y el horario maestro [r] Criterio para asignación ELD [r]

### Resumen de Desarrollo del Idioma Inglés

Cada aprendiz de inglés recibe un programa de instrucción en Desarrollo del Idioma Inglés (ELD) para poder desarrollar el dominio en inglés tan rápida y eficazmente como sea posible. Las lecciones de ELD son apropiadas para los niveles del dominio del idioma identificado en los estudiantes. Las lecciones de ELD reflejan aún más el currículo, los materiales y métodos que están diseñados para promover en los aprendices de inglés la adquisición de habilidades para escuchar, hablar, leer y escribir. ELD está diseñado para enseñar a los aprendices de inglés:

- ♦ Comprender, hablar, leer y escribir Inglés;
- ♦ Adquirir el mismo nivel del dominio de inglés que el de los estudiantes que inglés es su idioma nativo

El ELD es componente de todos los modelos de programas de instrucción está basado en la investigación y reconoce que la adquisición de Inglés como segundo idioma es un proceso de desarrollo. La investigación reconoce que no hay dos alumnos que desarrollen el dominio de inglés en la misma proporción. En la mayoría de los casos, Destrezas de comunicación interpersonales (BICS) aparecen mucho antes Cognitiva Lenguaje Académico (CALP), y el tiempo y la oportunidad se debe permitir para este desarrollo se produzca. De hecho, puede tomar siete o más años para alcanzar el dominio académico inglés comparable a la de sus compañeros de habla Inglés nativo. Cada aprendiz de inglés se desarrollará a su / su propio ritmo, en función de una multitud de factores ambientales, de personalidad, de aprendizaje y de enseñanza. Además, ELD proporciona la base para la alfabetización (lectura y escritura), así como un camino hacia los Estándares Comunes de California. El objetivo común es ayudar a los estudiantes a desarrollar habilidades para desarrollar el dominio académico cognitivo en inglés.

Desarrollo del Idioma Inglés debe formar parte del programa diario para cada estudiante que aprende inglés, de hecho, la ley requiere que cada estudiante recibe instrucción EL Desarrollo del Idioma inglés como parte de su plan de estudios básico. ELD debe ser un componente planificado, específico y explícito de la educación integral del estudiante EL. No hay una cantidad máxima de tiempo para ELD del estudiante. Sin embargo, es obligatorio en nuestro distrito que cada estudiante EL reciba un mínimo de \_\_\_\_\_ de ELD por día.

### **Condiciones Favorables para la Adquisición del Idioma**

Varias condiciones ayudan a facilitar el desarrollo de un Segundo idioma. El idioma es comprensivo para los aprendices de inglés cuando:

- ♦ Tiene un propósito de la vida real;
- ♦ Conocimiento previo es activado;
- ♦ El conocimiento previo es desarrollado;
- ♦ El filtro afectivo es bajo;
- ♦ Se motiva a tomar riesgos y aproximaciones;
- ♦ Los errores son aceptados como parte del proceso de adquisición;
- ♦ El aporte es comprensivo a través de contextualización Input (ej. El uso de objetos reales o temas, visuales, expresiones faciales, y/o gestos “de la vida real”); y
- ♦ Cometarios positivos y correcciones por el método de modelación son utilizados.

### **Materiales ELD**

Los materiales EL son EDGE. Este es el programa estatal que reúne todos los requisitos legales. También, el estado reconoce los materiales suplementales comprados para el uso de los estudiantes, en medida de lo necesario.

### **Estándares ELD**

El Desarrollo del Idioma Inglés/ Los Estándares EL Siguierte Generación proporcionan expectativa y logro en los niveles de principiante, pre-intermedio, intermedio, pre-avanzado, y avanzado de los estudiantes EL. Estos se dirigen a las habilidades que los estudiantes EL deben adquirir en la fase inicial del aprendizaje de inglés para que puedan lograr el dominio en las Artes Lingüísticas del Idioma Inglés de los Estándares Comunes de California. Los Estándares ELD/Nueva Generación ELD están diseñados para suplementar los estándares ELA para asegurarse de que los aprendices de inglés logren el dominio tanto en el idioma inglés como en los conceptos y habilidades en los estándares ELA.

Los Estándares ELD/ Nueva Generación ELD están escritos como vías o parámetros hacia los Estándares Comunes del Estado ELA. En los niveles iniciales de dominio, un estándar ELD puede ser la vía para diversos estándares ELA. En los niveles más avanzados de dominio, las habilidades en los Estándares ELD se aproximan más de cerca a los Estándares ELA y representan los estándares en los cuales un estudiante EL ha logrado dominio académico en inglés. Los Estándares ELD integran escuchar, hablar, y escribir y crean una vía distinta para leer en inglés en lugar de retrasar la instrucción de la lectura en inglés.

### **Evaluaciones ELD**

Una serie de evaluaciones son utilizadas para seguir el progreso de nuestros estudiantes a través de las normas de desarrollo del Idioma Inglés. Estas evaluaciones incluyen, pero no se limitan a la siguiente:

- ♦ Evaluaciones incrustadas en programas de instrucción;
- ♦ Evaluaciones de los parámetros EL del distrito; y
- ♦ Resultado de los reportes del CELDT.



## VII-EL 21: acceso a las clases básicas requeridas para graduarse

### Indicadores de cumplimiento

II-EL 21. La instrucción académica para los estudiantes EL esta diseñada y es implementada para asegurarse que los aprendices de inglés reúnan los estándares de contenido y rendimiento del distrito para su respectivo grado escolar en una cantidad de tiempo razonable.

21.1 La LEA ha implementado un plan para asistir a todos los aprendices de inglés a altos niveles en las materias académicas básicas para que estos estudiantes puedan alcanzar los mismos rigurosos estándares académicos de contenidos del estado y se espera que los estudiantes los reúnan.

21.2 La LEA ha desarrollado y está implementando un plan de monitoreo para superar cualquier déficit académico de los aprendices de inglés que ocurra mientras están aprendiendo inglés. Se toma acción para superar estos déficits antes de que los déficits sean irreparables. (20 U.S.C. §§ 1703 (f), 6312, 6825 (c)(1)(B); EC §§ 306, 310; 5 CCR § 11302(b); Castañeda v. Pickard [5th Cir. 1981] 648 F.2d 989, 1009-1011.)

### Documentos Requeridos y Sugeridos

Cursos EL designados para estudiantes EL/ o horario maestro que muestre los cursos designados para estudiantes EL [r]

Programa de intervención EL para estudiantes EL [r] el plan EL de la LEA para monitorear el progreso de los estudiantes EL incluyendo parámetros y el plan de recuperación [r]

La guía de procedimientos EL y el criterio para asignación

El South Monterey County Joint Union School District ofrece instrucción académica para los estudiantes de inglés diseñados e implementados para asegurar que cumplan con el contenido del Distrito y normas de funcionamiento de sus respectivos niveles de grado en una cantidad de tiempo razonable. El Distrito tiene un plan para monitorear y superar cualquier déficit académico los estudiantes de inglés incurre mientras adquieren inglés. Se toman acciones para superar los déficits académicos antes de que los déficits sean irreparables

Nosotros ofrecemos dos entornos de instrucción para los aprendices de inglés:

- Inmersión de Inglés Estructurado
- Inglés Regular

Todos los entornos de instrucción diseñados para estudiantes EL deben de contener los siguientes componentes;

- , Instrucción de Desarrollo del Idioma Inglés (ELD), específicamente diseñados para la aprendices de inglés y su nivel ELD;
- Bien articulados, basados en los estándares, diferenciar el currículo básico proporcionado a través de Instrucción Académica Especialmente Diseñada en Inglés (SDAIE);
- Actividades estructuradas diseñadas para desarrollar competencia y autoestima positiva.

### Instrucción Académica Especialmente Diseñada en Inglés

SDAIE es utilizada para asistir a los estudiantes EL a tener acceso el currículo básico en las áreas de contenido.

Es esencial que los aprendices de inglés tengan acceso bien articulado, basado en los estándares de currículo básico de instrucción. En la inmersión de inglés estructurado, el currículo básico de instrucción es enseñado en inglés en todas las materias, usando estrategias SDAIE.

Los aprendices de inglés tienen acceso al currículo básico a través de las clases que “albergan” el currículo de Instrucción Académica Especialmente Diseñada en Inglés (SDAIE). SDAIE es una propuesta para enseñar al nivel del grado escolar utilizando inglés como el medio de instrucción con estrategias especiales y técnicas equipadas para ayudar a los estudiantes a tener acceso al currículo básico. El distrito utiliza Construyendo Significados como su programa de estrategia SDAIE que incluye:

- La instrucción contextualizada (ej., el lenguaje no verbal, el apoyo visual, organizadores gráficos, la amplificación por vía oral / verbal de “la vida real”) porque los estudiantes tienen una variedad de recursos en el entorno que les permita construir el significado de lo que se dice o lee;
- Instrucción basada en tareas, ya que permite a los estudiantes trabajar con los conceptos y el idioma de esos conceptos en una variedad de formas (ej., a través de replanteo, donde los estudiantes pueden actuar, dibujar o trazar los conceptos, o utilizar la poesía, canción, canto, cartas y diarios);
- Facilitar a los aprendices de de inglés el acceso al mismo currículo básico como el de los estudiantes de Inglés regular;
- Hacer alteraciones en el ambiente de aprendizaje para que más estudiantes puedan acceder a los contenidos;
- Idioma de impartición para que el aporte sea comprensible;
- Instrucción que motive el uso activo del idioma y enfatice en la idea general;
- Instrucción que le permita al maestro verificar la comprensión frecuentemente utilizando estrategias inactivas;
- Evaluaciones de integración continuas de manera formativa a través de observaciones, portafolios, diarios, y desarrollo-del-producto;
- Construir en las modificaciones del idioma tales como, pausas, preguntas, estimulación y subrayar.

## **ANEXOS TABLAS DE CONTENIDOS**

**Anexo A:** Oficiales del Comité de Comités de Padres Asesores ELAC y DELAC

**Anexo B:** Calendario sugerido para las artículos requeridos de las agendas de las juntas de ELAC

**Anexo C:**

- Plantilla de la agenda de las juntas de ELAC
- Plantilla de la acta de la junta de ELAC
- Procedimientos parlamentarios simplificados
- Reglamentos

**Anexo D:** Delegación de Autoridad del Comité Asesor del Idioma Inglés

**Anexo E:**

**Anexo F:** Guía de Decisiones para Evaluación y Asignación de Aprendices de Inglés

## **ANEXO A**

### **Oficiales del Comité de Comités de Padres Asesores ELAC y DELAC**

#### **Presidente**

- Preside todas las juntas.
- Mantiene el orden en todo momento.
- Habla solo lo necesario mientras preside.
- Tiene una agenda de la junta con él/ella y prosigue de forma profesional.
- Tiene un conocimiento servicial de las leyes parlamentarias y un entendimiento pleno de la constitución y reglamentos de la organización.
- Abstenerse de entrar en los debates de la Asamblea. Si es esencial que esto se haga, el vicepresidente debe ser colocado en la silla. Al presidente no se le permite volver a la silla hasta después de la votación ha sido tomada sobre la cuestión objeto de debate.
- Extender toda cortesía a los opositores de una moción, a pesar de que la moción sea una que no favorezca a los oficiales al mando.
- Llegar unos minutos antes de la hora de comienzo de la junta. Cuando sea hora de comenzar la junta, observa si hay quórum, si es así, llame a la reunión a la orden, y declarar "quórum".

### Vice-Presidente

- El vice-presidente actúa en el lugar del presidente cuanto él/ella está ausente o cuando es necesario. En el caso de la renuncia o muerte del presidente, el vice-presidente automáticamente se convierte en el presidente de acuerdo con el reglamento.
- Preside en todas las juntas en la ausencia del presidente o cuando el presidente esta temporalmente vacante de su silla.
- Si el presidente tiene que estar ausente por un largo periodo de tiempo, el vice-presidente puede ejercer todas las funciones del presidente excepto cambiar o modificar las reglas del presidente.
- El vice-presidente no puede llenar vacantes donde el reglamento diga que tales vacantes deben de ser llenadas por el presidente.
- En caso de renuncia o muerte del presidente, y si al vice-presidente no le interesa asumir la oficina del presidente, el vice-presidente tiene que renunciar.
- La oficina del vice-presidente queda vacante cuando él/ella asume la oficina del presidente.
- En la ausencia del presidente, el vice-presidente no es un miembro de ningún otro comité.

### Secretario

- El secretario debe de tomar asistencia.
- El secretario debe mantener un registro ordenado y cuidadoso de todos los negocios realizados en las reuniones, con la redacción exacta de cada movimiento y si fue rechazado o aprobado. Breves extractos de los discursos, si son importantes, pueden ser grabados, pero sin comentarios de cualquier tipo, favorable o desfavorable, se deben hacer.
- Las actas deben mostrar los nombres de las personas designadas a los subcomités, y es el deber del secretario de notificar a todas las personas designadas o elegidas en cualquier comité.
- El secretario deberá distribuir copias de la información, los formularios de reembolso y asegurarse de que todos firmen la lista de asistencia en cada reunión.
- El secretario llevará a la reunión una copia de los reglamentos, procedimientos parlamentarios, y una lista de miembros.

## ANEXO B

South Monterey County Joint Union High School District

### El Calendario sugerido para los artículos requeridos de las agendas de las juntas de ELAC

| MES        | RESPONSABILIDAD  | MATERIALES/SUGERENCIAS |
|------------|--|------------------------|
| Septiembre | Capacitación y Responsabilidades de ELAC                                   |                        |
|            | Elegir el comité ELAC y representantes de DELAC                            |                        |
|            | Descripción del programa EL/Presentación del personal EL S                 |                        |
|            | Descripción de los Servicios EL  |                        |
|            | Importancia de la Presentación de Asistencia                               |                        |
| Octubre    | Revisión del Plan Escolar Individualizado para el Logro Estudiantil (SPSA) |                        |
|            | Evaluación de necesidades  |                        |
| Noviembre  | SPSA: Logro Estudiantil  |                        |
|            | Necesita de Evaluaciones   |                        |
| Enero      | SPSA: Capacitación Profesional e Involucramiento de los Padres             |                        |
|            | Evaluación de necesidades  |                        |
| Febrero    | Presentar resumen de todo lo que necesita evaluación                       |                        |
| Marzo      | Asesorar SSC sobre el SPSA basado en todas las necesidades evaluadas       |                        |
|            | Reporte R-30   |                        |
|            | Celebración de Reclasificación   |                        |
| Mayo       | Elecciones   |                        |
|            | Revisión de final del Año  |                        |

## ANEXO C

Ver Anexo C para las siguientes plantillas:

- Agendas de las juntas de ELAC/DELAC
- Lista ELAC/DELAC Roster
- Hojas de Registro de Juntas de ELAC/DELAC
- Actas de las juntas de ELAC/DELAC
- Procedimientos parlamentarios simplificados,
- Reglamentos

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

### LISTA DE COMITÉ ASESOR DE APRENDICES DE INGLES DEL DISTRITO

Año: \_\_\_\_\_

| NOMBRE IMPRESO | FIRMA | PADRE<br>EL | PERSONAL | OTRO<br>(ESTUDIANTE,<br>MIEMBRO DE<br>LA<br>COMUNIDAD,<br>ETC) |
|----------------|-------|-------------|----------|--|
|                |       |             |          |  |
|                |       |             |          |  |
|                |       |             |          |  |
|                |       |             |          |  |
|                |       |             |          |  |
|                |       |             |          |  |
|                |       |             |          |  |
|                |       |             |          |  |
|                |       |             |          |  |

ANEXO D

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Delegación de Autoridad del Comité Asesor del Idioma Inglés (ELAC)

La ELAC puede designar al Consejo Escolar (SSC), establecido conforme al Código de Educación Sección 52852, para funcionar con el consejo asesor escolar de los aprendices de inglés (Education Code 54425).

**A. Por favor indique las fechas en las que ELAC tomó las siguientes acciones requeridas para delegar su autoridad al Consejo Escolar:**

- \_\_\_\_\_ La escuela estableció un ELAC con (insertar número) miembros.
- \_\_\_\_\_ La ELAC informo a todos los miembros durante una junta regular de ELAC (sin elecciones) las responsabilidades antes de votar para delegar la autoridad.
- \_\_\_\_\_ La ELAC informó debidamente a sus miembros la posibilidad de delegar la autoridad.
- \_\_\_\_\_ La ELAC votó a favor de renunciar a sus derechos y delegar su autoridad al SSC por no más de dos (2) años.

*Por favor, confirme marcando la casilla:*

- *La reunión en la que la ELAC votó para delegar su autoridad al SSC era ayudar con posterioridad a la reunión informativa.*
- *La reunión en la que la ELAC votó para delegar su autoridad al SSC tuvo quórum.*
- *La decisión de la ELAC para delegar su autoridad al SSC se incluirá en el acta de ELAC y se mantendrá en un lugar seguro en la escuela por cinco (5) años.*

**B. Por favor indique las fechas en que SSC tomó las siguientes acciones requeridas para completar la delegación de autoridad de ELAC al Consejo Escolar:**

- \_\_\_\_\_ Voto para aceptar las responsabilidades de ELAC.
- \_\_\_\_\_ La presentación de este formulario ante el Asistente del Superintendente de Servicios Educativos del presidente del SSC y el director para su aprobación final y la confirmación.
- \_\_\_\_\_ Comprometidos a participar en la capacitación para hacer frente a todas las responsabilidades del ELAC.

*Por favor, confirme marcando la casilla:*

- *La decisión del SSC de aceptar las responsabilidades de la ELAC se registró en las actas de la reunión.*
- *La agenda SSC reunión, folletos, actas, papeletas numeradas, y vigilar la asistencia serán asegurados en la escuela por cinco (5) años.*

---

Director de la Escuela      Firma      Fecha de entrega al Asistente del Superintendente

---

ELAC Presidente      Firma      Fecha

---

SSC Presidente      Firma      Fecha de entrega al Asistente del Superintendente

# ANEXO E

South Monterey County Joint Union High School District

## Calendario sugerido para los artículos requeridos de las agendas de las juntas de DELAC

| MONTH     | RESPONSIBILITY/ACTIVITY   | MATERIALES/SUGERENCIAS |
|-----------|---|------------------------|
| Octubre   | <ul style="list-style-type: none"> <li>• Establecer/revisar programas del distrito, metas, objetivos para programas EL /Servicios</li> <li>• Revisar las responsabilidades de DELAC</li> </ul>  |                        |
| Noviembre | <ul style="list-style-type: none"> <li>• Revisar/comentar sobre las notificaciones por escrito para los padres</li> <li>• Desarrollar/revisar el Plan Maestro para Aprendices de Inglés</li> </ul>  |                        |
| Febrero   | <ul style="list-style-type: none"> <li>• Administración del censo anual del idioma</li> <li>• Aplicación Consolidada Parte II</li> <li>• Revisión / comentario sobre criterios para la reclasificación</li> </ul>   |                        |
| Marzo     | <ul style="list-style-type: none"> <li>• CABA- no habrá junta</li> </ul>  |                        |
| Abril     | <ul style="list-style-type: none"> <li>• Realización de una evaluación de las necesidades de todo el distrito</li> <li>• Revisión/comentarios sobre el reporte R-30</li> <li>• Desarrollo/revisión del Plan Maestro para Aprendices de Inglés del Distrito</li> <li>• Aplicación Consolidada Parte I</li> </ul> |                        |

# ANEXO F

Guía de Decisiones para Evaluación y Asignación de Aprendices de Inglés

# ANEXO G

Forma de Solicitud de los resultados del CELDT



# SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

**SUBJECT:** CSEA Sunshine Proposals

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☒ **ACTION**

☐ **INFORMATION**

☐ **ACTION/CONSENT**

---

## GOVERNING BOARD

Board Goals:

- \_\_\_\_\_ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- \_\_\_\_\_ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- \_\_\_\_\_ Develop/Sustain Fiscal Crisis Long-Term Solution
- \_\_\_\_\_ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- \_\_\_\_\_ Ensure that Facilities are Safe for Staff and Students
- XX \_\_\_\_\_ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The Classified School Employee's Association has submitted their proposals to be considered in negotiations.

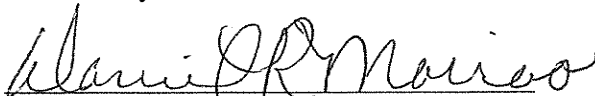
Recommendation:

It is recommended that the State Administrator accept the CSEA proposals for negotiations.

Fiscal Impact:

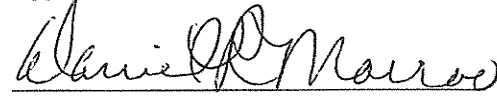
No impact to accept the proposal.

Submitted By:



Daniel R. Moirao, Ed.D., State Administrator

Approved:



Daniel R. Moirao Ed.D., State Administrator

February 25, 2014

Board of Trustees  
South Monterey County Joint Union High School District

King City, CA

Dear:

This letter is intended to satisfy the public notice requirement that the South Monterey County Joint Union High School District and the California School Employees Association, and its Chapter 529 intend to negotiate reopeners for 2013-14 with the South Monterey County Joint Union High School District. We look forward to resolving our mutual issues in a timely manner.

We intend to negotiate over the following:

**1. Article 6: Pay and Allowances**

We intend to negotiate salary enhancements commensurate with the District's increased revenue from the LCFF and its ability to pay.

**2. Article 7: Health and Welfare Benefits**

Through a joint stakeholder committee, we are investigating options for health and welfare providers and are interested in contracting with new providers if appropriate. It is our goal that we provide the best quality insurance package for the best rates.

If you have any questions, please feel free to contact CSEA, Valarie Davis, at 831-262-8475 or Dr. Daniel Moirao, State Administrator.

Thank you,



Teresa Gama, CSEA Chapter President

---

Dr. Daniel Moirao, State Administrator

Cc: Rebecca Hadley, CSEA Region 28 Representative  
Charles Goetchius, CSEA Field Director

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT  
GOVERNING BOARD**

**SUBJECT:** Approval of the Donation of a Van to the KCHS Ag  
Department from Salinas Valley High School Ag, Inc.  
Together with the Sally Hughes Church Foundation

**MEETING:** March 12, 2014

**AGENDA SECTION:**

☒ **ACTION**

☐ **INFORMATION**

☐ **ACTION/CONSENT**

---

Board Goals:

- |          |   |
|----------|---|
|          | Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures                 |
| <u>X</u> | Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety   |
|          | Develop/Sustain Fiscal Crisis Long-Term Solution  |
|          | Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings    |
|          | Ensure that Facilities are Safe for Staff and Students  |
| <u>X</u> | Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations |

Summary:

Salinas Valley High School Ag, Inc. together with the Sally Hughes Church Foundation has generously made a donation of a 2013 Chevy van to the KCHS Ag Department. Donations of this magnitude are a tremendously

Recommendation:

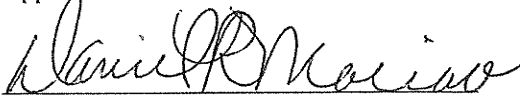
The recommendation is that the State Administrator to approve the donation of the van.

Fiscal Impact:

Submitted By:

Debra Benson  
KCHS Ag Advisor

Approved:

  
Daniel R. Moirao, Ed.D.  
State Administrator

SALINAS VALLEY HIGH SCHOOL AG, INC.  
955 Blanco Circle, Suite B  
Salinas, CA 93901  
831-422-2611

February 28, 2014

Dr. Daniel Moirao, State Administrator  
Board of Education, South Monterey County Joint Union HS District  
800 Broadway  
King City, CA 93930

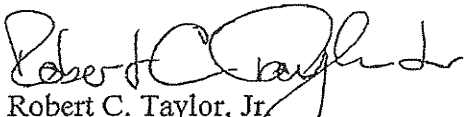
Re: Equipment Donation to District

Dear Dr. Bernard and Board Members:

SVHSA, a public charity dedicated to support high school agricultural education in the Salinas Valley, together with the Sally Hughes Church Foundation, a private charitable foundation, have donated to your district a passenger van (for which we paid \$23,892) for dedicated use by the King City High School Ag Department. Further specifications on the van, if necessary, can be obtained from Debbie Benson.

We hope that you will continue to recognize the importance your Ag programs and FFA chapters have for the Salinas Valley community. We draw our funds from community donations, and these programs are very highly viewed by them.

Very truly yours,



Robert C. Taylor, Jr.  
Executive Director, SVHSA, Inc.

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

**GOVERNING BOARD**

**SUBJECT:** Second Reading Board Policies

**MEETING:** March 12, 2014

**AGENDA SECTION:**

**X ACTION**

☐ **INFORMATION**

☐ **ACTION/CONSENT**

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Board Goals:

- \_\_\_\_\_ Improve/Sustain Student Achievement through STAR Test and Other Assessment Measures
- \_\_\_\_\_ Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- \_\_\_\_\_ Develop/Sustain Fiscal Crisis Long-Term Solution
- \_\_\_\_\_ Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- \_\_\_\_\_ Ensure that Facilities are Safe for Staff and Students
- X \_\_\_\_\_ Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The following Board Policies are presented as a second reading/revision for the Governing's Board consideration:

- BP 0420.43 Charter School Revocation (new)
- BP 2210 Administrative Discretion Regarding Policies (new)
- BP 3111 Deferred Maintenance Funds (revised)
- BP 3551 Food Service Operations, Cafeteria Fund (revised)
- AR 3551 Food Service Operations, Cafeteria Fund (revised)
- AR 3554 Other Food Sales (revised)
- BP 4131 Staff Development (new)
- BP 4231 Personnel Classified Staff Development (new)
- BP 4331 Personnel Staff Development (new)
- BP 5123 Promotion, Acceleration, Retention (revised)
- AR 5123 Promotion Acceleration Retention (new)


Recommendation:

It is recommended that the State Administrator approve the board policies as modified.


Fiscal Impact:

None.

Submitted By:

  
Daniel R. Moirao, Ed. D.  
State Administrator

Approved:

  
Daniel R. Moirao, Ed.D.  
State Administrator

## Philosophy, Goals, Objectives and Comprehensive Plans

### Charter School Revocation

The Governing Board expects any charter school it authorizes to provide a sound educational program that promotes student learning and to carry out its operations in a manner that complies with law and the terms of its charter.

(cf. 0420.4 - Charter School Authorization)  
(cf. 0420.41 - Charter School Oversight)  
(cf. 0420.42 - Charter School Renewal)  
(cf. 0500 - Accountability)

The Board may revoke a charter before the date it is due to expire whenever the Board makes a written factual finding, supported by substantial evidence, that the charter school has done any of the following: (Education Code 47607)

1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter
2. Failed to meet or pursue any of the student outcomes identified in the charter
3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement
4. Violated any provision of law

The Board shall also consider revocation of a charter whenever the California Collaborative for Educational Excellence (CCEE), after providing advice and assistance to the charter school pursuant to Education Code 47607.3, submits to the Board either of the following findings: (Education Code 47607.3)

1. That the charter school has failed or is unable to implement the recommendations of the CCEE
2. That the inadequate performance of the charter school, as based on an evaluation rubric adopted by the State Board of Education (SBE), is so persistent or acute as to require revocation of the charter

In determining whether to revoke a charter, the Board shall consider increases in student academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052, as the most important factor.  
(Education Code 47607, 47607.3)

At least 72 hours prior to any Board meeting at which the Board will consider issuing a Notice of Violation, the Board shall provide the charter school with notice and all relevant documents related to the proposed action. (5 CCR 11968.5.2)

(cf. 9320 - Meetings and Notices)

If the Board takes action to issue a Notice of Violation, it shall deliver the Notice of Violation to the charter school's governing body. The Notice of Violation shall identify: (Education Code 47607; 5 CCR 11965, 11968.5.2)

1. The charter school's alleged violation(s).
2. All evidence relied upon by the Board in determining that the charter school committed the alleged violation(s), including the date and duration of the alleged violation(s). The Notice shall show that each alleged violation is both material and uncured and that it occurred within a reasonable period of time before the Notice of Violation is issued.
3. The period of time that the Board has concluded is a reasonable period of time for the charter school to remedy or refute the identified violation(s). In identifying this time period, the Board shall consider the amount of time reasonably necessary to remedy each identified violation, which may include the charter school's estimation as to the anticipated remediation time.

By the end of the remedy period identified in the Notice of Violation, the charter school's governing body may submit to the Board a detailed written response and supporting evidence addressing each identified violation, including the refutation, remedial action taken, or proposed remedial action. (5 CCR 11968.5.2)

Within 60 calendar days of the conclusion of the remedy period, the Board shall evaluate any response and supporting evidence provided by the charter school's governing body and shall take one of the following actions: (5 CCR 11968.5.2)

1. Discontinue revocation of the charter and provide timely written notice of such action to the charter school's governing body
2. If there is substantial evidence that the charter school has failed to remedy a violation identified in the Notice of Violation or to refute a violation to the Board's satisfaction, continue revocation of the charter by issuing a Notice of Intent to Revoke to the charter school's governing body

If the Board issues a Notice of Intent to Revoke, it shall hold a public hearing concerning the revocation on the date specified in the notice, which shall be no later than 30 days

after providing the notice. Within 30 calendar days after the public hearing, or within 60 calendar days if extended by written mutual agreement of the Board and the charter school, the Board shall issue a final decision to revoke or decline to revoke the charter. (Education Code 47607; 5 CCR 11968.5.2)

If the Board fails to meet the timelines specified above for issuing a Notice of Intent to Revoke or a final decision, the revocation process shall be deemed terminated. (5 CCR 11968.5.2)

Within 10 calendar days of the Board's final decision, the Superintendent or designee shall provide a copy of the final decision to the California Department of Education (CDE) and the County Board of Education. (Education Code 47604.32; 5 CCR 11968.5.2)

#### Severe and Imminent Threat

The procedures specified above shall not be applicable when the Board determines, in writing, that any violation under Education Code 47607 constitutes a severe and imminent threat to the health or safety of students. In such circumstances, the Board may immediately revoke the school's charter by approving and delivering a Notice of Revocation by Determination of a Severe and Imminent Threat to Pupil Health or Safety to the charter school's governing body, the County Board, and the CDE. (Education Code 47607; 5 CCR 11968.5.3)

#### Appeals

If the Board revokes a charter, the charter school may, within 30 days of the Board's final decision, appeal the revocation to the County Board. Either the charter school or the district may subsequently appeal the County Board's decision to the SBE. However, a revocation based upon the findings of the CCEE pursuant to Education Code 47607.3 may not be appealed. (Education Code 47607, 47607.3; 5 CCR 11968.5.3-11968.5.5)

#### Legal Reference:

##### EDUCATION CODE

47600-47616.7 Charter Schools Act of 1992, especially:

47607 Charter renewals and revocations

52052 Numerically significant student subgroups; definition

##### CODE OF REGULATIONS, TITLE 5

11960-11969 Charter schools, especially:

11968.5-11968.5.5 Charter revocations

##### COURT DECISIONS

Today's Fresh Start, Inc. v. Los Angeles County Office of Education, (2013) 57 Cal.4th 197



Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2012

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

(3/12 11/12) 12/13

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading:

Adopted: March 12, 2014

King City, California

## Administration

### Administrative Discretion Regarding Board Policy

The Governing Board desires to be proactive in communicating its philosophy, priorities, and expectations for the district; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the district through written policies. However, the Board recognizes that, in the course of operating district schools or implementing district programs, situations may arise which may not be addressed in written policies.

(cf. 0000 - Vision)  
(cf. 0100 - Philosophy)  
(cf. 0200 - Goals for the School District)  
(cf. 0460 - Local Control and Accountability Plan)  
(cf. 2110 - Superintendent Responsibilities and Duties)  
(cf. 9000 - Role of the Board)  
(cf. 9310 - Board Policies)

In any situation in which immediate action is needed to avoid any risk to the safety or security of district students, staff, or property or disruption to student learning, the State Administrator/Superintendent or designee shall have the authority to act on behalf of the district.

As necessary, the State Administrator/Superintendent or designee shall consult with other district staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

(cf. 0450 - Comprehensive Safety Plan)  
(cf. 3516.5 - Emergency Schedules)

The State Administrator/Superintendent or designee shall notify the Board as soon as practicable after he/she exercises this authority. The Board president and the State Administrator/Superintendent shall schedule a review of the action at the next regular Board meeting. If the action indicates the need for additions or revisions to Board policies, the State Administrator/Superintendent or designee shall make the necessary recommendations to the Board.

(cf. 9320 - Meetings and Notices)  
(cf. 9322 - Agenda/Meeting Materials)

Legal Reference:

EDUCATION CODE

35010 Control of district, prescription and enforcement of rules

35035 Powers and duties of superintendent

35160 Authority of governing boards

35161 Powers and duties; authority to delegate

35163 Official actions, minutes and journal

Management Resources:

CSBA PUBLICATIONS

Impact of Local Control Funding Formula on Board Policies, Policy Brief, November 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: March 12, 2014

King City, California

BP 3111 Business and Noninstructional Operations

Deferred Maintenance Funds

In order to help meet the district's facility maintenance needs, the Governing Board shall discuss proposals and plans for expenditures of deferred maintenance facility funds at a regularly scheduled public hearing.

*(cf. 3100 - Budget)*

*(cf. 3110 - Transfer of Funds)*

*(cf. 7000 - Concepts and Roles)*

*(cf. 7210 - Facilities Financing)*

In any year that the district does not set aside one-half of one percent of its current-year revenue limit average daily attendance for deferred maintenance, the Superintendent or his/her designee shall submit to the State Administrator/Board a report, by March 1.

1. A schedule of the complete school facilities deferred maintenance needs of the district for the current year, including a schedule of costs per school site and total costs
2. A detailed description of the district's spending priorities for the current year, and an explanation of why those priorities, or any other considerations, have prevented the district from setting aside sufficient local funds so as to permit it to fully fund its deferred maintenance program and, if eligible, to participate in the deferred maintenance funding program
3. An explanation of how the District administration plans to meet its current-year facilities deferred maintenance needs without setting aside the funds essential to maintain safe and healthy environments

Copies of the report shall be made available at each school site and shall be provided to the public upon request.

*(cf. 3580 - District Records)*

Policy: **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

Adopted: March 12, 2014

King City, California

BP 3551 Business and Noninstructional Operations

Food Service Operations/Cafeteria Fund

The Governing Board intends that, insofar as possible, school food services shall be a self-supporting, nonprofit program. To increase cost effectiveness, the State Administrator/Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

*(cf. 3100 - Budget)*

*(cf. 3300 - Expenditures and Purchases)*

*(cf. 3311 - Bids)*

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 3552 - Summer Meal Program)*

The State Administrator/Superintendent or designee shall ensure that all food services administrators and personnel possess appropriate qualifications and receive ongoing professional development related to the effective management and implementation of the district's food services program.

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE). (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

Meal prices, as recommended by the State Administrator/Superintendent or designee and approved by the State Administrator/Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation.

*(cf. 3553 - Free and Reduced Price Meals)*

Meals may be sold to nonstudents, including parents/guardians, volunteers, students' siblings, or other individuals, who are on campus for a legitimate purpose. Any meals served to nonstudents shall not be subsidized by federal or state reimbursements, food service revenues, or U.S.

Department of Agriculture (USDA) Foods.

Cafeteria Fund

The State Administrator/Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The State Administrator/Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law. Program financial reports shall be presented regularly to the Board.

*(cf. 3400 - Management of District Assets/Accounts)*  
*(cf. 3460 - Financial Reports and Accountability)*

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or food service management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

*(cf. 3312 - Contracts)*  
*(cf. 3600 - Consultants)*

Program Monitoring and Evaluation

The State Administrator/Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

*(cf. 3555 - Nutrition Program Compliance)*

Legal Reference:

EDUCATION CODE

38080-38086 Cafeteria, establishment and use

38090-38095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges  
42646 Alternate payroll procedure  
45103.5 Contracts for management consulting services; restrictions  
49490-49493 School breakfast and lunch programs  
49500-49505 School meals  
49554 Contract for services  
HEALTH AND SAFETY CODE  
113700-114437 California Retail Food Code  
CODE OF REGULATIONS, TITLE 5  
15550-15565 School lunch and breakfast programs  
UNITED STATES CODE, TITLE 42  
1751-1769j School lunch programs  
1771-1791 Child nutrition, including:  
1773 School breakfast program  
CODE OF FEDERAL REGULATIONS, TITLE 2  
225 Cost Principles for State, Local, and Indian Tribal Governments  
CODE OF FEDERAL REGULATIONS, TITLE 7  
210.1-210.31 National School Lunch Program  
220.1-220.21 National School Breakfast Program  
250.1-250.70 USDA foods

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Cafeteria Funds--Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013

Paid Lunch Equity Requirement, Management Bulletin USDA-SNP-16-2012, October 2012

Storage and Inventory Management of United States Department of Agriculture (USDA)

Donated Foods, Management Bulletin USDA-FDP-02-2010, August 2010

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs; and the Handling of Unpaid Meal Charges, Management Bulletin USDA-SNP-01-2008, February 2008

Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, Management Bulletin 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Financial Management of the School Meal Programs, Correspondence, August 30, 2013

Indirect Costs: Guidance for State Agencies and School Food Authorities, 2011

U.S. DEPARTMENT OF EDUCATION GUIDANCE

FAQs About School Meals

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

U.S. Department of Education: <http://www.ed.gov>

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Policy

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: March 12, 2014

King City, California



Business and Noninstructional Operations

Food Service Operations/Cafeteria Fund

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain an account indicating payments received from each student for the purchase of school meals.

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 3552 - Summer Meal Program)*

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 3555 - Nutrition Program Compliance)*

At the beginning of the school year, parents/guardians shall be notified of the district's meal payment policies and encouraged to prepay for meals whenever possible.

*(cf. 1113 - District and School Web Sites)*

Students and their parents/guardians shall be notified whenever their account has a zero balance. Whenever a student's account has an unpaid balance of \$50 or more, parents/guardians shall be notified in writing that full payment is due within seven school days from the date of the notice.

In cases of repeated nonpayment by a student, the Superintendent or designee may contact parents/guardians to discuss the reasons for the nonpayment. The Superintendent or designee may evaluate individual circumstances to determine if the student's parents/guardians need assistance completing an application for free or reduced-price meals or need referral to social services.

In any school that uses a system of meal tickets or other similar medium of exchange rather than an electronic point-of-sale system, the Superintendent or designee shall develop a process for providing replacement tickets to any student who reports his/her tickets as lost or stolen. However, whenever any student reports an excessive number of lost or stolen tickets, the Superintendent or designee shall notify the parent/guardian and may provide an alternative method of tracking meal usage for that student.

In order to avoid potential misuse of a student's food service account by someone other than the student in whose name the account has been established, the State Administrator/Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The State Administrator/Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, shall not require a student to pay a bill that appears to be the result of identity theft, and shall open a new account with a new

account number for a student who appears to be the subject of identity theft.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

Students and parents/guardians shall be advised in writing of the school's policy regarding replacement tickets at the beginning of the school year and/or when applications for free and reduced-price meals are distributed or approved.

#### Reimbursement Claims

The State Administrator/Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The State Administrator/Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

#### Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board of Education shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38091, 38092)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-38103, 2 CFR 255, and the California School Accounting Manual. (Education Code 38091, 38101; 2 CFR 255)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)

(cf. 3110 - Transfer of Funds)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (2 CFR 210.14)

U.S. Department of Agriculture Foods

The State Administrator/Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (7 CFR 250.14)

1. Are sanitary and free from rodent, bird, insect, and other animal infestation
2. Safeguard foods against theft, spoilage, and other loss
3. Maintain foods at proper storage temperatures
4. Store foods off the floor in a manner to allow for adequate ventilation
5. Take other protective measures as may be necessary

The State Administrator/Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA foods shall be used in school lunches as far as practicable, but also may be used in other nonprofit food service activities, with any revenues accruing to the district's nonprofit food service account. Such activities may include school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students. (7 CFR 250.60)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

*(cf. 3312 - Contracts)*

*(cf. 3515.6 - Criminal Background Checks for Contractors)*

*(cf. 3600 - Consultants)*

*(cf. 4112.4/4212.4/4312.4 - Health Examinations)*

*(cf. 4212 - Appointments and Conditions of Employment)*

Regulation      **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

Adopted: March 12, 2014

King City, California

Business and Noninstructional Operations

Other Food Sales

National Standards for Foods and Beverages

Food and beverage sales outside the district's food service program shall comply with applicable nutritional standards specified in Education Code 49431, 49431.2, 49431.5, and 49431.7 and 5 CCR 15575-15578.

*(cf. 3550 - Food Service/Child Nutrition Program)*

*(cf. 5030 - Student Wellness)*

*(cf. 5141.27 - Food Allergies/Special Dietary Needs)*

*(cf. 1230 - School-Connected Organizations)*

*(cf. 1321 - Solicitations of Funds from and by Students)*

At a high school, the sale of food items that do not comply with the standards in Education Code 49431.2 may be permitted in any of the following circumstances: (Education Code 49431.2)

1. The sale takes place off and away from school premises.
2. The sale takes place on school premises at least one-half hour after the end of the school day.
3. The sale occurs during a school-sponsored student activity after the end of the school day.

*(cf. 6145 - Extracurricular and Cocurricular Activities)*

Beverage sales that do not comply with the standards in Education Code 49431.5 may be permitted at a high school as part of a school event under either of the following circumstances: (Education Code 49431.5)

1. The sale occurs during a school-sponsored event and takes place at the location of the event at least one-half hour after the end of the school day.
2. Vending machines, student stores, and cafeterias are used later than one-half hour after the end of the school day.

Additional Requirements for Schools Participating in the National School Lunch or Breakfast Program

The sale of foods outside of the district's food service program during meal periods in food service areas shall be allowed only if all income from the sale, including the sale of

approved foods or drinks from vending machines, accrues to the benefit of the school, the school food service program, or the student organization(s) sponsoring the sale. (7 CFR 210.11, 220.12)

No foods of minimal nutritional value, as listed in 7 CFR 210, Appendix B, and 7 CFR 220, Appendix B, shall be sold in food service areas during breakfast and lunch periods. (7 CFR 210.11, 220.12)

In high schools, a student organization may be approved to sell food items during or after the school day if all of the following conditions are met: (5 CCR 15501)

1. Only one student organization conducts a food sale on a given school day and the organization sells no more than three types of food or beverage items, except that up to four days during the school year may be designated on which any number of organizations may conduct the sale of any food items.
2. The specific nutritious food items are approved by the Superintendent or designee.
3. Food items sold during the regular school day are not prepared on the premises.
4. The food items sold are not those sold in the district's food service program at that school during that school day.

The State Administrator/Superintendent or designee shall maintain records, or shall require organizations selling foods and beverages to maintain records, to document compliance with federal nutrition standards for all competitive foods and beverages sold through and outside the district's food services program. At a minimum, these records shall include receipts, nutrition labels, and/or product specifications. (7 CFR 210.11)

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Regulation SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First reading:

Adopted: March 12, 2014

King City, California

## Personnel

### Staff Development

The State Administrator/Governing Board believes that, in order to maximize student learning and achievement, certificated staff members must be continuously learning and improving their skills. The State Administrator/Superintendent or designee shall develop a program of ongoing professional development which includes opportunities for teachers to enhance their instructional and classroom management skills and become informed about changes in pedagogy and subject matter.

(cf. 6111 - School Calendar)

The State Administrator/Superintendent or designee shall involve teachers, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district priorities for student achievement, school improvement objectives, the local control and accountability plan, and other district and school plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 0520.4 - Quality Education Investment Schools)

The district's staff development program shall assist certificated staff in developing knowledge and skills, including, but not limited to:

1. Mastery of subject-matter knowledge, including current state and district academic standards

(cf. 6011 - Academic Standards)

(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)

(cf. 6142.3 - Civic Education)

(cf. 6142.5 - Environmental Education)

(cf. 6142.6 - Visual and Performing Arts Education)

(cf. 6142.7 - Physical Education and Activity)

(cf. 6142.8 - Comprehensive Health Education)

(cf. 6142.91 - Reading/Language Arts Instruction)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6142.93 - Science Instruction)

2. Use of effective, subject-specific teaching methods, strategies, and skills
3. Use of technologies to enhance instruction

(cf. 0440 - District Technology Plan)

4. Sensitivity to and ability to meet the needs of diverse student populations, including, but not limited to, students of various racial and ethnic groups, students with disabilities, English language learners, economically disadvantaged students, foster youth, gifted and talented students, and at-risk students

(cf. 4112.22 - Staff Teaching English Language Learners)

(cf. 4112.23 - Special Education Staff)

(cf. 5147 - Dropout Prevention)

(cf. 5149 - At-Risk Students)

(cf. 6141.5 - Advanced Placement)

(cf. 6171 - Title I Programs)

(cf. 6172 - Gifted and Talented Student Program)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6174 - Education for English Language Learners)

(cf. 6175 - Migrant Education Program)

5. Understanding of how academic and career technical instruction can be integrated and implemented to increase student learning

(cf. 6178 - Career Technical Education)

6. Knowledge of strategies that encourage parents/guardians to participate fully and effectively in their children's education

(cf. 1240 - Volunteer Assistance)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 6020 - Parent Involvement)

7. Effective classroom management skills and strategies for establishing a climate that promotes respect, fairness, tolerance, and discipline, including conflict resolution and hatred prevention

(cf. 5131 - Conduct)

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)



(cf. 5138 - Conflict Resolution/Peer Mediation)  
(cf. 5145.9 - Hate-Motivated Behavior)

8. Ability to relate to students, understand their various stages of growth and development, and motivate them to learn

9. Ability to interpret and use data and assessment results to guide instruction

(cf. 5121 - Grades/Evaluation of Student Achievement)  
(cf. 6162.5 - Student Assessment)

10. Knowledge of topics related to student health, safety, and welfare

(cf. 0450 - Comprehensive Safety Plan)  
(cf. 3515.5 - Sex Offender Notification)  
(cf. 5030 - Student Wellness)  
(cf. 5131.6 - Alcohol and Other Drugs)  
(cf. 5131.63 - Steroids)  
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)  
(cf. 5141.4 - Child Abuse Prevention and Reporting)  
(cf. 5141.52 - Suicide Prevention)  
(cf. 5145.3 - Nondiscrimination/Harassment)  
(cf. 5145.7 - Sexual Harassment)

11. Knowledge of topics related to employee health, safety, and security

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)  
(cf. 4119.42/4219.42/4319.42- Exposure Control Plan for Bloodborne Pathogens)  
(cf. 4119.43/4219.43/4319.43 - Universal Precautions)  
(cf. 4157/4257/4357 - Employee Safety)  
(cf. 4158/4258/4358 - Employee Security)

The State Administrator/Superintendent or designee may, in conjunction with individual teachers and interns, develop an individualized program of professional growth to increase competence, performance, and effectiveness in teaching and classroom management and, as necessary, to assist them in meeting state or federal requirements to be fully qualified for their positions.

(cf. 4112.2 - Certification)  
(cf. 4112.21 - Interns)  
(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)  
(cf. 4131.1 - Beginning Teacher Support/Induction)  
(cf. 4138 - Mentor Teachers)

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

(cf. 4115 - Evaluation/Supervision)

The State Administrator/ Board may budget funds for actual and reasonable expenses incurred by staff who participate in staff development activities.

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

The State Administrator/Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to both staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program. Based on the Superintendent's report, the Board may revise the program as necessary to ensure that the staff development program supports the district's priorities for student achievement.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

41530-41533 Professional Development Block Grant

44032 Travel expense payment

44259.5 Standards for teacher preparation

44277 Professional growth programs for individual teachers

44325-44328 District interns

44450-44468 University internship program

44570-44578 Inservice training, secondary education

44580-44591 Inservice training, elementary teachers

44630-44643 Professional Development and Program Improvement Act of 1968

44700-44705 Classroom teacher instructional improvement program

45028 Salary schedule and exceptions

48980 Notification of parents/guardians: schedule of minimum days

56240-56245 Staff development; service to persons with disabilities

99200-99206 Subject matter projects

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

CODE OF REGULATIONS, TITLE 5

13025-13044 Professional development and program improvement

UNITED STATES CODE, TITLE 20

6319 Highly qualified teachers

6601-6702 Preparing, Training and Recruiting High Quality Teachers and Principals

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

CSBA PUBLICATIONS

Governing to the Core: Professional Development for Common Core, Governance Brief, May 2013

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

State Board of Education Guidelines and Criteria for Approval of Training Providers, March 2008

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California Standards for the Teaching Profession, 2009

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Professional Development:

<http://www.cde.ca.gov/pd>

California Subject Matter Projects: <http://csmpp.ucop.edu>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

(11/06 11/08) 12/13

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: March 12, 2014

King City, California

## Personnel

### Staff Development

The State Administrator/Governing Board recognizes that classified staff does essential work that supports a healthy school environment and the educational program. Classified staff shall have opportunities to participate in staff development activities in order to improve job skills, learn best practices, retrain as appropriate in order to meet changing conditions in the district, and/or enhance personal growth.

(cf. 3100 - Budget)

(cf. 3350 - Travel Expenses)

(cf. 4200 - Classified Personnel)

(cf. 4261.3 - Professional Leaves)

The State Administrator/Superintendent or designee shall involve classified staff, site and district administrators, and others, as appropriate, in the development of the district's staff development program. He/she shall ensure that the district's staff development program is aligned with district goals, school improvement objectives, the local control and accountability plan, and other district and school plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

Staff development may address general workplace skills and/or skills and knowledge specific to the duties of each classified position, including, but not limited to, the following topics: (Education Code 45391)

1. Student learning and achievement
  - a. How paraprofessionals can assist teachers and administrators to improve the academic achievement of students
  - b. Alignment of curriculum and instructional materials with Common Core State Standards
  - c. The management and use of state and local student data to improve student learning

d. Best practices in appropriate interventions and assistance to at-risk students

- (cf. 4222 - Teacher Aides/Paraprofessionals)
- (cf. 5121 - Grades/Evaluation of Student Achievement)
- (cf. 5123 - Promotion/Acceleration/Retention)
- (cf. 5149 - At-Risk Students)
- (cf. 6011 - Academic Standards)
- (cf. 6141 - Curriculum Development and Evaluation)
- (cf. 6143 - Courses of Study)
- (cf. 6161.1 - Selection and Evaluation of Instructional Materials)
- (cf. 6162.5 - Student Assessment)
- (cf. 6162.51 - State Academic Achievement Tests)

2. Student and campus safety

- (cf. 0450 - Comprehensive Safety Plan)
- (cf. 3515.3 - District Police/Security Department)
- (cf. 3515.5 - Sex Offender Notification)
- (cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
- (cf. 4119.43/4219.43/4319.43 - Universal Precautions)
- (cf. 4157/4257/4357 - Employee Safety)
- (cf. 4158/4258/4358 - Employee Security)
- (cf. 5131 - Conduct)
- (cf. 5131.2 - Bullying)
- (cf. 5137 - Positive School Climate)
- (cf. 5138 - Conflict Resolution/Peer Mediation)
- (cf. 5145.9 - Hate-Motivated Behavior)
- (cf. 5145.3 - Nondiscrimination/Harassment)
- (cf. 5145.7 - Sexual Harassment)

3. Education technology, including management strategies and best practices regarding the use of education technology to improve student performance

- (cf. 0440 - District Technology Plan)
- (cf. 1114 - District-Sponsored Social Media)
- (cf. 4040 - Employee Use of Technology)
- (cf. 6163.4 - Student Use of Technology)

4. School facility maintenance and operations, including new research and best practices in the operation and maintenance of school facilities, such as green technology and energy efficiency, that help reduce the use and cost of energy at school sites

- (cf. 3510 - Green School Operations)
- (cf. 3511 - Energy and Water Management)

5. Special education, including best practices to meet the needs of special education students and to comply with any new state and federal mandates

(cf. 6159 - Individualized Education Program)  
(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)  
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)  
(cf. 6164.6 - Identification and Education Under Section 504)

6. School transportation and bus safety

(cf. 3540 - Transportation)  
(cf. 3541 - Transportation for School-Related Trips)  
(cf. 3541.2 - Transportation for Students with Disabilities)  
(cf. 3542 - Bus Drivers)  
(cf. 3543 - Transportation Safety and Emergencies)

7. Parent involvement, including ways to increase parent involvement at school sites

(cf. 1240 - Volunteer Assistance)  
(cf. 6020 - Parent Involvement)

8. Food service, including new research on food preparation to provide nutritional meals and food management

(cf. 3550 - Food Service/Child Nutrition Program)  
(cf. 3551 - Food Service Operations/Cafeteria Fund)  
(cf. 3555 - Nutrition Program Compliance)

9. Health, counseling, and nursing services

(cf. 5141 - Health Care and Emergencies)  
(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)  
(cf. 5141.22 - Infectious Diseases)  
(cf. 5141.23 - Asthma Management)  
(cf. 5141.24 - Specialized Health Care Services)  
(cf. 5141.26 - Tuberculosis Testing)  
(cf. 5141.27 - Food Allergies/Special Dietary Needs)  
(cf. 5141.3 - Health Examinations)  
(cf. 5141.52 - Suicide Prevention)  
(cf. 5141.6 - School Health Services)  
(cf. 6164.2 - Guidance/Counseling Services)

10. Environmental safety, including pesticides and other possibly toxic substances so that they may be safely used at school sites

(cf. 3514 - Environmental Safety)  
(cf. 3514.1 - Hazardous Substances)  
(cf. 3514.2 - Integrated Pest Management)  
(cf. 6161.3 - Toxic Art Supplies)

For classroom instructional aides, staff development activities may also include academic content of the core curriculum, teaching strategies, classroom management, or other training designed to improve student performance, conflict resolution, and relationships among students.

(cf. 4131 - Staff Development)

The district's staff evaluation process may be used to recommend additional individualized staff development for individual employees.

(cf. 4215 - Evaluation/Supervision)

The State Administrator/Superintendent or designee shall provide a means for continual evaluation of the benefit of staff development activities to staff and students and shall regularly report to the Board regarding the effectiveness of the staff development program.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

41530-41533 Professional Development Block Grant

44032 Travel expense payment

45380-45387 Retraining and study leave (classified employees)

45390-45392 Professional development for classified school employees

52060-52077 Local control and accountability plan

56240-56245 Staff development; service to persons with disabilities

GOVERNMENT CODE

3543.2 Scope of representation of employee organization

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS

United Faculty of Contra Costa Community College District v. Contra Costa Community College District, (1990) PERB Order No. 804, 14 PERC P21, 085

Management Resources:

WEB SITES

California Association of School Business Officials: <http://www.casbo.org>

California School Employees Association: <http://www.csea.com>

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Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: March 12, 2014

King City, California



## Personnel

### Staff Development

The State Administrator/Governing Board recognizes that professional development enhances employee effectiveness and contributes to personal growth. Staff development for administrative and supervisory personnel shall be designed to guide institutional improvement, build leadership skills, and enhance overall management efficiency.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

The State Administrator/Superintendent or designee shall develop a plan for administrator support and development activities that is based on a systematic assessment of the needs of district students and staff and is aligned to the district's vision, goals, local control and accountability plan, and other comprehensive plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 0520.4 - Quality Education Investment Schools)

The district's staff development program for district and school administrators may include, but is not limited to, the following topics:

1. Personnel management, including best practices on hiring, recruitment, assignment, and retention of staff

(cf. 4111/4211/4311 - Recruitment and Selection)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. 4113 - Assignment)

2. Effective fiscal management and accountability practices

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

3. Academic standards and standards-aligned curriculum and instructional materials

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)  
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

4. Leadership training to improve the academic achievement of all students, including capacity building in pedagogies of learning, instructional strategies that meet the varied learning needs of students, and student motivation

5. The use of student assessments, including analysis of disaggregated assessment results to identify needs and progress of student subgroups

(cf. 6162.5 - Student Assessment)  
(cf. 6162.51 - State Academic Achievement Tests)  
(cf. 6162.52 - High School Exit Examination)

6. The use of technology to improve student performance and district operations

(cf. 0440 - District Technology Plan)

7. Creation of safe and inclusive school environments

(cf. 0410 - Nondiscrimination in District Programs and Activities)  
(cf. 5137 - Positive School Climate)

8. Parental involvement and community collaboration

(cf. 1240 - Volunteer Assistance)  
(cf. 6020 - Parent Involvement)

9. Employee relations

10. Effective school and district planning processes

The district's staff evaluation process may be used to recommend additional staff development for individual employees.

(cf. 4215 - Evaluation/Supervision)

The State Administrator/Superintendent or designee shall evaluate the benefit to staff and students of professional development activities.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

44681-44689.2 Administrator training and evaluation

52060-52077 Local control and accountability plan

Management Resources:

WESTED AND ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS  
PUBLICATIONS

California Professional Standards for Educational Leaders, 2001

WEB SITES

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California School Leadership Academy: <http://www.csla.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

WestEd: <http://www.wested.org>

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Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

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## Students

### Promotion/Acceleration/Retention

The Governing Board expects students to progress through each grade level within one school year. To accomplish this, instruction should accommodate the variety of ways that students learn and include strategies for addressing academic deficiencies when needed.

Students shall progress through the grade levels by demonstrating growth in learning and meeting grade-level standards of expected student achievement that are established by the governing board.

Progress toward high school graduation shall be based on the student's ability to pass the required subjects and electives necessary to earn the required number of credits. The student must also perform a required number of community service hours, and pass the California High School Exit Examination (CAHSEE).

When high academic achievement is evident, the teacher may recommend a student for acceleration to a higher grade level. The student's maturity level shall be taken into consideration in making a determination to accelerate a student.

*(cf. 6011 - Academic Standards)*

*(cf. 6146.1 - High School Graduation Requirements)*

*(cf. 6146.5 - Elementary/Middle School Graduation Requirements)*

*(cf. 6162.52 - High School Exit Examination)*

Students shall be identified on the basis of grades and units earned.

In order to be designated at each grade level, grades 9-12, and in order to be eligible to participate in school activities for a specific grade level, students must earn the following credits toward graduation:

|            |                 |
|------------|-----------------|
| Grade 9    | 0-59 credits    |
| Grade 10   | 60-119 credits  |
| Grade 11   | 120-179 credits |
| Grade 12   | 180 + credits   |
| Graduation | 240 + credits   |

Students shall be identified for retention on the basis of failure to meet minimum levels of proficiency, as indicated by the results of state assessments administered pursuant to Education Code 60640-60649 and the following additional indicators of academic achievement:

*(cf. 5149 - At-Risk Students)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - State Academic Achievement Tests)*

Proficiency in reading, English language arts, and mathematics shall be the basis for identifying students between middle school grades and high school grades. (Education Code 48070.5)

(cf. 6142.91 - Reading/Language Arts Instruction)  
(cf. 6142.92 - Mathematics Instruction)

If a student does not have a single regular classroom teacher, the State Administrator/Superintendent or designee shall specify the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

The teacher's decision to promote or retain a student may be appealed in accordance with AR 5123 - Promotion/Acceleration/Retention.

When a student is recommended for retention or is identified as being at risk for retention, the Superintendent or designee shall offer an appropriate program of remedial instruction to assist the student in meeting grade-level expectations. (Education Code 48070.5)

(cf. 6176 - Weekend/Saturday Classes)  
(cf. 6177 - Summer Learning Programs)  
(cf. 6179 - Supplemental Instruction)

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Legal Reference:

EDUCATION CODE

37252-37254.1 Supplemental instruction  
41505-41508 Pupil Retention Block Grant  
46300 Method of computing ADA  
48011 Promotion/retention following one year of kindergarten  
48070-48070.5 Promotion and retention  
48431.6 Required systematic review of students and grading  
56345 Elements of individualized education plan  
60641-60648 Standardized Testing and Reporting Program  
60850-60859 Exit examination  
CODE OF REGULATIONS, TITLE 5  
200-202 Admission and exclusion of students

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION MANAGEMENT ADVISORIES  
0900.90 Changes in Law Concerning Eligibility for Admission to Kindergarten 90-10

CDE PUBLICATIONS

Performance Level Tables for the California Standards Tests and the California Alternative Performance Assessment

Parental Agreement Form: Agreement for Pupil to Continue in Kindergarten

LEGISLATIVE COUNSEL'S OPINION

Promotion and Retention #21610

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

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Policy

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

Adopted: March 12, 2014

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## Students

### Promotion/Acceleration/Retention

#### Retention

If a student is identified as performing below the minimum standard for promotion to the next grade level based on the indicators specified in Board policy, the student shall be retained in his/her current grade level unless the student's ~~regular~~ classroom teacher determines, in writing, that retention is not the appropriate intervention for the student's academic deficiencies. This determination shall specify the reasons that retention is not appropriate for the student and shall include recommendations for interventions other than retention that, in the opinion of the teacher, are necessary to assist the student in attaining acceptable levels of academic achievement. (Education Code 48070.5)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

If the teacher's recommendation to promote is contingent on the student's participation in a summer school or interim session remediation program, the student's academic performance shall be reassessed at the end of the remediation program, and the decision to retain or promote the student shall be reevaluated at that time. The teacher's evaluation shall be provided to and discussed with the student's parents/guardians and the principal before any final determination of retention or promotion. (Education Code 48070.5)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer Learning Programs)

(cf. 6179 - Supplemental Instruction)

When a student is identified as being at risk of retention, the State Administrator/Superintendent or designee shall so notify the student's parent/guardian as early in the school year as practicable. The student's parent/guardian shall be provided an opportunity to consult with the teacher(s) responsible for the decision to promote or retain the student. (Education Code 48070.5)

(cf. 5145.6 - Parental Notifications)

The State Administrator/Superintendent or designee shall also provide a copy of the district's promotion/retention policy and administrative regulation to those parents/guardians who have been notified that their child is at risk of retention.

## Appeal Process

Whenever a student's parent/guardian appeals the teacher's decision to promote or retain a student, the burden shall be on the parent/guardian to show why the teacher's decision should be overruled. (Education Code 48070.5)

To appeal a teacher's decision, the parent/guardian shall submit a written request to the State Administrator/Superintendent or designee specifying the reasons that the teacher's decision should be overruled. The appeal must be initiated within 10 school days of the determination of retention or promotion.

The teacher shall be provided an opportunity to state orally and/or in writing the criteria on which his/her decision was based.

Within 30 days of receiving the request, the State Administrator/Superintendent or designee shall determine whether or not to overrule the teacher's decision. Prior to making this determination, the State Administrator/Superintendent or designee may meet with the parent/guardian and the teacher. If the State Administrator/Superintendent or designee determines that the parent/guardian has overwhelmingly proven that the teacher's decision should be overruled, he/she shall overrule the teacher's decision.

The State Administrator/Superintendent or designee's determination may be appealed by submitting a written appeal to the State Administrator/Governing Board within 15 school days. Within 30 days of receipt of a written appeal, the Board shall meet in closed session to decide the appeal. The Board's decision may be made on the basis of documentation prepared as part of the appeal process or, at the discretion of the Board, the Board may also meet with the parent/guardian, the teacher, and the State Administrator/Superintendent or designee to decide the appeal. The decision of the Board shall be final.

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

If the final decision is unfavorable to the parent/guardian, he/she shall have the right to submit a written statement of objections which shall become part of the student's record.

(cf. 5125 - Student Records)

(cf. 5125.3 - Challenging Student Records)

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AR 5123 (c)

Regulation: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

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